

**MINUTES
OF A REGULAR MEETING
OF THE
PITTSBURG PLANNING COMMISSION**

March 26, 2019

A regular meeting of the Pittsburg Planning Commission was called to order by Chair Coniglio at 7:00 p.m. on Tuesday, March 26, 2019, in the Council Chamber at City Hall, 65 Civic Avenue, Pittsburg, California after convening at 6:00 p.m. for the Planning Commissioner's Academy Review Workshop.

OATH OF OFFICE

Commissioners Elissa Robinson, Christopher Moreno, Trinh Nguyen, and Michael Caliguire were administered the oath of office.

ROLL CALL

Present: Chair Coniglio, Vice-Chair Robinson, Commissioners Foster, Fields, Moreno, Nguyen, Caliguire

Staff: Community Development Director Jill Hecht, City Engineer Richard Abono, Planning Manager/ Secretary Kristin Pollot, Deputy City Clerk Amanda McVey, Assistant Planner Celina Palmer

PLEDGE OF ALLEGIANCE

Chair Coniglio led the Pledge of Allegiance.

REORGANIZATION

On motion by Chair Coniglio seconded by Commissioner Foster to nominate Elissa Robinson as Chair and carried unanimously.

On motion by Commissioner Robinson seconded by Commissioner Coniglio to nominate Sarah Foster as Vice Chair and carried unanimously.

At this time, Commissioner Robinson was handed the gavel and took over the meeting as Chair.

DELETIONS / WITHDRAWALS / CONTINUANCES

There were no deletions, withdrawals, or continuances.

COMMENTS FROM THE AUDIENCE

Margaret Hart, Pittsburg, spoke regarding the charter school and the width of Third Street. Inquired on the decision to make it two lanes instead of four lanes wide.

Durie Foster, Pittsburg, congratulated Elissa Robinson on her appointment as Chair and stated Jim Coniglio should have been allowed to complete his term as Chair.

PRESENTATIONS

There were no presentations.

CONSENT

1. Minutes of March 12, 2019

On motion by Commissioner Coniglio seconded by Commissioner Fields to approve and carried unanimously.

PUBLIC HEARINGS

2. 2075 E. Leland Drive-Thru, AP-18-1387 (UP)

This is a public hearing requesting approval of a use permit to establish a drive-thru establishment within an approximately 250 square-foot building, on a 62,726 square-foot parcel, located at 2075 E. Leland Road, in the CS (Service Commercial) District. APN: 088-152-032.

Assistant Planner Celina Palmer gave a presentation.

Chair Robinson opened the public hearing.

Robert Garrison, Sierra Pacific Properties, Inc., spoke on behalf of the applicant.

There being no one to speak further to the item, Chair Robinson closed the public hearing.

On motion by Commissioner Moreno seconded by Commissioner Caliguire to approve and carried unanimously.

ZONING ADMINISTRATOR REPORTS

3. Submittal of Adopted Zoning Administrator Resolutions

The Zoning Administrator submits one resolution previously approved under the delegated authority (Planning Commission Resolution No. 9918).

Commissioners acknowledged receipt of the previously approved resolution.

STAFF COMMUNICATIONS

Planning Secretary / Planning Manager Kristin Pollot reminded the Commissioners of the General Plan Kick-off Workshop on Tuesday, April 2, 2019 and of the upcoming visioning sessions in April and May.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT

The meeting was adjourned at 7:31 p.m. to April 9, 2019.

Respectfully Submitted,

Kristin Pollot, AICP, Secretary