

**MINUTES
OF A REGULAR MEETING
OF THE
PITTSBURG PLANNING COMMISSION**

March 14, 2017

A regular meeting of the Pittsburg Planning Commission was called to order by Acting Chair / Vice Chair Gargalikis at 7:00 p.m. on Tuesday, March 14, 2017, in the Council Chamber, City Hall, 65 Civic Avenue, Pittsburg, California.

ROLL CALL

Present: Acting Chair / Vice Chair Gargalikis, Commissioners Coniglio, Croskey, Fardella, Foster, Guerrero

Absent: Commissioner Belleci-Shipe

Staff: City Engineer/Community Development Director Fritz McKinley, City Clerk Alice Evenson, Planning Manager/Secretary Kristin Pollot, City Attorney Ruthann Ziegler, Senior Civil Engineer Richard Abono, Assistant to the City Manager Jill Hecht, Senior Planner Hector Rojas

PLEDGE OF ALLEGIANCE

Commissioner Durie Foster led the Pledge of Allegiance.

DELETIONS / WITHDRAWALS / CONTINUANCES

There were no deletions, withdrawals or continuances.

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

PRESENTATION

There were no presentations.

CONSENT

1. Minutes of February 28, 2017

On motion by Commissioner Fardella seconded by Commissioner Guerrero to approve the minutes and carried by the following vote:

AYES:	Coniglio, Croskey, Fardella, Foster, Gargalikis, Guerrero
NOES:	None
ABSTAIN:	None
ABSENT:	Belleci-Shipe

STUDY SESSION

2. Liberty Residential Subdivision, AP-17-1229 (PPR).

A preliminary plan review of a proposal to construct a 57-unit, single-family development on a 4.98-acre site located at 350 Central Avenue in the CS (Service Commercial) and RS-5 (Single-Family Residential) districts. Assessor's Parcel Nos. 086-160-009, -011, -012, and 086-151-001.

Commissioners discussed the proposal and provided feedback to staff, as requested.

3. Staff Report Formatting

Planning staff is considering updating the Planning Commission staff report template in order to make the reports more useful and efficient for reviewers.

Commissioners discussed the proposal and provided feedback to staff, as requested.

ZONING ADMINISTRATOR REPORTS

4. Notice of Intent to Conduct a Zoning Administrator Public Hearing, and Submittal of Adopted Zoning Administrator Resolutions.

The Zoning Administrator submit one notice of intent to conduct a Zoning Administrator public hearing on a proposed tree removal permit for 5 trees located at 351 School Street, and one resolution previously approved under the delegated authority (Planning Commission Resolution No. 9918).

Commissioners acknowledged receipt of the notice of intent.

STAFF COMMUNICATIONS

Planning Manager Kristin Pollot requested the meeting be adjourned to March 28, 2017.

COMMITTEE REPORTS

Commissioner Coniglio reported the TRANSPLAN Committee met on Thursday, March 9, 2017. At the meeting, Contra Costa Transportation Authority (CCTA) announced that Bruce Ohlson was reappointed to the Countywide Bicycle and Pedestrian Advisory Committee. Also, CCTA has submitted a list of approved projects funding. James Donlon Boulevard was not included on this list.

Commissioner Fardella reported Land Use Subcommittee did not meet.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m. to March 28, 2017.