

COMMUNITY ADVISORY COMMISSION AGENDA

January 7, 2026

City Hall Council Chamber
65 Civic Avenue, Pittsburg CA 94565

View this meeting online at: www.pittsburgca.gov/streaming-media

Regular Meeting
7:00 PM

COMMUNITY ADVISORY COMMISSIONERS

Roland Fernandez, Chair
Jennifer Cruz, Vice Chair
Sonja Shephard, Commissioner
Michael Aparicio, Commissioner
Monique Robinson, Commissioner
Dennisha Marsh, Commissioner
Bruce Smargiasso, Commissioner

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MEETING MINUTES

1. Meeting Minutes of the November 5, 2025, Regular Meeting

CORRESPONDENCE (Informational Only)

COMMITTEE REPORTS

2. Standing Committees and Commissions
 - a. Traffic/Eyes on the Street
 - b. Parks, Recreation, Art, and Public Events
 - c. Community Development Block Grant (CDBG)
 - d. Health Care
 - e. Measure M
 - f. Public Safety

- g. Pittsburg Recognition Committee
- h. Youth Advisory Commission
- i. Council on Aging

AUDIENCE REMARKS

Members of the audience who wish to address the Commission on issues that are not scheduled for the agenda should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the clerk before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Commission unless additional time is allowed. Prior to speaking, each member of the public shall state their name and business and City of residence in a clear and audible tone of voice. (No action required.)

PRESENTATIONS

- 3. **Homelessness 101.** Contra Costa Health Housing and Homeless Services will provide information on data, access points, and services for the unhoused.

OLD BUSINESS

- 4. **C.O.R.E. Program.** City staff will provide an update on Coordinated Outreach Referral and Engagement (CORE) Program (memo/handout only).
- 5. **Agenda Items for 2026.** Discussion on development of agenda items for 2026.

NEW BUSINESS

COMMISSIONER/STAFF COMMENTS

Community Advisory Commission Members may make brief announcements or informal comments at this time. Commission Members may ask questions for clarification from City staff and make a report on their activities. (No action required.)

ADJOURNMENT OF COMMUNITY ADVISORY COMMISSION MEETING

NOTICE TO PUBLIC

GENERAL INFORMATION

Copies of the open session agenda packets, which are distributed to the Community Advisory Commission, are on file in the office of the City Clerk, 65 Civic Avenue, Pittsburg, California, and are available for public inspection, beginning 72 hours in advance, during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday, except City holidays). The full packets are also located on the City's website at www.pittsburgca.gov. If any reports or documents, which are public records, are distributed to the Community Advisory Commission less than 72 hours before the meeting, those reports or documents will be available for public inspection in the City Clerk's Office and on the day of the meeting in the Council Chamber at the public counter area below the dais.

SPEAKER'S CARD

Members of the audience who wish to address the Community Advisory Commission on issues that are not scheduled for the agenda and on any items listed as part of the agenda should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the secretary before the item is called, preferably before the meeting begins. Individuals will be given up to three minutes to address the Commission unless additional time is allowed as provided for spokespersons. Speakers are not permitted to yield their time to another speaker. Prior to speaking, each member of the public shall state their name and business and City of residence in a clear and audible tone of voice. Pursuant to the Brown Act, no action may be taken by the Community Advisory Commission on items not already scheduled on the agenda; however, the Community Advisory Commission may refer your comments/concerns to staff or request that the item be placed on a future agenda.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the City of Pittsburg will provide special assistance for disabled citizens. Upon request, an agenda for any meeting shall be made available in appropriate alternative formats. The Council Chamber is equipped with sound amplifier units for use by the hearing impaired. The units operate in conjunction with the Chamber's sound system. You may request the sound amplifier from the City Clerk for personal use during Commission meetings. If you need special assistance to participate in this meeting, or are requesting a specially formatted agenda, please contact the City Clerk at 925-252-4850. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format. (28 CFR 35.102-35.104 ADA Title II)



CITY OF PITTSBURG COMMUNITY ADVISORY COMMISSION

MINUTES: November 5, 2025, Regular Meeting (7:00 PM)

Commission Chair Roland Fernandez called the meeting of the Commission to order at approximately 7:00 p.m. at the City Council Chamber, 65 Civic Avenue, Pittsburg, California.

Commissioner Aparicio led the Pledge of Allegiance.

COMMISSIONERS PRESENT Commissioners Fernandez, Cruz, Shephard, Marsh, Aparicio

COMMISSIONERS ABSENT Robinson

APPROVAL OF MEETING MINUTES

Upon motion of Commissioner Aparicio moved, seconded by Commissioner Marsh, motion to approve minutes from the regular meetings held July 2, 2025, and September 3, 2025, passed unanimously (5-0).

CORRESPONDENCE None

REPORT FROM COMMUNITY ADVISORY COMMISSIONERS REGARDING COMMISSION COMMITTEES

Standing Committees reported on recent events and subcommittee actions.

AUDIENCE REMARKS

No comments for non-agenda items

PRESENTATIONS

City of Pittsburg Development Title Update. Commissioners received a presentation from City of Pittsburg Community and Economic Development Department staff on the Development Title Update Project.

OLD BUSINESS

Temporary Outdoor Food Vendors. Commissioners received a presentation from City of Pittsburg Community and Economic Development Department staff on efforts related to Temporary Outdoor Food Vendors.

Loveridge Shopping Center Update. City of Pittsburg Community and Economic Development Department staff provided an update on a recent Administrative Design Review application at the Loveridge Shopping Center.

COMMISSIONER COMMENTS/STAFF COMMENTS

Commissioner Cruz requested a future presentation from the *Fostering Wishes* organization. Staff provided updates on upcoming City events.

ADJOURNMENT OF COMMUNITY ADVISORY COMMISSION MEETING

Chair Fernandez adjourned the Meeting at 8:30 pm.

Submitted by:

Alison Spells

Alison Spells
Secretary



Community and Economic Development Department

MEMORANDUM

To: Community Advisory Commission

From: Jordan Davis, Director

Date: December 29, 2025

Subject: Update on Coordinated Outreach Referral and Engagement (CORE) Program

The purpose of this memorandum is to provide an update on the agreement between the City of Pittsburg (City) and Contra Costa County Health Services Department (CCCHSD), Health, Housing and Homeless Services Division, to provide Coordinated Outreach Referral and Engagement (CORE) Program services to individuals experiencing homelessness within city boundaries.

Background

- **Term.** The Agreement between the City and CCCHSD pertaining to the CORE Program was entered into on July 1, 2024. The Agreement is set to expire on June 30, 2027, and may be extended for additional one-year periods annually thereafter.
- **Scope.** The primary mission of the CORE Program is to engage and stabilize homeless individuals through consistent outreach. CORE connects those without shelter with essential services such as health care, food, transportation, Department of Motor Vehicle (DMV) services and hygiene resources. CORE also plays a big role in helping clients navigate the process towards permanent housing through their intake program.
- **Obligation.** The Agreement states that the CORE Team will consist of two individuals who will provide services for at least 40 hours per week, not to exceed 2,080 hours of services annually.
- **Hours.** The CORE Team operates weekdays (Monday – Friday) 8am – 4pm. The Agreement states that CORE Team hours are determined by the City’s Chief of Police or his/her designee.
- **Funding Source.** The Agreement is funded through a Permanent Local Housing Allocation (PLHA) grant. PLHA is a program from the California Department of Housing and Community Development (HCD) that provides grants to eligible local governments for housing-related projects.

Overview of CORE Program Services

In practice, the CORE Team:

- Identifies and initiates contact with homeless individuals living on the streets, assesses housing and service needs, and facilitates connections to shelter, benefits, behavioral health and primary healthcare services.
 - Responds to calls for outreach and engagement from City staff.
 - Conducts standardized intake and needs assessment assuring all homeless individuals contacted are entered into the Homeless Management Information System.
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- Conducts VI-SPDAT (Vulnerability Index-Service Prioritization Assistance Tool), a housing assessment tool, assuring that homeless individuals who are provided services are entered into the Coordinated Entry System for prioritizing their needs for longer term housing.
- Partners with assigned City officer(s) during CORE Team work shifts throughout the week as needed and as determined by City coordinator.
- Connects homeless individuals via phone or in person with other points in the homeless service continuum.
- Performs special assignments to include, but not limited to, homeless counts and presentations.
- Conducts patrols of strategic areas on foot and via vehicle.
- Observes and reports threats to the health and/or safety of homeless individuals (or threats by homeless individuals to the health or safety of others) encountered in the field and determines the need to summon uniformed police, fire or other emergency personnel.
- Maintains direct communications with City's Police Department to report illegal activity.
- Participates in monthly meetings with City's Police Management.
- Provides monthly reports to the City describing services rendered.

Recent Performance / Activities in Pittsburg

For the first quarter of 2026 (July 1 – September 30), CORE Teams provided 3,802 services to 345 unduplicated clients in Pittsburg:

- 291 individuals (84%) have roots in Pittsburg
- 145 individuals (42%) reported being homeless for the first time
- 255 individuals (74%) have a disabling condition
- 20 individuals (6%) were “accompanied minors” (with families)
- 165 individuals (48%) reported mental health problems
- 36 exited the CORE Program to a more stable destination
 - 13 moved to permanent housing
 - 22 moved to emergency shelter
 - 1 moved to short-term housing

Partnerships and Collaborations

CORE Teams continue to work in coordination with various agencies and organizations throughout the community. For acute medical needs, CORE Teams call 9-1-1. For non-acute medical needs, CORE Teams coordinate with Healthcare for the Homeless. For mental health needs, CORE Teams coordinate with H3 Mental Health Clinical Specialist Co-response or A3 Crisis Response.

For all crime and loitering, or any issue of a criminal nature, CORE Teams coordinate directly with the City of Pittsburg Police Department. The City currently has one officer dedicated to working with the unhoused population and community. The City's Police Department is currently looking into adding another officer to this effort.

CORE Teams also work with additional agencies throughout the community including Contra Costa Health - Alcohol and Other Drugs, St. Vincent de Paul, Loaves and Fishes, Los Medanos College and Mt. Diablo Resource Recovery.

CORE Teams also continue to work with Bay Area Community Services (BACS) on efforts at “Delta Landing,” just off Highway 4 at Loveridge Road. Delta Landing is a 172-bed, interim Housing Program for adults experiencing homelessness within the community. Delta Landing provides non-congregate rooms for individuals and couples (including pets) and housing-focused case management to clients. All referrals to Delta Landing are made through CORE, based on availability and vulnerability. The following services are also provided onsite:

- Wellness Clinic and Mental Health Clinician
- Loaves and Fishes food truck serves lunch Monday – Friday
- Laundry Facilities
- Vaccination and Microchipping events through Joybound
- Substance Use Counseling
- Employment Coordinator

Recent Events

On November 17, 2025, at a regularly scheduled City Council meeting, councilmembers received a Presentation by Contra Costa Health on the Coordinated Outreach Referral, Engagement (C.O.R.E.) Program (Item No. 7).

Community Advisory Commission members are encouraged to watch the presentation here: <https://pittsburgca.portal.civicclerk.com/>

The CORE Program continues to play a vital role in Pittsburg’s response to homelessness by offering consistent, compassionate outreach to individuals living unsheltered. While challenges persist — particularly around housing and shelter availability — CORE’s work helps the City connect vulnerable residents with essential services and longer-term housing pathways. Staff will continue to monitor program performance and explore opportunities to strengthen outreach coordination and impact.