

**MINUTES
OF A REGULAR MEETING
OF THE
PITTSBURG PLANNING COMMISSION**

August 8, 2023

A regular meeting of the Pittsburg Planning Commission was called to order by Chair Robinson at 7:00 p.m. on Tuesday, August 8, 2023, in the Council Chamber at City Hall, 65 Civic Avenue, Pittsburg, California.

ROLL CALL

Present: Chair Popova, Vice-Chair Kobata, Commissioners Foster, Robinson, Smith

Absent: Commissioner Jackson

Staff: Assistant Director of Community and Economic Development John Funderburg,
Associate Planner Kelsey Gunter, Administrative Coordinator Candace Hatch

PLEDGE OF ALLEGIANCE

Commissioner Foster led the Pledge of Allegiance.

DELETIONS / WITHDRAWALS / CONTINUANCES

Item No. 3, a Use Permit to establish a "Day Care, General" use within an existing multi-tenant building located at 158 East Third Street, Pittsburg, CA. The tenant space is located within the Pedestrian Commercial (CP) Zoning District of Old Town Pittsburg, was continued to a date to be determined.

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

CONSENT

1. Minutes of July 11, 2023

On motion by Commissioner Foster, seconded by Vice-Chair Kobata to approve the consent items and carried by the following vote:

AYES: Foster, Kobata, Popova, Robinson, Smith
NAYES: None
ABSTAIN: None
ABSENT: Jackson

PUBLIC HEARING

2. Gutsy Mama LLC, The OWL School, AP-23-0088 (UP)

A public hearing request for the approval of a Use Permit to establish a "Personal Improvement Services" use within an existing multi-tenant building located at 635 Railroad Avenue (Unit C), Pittsburg, CA. The tenant space would serve two community-centered services and would be located within the Pedestrian Commercial (CP) Zoning District of Old Town Pittsburg. Assessor's Parcel No. 085-171-004.

Associate Planner Kelsy Gunter gave a presentation.

Applicant Isabelle Mussard spoke on behalf of the project.

Chair Popova opened the public hearing.

There being no one to speak on this item, Chair Popova closed the public hearing.

Secretary Funderburg acknowledge the arrival of Commissioner Jackson at 7:12 pm

On motion by Commissioner Foster to approve the request for a Use Permit to establish a "Personal Improvement Services" use within an existing multi-tenant building located at 635 Railroad Avenue (Unit C), AP-23-0088 (UP), seconded by Commissioner Smith and carried by the following vote:

AYES: Foster, Kobata, Jackson, Popova, Robinson, Smith

NAYES: None

ABSTAIN: None

ABSENT: None

ZONING ADMINISTRATOR REPORTS

The Zoning Administrator submitted one notice of intent to exercise delegated design review authority for: An application requesting Administrative Design Review approval to modify the exterior paint colors of the existing building located at 1235 California Avenue. The parcel contains an existing Service Station, including both a convenience store and gasoline sales.

The applicant proposes to change exterior colors to similar color as the building to the west of the existing Service Station ("Jack in the Box"). The colors include Benjamin Moore - Redstone 2009-10 (accent band) - Pewter 2121-30 (base building color) and Distant gray - 2124 (cornice and wainscot).

The site is located within the CS-O (Service Commercial – Limited Overlay [1284]) District. Assessor's Parcel No. 073-190-029.

COMMISSION CONSIDERATIONS

There were no commission considerations.

STAFF COMMUNICATIONS

Secretary Funderburg provided information materials and discussed the tentative schedule for upcoming meetings.

Two (2) items tentatively being presented at the August 22, 2023, meeting:

1. CP (Pedestrian Commercial) Zone Text Amendments – City initiated updates to the permitted uses in this zone.
2. Summary Vacation of an Easement – a 140-foot long, 0.012 acre of Public Utility Easement located on Assessor's Parcel Number (APN) 089-310-028 (1000 Buchanan Road) has been determined by the City to be surplus, and property owner has required the City vacate the public service utility easement (PUE) for future construction of an accessory dwelling unit.

There are no tentative scheduled items for the September 12, 2023 meeting.

Secretary Funderburg introduced the new Planning Intern, Natalie Gutierrez, to the Commission.

There were no further staff communications.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m. to August 22, 2023.

Respectfully Submitted,


John Funderburg Secretary

