



**CITY OF PITTSBURG
AGENDA**

FEBRUARY 22, 2022

**CITY HALL COUNCIL CHAMBER
65 CIVIC AVENUE, PITTSBURG, CA**

**CLOSED SESSION
6:00 P.M.**

**REGULAR MEETINGS
7:00 P.M.**

**CITY COUNCIL
HOUSING AUTHORITY
PITTSBURG ARTS AND COMMUNITY FOUNDATION
PITTSBURG POWER COMPANY
SOUTHWEST PITTSBURG GEOLOGIC HAZARD ABATEMENT DISTRICT II
SUCCESSOR AGENCY**

PRESIDING

**Holland Barrett White, Mayor/Chair
Shanelle Scales-Preston, Vice- Mayor/Chair
Juan Antonio Banales, Council Member/Board Member
Jelani Killings, Council Member/Board Member
Marilyn “Merl” Craft, Council Member/Board Member**

**FOR HOUSING AUTHORITY:
S.L. Floyd, Housing Authority Member
Annie Hill Herring, Housing Authority Member**

Pittsburg City Council meetings are held the first and third Mondays of each month at 7:00 p.m. The Housing Authority meets in conjunction with the City Council on the third Monday of each month. The Pittsburg City Council meets regularly in the Council Chamber at 65 Civic Avenue, unless otherwise noted above. The City Council also sits as the Board of Directors of several other City agencies. The stipends for all agency members conform to state statutes governing compensation amounts. All other Agencies meet on an as needed basis and will be listed above if applicable. Copies of the open session agenda packets, which are distributed to the City Council, are on file in the office of the City Clerk, 65 Civic Avenue, Pittsburg, California, and are available for public inspection, beginning 72 hours in advance, during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday, except from noon to 1:00 p.m. and City holidays). The agenda and reports are also located on the City’s website at www.pittsburgca.gov. Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection in the City Clerk’s Office and on the day of the meeting in the Council Chamber at the public counter area below the dais.

AUDIENCE REMARKS

The Audience Remarks period is for the public to comment on any items scheduled to be heard during the Closed Session portion of the meeting, if applicable.

6:00 P.M. - CONVENE IN CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Section 54957:
City Manager
2. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Section 54957.6:
Agency designated representatives: Mary Egan of Management Resource Group (MRG)

Unrepresented employee: City Manager

7:00 P.M. - CONVENE IN OPEN SESSION FOR REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CITY MANAGER REPORTS/REMARKS

The City Manager may make brief announcements or informal comments at this time and brief the Council on items of interest. (No Action Required)

PUBLIC COMMENTS

See Public Advisory.

COMMITTEE REPORTS

Council Members may make a report on their committee assignments at this time. (see attached list of adhoc committees and other public agencies in which Council members participate). (No Action Required)

CITY COUNCIL MEETING

CONSIDERATION

3. Adoption of a City Council Resolution Approving a Rate Increase Requested by Pittsburg Disposal and Debris Box Service, Inc. for Refuse, Recycling, and Organics Collection

Pittsburg Disposal and Debris Box Service, Inc. DBA Mt. Diablo Resource Recovery Pittsburg (MDRR) collects the refuse, recycling, and organic materials curbside per the Franchise Agreement with the City of Pittsburg. MDRR has requested a base rate increase for refuse, recycling, and organic materials collection that will be spread over five years and accompanied by a customary

annual Consumer Price Index increase to accommodate new State-mandated processing and diversion requirements. The base rate application also proposes the retirement of the 32-gallon cart over five years as a long-term solution for reducing cart contamination. The Franchise Agreement requires that MDRR obtain City approval prior to increasing rates above the CPI. After a review, City staff recommends approval of the rate increases and 32-gallon cart removal as requested.

4. Adoption of a City Council Resolution Allocating Funds for City's Share of Construction Costs for West San Marco Park

On December 21, 2020 the City, Seecon Financial & Construction Co., and San Marco Properties, LLC (Developer), executed the fourth amendment to the San Marco Development Agreement ("Agreement"). The Agreement requires the Developer to construct a 2.78-acre park in Subdivision 9379, San Marco Unit 11 at a cost not to exceed \$1,582,724. The solicited bid results to construct the park were approximately \$700,000 more than Developer's financial obligation. Therefore, additional funds are necessary to supplement the cost of construction.

5. By Minute Order, Select Commission Appointments to Vacancies on the Planning Commission, Community Advisory Commission, Youth Advisory Commission, and the Contra Costa Mosquito and Vector Control District

Three (3) openings exist on the Planning Commission, three (3) openings exist on the Community Advisory Commission, a maximum of four (4) openings exist for youth members on the Youth Advisory Commission, and one (1) opening exists as the City of Pittsburg's Trustee on the Contra Costa Mosquito and Vector Control District. The City has advertised for all openings and received a total of twelve (12) applications. All applicants were invited to interview with the City Council on February 14, 2022.

CONFLICT OF INTEREST STATEMENT

City Council/Agency Members may make any conflict of interest declarations pertaining to Consent Calendar items at this time.

COMBINED CITY COUNCIL, PITTSBURG ARTS AND COMMUNITY FOUNDATION, PITTSBURG POWER COMPANY, SUCCESSOR AGENCY AND SOUTHWEST PITTSBURG GHAD II CONSENT CALENDAR

6. Minutes of February 7, 2022
7. Adoption of a City Council Resolution Approving the Terms and Conditions of Employment for Employees in the Pittsburg Police Managers' Group for the Period July 1, 2021–June 30, 2022

The Memorandum of Understanding between the City of Pittsburg and the Pittsburg Police Managers' Group (PMG) expired on June 30, 2021. The City and PMG representatives started negotiation sessions in March 2021 to develop a successor Memorandum of Understanding (MOU) and have reached a tentative agreement on the terms and conditions of employment for fiscal year 2021-2022

that provides for a one-year contract term, two-point five percent (2.5%) cost of living adjustment (COLA), one-thousand-dollar (\$1,000.00) lump sum payment, and specific revisions to certain articles of the MOU to be amended. Should Council approve these terms, staff will prepare a successor MOU that incorporates the agreed upon changes.

8. Adoption of a City Council Resolution Authorizing the City to Submit a Notice of Intent to Comply with Senate Bill 1383 to the California Department of Resources Recycling and Recovery

Jurisdictions are required to implement SB 1383 starting on January 1, 2022 and Pittsburg, like the vast majority of local governments throughout the state, is facing implementation challenges. SB 619 authorizes the California Department of Resources Recycling and Recovery (CalRecycle) to waive civil penalties if a jurisdiction submits and adopts by Resolution a Notification of Intent to Comply (NOCI) for the regulatory requirements and implements a Corrective Action Plan.

9. Receive and File the Treasurer's Report for the Quarter Ending December 31, 2021

Attached is the Treasurer's Report for the fiscal quarter ending December 31, 2021. The report includes the combined detailed information of the City and the Successor Agency's (Agency) investments, which are compliant with the City's and Agency's Investment Policies.

10. Adoption of a City Council Resolution Accepting the Plans and Specifications and Authorizing Award of Project 5006, Buchanan Road Emergency Waterline Repair Project

Project 5006, Buchanan Road Emergency Waterline Repair Project ("the Project") consists of emergency repairs to the 18-inch asbestos cement (AC) pipeline on Buchanan Road near the Buchanan Road Pump Station. Adoption of this Resolution will accept the plans and specifications for the Project and authorize the City Manager to award a construction contract to Devaney Engineering, Inc. of San Francisco, California.

11. Adoption of a City Council Resolution to Accept Project 5004, East 9th Street Water and Sewer Improvements Project as Complete and Authorize the City Engineer to File a Notice of Completion

Project 5004, East 9th Street Water and Sewer Improvements Project (the "Project"), was for replacement of an existing sewer main and water for a total cost of \$473,332. This resolution will accept construction as complete and authorize the City Engineer to file a Notice of Completion.

COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

Council Members may request items to be considered for future agendas. An item will only be brought forward with a majority vote and will appear on a future agenda with staff recommendations for further Council consideration.

COUNCIL MEMBER REMARKS

Council Members may make brief announcements or informal comments at this time. (No Action Required)

ADJOURNMENT to March 7, 2022

PUBLIC ADVISORY:
THE CITY COUNCIL CHAMBER WILL NOT BE OPEN TO THE PUBLIC

This meeting will be held in compliance with California Government Code Section 54953(e)(2), which was added by Assembly Bill 361 which became effective Oct. 1, 2021, pursuant to the Governor's Executive Order N-15-21. On November 29, 2021, the City Council authorized hybrid meetings of the City Council and Commissions upon findings made in Resolution 21-13997 as required by state law. In addition, all Boards authorized teleconferenced meetings. City Council Members/Board Members/Commissioners and appropriate staff will be participating in person in the Council Chamber. The Public will continue virtual participation via Zoom. Pursuant to Government Code Section 54953(e)(3), the Council/Board/Commission authorization is effective for 30 days and may be extended every 30 days if the Council/Board/Commission makes required findings.

The public is invited to watch and participate in meetings via the methods listed below:

Watch the live meeting via the City's webcast (www.pittsburgca.gov), or on Delta TV Comcast Channel 32, or Delta TV AT&T U-Verse Channel 99.

Members of the public may comment live via Zoom video conferencing. Download Zoom from its website: www.zoom.com. Zoom also allows you to join the meeting by phone. Join the meeting at any point but be sure you are in the meeting prior to the City Council/Board/Commission consideration of the item on which you would like to provide comment.

From a PC, Mac, iPad, iPhone or Android:

- Webinar ID: **821 8558 3622**
- Passcode: **106491**
- By phone: **US: +1-669-900-6833 or +1346-348-7799**

Speakers are asked to provide their name and city of residence for the record, although providing this is not required for participation.

Each speaker will be afforded up to 3 minutes to speak (at the discretion of the Mayor/Chair).

When the Mayor/Chair opens a public comment period on the item on which you would like to comment, please use the "Raise Hand" feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide. You will be invited to speak when it is your turn. Speakers will be muted until their opportunity to provide public comment. You will not be seen or heard until it is your turn to speak. You will be muted again after the allotted time to speak. Just as in a live meeting inside the Council Chamber, only one comment per agenda item per person is allowed.

When making public comment during the meeting, please

1. Try to be in a room or space without a lot of background noise.
2. Mute your microphone until it is your turn to speak, then mute your speakers while speaking.
3. Have a strong, reliable internet connection or cell phone signal.

In the event of a disruption which prevents the City Council/Board/Commission from broadcasting the meeting to the public or from receiving public comment, no further action will be taken at the meeting.

Written comments provided by the public will be accepted and given to the Council/Board/Commission although they will not be read at the meeting.

NOTICE TO PUBLIC

GENERAL INFORMATION

Copies of the open session agenda packets, which are distributed to the City Council, are on file in the office of the City Clerk, 65 Civic Avenue, Pittsburg, California, and are available for public inspection, beginning 72 hours in advance, during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday, except City holidays). The full packets are also located on the City's website at www.pittsburgca.gov. If any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports or documents will be available for public inspection in the City Clerk's Office and on the day of the meeting in the Council Chamber at the public counter area below the dais.

SPEAKER'S CARD

Members of the audience who wish to address the City Council on issues that are not scheduled for the agenda and on any items listed as part of the agenda should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the City Clerk before the item is called, preferably before the meeting begins. Individuals will be given up to three minutes to address the Council unless additional time is allowed as provided for spokespersons. Speakers are not permitted to yield their time to another speaker. Prior to speaking, each member of the public shall state their name and business and City of residence in a clear and audible tone of voice. Pursuant to the Brown Act, no action may be taken by the City Council on items not already scheduled on the agenda; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearings listed on the agenda will be heard when the Public Hearing is opened, except on Public Hearing items previously heard and closed to public comment. After the public has commented, the item is closed to public comment and brought to the Council/Agency level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency.

There is a 90-day limit for the filing of a challenge in the Superior Court to certain City administrative decisions and orders which require a hearing by law, the receipt of evidence, and the exercise of discretion. The 90-day limit begins on the date the decision is final (Code of Civil Procedure Section 1094.6). Further, if you challenge an action taken by the City Council in court, you may be limited, by California law, including but not limited to Government Code Section 65009, to raising only those issues you or someone else raised in the public hearing, or in written correspondence delivered to the City Council prior to or at the public hearing. The City Council may be requested to reconsider a decision if the request is made prior to the next City Council meeting, regardless of whether it is a regular or special meeting.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the City of Pittsburg will provide special assistance for disabled citizens. Upon request, an agenda for any meeting shall be made available in appropriate alternative formats. The Council Chamber is equipped with sound amplifier units for use by the hearing impaired. The units operate in conjunction with the Chamber's sound system. You may request the sound amplifier from the City Clerk for personal use during Council meetings. If you need special assistance to participate in this meeting, or are requesting a specially formatted agenda, please contact the City Clerk at 925-252-4850. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format. (28 CFR 35.102-35.104 ADA Title II)

DISRUPTIVE CONDUCT

The Council requests that you observe the order and decorum of our Council Chamber by turning off or setting to vibrate all cellular telephones and electronic devices, and that you refrain from making personal, impertinent, or slanderous remarks. Boisterous and disruptive behavior while the Council is in session, and the display of signs in a manner which violates the rights of others or prevents others from watching or fully participating in the Council meeting, is a violation of our Municipal Code and any person who engages in such conduct can be ordered to leave the Council Chamber by the Mayor.

LIVE MEDIA BROADCASTING ADVISEMENT

City Council meetings are webcast live on the City's website at www.pittsburgca.gov on the Streaming Media page. Past meetings are also archived on that webpage. Watch the live meeting via the City's webcast (www.pittsburgca.gov), or on Delta TV Comcast Channel 32, or Delta TV AT&T U-Verse Channel 99. For more information, please contact the City Clerk's office at 252-4850.

City Council Outside Agency / Liaison / Sub-Committees Assignments - 2022

Updated December 20, 2021

<u>OUTSIDE AGENCY BOARDS</u>	<u>COUNCIL MEMBER(S)</u>	<u>TYPE</u>	<u>MEETS</u>	<u>STAFF</u>
ABAG	Shanelle Scales-Preston / Holland White Alt.	Standing	Annual	G. Evans
Delta Diablo**	Juan Banales / Shanelle Scales-Preston Alt.	Standing	2 nd Wednesday	R. Abono
East Co. Co. County Habitat Conservancy	Juan Banales / Jelani Killings Alternate	Standing	Monthly	Planning
East County Water Management	Juan Banales / Jelani Killings Alternate	Standing	Annual	R. Abono
MCE Clean Energy Board	Shanelle Scales-Preston / Holland White Alt.	Standing	4 Per Year	D. Buchanan
TRANSPLAN / ECCRFFA	Holland White / Juan Banales Alternate	Standing	2 nd Thursday	R. Abono
Tri-Delta Transit (2 reps)***	S. Scales-Preston & Merl Craft / Jelani Killings Alt.	Standing	Last Wednesday	R. Abono
<u>LIAISON TO</u>	<u>COUNCIL MEMBER(S)</u>	<u>TYPE</u>	<u>MEETS</u>	<u>STAFF</u>
East Bay League of Calif. Cities	Shanelle Scales-Preston / Merl Craft Alt.	Standing	3 rd Thursday	*Rotational
Mayor's Conference	Holland White / Shanelle Scales-Preston Alt.	Standing	1 st Thursday	G. Evans
School Districts Committee (2x2)	Shanelle Scales-Preston & Merl Craft / Jelani Killings Alt.	Standing	2 nd Thursday even months	G. Evans
<u>SUBCOMMITTEES</u>	<u>COUNCIL MEMBER(S)</u>	<u>TYPE</u>	<u>MEETS</u>	<u>STAFF</u>
American Rescue Plan Act (ARPA)	Holland White / S. Scales-Preston / Juan Banales Alt.	Ad Hoc	As needed	G. Evans
CAC CDBG Subcommittee	S. Scales-Preston & Jelani Killings / Holland White Alt.	Standing	As needed	M. Aliotti
City Council Policy and Procedures Review	Juan Banales & Merl Craft	Ad Hoc	As needed	G. Evans
City Infrastructure and Transportation (2)	S. Scales-Preston & Juan Banales / Holland White Alt.	Standing	As needed	G. Evans
Community Services Subcommittee	Merl Craft & Shanelle Scales-Preston / Juan Banales Alt.	Standing	As needed	M. Aliotti
Constituent Management Services	S. Scales-Preston & Juan Banales / Holland White Alt.	Ad Hoc	As needed	G. Evans
Government Performance Subcommittee	Holland White & Jelani Killings	Ad Hoc	As needed	G. Evans
Hills Committee	Juan Banales & Jelani Killings / Merl Craft Alt.	Ad Hoc	As needed	G. Evans
Pittsburg Recognition Committee	Holland White / Shanelle Scales-Preston Alt.	Standing	As needed	J. Hecht
Economic Develop/Waterfront Subcommittee	Jelani Killings & Holland White / S. Scales-Preston Alt.	Standing	As needed	J. Davis
Finance Subcommittee (1)	Juan Banales & Holland White / S. Scales-Preston Alt.	Standing	As needed	P. Rodrigues
Land Use Subcommittee (3)	Juan Banales & Holland White / S. Scales-Preston Alt.	Standing	As needed	J. Davis
Pittsburg Arts & Community Foundation	Merl Craft & S. Scales-Preston / Jelani Killings Alt.	Standing	As needed	G. Evans
Pittsburg Police Activities League (PAL)	Holland White & S. Scales-Preston / Jelani Killings Alt.	Standing	Monthly	B. Addington
Power Company Advisory	Holland White & S. Scales-Preston / Juan Banales Alt.	Standing	As needed	D. Buchanan
Public Safety Subcommittee	Holland White & Shanelle Scales-Preston	Standing	As needed	B. Addington
Sister City Committee	Jelani Killings & Holland White / Merl Craft Alt.	Standing	As needed	K. Simonton

*Rotational Staff as assigned by City Manager

**Stipend of \$170 per month

***Stipend of \$100 per month



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Approving a Rate Increase Requested by Pittsburg Disposal and Debris Box Service, Inc. for Refuse, Recycling, and Organics Collection

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

Pittsburg Disposal and Debris Box Service, Inc. DBA Mt. Diablo Resource Recovery Pittsburg (MDRR) collects the refuse, recycling, and organic materials curbside per the Franchise Agreement with the City of Pittsburg. MDRR has requested a base rate increase for refuse, recycling, and organic materials collection that will be spread over five years and accompanied by a customary annual Consumer Price Index increase to accommodate new State-mandated processing and diversion requirements. The base rate application also proposes the retirement of the 32-gallon cart over five years as a long-term solution for reducing cart contamination. The Franchise Agreement requires that MDRR obtain City approval prior to increasing rates above the CPI. After a comprehensive review, staff recommends approval of the rate increase and 32-gallon cart removal as requested and as recommended by the Subcommittee.

FISCAL IMPACT

Approval of this Resolution will have no fiscal impact on the City's General Fund.

RECOMMENDATION

City Council adopt the attached Resolution approving the solid waste base rate increase for refuse, recycling, and organics collection effective April 1, 2022 and a five-year phase out of the 32-gallon cart.

BACKGROUND

Senate Bill (SB) 1383, Short-lived Climate Pollutants Reduction, as enacted in 2017 (Lara, Chapter 395, Statutes of 2016), establishes targets to reduce the statewide disposal of organics by 75% by 2025. SB 1383 is the most significant waste reduction mandate to be

adopted in California in the last 30 years and requires that each jurisdiction redefine and develop methods for managing, tracking, regulating, procuring organics and more.

To align collection costs with expenses, MDRR, the local franchise operator that provides residential, commercial and industrial solid waste, recycling, and organics collection services within the City of Pittsburg, can employ positive or negative base rate adjustments per its Franchise Agreement with the City. Due to the increased services required for SB 1383 compliance, MDRR submitted a comprehensive refuse, recycling, and organics collection base rate application and supplemental information to the City on November 5, 2021. The application contemplates two rate options for meeting an increased revenue requirement of \$719,982. To meet this revenue requirement, Option 1, like typical changes to base rates, implements a 6.87% increase in 2022. Option 2 meets the revenue requirement over five years, softening the increase felt by ratepayers, and as shown in Attachment 2, results in lower 96-gallon, 64-gallon, and Low-Income Senior rates than Option 1. Option 2 also suggest phasing out the 32-gallon cart over a five-year period while Option 1 does not phase out the 32-gallon cart.

Both options are in line with the City's franchise and rate-setting process to meet revenue required for normal and customary operations like labor and capital expenditures, as well as upcoming costs of SB 1383 implementation. In addition, both options include and reflect projected annual Consumer Price Index increases based on the All-Urban Consumers, San Francisco-Oakland-San Jose (CPI-U) from August to August, which per the City's Franchise Agreement is allowed annually at the discretion of the City Manager.

SUBCOMMITTEE FINDINGS

This item was reviewed by the Finance Subcommittee on November 19, 2021, at which time found support for Option 2 due to its relatively softer impact on ratepayers and potential long-term environmental impact of helping to reduce the potential for increased contamination in the blue and green carts.

STAFF ANALYSIS

Per its Franchise Agreement with the City, MDRR aims to recuperate \$719,982 in customary operational costs and costs associated with new services triggered by SB 1383 with this rate adjustment. This revenue requirement is sufficient to cover anticipated operational costs as set forth in the Base Rate application that include several items such as long term planned vehicle fleet updates per the California Air Resources Board, a new 5-year labor CBA, and periodic cart replacements unrelated to SB 1383 requirements. The anticipated SB 1383-related costs in Pittsburg total \$985,304 as MDRR will lead jurisdictional efforts in cart compliance, outreach, and education, monitoring and inspection, organics facility improvements and processing, and more.

While Pittsburg has not experienced solid waste base rate modifications in over a decade, collection costs and expenses are relatively balanced when compared to many surrounding jurisdictions. On average, Pittsburg's monthly collection rate resulting from Options 1 or 2 would be below the average rates charged to other MDRR-served jurisdictions, ranking 12th most expensive out of 17 jurisdictions. Likewise, both Options 1 and 2 present comparatively low increases, as several nearby jurisdictions are seeing double-digit increases to their residential collection rates. In the same climate of the recycling crises and unfunded state organics mandates, proposed increases in Pittsburg are more manageable than neighboring jurisdictions due to:

- Pittsburgh's commitment to regularly implement CPI increases and align rates with revenue requirements over the years unlike many jurisdictions facing steeper base rate increases.
- Pittsburgh's Recycling Contamination Fee, a surcharge to address increased recycling costs due to the global recycling crisis triggered by "China National Sword". This fee, approved in October 2019 and subsequently extended in December 2021, will sunset upon adoption of new base rates, and produced revenues of \$1,426,592 in 2021.
- A \$410,764 reduction in the cost to ratepayers for recycling processing due to the pending replacement of the Residential Recycling Contamination Fee with the Recycling Center and Transfer Station gate rate approved in September 2021. As seen here, the newly approved gate rate shifts a portion of the increased recycling costs away from ratepayers to a larger customer base, of all users of the Recycling Center and Transfer Station.
- Exclusion of \$346,806 in lost revenue from unpaid accounts due to the COVID-19 pandemic. MDRR is recouping these losses internally, and while customary and allowed to pass uncollected revenue to the ratepayers, MDRR has not included this cost in the base rate application.

Given the relatively manageable increase, staff challenged MDRR to balance additional priorities in its comprehensive base rate application:

1. Keep all annual rate increase options in single digits; and
2. Preserve affordability of Low-Income Senior Rates; and
3. Maintain a small variance between cart costs; and
4. Produce a long-term strategy for reducing cart contamination in Pittsburgh.

MDRR met this challenge through Option 2 which includes phasing out the 32-gallon cart over five years. Removal of the 32-gallon refuse cart will ensure that all residential households have ample space for disposal of non-organic and non-recyclable wastes in the black cart. With ample space for placing appropriate wastes in the black cart, residents will be less likely to contaminate the blue and green carts with non-recyclable and non-organic wastes.

MDRR and the City will continue to educate the community on acceptable wastes per cart but have observed countless overflowing carts and an unbalanced shift of customers to the 32-gallon cart due to its price rather than its capacity to contain a household's actual volume of weekly generated refuse. Inspiring behavior change and reducing this cart contamination, are pillars of SB 1383 implementation that ultimately aim to purify organic waste streams for reuse while also keeping organic waste products out of the landfill where they decompose and create harmful greenhouse gases.

Staff therefore concurs with the justification provided by MDRR and recommends the City Council approves:

- A base rate increase phased in over five years and annually adjusted by the CPI as is customarily allowed pursuant to Option 2; and
- Retirement of the 32-gallon cart over five years.

ATTACHMENTS: Resolution 22-
Comprehensive Base Rate Application dated November 5, 2021 from
Mount Diablo Resource Recovery – Pittsburg with Proposed base
rate and CPI increases and detail 2022-2026

Report Prepared By: Sara Bellafronte, Senior Administrative Analyst

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Approving a Rate Increase Requested By)
Pittsburg Disposal and debris Box Service,)
Inc. for Refuse, Recycling, and Organics)
Collection)

RESOLUTION NO. 22-

WHEREAS, Pittsburg Disposal and Debris Box Service, Inc. DBA Mt. Diablo Resource Recovery Pittsburg (MDRR) collects the refuse, recycling, and organic materials curbside per the Franchise Agreement with the City of Pittsburg; and

WHEREAS, MDRR has submitted a refuse, recycling, and organics collection comprehensive base rate application for increases in customary operating costs as well as costs associated with compliant implementation of the recent state law to address short-lived climate pollutants and reduce organic waste disposal, SB 1383 of 2016; and

WHEREAS, MDRR is requesting a base rate increase which will be accompanied by annual CPI adjustments as customarily allowed, to meet increased revenue requirement of \$719,982 as allowed per its Franchise Agreement with the City; and

WHEREAS, on November 19, 2021, the Finance Subcommittee supported phasing the base rate increase in over five years; and

WHEREAS, the requested rate increase is comparatively low, as other local jurisdictions are seeing high double-digit increases to their residential collection rates; and

WHEREAS, Pittsburg's average resulting residential rates are below the average residential rates charged to other MDRR-served jurisdictions, ranking 12th most expensive out of 17 jurisdictions; and

WHEREAS, in efforts to reduce cart contamination and maximize the amount of organic waste diverted from landfills in accordance with SB 1383, and in accordance with Finance Subcommittee recommendation, MDRR-Pittsburg is also suggesting the retirement of the 32-gallon residential can over five years; and

WHEREAS, the City Council has the authority to review and approve an increase to the authorized collection base rate pursuant to the Franchise Agreement; and

WHEREAS, staff has reviewed the refuse, recycling, and organics collection rate increase and cart retirement requests pursuant to the terms of the Franchise Agreement and recommends a base rate increase phased in over five years and annually adjusted by the CPI as is customarily allowed, and five-year phase out of the 32-gallon cart.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Pittsburg hereby authorizes a solid waste base rate increase for refuse, recycling, and organics collection effective April 1, 2022 and a five-year phase out of the 32-gallon cart.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 22nd day of February 2022, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Holland Barrett White, Mayor

ATTEST:

Alice E. Evenson, City Clerk



November 5, 2021

Garrett Evans
City Manager
City of Pittsburg
65 Civic Ave
Pittsburg, CA 94565

VIA EMAIL

Re: 2021 BASE RATE APPLICATION SUBMITTAL

Dear Garrett,

Enclosed, please find our 2021 Base Rate Application and supporting materials. As we discussed in our pre submittal meetings, this application includes a comprehensive analysis and review of the existing services provided by Pittsburg Disposal & Debris Box Service, Inc., dba Mt. Diablo Resource Recovery-Pittsburg ("MDRR") for a Base Year review and adjustment. In addition, this application also includes the costs for new "State Mandates" of SB1383 implementation and compliance for collection and post-collection related services and activities. It is currently anticipated that these new services will hopefully start rolling out throughout 2022 for commercial customers & throughout 2023 for residential customers.

In addition to regular base year type items and SB1383 compliance costs, this application also reflects a proposed change regarding how the cost of recycling operations are offset within the current collection rates. As you recall, in 2019, a recycling contamination fee was approved due to the China National Sword and the new normal of the recycling commodities markets. Under the current approved rates, the cost to the ratepayer in 2020 to process the recyclables for Pittsburg was \$897,608.

As you know, on September 20th, 2021, the City Council approved an increase to the gate rate at RCTS, which will become effective January 1st, 2022. This increase at RCTS will facilitate moving the cost to process recyclables for all our collection contracts into our post-collection operations. This cost would then be passed back down into the Pittsburg curb-side collection rates at a projected cost of approximately \$410,764 (using 2020 RCTS gate tonnage for the City of Pittsburg). As you will see in the application, this will be a cost-saving to the Pittsburg ratepayers of roughly \$486,844.

This report, including the attached supporting analysis, outlines the major components which have led up to where we are at this point and reflect the following circumstances:

- Extension of the residential recycling contamination fee (effective 1/1/2020) until the approval and implementation date of this proposed base rate application.
- SB 1383 implementation costs.
- Approved gate rate adjustment at RCTS (effective 1/1/2022).

The outline of this report is as follows:

- A. Periodic base rate analysis.
- B. Summary of proposed rate adjustment, including additional services.
- C. Analysis, methodology, and supporting schedules.
- D. Detailed breakdown of components of rate increase.
- E. Conclusion and base rate application.

A. Periodic Base Rate

The purpose of this rate base rate application is to help the city establish the refuse, recycling, and organics collection rates in line with the city's franchise and rate-setting process. In the included analysis, MDRR has analyzed and presented the current results of normal & customary operations as if this were a normal base year review. In addition, this base rate application also reflects the proposed costs for the City of Pittsburg to implement SB1383 and its required related programs.

It is customary for base rate applications usually have a line item for un-collected revenue from past due accounts. Due to COVID 19, this number reached an all time high. However, through outreach, collection efforts and helping customers establish payment plans, we have decreased this uncollected amount by ~\$2,273,210. As of the date of this application, we now only have ~\$346,806 in un-collected revenue for the City of Pittsburg which we have decided to exclude from this application as to not further burden the ratepayer.

B. Summary of Rate Adjustment and Additional Services

As you will see in the application and attachments, this base year review starts off in a very good position for the City of Pittsburg with a revenue surplus of \$1,426,592 or approximately a (13.44%) downward adjustment to the residential rates. Notwithstanding normal and customary base year adjustments, this application then accounts for: additional operating costs, SB 1383 implementation, cost increases of labor because of a new collective bargaining agreement (CBA), and the RCTS gate rate increase which collectively total ~\$2,146,575 or an approximate 20.22% upward adjustment to the residential rates. When taking into consideration the surplus, the total revenue

requirement we are requesting with this base rate application is \$719,982, or an approximate 6.78% upward adjustment to the residential rates.

In the attachments, you will also see that MDRR has proposed and is recommending for your consideration a different pricing strategy hopefully to further reduce contamination over time, and to smooth out this increase and pricing strategy on our customers over several years. The ability for the city to consider this proposed pricing strategy is made possible because of the surplus and the relatively low requested base rate adjustment. This pricing strategy includes eliminating the 32-gallon cart and transitioning its' cart pricing to equal the 64-gallon cart at the end of a five-year period. This pricing strategy would result in residential rates increasing annually between a range of ~3.35-7.75% over the five-year period.

C. Analysis and methodology of supporting schedules.

Please see the attached complete base rate application. For your review, we have included: supporting schedules, recent audited financial statements, and a series of worksheets & analysis. These attachments support this base year rate application and has been prepared in accordance with our Franchise Agreement and customary rate setting practices.

D. Detailed Breakdown of Components Contributing to the Rate Application:

- 1) **Labor:** In 2020 MDRR management successfully negotiated a new 5-year CBA. In the new CBA, wages increase on average 2.8% per year over the term of the contract, pension, health & welfare also increase marginally. For the City of Pittsburg service area, this base rate application anticipates our operations headcount to remain relatively the same for the next four to five years and will be readdressed with our next base rate application.
- 2) **CAPEX Investment (Replacement Rolling Truck Stock, Equipment & Facilities):** Capital expenditures pertaining to trucks are depreciated over seven years. Over the last three years, MDRR has implemented a long term planned vehicle fleet update so that we will be prepared when on January 1, 2023, the fleet CARB compliance regulations take effect. In this application, equipment and facilities are depreciated over ten and twenty years respectively. SB 1383 CAPEX related costs, other than trucks, are depreciated over seven years, with a mid-year depreciation convention. In the application you will see that these expenditures add up to \$750,507.
- 3) **SB1383 Regulatory Cost Summary:** The costs associated with SB1383 compliance add up to \$985,304 and were derived from the requirements as

outlined in the state regulations and then explicitly applied to the services MDRR provides within the City of Pittsburg. These items include:

- Compliant carts, lids, and labels
- Outreach and education
- Additional organics routes
- Residential and multi-family pails
- Compliance, inspections, and lid flips
- Post collection organics operations (improvements & processing)

Some of the above items are one-time costs and some are annual expenses. In our costing model, new carts are proposed to be rolled out over fourteen years. Additionally, some items typically do not qualify under Generally Accepted Accounting Principles (GAAP) as capitalize-able costs. However, our outside CPA auditors have given MDRR the endorsement that the accounting treatment for pails, lids & labels should be capitalized. This results in a rate softening for our customers for these items.

4) CCWS/RCTS Approved Tip Fee Increase:

RCTS Tipping Fee	
RCTS Tip Fee Increase (net of annual CPI adjustments)	All CCWS Tonnage including Public Gate Cost/Ton
Recycling Operations @ MDR (this will replace the current Recycling Surcharge)	\$ 6.50
SB1383 Post Collection Processing	\$ 4.25
SB1383 Post Collection Improvements & Infrastructure @ RCTS	\$ 5.50
Total increase in CCWS Tip Fee/Ton (3-yr phase-in)	\$ 16.25

CCWS/RCTS processes all MSW, green waste, and recyclables for the City of Pittsburg. Further SB1383 compliance at RCTS has necessitated a tip fee adjustment as outlined above for facility upgrades, including an enclosed building for organics. This CCWS gate rate adjustment was approved by the City Council on September 20th and will be phased in over three years, starting in January 2022, and will also adjust annually by the CPI. This base rate application reflects this increase at CCWS/RCTS.

E. Conclusion and Base Rate Application

The culmination these existing and additional operational costs have resulted in a total proposed residential base rate increase request of 6.78%. Projected comparable rates for other Cities have been included.

We are presenting two different models for your consideration, representing either a one-year (Option 1) or five-year (Option 2), residential phase-in period including a projected customary annual CPI adjustment of ~3.35% in each applicable year. The models include projected residential customer rates for each period broken down by container size and current customer count, showing both the percentage increase as well as the respective dollar increase. Both models also reflect our intention to increase all services within the commercial sector, effective January 1st, 2022. In Option 1, commercial rates are proposed to be increased by 6.78% (matching residential) in the first year, and in Option 2, commercial rates are proposed to be increased by 9% in the first year.

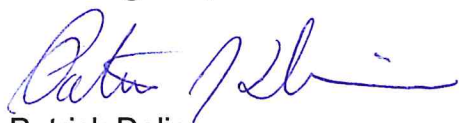
Option 1 - Normal Base Year Adjustment (1-Year Implementation)									
6.78% Residential Increase									
6.78% Commercial Increase in 2022									
(2023-2026 Assumes ~3.35% Annual CPI's)									
	Low Income Senior		Residential 32-Gallon		Residential 64-Gallon		Residential 96-Gallon		
~ Customer Counts =	217		6,473		5,512		4,693		16,895
Averages (excluding low income rate)									
Current Rates	\$	31.33	\$	44.69	\$	54.64	\$	61.29	\$ 53.54
2022	6.78%	\$ 2.12	6.78%	\$ 3.03	6.78%	\$ 3.70	6.78%	\$ 4.16	\$ 3.63
	\$	33.45	\$	47.72	\$	58.34	\$	65.45	\$ 57.17
2023	3.35%	\$ 1.12	3.35%	\$ 1.60	3.35%	\$ 1.95	3.35%	\$ 2.19	\$ 1.92
	\$	34.58	\$	49.32	\$	60.30	\$	67.64	\$ 59.09
2024	3.35%	\$ 1.16	3.35%	\$ 1.65	3.35%	\$ 2.02	3.35%	\$ 2.27	\$ 1.98
	\$	35.73	\$	50.97	\$	62.32	\$	69.90	\$ 61.06
2025	3.35%	\$ 1.20	3.35%	\$ 1.71	3.35%	\$ 2.09	3.35%	\$ 2.34	\$ 2.05
	\$	36.93	\$	52.68	\$	64.41	\$	72.25	\$ 63.11
2026	3.35%	\$ 1.24	3.35%	\$ 1.76	3.35%	\$ 2.16	3.35%	\$ 2.42	\$ 2.11
	\$	38.17	\$	54.44	\$	66.56	\$	74.67	\$ 65.22
Average Yearly Increase	\$	1.37	\$	1.95	\$	2.38	\$	2.68	\$ 2.34
Total 5-Year Increase	\$	6.84	\$	9.75	\$	11.92	\$	13.38	\$ 11.68

Option 2 - Slowly Phase Out the 32-gal Cart (5-Year Implementation)										
~ 3.35% - 7.75% Residential Increase 9.0% Commercial Increase in 2022 (2023-2026 Assumes ~3.35% Annual CPI's)										
	Low Income Senior		Residential 32-Gallon		Residential 64-Gallon		Residential 96-Gallon			
~ Customer Counts =	217		6,473		5,512		4,693		16,895	
Averages (excluding low income rate)										
Current Rates	\$ 31.33		\$ 44.69		\$ 54.64		\$ 61.29		\$ 53.54	
2022	0.0%	\$ -	3.79%	\$ 1.69	2.28%	\$ 1.25	2.39%	\$ 1.46	\$ 1.47	
	\$ 31.33		\$ 46.38		\$ 55.89		\$ 62.75		\$ 55.01	
2023	3.35%	\$ 1.05	7.0%	\$ 3.25	3.35%	\$ 1.87	3.35%	\$ 2.10	\$ 2.41	
No 32-Gal Carts for New Starts	\$ 32.38		\$ 49.63		\$ 57.76		\$ 64.86		\$ 57.42	
2024	3.35%	\$ 1.08	6.76%	\$ 3.36	3.35%	\$ 1.93	3.35%	\$ 2.17	\$ 2.49	
No 32-Gal Carts for New Starts	\$ 33.46		\$ 52.99		\$ 59.69		\$ 67.03		\$ 59.90	
2025	3.35%	\$ 1.12	6.55%	\$ 3.47	3.35%	\$ 2.00	3.35%	\$ 2.25	\$ 2.57	
No 32-Gal Carts for New Starts	\$ 34.59		\$ 56.46		\$ 61.69		\$ 69.27		\$ 62.48	
2026	3.35%	\$ 1.16	7.75%	\$ 4.38	-1.38%	\$ (0.85)	3.35%	\$ 2.32	\$ 1.95	
Swap out the 32-Gallon Carts	\$ 35.74		\$ 60.84		\$ 60.84		\$ 71.60		\$ 64.42	
Average Yearly Increase	\$ 0.88		\$ 3.23		\$ 1.24		\$ 2.06		\$ 2.18	
Total 5-Year Increase	\$ 4.41		\$ 16.15		\$ 6.20		\$ 10.31		\$ 10.88	

We look forward to presenting and further discussing these two options with city staff and the Finance Sub-Committee, as well as appearing before the City Council for their final consideration.

Please let our team know if any additional information is needed to consider and process this request. We appreciate the time you have spent with our team and look forward to further discussing this application at the earliest opportunity. Please do not hesitate to contact either myself, Kish Rajan, or Salvatore Evola should you have any questions or need additional information.

Best Regards,



Patrick Dolim
Chief Financial Officer

CC: Laura Wright – Environmental Affairs Manager, City of Pittsburg
Ronald J. Proto - CEO, Pittsburg Disposal & Debris Box Service, Inc.
Kish Rajan - CAO, Pittsburg Disposal & Debris Box Service, Inc.
Gary Lazdowski - COO, Pittsburg Disposal & Debris Box Service, Inc.

Attachments:

- 1) 2021 Base Rate Application
- 2) Presentation - Base Rate Application Summary
- 3) 2020 Audited Financial Statements (3 separate files, via email only)
- 4) Four (4) Separate Supporting Excel Files (via email only)



2021

City of Pittsburgh

Base Rate Application

Summary

November, 2021

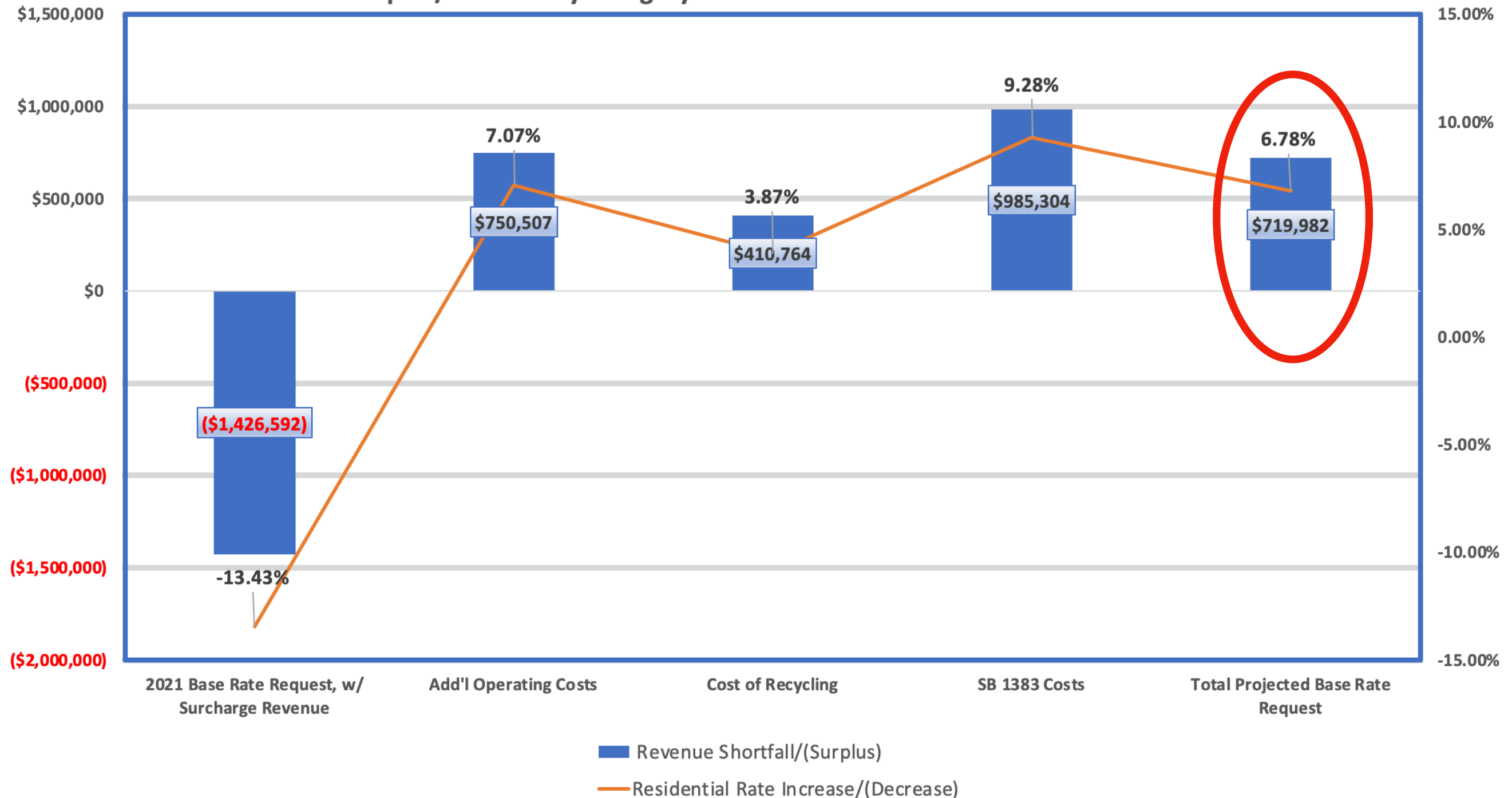
Agenda & Topics For Today's Discussion

1. Base Rate Application
2. Approved RCTS Gate Rate Adjustment
3. Recycling Contamination Fee Transition
4. COVID Related Impacts
5. SB1383 - Compliance & Costs
6. 2021 Base Rate Application Summary
7. Comparable 2022 Projected Rates
8. Implementation Considerations

2021 Base Rate Application Summary (FINAL)

MDRR - Pittsburg Disposal Service

Revenue Surplus/Shortfall by Category - Assumes an 6.78% Commercial Rate Increase



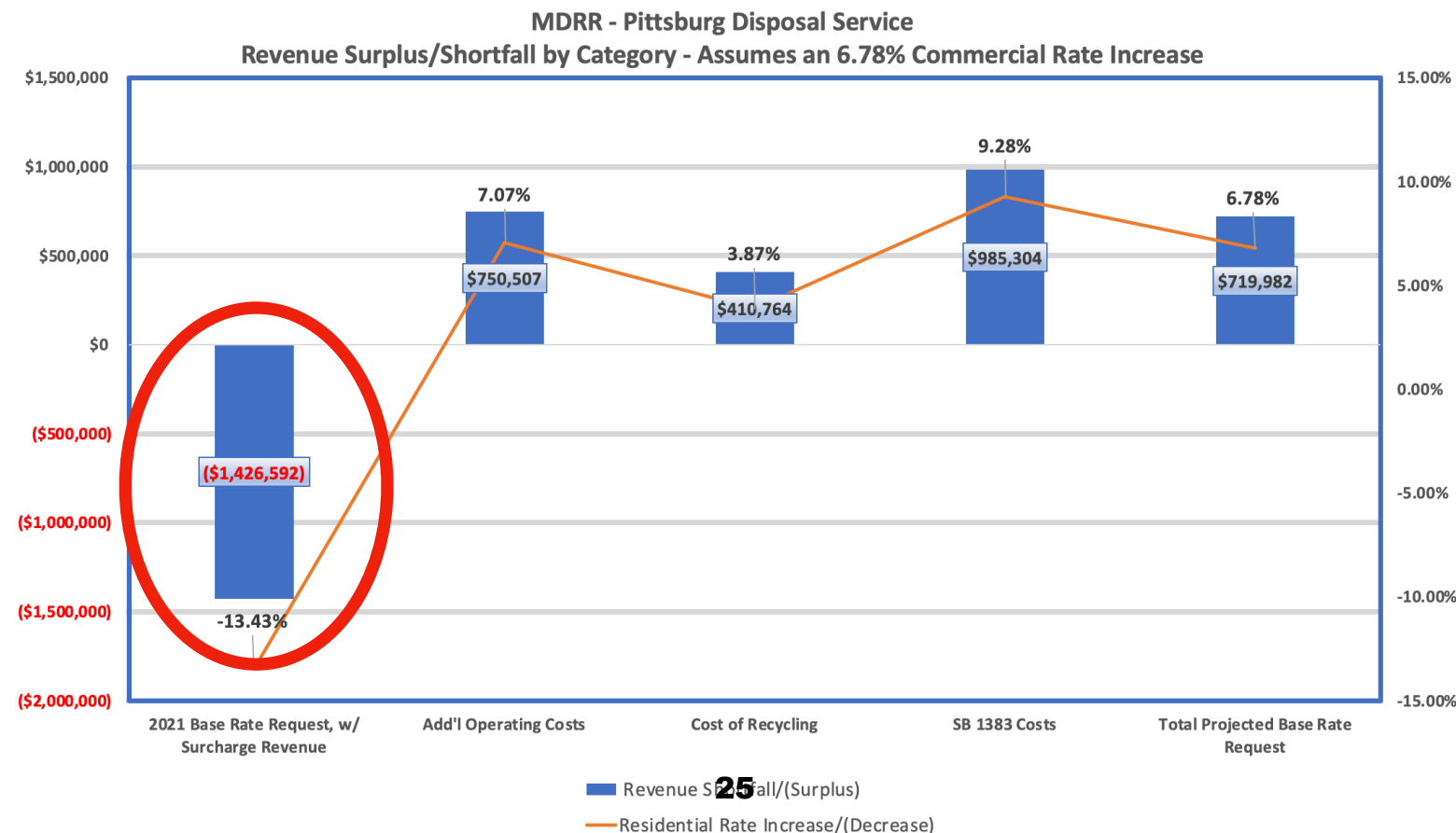
Total revenue requirement (w/ additions & new services) = \$719,982

Resulting in a 6.78% total residential rate increase ~~24~~ (\$95,611 less than presented to Staff on 10-20-21)

Normal Base Year Adjustments

1. New 5-year CBA = 2.8% increase
2. Trucking / SEG Lease Rate Model (Depreciation & Insurance)

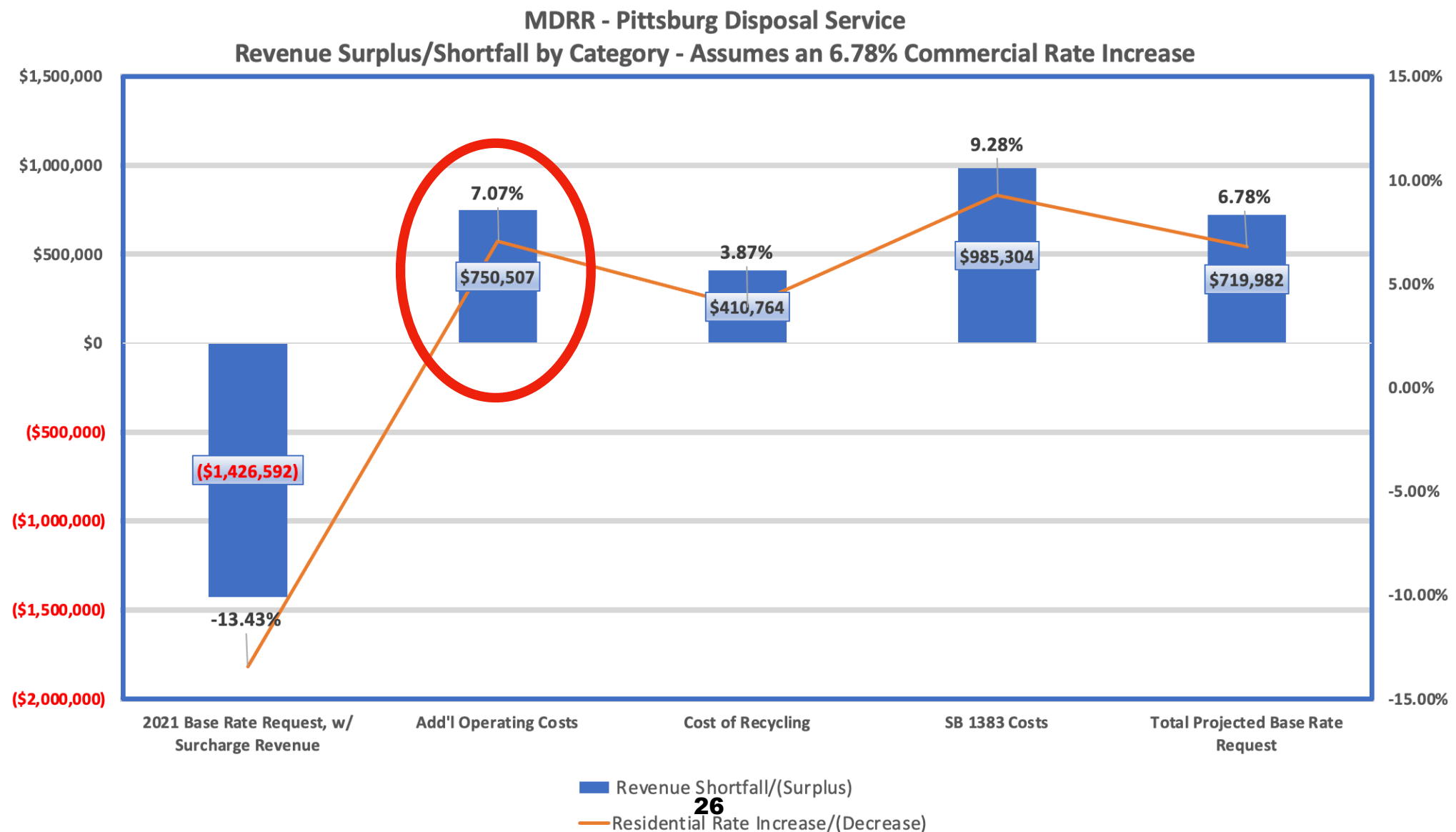
These normal and customary Base Year adjustments, when offset by the temporary Recycling Contamination Fee revenue, would actually result in a surplus of \$1,426,592 or approximately a (13.43%) downward adjustment to the residential rates.



Additional Operating Costs

1. CAPEX - long term planned fleet update per CARB to 2023
2. Non-1383 related cart replacement schedule

These additional Base Year adjustments add up to **\$750,507** or would result in a **7.07%** upward rate adjustment.



Approved Gate Rate Adjustment at RCTS

- 1) MDR - Recycling Operations = + \$6.50 per ton
- 2) MDRRP - Master Plan Improvements (~\$34M) = + \$5.50 per ton
- 3) SB1383 - Post-Collection Operations = + \$4.25 per ton

Total (3-year) Incremental Gate Rate Adjustment = + \$16.25

	2022	%	2023	%	2024	%	Total	%
Beginnning Base Gate Rate	\$ 113.00		\$ 122.50		\$ 132.00		\$ 113.00	
Incremental Adjustments	\$ 5.42	4.8%	\$ 5.42	4.4%	\$ 5.42	4.1%	\$ 16.25	14.4%
CPI Projected Adjustments	\$ 4.08	3.6%	\$ 4.08	3.3%	\$ 4.08	3.1%	\$ 12.25	10.8%
Ending Proposed Gate Rate	\$ 122.50	8.4%	\$ 132.00	7.8%	\$ 141.50	7.2%	\$ 141.50	25.2%
Dollar Change	\$ 9.50	8.4%	\$ 9.50	7.8%	\$ 9.50	7.2%	\$ 28.50	25.2%

Residential Recycling Contamination Fee

Pittsburg Residential Recycling Fee revenue in 2020 = \$897,608

Current recycling fee will be replaced upon adoption of a new base rate which will include the newly approved RCTS Gate Rate

MDR operational cost is \$21.83 per ton, when spread against total inbound MSW tonnage at RCTS

Current portion of RCTS Gate to MDR = \$15.33 per ton *(\$14 w/ CPI adjustments)*

+ \$6.50 per ton incremental adjustment at the RCTS gate, to cover operational costs at MDR

Example using 2020 RCTS Gate tonnage for the City of Pittsburg = 50,050 tons *(MSW)* x \$6.50 per ton = \$325,325 + F.F.'s = **\$410,764** *(3.87% of the total requested increase)*

The cost to process recyclables at MDR, when passed down to Pittsburg through the newly approved gate rate, will be ~\$486,844 less than the current residential recycling fee.

COVID Related Impacts

Significant increase in unpaid accounts across residential, multi-family & commercial, which as of November 1st is now only **\$346,806.**

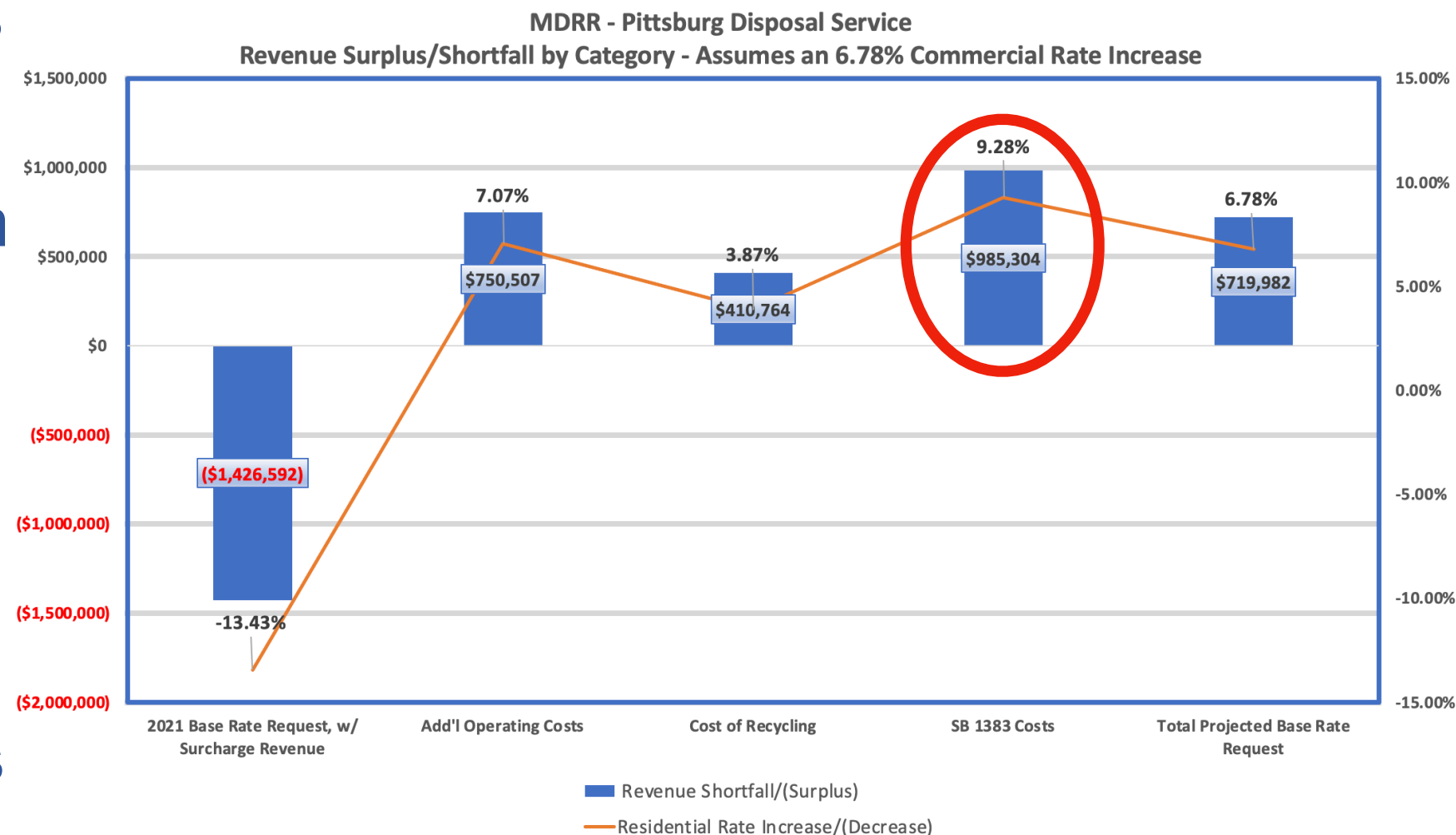
(463 total accounts; 432 residential, 29 commercial & 2 multi-family; \$293,696 less than previously presented to City Staff)

- **Historically, and prior to COVID, this was less than 2% of total revenue. (~479 Accounts)**
- **Pittsburg continues to make progress with unpaid accounts.**
- **Through collection efforts and establishing payment plans for customers, throughout the pandemic, we have decreased UnPaid accounts by a total of \$2,273,210.**
- **Although it is customary, this un-collected revenue is not in our Base Rate Request.**

SB 1383 Compliance & Related Costs

\$985,304 or 9.28% of the requested total increase

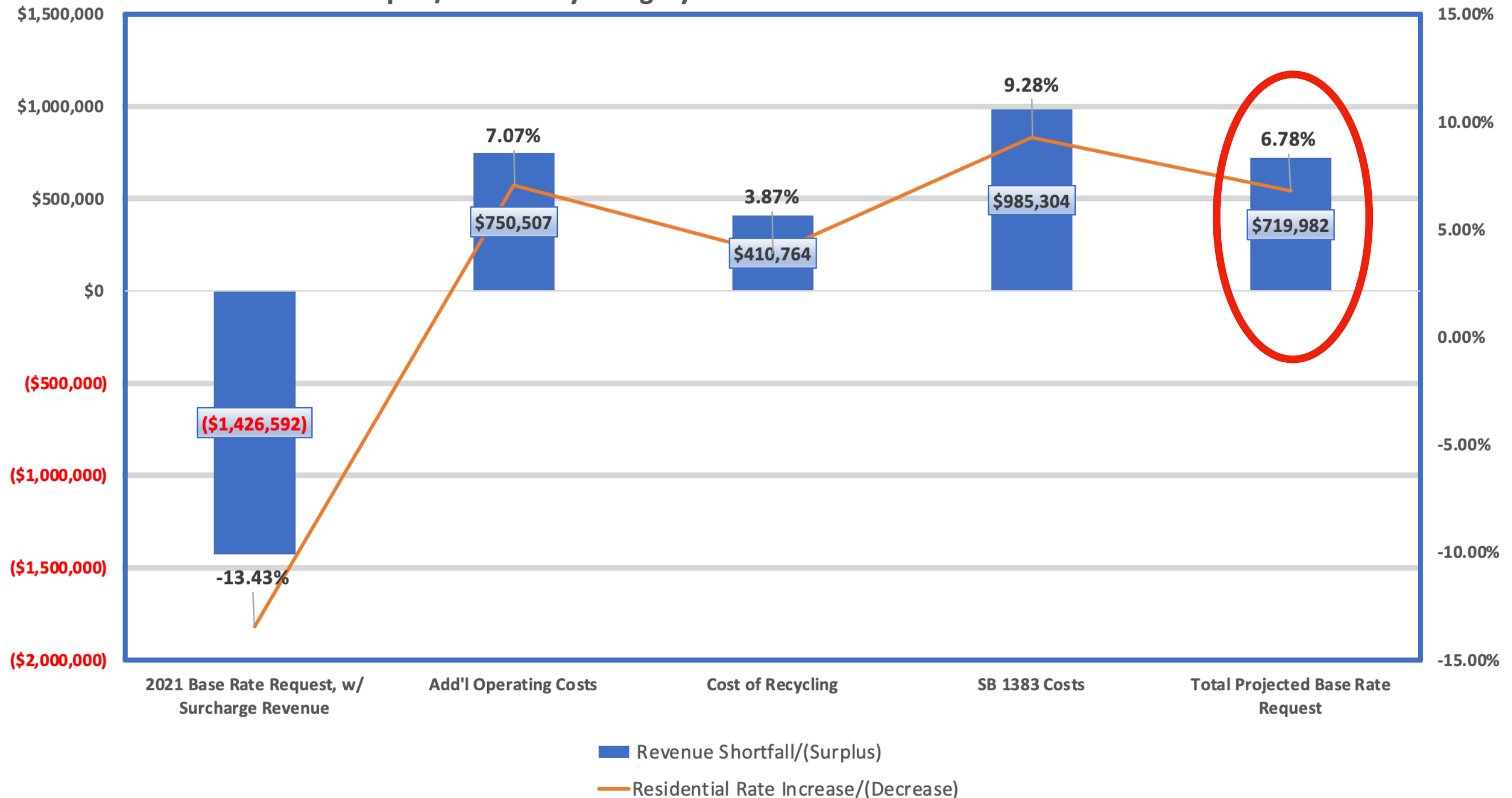
- Compliant Carts, Lids & Labels
- Outreach & Education
- Additional organics routes
- Residential & multi-family pails
- Compliance / Lid flips
- Post collection organics (improvements & processing)



2021 Base Rate Application Summary (FINAL)

MDRR - Pittsburg Disposal Service

Revenue Surplus/Shortfall by Category - Assumes an 6.78% Commercial Rate Increase



Total revenue requirement (w/ additions & new services) = \$719,982

Resulting in a 6.78% total residential rate increase **\$95,611 less than presented to Staff on 10-20-21)**

2021 Base Rate Application Summary (FINAL)

Option 1 - Normal Base Year Adjustment (1-Year Implementation)

6.78% Residential Increase
6.78% Commercial Increase in 2022
(2023-2026 Assumes ~3.35% Annual CPI's)

	Low Income Senior		Residential 32-Gallon		Residential 64-Gallon		Residential 96-Gallon			
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Averages (excluding low Income rate)										
Current Rates	\$ 31.33		\$ 44.69		\$ 54.64		\$ 61.29			\$ 53.54
2022	6.78%	\$ 2.12	6.78%	\$ 3.03	6.78%	\$ 3.70	6.78%	\$ 4.16		\$ 3.63
	\$ 33.45		\$ 47.72		\$ 58.34		\$ 65.45			\$ 57.17

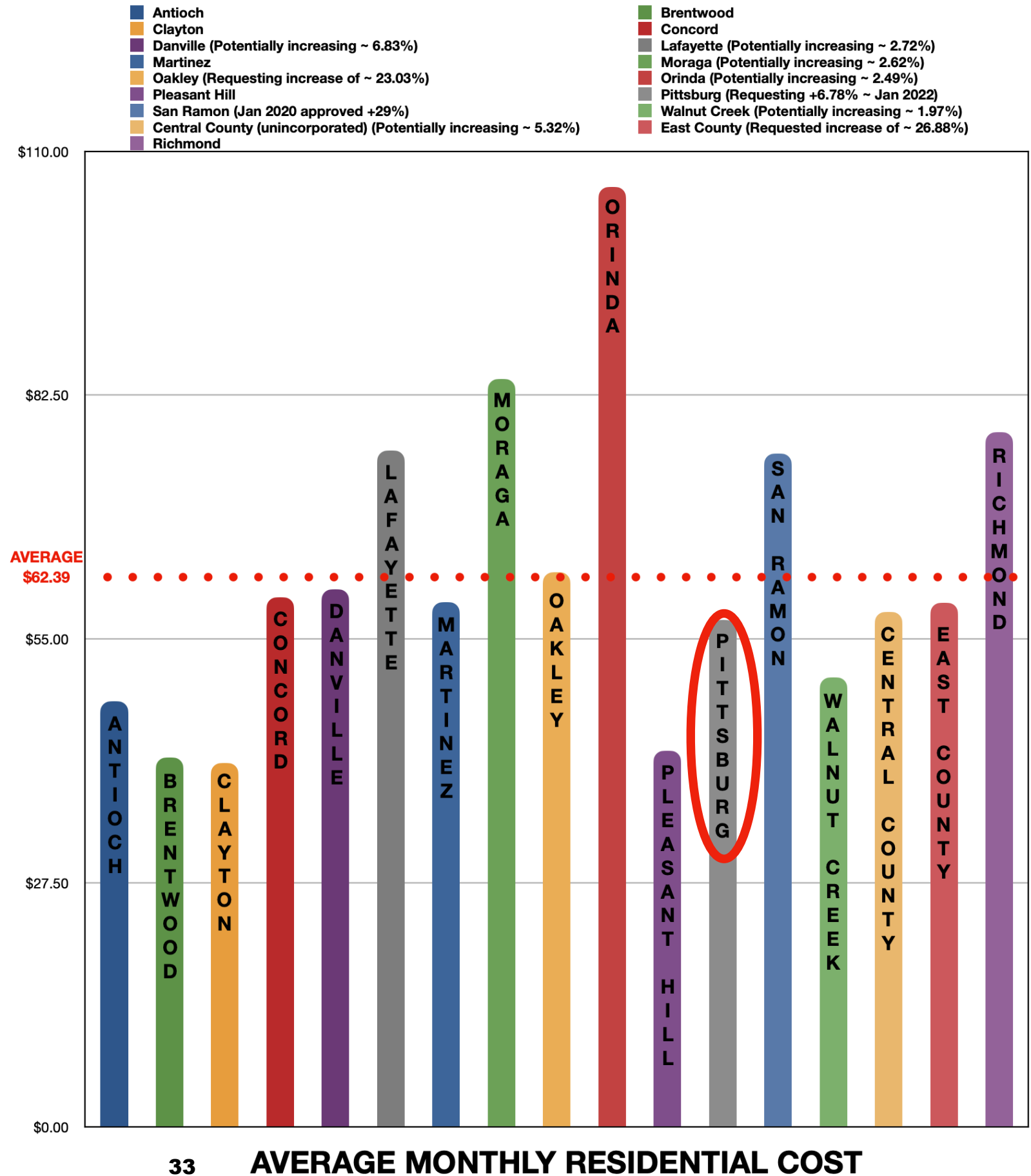
Total revenue requirement (w/ additions & new services) = \$719,982

Resulting in a 6.78% total residential rate increase

BASE RATE - ONE & DONE

2022 PROJECTED COMPARABLE RATES

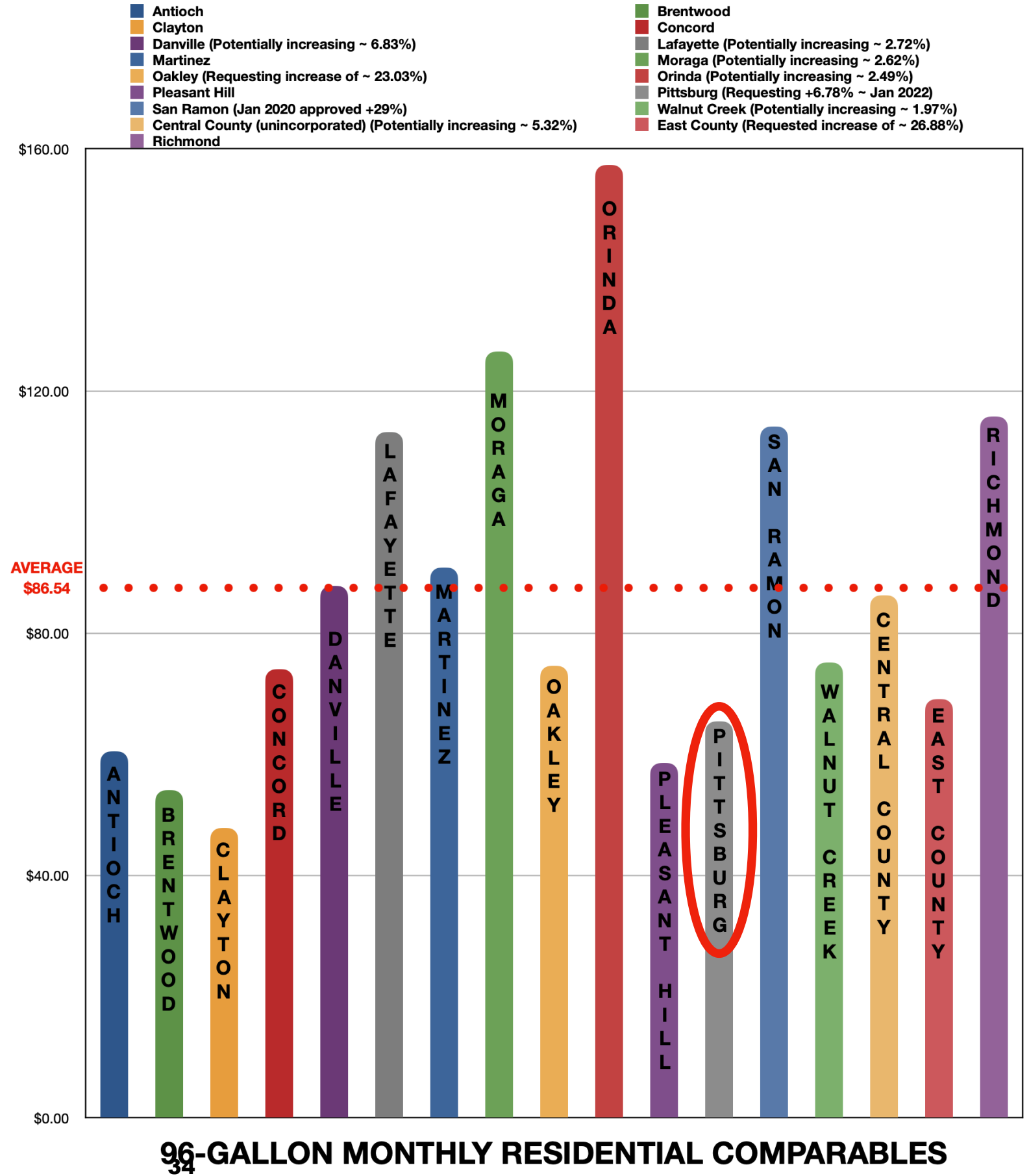
CITY	32 GALLON	64 GALLON	96 GALLON	AVERAGE COST
Antioch	\$ 31.92	\$ 51.52	\$ 60.51	\$ 47.98
Brentwood	\$ 29.77	\$ 41.00	\$ 54.03	\$ 41.60
Clayton	\$ 30.29	\$ 44.96	\$ 47.85	\$ 41.03
Concord (Requested increase of ~ 27.11%)	\$ 44.67	\$ 60.39	\$ 74.05	\$ 59.70
Danville (Potentially increasing ~ 6.83%)	\$ 34.77	\$ 59.14	\$ 87.80	\$ 60.57
Richmond	\$ 41.18	\$ 77.97	\$ 115.80	\$ 78.32
Lafayette (Potentially increasing ~ 2.72%)	\$ 40.00	\$ 75.47	\$ 113.19	\$ 76.22
Martinez	\$ 38.80	\$ 47.68	\$ 90.84	\$ 59.11
Moraga (Potentially increasing ~ 2.62%)	\$ 42.18	\$ 84.35	\$ 126.50	\$ 84.34
Oakley (Requesting increase of ~ 23.03%)	\$ 47.05	\$ 65.78	\$ 74.63	\$ 62.49
Orinda (Potentially increasing ~ 2.49%)	\$ 55.86	\$ 104.78	\$ 157.28	\$ 105.97
Pleasant Hill	\$ 29.17	\$ 39.41	\$ 58.61	\$ 42.40
Pittsburg (Current)	\$ 44.69	\$ 54.64	\$ 61.29	\$ 53.54
Pittsburg (Requesting +6.78% ~ Jan 2022)	\$ 47.72	\$ 58.34	\$ 65.45	\$ 57.17
Difference=	\$ 3.03	\$ 3.70	\$ 4.16	\$ 3.63
San Ramon (Jan 2020 approved +29%)	\$ 41.56	\$ 71.96	\$ 114.18	\$ 75.90
Walnut Creek (Potentially increasing ~ 1.97%)	\$ 26.63	\$ 50.31	\$ 75.13	\$ 50.69
Central County (unincorporated) (Potentially increasing ~ 5.32%)	\$ 30.21	\$ 57.52	\$ 86.30	\$ 58.01
East County (Requested increase of ~ 26.88%)	\$ 50.05	\$ 58.06	\$ 69.07	\$ 59.06
AVERAGE =	\$ 38.93	\$ 61.68	\$ 86.54	\$ 62.39
MEDIAN =	\$ 80.58	\$ 136.17	\$ 74.88	



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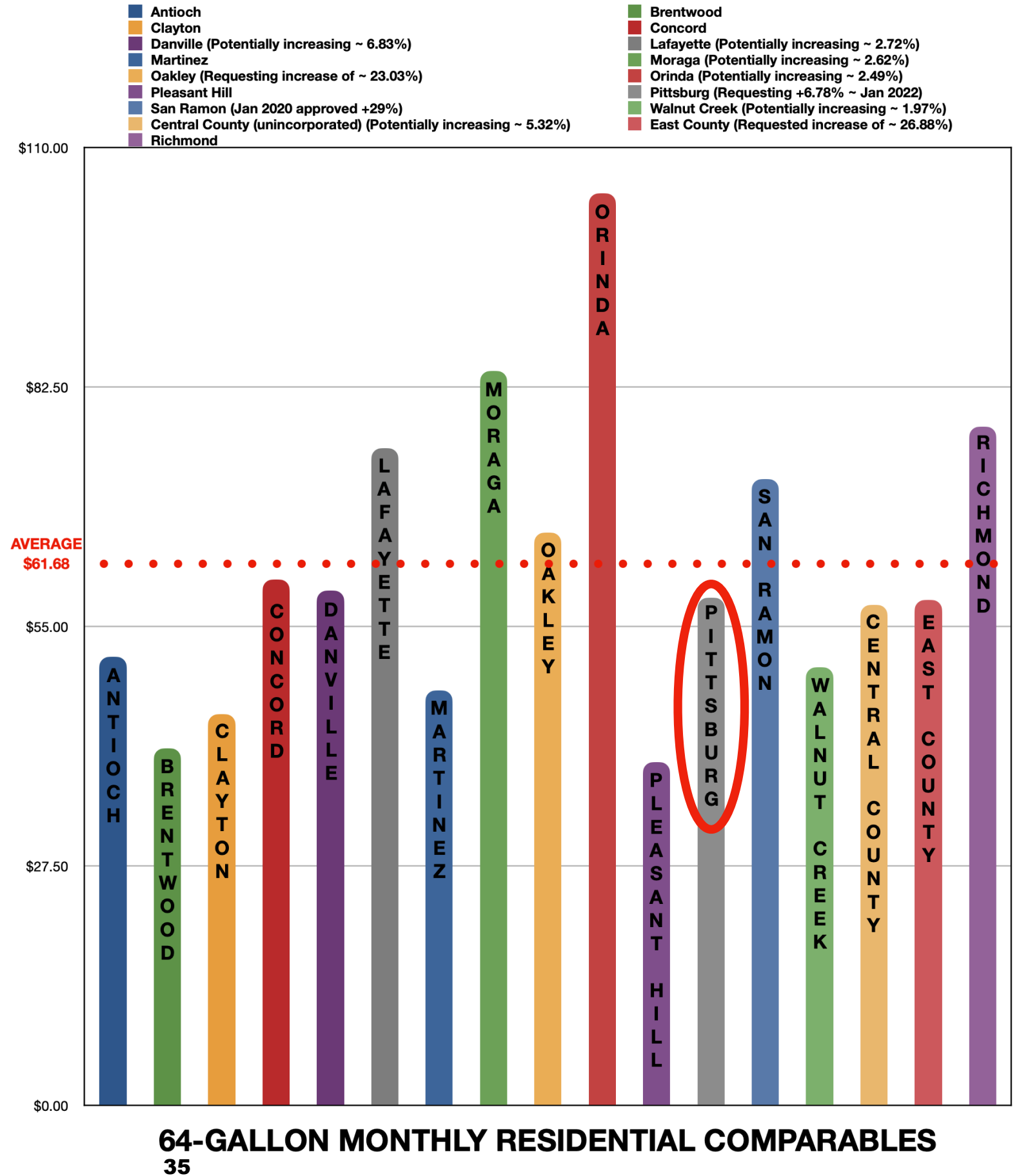


BASE RATE - ONE & DONE



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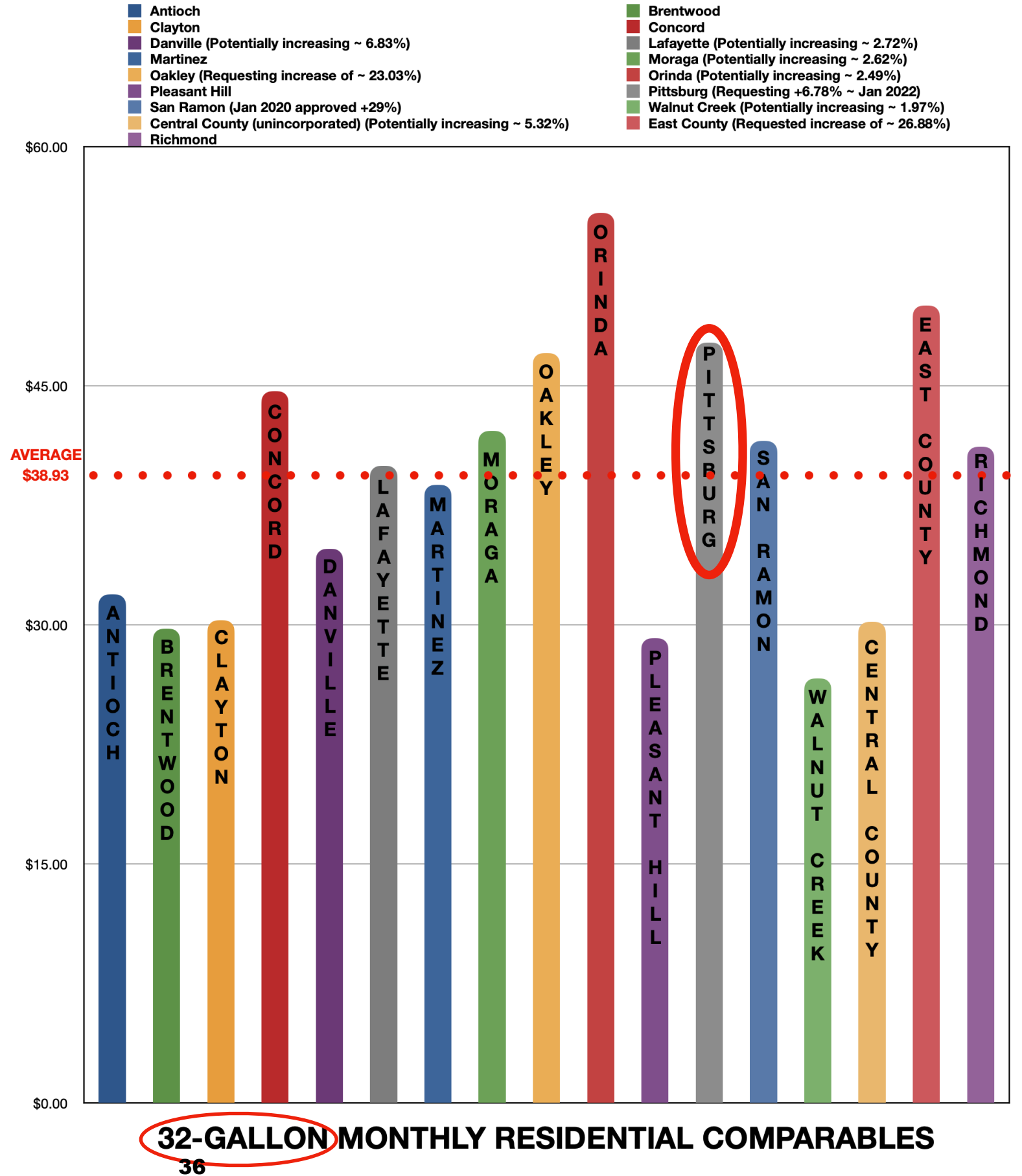
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Clayton	\$ 30.29	\$ 44.96	\$ 47.85	\$ 41.03
Concord (Requested increase of ~ 27.11%)	\$ 44.67	\$ 60.39	\$ 74.05	\$ 59.70
Danville (Potentially increasing ~ 6.83%)	\$ 34.77	\$ 59.14	\$ 87.80	\$ 60.57
Richmond	\$ 41.18	\$ 77.97	\$ 115.80	\$ 78.32
Lafayette (Potentially increasing ~ 2.72%)	\$ 40.00	\$ 75.47	\$ 113.19	\$ 76.22
Martinez	\$ 38.80	\$ 47.68	\$ 90.84	\$ 59.11
Moraga (Potentially increasing ~ 2.62%)	\$ 42.18	\$ 84.35	\$ 126.50	\$ 84.34
Oakley (Requesting increase of ~ 23.03%)	\$ 47.05	\$ 65.78	\$ 74.63	\$ 62.49
Orinda (Potentially increasing ~ 2.49%)	\$ 55.86	\$ 104.78	\$ 157.28	\$ 105.97
Pleasant Hill	\$ 29.17	\$ 39.41	\$ 58.61	\$ 42.40
Pittsburg (Current)	\$ 44.69	\$ 54.64	\$ 61.29	\$ 53.54
Pittsburg (Requesting +6.78% ~ Jan 2022)	\$ 47.72	\$ 58.34	\$ 65.45	\$ 57.17
Difference=	\$ 3.03	\$ 3.70	\$ 4.16	\$ 3.63
San Ramon (Jan 2020 approved +29%)	\$ 41.56	\$ 71.96	\$ 114.18	\$ 75.90
Walnut Creek (Potentially increasing ~ 1.97%)	\$ 26.63	\$ 50.31	\$ 75.13	\$ 50.69
Central County (unincorporated) (Potentially increasing ~ 5.32%)	\$ 30.21	\$ 57.52	\$ 86.30	\$ 58.01
East County (Requested increase of ~ 26.88%)	\$ 50.05	\$ 58.06	\$ 69.07	\$ 59.06
AVERAGE =	\$ 38.93	\$ 61.68	\$ 86.54	\$ 62.39
MEDIAN =	\$ 80.58	\$ 136.17	\$ 74.88	



Implementation Considerations

Option 1 - Normal Base Year Adjustment (1-Year Implementation)									
6.78% Residential Increase 6.78% Commercial Increase in 2022 (2023-2026 Assumes ~3.35% Annual CPI's)									
	Low Income Senior		Residential 32-Gallon		Residential 64-Gallon		Residential 96-Gallon		
~ Customer Counts =	217		6,473		5,512		4,693		16,895
Averages (excluding low Income rate)									
Current Rates	\$ 31.33		\$ 44.69		\$ 54.64		\$ 61.29		\$ 53.54
2022	6.78%	\$ 2.12	6.78%	\$ 3.03	6.78%	\$ 3.70	6.78%	\$ 4.16	\$ 3.63
	\$ 33.45		\$ 47.72		\$ 58.34		\$ 65.45		\$ 57.17
2023	3.35%	\$ 1.12	3.35%	\$ 1.60	3.35%	\$ 1.95	3.35%	\$ 2.19	\$ 1.92
	\$ 34.58		\$ 49.32		\$ 60.30		\$ 67.64		\$ 59.09
2024	3.35%	\$ 1.16	3.35%	\$ 1.65	3.35%	\$ 2.02	3.35%	\$ 2.27	\$ 1.98
	\$ 35.73		\$ 50.97		\$ 62.32		\$ 69.90		\$ 61.06
2025	3.35%	\$ 1.20	3.35%	\$ 1.71	3.35%	\$ 2.09	3.35%	\$ 2.34	\$ 2.05
	\$ 36.93		\$ 52.68		\$ 64.41		\$ 72.25		\$ 63.11
2026	3.35%	\$ 1.24	3.35%	\$ 1.76	3.35%	\$ 2.16	3.35%	\$ 2.42	\$ 2.11
	\$ 38.17		\$ 54.44		\$ 66.56		\$ 74.67		\$ 65.22
Average Yearly Increase	\$ 1.37		\$ 1.95		\$ 2.38		\$ 2.68		\$ 2.34
Total 5-Year Increase	\$ 6.84		\$ 9.75		\$ 11.92		\$ 13.38		\$ 11.68

Option 2 - Slowly Phase Out the 32-gal Cart (5-Year Implementation)										
~ 3.35% - 7.75% Residential Increase 9.0% Commercial Increase in 2022 (2023-2026 Assumes ~3.35% Annual CPI's)										
	Low Income Senior		Residential 32-Gallon		Residential 64-Gallon		Residential 96-Gallon			
~ Customer Counts =	217		6,473		5,512		4,693		16,895	
Averages (excluding low Income rate)										
Current Rates	\$ 31.33		\$ 44.69		\$ 54.64		\$ 61.29			\$ 53.54
2022	0.0%	\$ -	3.79%	\$ 1.69	2.28%	\$ 1.25	2.39%	\$ 1.46		\$ 1.47
	\$ 31.33		\$ 46.38		\$ 55.89		\$ 62.75			\$ 55.01
2023	3.35%	\$ 1.05	7.0%	\$ 3.25	3.35%	\$ 1.87	3.35%	\$ 2.10		\$ 2.41
No 32-Gal Carts for New Starts	\$ 32.38		\$ 49.63		\$ 57.76		\$ 64.86			\$ 57.42
2024	3.35%	\$ 1.08	6.76%	\$ 3.36	3.35%	\$ 1.93	3.35%	\$ 2.17		\$ 2.49
No 32-Gal Carts for New Starts	\$ 33.46		\$ 52.99		\$ 59.69		\$ 67.03			\$ 59.90
2025	3.35%	\$ 1.12	6.55%	\$ 3.47	3.35%	\$ 2.00	3.35%	\$ 2.25		\$ 2.57
No 32-Gal Carts for New Starts	\$ 34.59		\$ 56.46		\$ 61.69		\$ 69.27			\$ 62.48
2026	3.35%	\$ 1.16	7.75%	\$ 4.38	-1.38%	\$ (0.85)	3.35%	\$ 2.32		\$ 1.95
Swap out the 32-Gallon Carts	\$ 35.74		\$ 60.84		\$ 60.84		\$ 71.60			\$ 64.42
Average Yearly Increase	\$ 0.88		\$ 3.23		\$ 1.24		\$ 2.06			\$ 2.18
Total 5-Year Increase	\$ 4.41		\$ 16.15		\$ 6.20		\$ 10.31			\$ 10.88

The goal and pricing strategy of Option 2, is to equalize the pricing of the 32 & 64 gallon carts, slowly over a 5 year period

Implementation Considerations

Option 1 - Normal Base Year Adjustment (1-Year Implementation)										
6.78% Residential Increase 6.78% Commercial Increase in 2022 (2023-2026 Assumes ~3.35% Annual CPI's)										
	Low Income Senior		Residential 32-Gallon		Residential 64-Gallon		Residential 96-Gallon			
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	\$ 33.45		\$ 47.72		\$ 58.34		\$ 65.45		\$ 57.17	
2023	3.35%	\$ 1.12	3.35%	\$ 1.60	3.35%	\$ 1.95	3.35%	\$ 2.19	\$ 1.92	
	\$ 34.58		\$ 49.32		\$ 60.30		\$ 67.64		\$ 59.09	
2024	3.35%	\$ 1.16	3.35%	\$ 1.65	3.35%	\$ 2.02	3.35%	\$ 2.27	\$ 1.98	
	\$ 35.73		\$ 50.97		\$ 62.32		\$ 69.90		\$ 61.06	
2025	3.35%	\$ 1.20	3.35%	\$ 1.71	3.35%	\$ 2.09	3.35%	\$ 2.34	\$ 2.05	
	\$ 36.93		\$ 52.68		\$ 64.41		\$ 72.25		\$ 63.11	
2026	3.35%	\$ 1.24	3.35%	\$ 1.76	3.35%	\$ 2.16	3.35%	\$ 2.42	\$ 2.11	
	\$ 38.17		\$ 54.44		\$ 66.56		\$ 74.67		\$ 65.22	
Average Yearly Increase	\$ 1.37		\$ 1.95		\$ 2.38		\$ 2.68		\$ 2.34	
Total 5-Year Increase	\$ 6.84		\$ 9.75		\$ 11.92		\$ 13.38		\$ 11.68	

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Averages (excluding low Income rate)										
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2022	0.0%	\$ -	3.79%	\$ 1.69	2.28%	\$ 1.25	2.39%	\$ 1.46	\$ 1.47	
	\$ 31.33		\$ 46.38		\$ 55.89		\$ 62.75		\$ 55.01	
2023	3.35%	\$ 1.05	7.0%	\$ 3.25	3.35%	\$ 1.87	3.35%	\$ 2.10	\$ 2.41	
No 32-Gal Carts for New Starts	\$ 32.38		\$ 49.63		\$ 57.76		\$ 64.86		\$ 57.42	
2024	3.35%	\$ 1.08	6.76%	\$ 3.36	3.35%	\$ 1.93	3.35%	\$ 2.17	\$ 2.49	
No 32-Gal Carts for New Starts	\$ 33.46		\$ 52.99		\$ 59.69		\$ 67.03		\$ 59.90	
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No 32-Gal Carts for New Starts	\$ 34.59		\$ 56.46		\$ 61.69		\$ 69.27		\$ 62.48	
2026	3.35%	\$ 1.16	7.75%	\$ 4.38	-1.38%	\$ (0.85)	3.35%	\$ 2.32	\$ 1.95	
Swap out the 32-Gallon Carts	\$ 35.74		\$ 60.84		\$ 60.84		\$ 71.60		\$ 64.42	
Average Yearly Increase	\$ 0.88		\$ 3.23		\$ 1.24		\$ 2.06		\$ 2.18	
Total 5-Year Increase	\$ 4.41		\$ 16.15		\$ 6.20		\$ 10.31		\$ 10.88	

Option 2 will give the rate payer a bigger bang for the buck

Phasing out the 32 Gal cart will help reduce contamination in the other carts

The projected cost of the 64 Gal cart in 5 years is slightly below TODAY'S average

Process & Timing

- 1. Extension of Recycling Contamination Fee -
City Council in December**
- 2. Base Rate - City Council in February**



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution to Approve and Allocate Funds for City's Share of Project Costs for West San Marco Park

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

On December 21, 2020 the City, Seecon Financial & Construction Co., and San Marco Properties, LLC (Developer), executed the fourth amendment to the San Marco Development Agreement (Agreement). The Agreement requires the Developer to construct a 2.78-acre park in Subdivision 9379, San Marco Unit 11 at a cost not to exceed \$1,582,724. The solicited bid results to construct the park were more than the Developer's financial obligation. Additional funds are necessary to meet the cost of construction.

FISCAL IMPACT

Staff has completed a review of the bid summaries. The average bid exceeds the Developer's obligation for park costs by \$900,000 with contingency. If approved, the resolution will allocate \$900,000 from fund balance in Park Dedication Funds (Fund 304) and authorize payment of the City's share of construction costs to the Developer.

RECOMMENDATION

Staff recommends that the City Council approve the attached Resolution to allocate \$900,000 from unallocated and available Park Dedication Funds (Fund 304) and authorize payment of City's share of park construction costs to the Developer.

BACKGROUND

On April 3, 1990, the City and Developer entered into a Development Agreement for the San Marco Subdivision. On April 8, 2013, the City and Developer executed the Third Amendment to Development Agreement acknowledging that the Developer will contribute \$1,500,000 for the construction of a six-acre park and amenities.

On December 21, 2020, the City and Developer executed the Fourth Amendment to the Development Agreement. The Developer is obligated to construct a 6-acre community park at the southeastern corner of San Marco Boulevard and West Leland Road. The Developer constructed and dedicated a 2.44-acre park to the City in accordance with the Agreement. The fourth amendment acknowledges the rezoning of the remaining 3.57 acres of land for commercial purposes, and the Developer is obligated to construct a 2.78-acre park on land previously dedicated to the City with the final map for Subdivision 9379, San Marco Unit 11.

SUBCOMMITTEE FINDINGS

This item was not reviewed by a subcommittee.

STAFF ANALYSIS

The Developer has completed the design for the 2.78- acre park in San Marco Unit 11. Staff has reviewed the bids solicited by the Developer and confirms the construction costs exceed the Developer's obligation. Additional funds are necessary to construct the park with all the amenities desired by residents in the surrounding neighborhood. Staff recommends the City Council authorize payment to developer in the amount up to \$900,000.

ATTACHMENTS: Resolution

Report Prepared By: Jolan Longway
Clean Water Program Coordinator

In the Matter of:

RESOLUTION NO. 22-

February 22, 2022



City of
Pittsburg

West San Marco Park

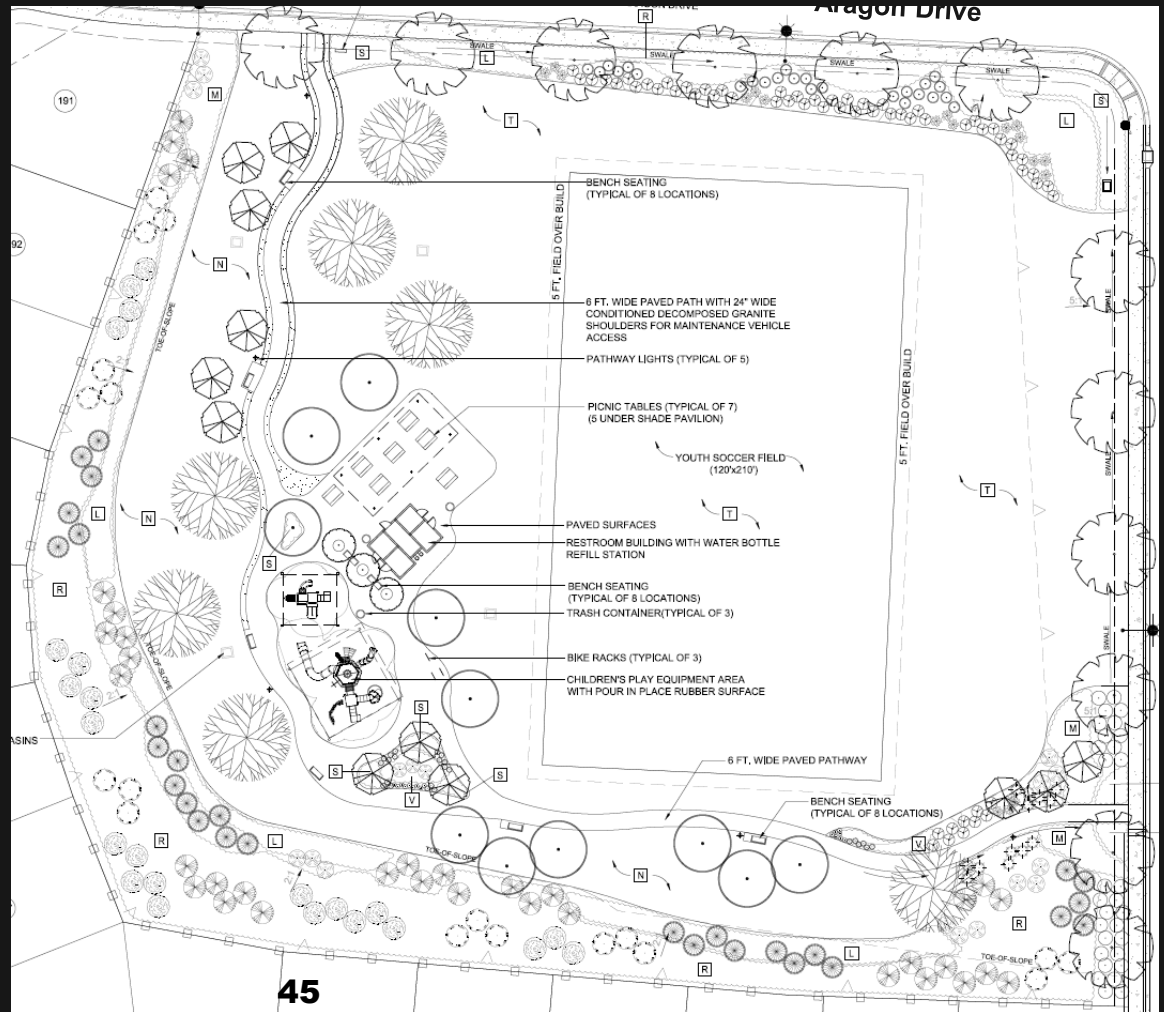
February 22, 2022

-



Park Amenities

- Soccer Field
- Picnic Area
- Covered Play Structures
- Restrooms



Park Elements



Pavilion Cover at Picnic Tables

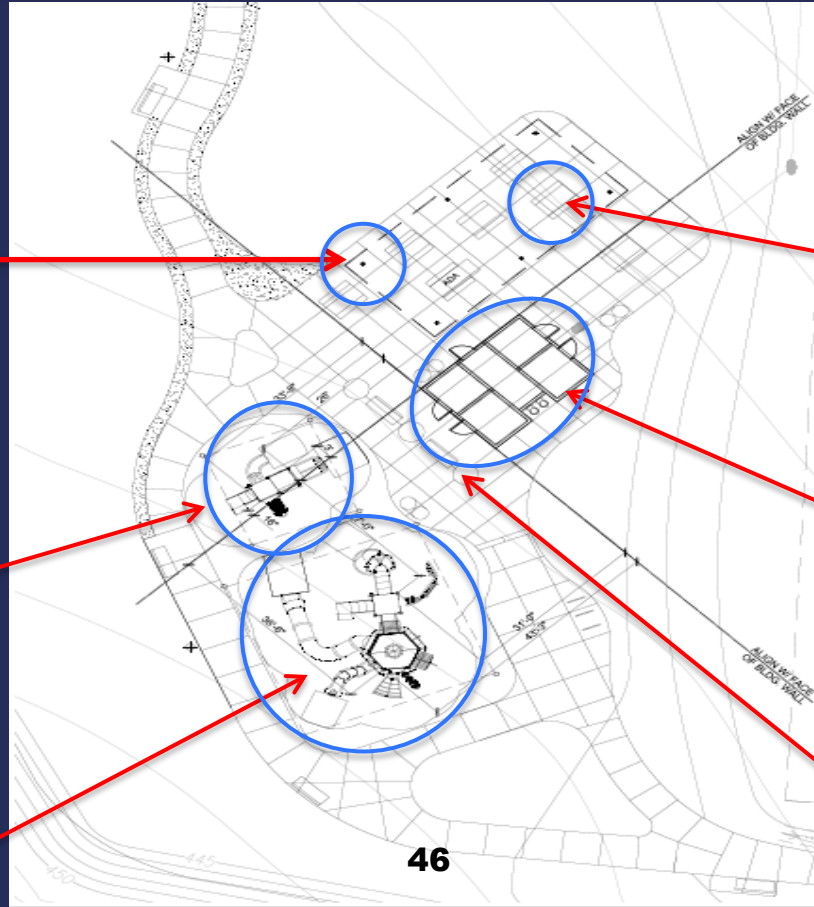


Tots' Choice®
718-S185



Mega Tower

Mega Tower®
714-S636



ADA Picnic Tables



Park
Restroom



Bench

Background



Apr
1990

Development
Agreement for the San
Marco Development Project

- City & Developer entered into an agreement

Apr
2018

Ray Giacomelli
Park

- Developer to construct community park at the southeast corner of San Marco Boulevard and West Leland Road
- Developer will contribute \$1,500,000 for construction costs

Dec
2020

4th Amendment

- Developer to construct 2.78 Ac park at a cost not to exceed \$1,582,727

Present

Bid Results

- \$900,000 shortfall
- Total Project Cost = \$2,482,724

Budget



Project Funding	Amount
Seecon Financial	\$1,582,724
Park Dedication Fund	\$900,000
TOTAL	\$2,482,724

Project Expenditures	Engineer's Estimate
Construction Total	\$2,191,805
Fees	\$250,873
Miscellaneous	\$40,046
TOTAL	\$2,482,724

Importance

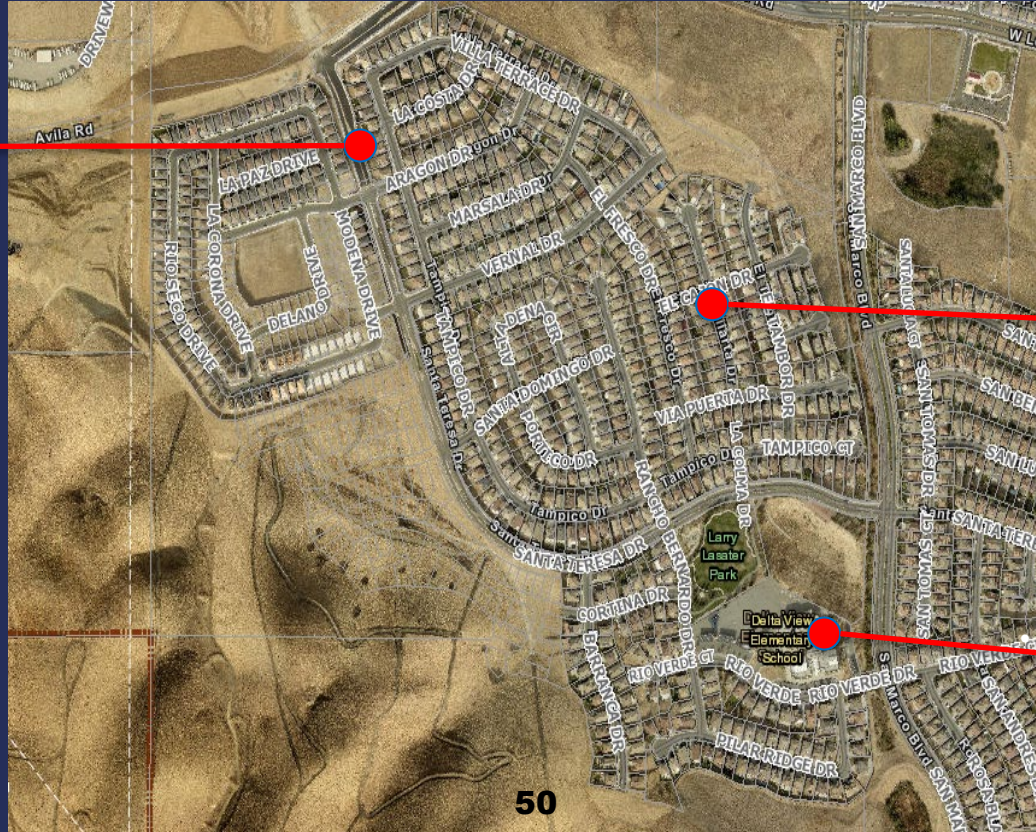


- Long time coming
- Need for Commercial Development
- Accommodate community needs
 - Provide desired amenities by residents
- Build the high-quality neighborhood park as planned

Who will benefit?



More than 3,000 residents
in the map area



More than 1,100 residential
units in the map area

600 + students in Delta View
Elementary School

Recommendation



- Adopt the Resolution allocating \$900,000 from Park Dedication Fund for West San Marco Park



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: By Minute Order, Select Commission Appointments to Vacancies on the Planning Commission, Community Advisory Commission, Youth Advisory Commission, and the Contra Costa Mosquito and Vector Control District

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

Three (3) openings exist on the Planning Commission, three (3) openings exist on the Community Advisory Commission, a maximum of four (4) openings exist for youth members on the Youth Advisory Commission, and one (1) opening exists as the City of Pittsburg's Trustee on the Contra Costa Mosquito and Vector Control District. The City has advertised for all openings and received a total of twelve (12) applications. All applicants for Planning Commission, Community Advisory Commission and the Youth Advisory Commission were invited to interview with the City Council on February 14, 2022. The incumbent Contra Costa Mosquito and Vector control board trust was not invited to interview but has requested re-appointment.

FISCAL IMPACT

There is no fiscal impact

RECOMMENDATION

Staff recommends appointment of eligible candidates to the Commission openings.

BACKGROUND

Staff has advertised for all vacancies and received applications. Four (4) applications were received for the Planning Commission. Five (5) applications were received for the Community Advisory Commission. Two (2) applications were received for the Youth Advisory Commission. One (1) application was received for the Contra Costa Mosquito and Vector Control District.

Appointments made to the Planning Commission and Community Advisory Commission will expire on February 28, 2024.

Appointments made to the Youth Advisory Commission will expire on May 31, 2024.

Appointments made to the Contra Costa Mosquito and Vector Control District will expire on February 16, 2026.

SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

STAFF ANALYSIS

On February 14, 2022, the City Council reviewed four (4) applications for appointment to the Planning Commission. On that date candidate interviews were held. There are three (3) vacancies.

The candidates are:

Lynn Dougherty
Sarah Foster - Incumbent
Alvin Jackson
Kyle Terry

On February 14, 2022, the City Council reviewed five (5) applications for appointment to the Community Advisory Commission. On that date candidate interviews were held. There are three (3) vacancies.

The candidates are:

Lynn Dougherty
Karen Lewis Foster - Incumbent
Sarah Foster
Arlene Kobata
Eric Utley
Patt Young - Incumbent

On February 14, 2022, the City Council reviewed two (2) applications for appointment to the Youth Advisory Commission. On that date candidate interviews were held. There are a maximum of four (4) vacancies.

The candidates are:

Kathryn Jackson 10th grade
Kristin Jackson 12th grade

On February 14, 2022, the City Council reviewed one (1) application for appointment to the Contra Costa Mosquito and Vector Control District. Due to the unique and specific qualifications of the position, which the applicant possesses, an interview was not required. There is one (1) vacancy.

The candidate is:

Richard Ainsley - Incumbent

ATTACHMENTS: Commission Applications

Report Prepared By: Amanda McVey, Assistant City Clerk

Planning Commission



APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Planning Commission (Age 18+)

First and Last Name: Lynn Dougherty

Address: _____ City: Pittsburg

Email Address: -

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: _____ Phone: -

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

High school teacher for 19 years(Biology, Chemistry,Physics..etc)

Business owner for 9 years (currently and in Pittsburg)

Two time masters worlds jiu jitsu champion

Why are you interested in serving on this commission?

As a community member and a business owner i believe that i have a good balance as well an understanding of the issues for this city. It would be my honor to be able to help the beautiful city stay the gem it should always be!

Please list and briefly describe any other community activities or organizations in which you participate:

At this time I do not do any volunteering in the city. This is why i would have enough time to dedicate to this commission.

Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings ☒ Yes () No

Applicant Signature: Signed at: 2022-01-24 14:43:25 Date: 01/24/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



**PITTSBURG
CALIFORNIA**
www.pittsburgca.gov

APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Planning Commission (Age 18+)

First and Last Name: Sarah Foster

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: _____ Phone: _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

Planning Commissioner 2018-2021

Public Affairs Specialist, US Coast Guard, Retired, 1994-2016

Why are you interested in serving on this commission?

As a resident and advocate for sustainable land use practices, I offer my passion, energy and time to help Pittsburg grow its potential and thrive. This is also an opportunity to continue to share the burden of thoughtful decision-making to emphasize resilience, big picture perspectives, small-incremental steps, continuous adaptation and to build based on how our places actually work and what our community actually needs today.

Please list and briefly describe any other community activities or organizations in which you participate:

Contra Costa Sustainability Commission, Environmental Justice Chair

Advisory position to the Contra Costa County Board of Supervisors on:

- Championing approaches that reflect the values of marginalized communities
- Social justice representation in decision-making and policy review
- Development of climate action plan and climate emergency resolution

Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings ☒ Yes () No

Applicant Signature: Signed at: 2022-02-02 10:45:04 Date: 02/02/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Planning Commission (Age 18+)

First and Last Name: Alvin Jackson

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: _____ Phone: _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience: _____

Why are you interested in serving on this commission?

I have been a community member for 7+ years. I have seen no changes in Pittsburg over the course of 7 years. As a person who bikes around the town I see to many empty lots that cause community blight. The state is passing laws and funding sources for housing to be built and transportation options to expand, yet Pittsburg planning comission has done very very very little to help the growing town. Pittsburg is in between the two largest cities in the county that has a population of nearly 1.4 million people with few housing options.

That has to change.

Please list and briefly describe any other community activities or organizations in which you participate:

I am a small business owner.

Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings () Yes ☒ No

Applicant Signature: Signed at: 2022-01-31 22:51:59 Date: 01/31/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



**PITTSBURG
CALIFORNIA**
www.pittsburgca.gov

APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Planning Commission (Age 18+)

First and Last Name: Kyle Terry

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: Charles Terry Phone: _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

Instrument Technician at EBMUD, exceptional communication and teamwork skills

Academic tutor for 6 years, outstanding ability to learn

Why are you interested in serving on this commission?

I was born and raised in Pittsburg. I grew up in the Meadows Mobile Home Park off Power Ave. I went to Parkside Elementary (I was in the GATE program), Hillview Junior High, and PHS Class of 2009. After graduating, I attended LMC and went through their ETEC/ITEC program and obtained a wonderful job at EBMUD where I work as an Instrument Technician at the Orinda Water Treatment Plant. I used to be quite the troublemaker before I became an adult. However, I was able to turn my life around to now be an asset to our community. I take a lot of pride in the city of Pittsburg and want to be a part of assisting it towards an even more successful future.

Please list and briefly describe any other community activities or organizations in which you participate:

I attended Faith Worship Center Ministries from 2013-2021.

I now attend Fellowship Church in Antioch.

I volunteer every chance I get through the churches.

Most recently, I volunteered at the plant a tree for Arbor Day at De Anza park.

I've attended multiple Sustainable Contra Costa workshops to further my knowledge in sustainability which I believe is an important topic for long term success of communities.

I attended a Toastmaster's Club for a year at my current job.

I have attended multiple city council and commission meetings.

Are you available for: Evening Meetings ☒ Yes () No

Daytime Meetings ☒ Yes () No

Applicant Signature: Signed at: 2022-01-27 07:50:00 Date: 01/27/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____

Community Advisory Commission



APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Community Advisory Commission (Age 18+)

First and Last Name: Lynn Dougherty

Address: _____ City: pittsburg

Email Address: _____

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: _____ Phone: _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

School teacher for 19 years(High School Biology, Chemistry, Physics, etc)

Why are you interested in serving on this commission?

As a resident of this amazing city for a long time, I want to be able to help to make it even better!

Please list and briefly describe any other community activities or organizations in which you participate:

At this time i am able to dedicate all of my time to this commission.

Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings ☒ Yes () No

Applicant Signature: Signed at: 2022-01-24 14:54:02 Date: 01/24/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Community Advisory Commission (Age 18+)

First and Last Name: Karen Lewis Foster

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: _____ Phone: (____) _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

In addition to the information included in my resume and supplemental community involvement doc that was submitted two years ago, I also offer my 2 years experience as a Community Advisory Commissioner, as professional experience.

Why are you interested in serving on this commission?

In addition to continuing to represent the voice of the people for Pittsburg, I have specific goals this time around, if appointed, including:

1. Use social media and live events to encourage civic engagement, event attendance, and to familiarize & educate our community about CAC.
2. Support CAC in making specific recommendations to Council, as described in our purpose.
3. Create New Member partnerships/ mentors to help new commissioners hit the ground running sooner.
4. Start planning now for our float in the next Holiday parade!
5. Create opportunities for increased Voter Registration in Pittsburg via the Voters Registration Committee, including volunteer recruitment for tables.

Please list and briefly describe any other community activities or organizations in which you participate:

Even though my entire CAC term was held during the pandemic, and I survived Covid, I managed to get out and participate in community events including two MLK Jr events, Juneteenth celebrations, as Chair of the Voters Reg Committee, I tabled a Voter Registration event, supported local new business by providing comment for the Planning Commission, participated in the Holiday parade, engaged community members on social media, in my neighborhood and At Highland's Ranch dog park regularly on topics affecting our community, was very active with local group, "Growing Healthy People for Pittsburg" and helped conduct Grocery Store surveys to assess availability of fresh healthy food in Pittsburg. I supported new Commissioners as they acclimated to CAC, supported small business pop-up events, attended car shows, used the Go Request app to help provide extra eyes for the City, and at my suggestion, got the GoRequest info up on the electronic billboards! I could probably go on.

Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings ☒ Yes () No

Applicant Signature: Signed at: 2022-02-01 18:54:28 Date: 02/01/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Community Advisory Commission (Age 18+)

First and Last Name: Sarah Foster

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Primary) _____

Alternate: _____

Emergency Contact: _____

Phone: _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

Planning commissioner from 2018-2021

Public Affairs Specialist, US Coast Guard, 21 years

Why are you interested in serving on this commission?

As an advocate for Pittsburg, I'm exploring other opportunities to serve other city commissions and share my perspectives to improve decision-making in programs, funding and projects that create placemaking in the city. I'm interested in helping educate, excite, and inspire residents of all backgrounds to get involved in the conversation about how we build our city, and advocate for a sustainable, long-term approaches to quality of life.

Please list and briefly describe any other community activities or organizations in which you participate:

Contra Costa County Sustainability Commission, Environmental Justice Chair.

Advisory position to the Contra Costa County Board of Supervisors on:

- Championing approaches that reflect the values of marginalized communities
- Social justice representation in decision-making and policy review
- Development of climate action plan and climate emergency resolution

Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings ☒ Yes () No

Applicant Signature: Signed at: 2022-02-02 10:23:46 Date: 02/01/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



CITY CLERK

JAN 18 2022

CITY OF PITTSBURG
APPLICATION FOR CITIZEN PARTICIPATION ON COMMISSION

Name of Commission: Community Advisory Commission

Name: Arlene Kobata (Siu Ling)

Address: _____

Email: _____

Telephone: _____ Residential: _____ Business: _____

Professional or Technical Experience: previous member of CAC. -
I work for Safeway food stores which involves customer service

Why are you interested in serving on this commission: I have served prior, took a
1 year break and would like to return. My interest in the position
is so I can foster communication between residents and the city,
to improve relations and contribute to the growth of Pittsburg

Other Community Activities or Organizations in which you participate: I run Pittsburg
pride facebook page which involved our community in networking
information and events related to our city to keep people active here

RETURN TO:
City Clerk's Office
City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565

ARE YOU AVAILABLE FOR:
Evening Meetings Yes ☒ No ☐
Daytime Meetings Yes ☒ No ☐

SIGNATURE

Arlene Kobata (Siu Ling)
PLEASE PRINT NAME

DATE

1/18/2022



APPLICATION FOR CITIZEN PARTICIPATION ON A COMMISSION

Name of Commission: Community Advisory Commission (Age 18+)

First and Last Name: Eric Utley

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Primary) _____ Alternate: _____

Emergency Contact: _____ Phone: _____

Youth Commission ONLY: Current School: _____ Current Grade/Year: _____

Provide any Professional or Technical Experience:

Paralegal for 12 years.

8 years with Tax Collector of San Francisco

Why are you interested in serving on this commission?

I'm am looking for an opportunity to use my paralegal and government knowledge to serve the community.

Please list and briefly describe any other community activities or organizations in which you participate:

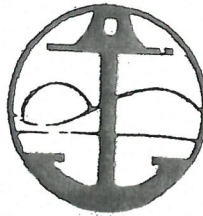
Are you available for: Evening Meetings ☒ Yes () No Daytime Meetings () Yes ☒ No

Applicant Signature. Signed at: 2022-01-28 10:16:07 Date: 01/28/2022

Youth Commission ONLY: If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent Signature: _____ Date: _____

Parent Name: _____ Relationship: _____ Phone: _____



CITY CLERK

JAN 19 2022

CITY OF PITTSBURG
APPLICATION FOR CITIZEN PARTICIPATION ON COMMISSION

Name of Commission: Community Advisory Commission

Name: Patt Young

Address: _____

Email: _____

Telephone: _____ Residential: _____ Business: None

Professional or Technical Experience: Program Coordinator for Contra Costa County, Senior Health Educator, Fetal Infant Mortality Review Maternal Interviewer, Trainer and Event Planner, public speaking.

Why are you interested in serving on this commission: My background is in Public Health, serving as a CAC Commissioner has broadened my view of civic planning. My understanding of the City process, plans and scope helps inform my decisions on the CAC and related committees. My cumulative experience gives me a unique insight into the impact cities have on the health and well-being of residents.

Other Community Activities or Organizations in which you participate: Board President for Los Medanos Community Healthcare District, RR Book Depot Writers Journey and Cafe Noir Book Club.

RETURN TO:
City Clerk's Office
City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565

ARE YOU AVAILABLE FOR:
Evening Meetings Yes ☒ No ☐
Daytime Meetings Yes ☒ No ☐

SIGNATURE _____

Patt Young

PLEASE PRINT NAME _____

DATE 1/19/2022

Youth Advisory Commission



CITY OF PITTSBURG YOUTH ADVISORY COMMISSION APPLICATION

This application is also available in a fillable format at www.pittsburgca.gov. Click on the link for Boards and Commissions, and then click on the link Youth Commission. Applications can be submitted via email to aevenson@ci.pittsburg.ca.us or by mail to 65 Civic Avenue, Pittsburg, CA 94565 with attention to: City Clerk.

First and Last Name: Kathryn Jackson

Address: _____ City: Pittsburg

Email Address: _____

Telephone: (Cell) _____ Alternate: _____

Emergency Contact: Sandra Jackson Phone: _____

Current School: Pittsburg High School Current Grade/Year: 10th Grade

Why do you wish to serve on the Pittsburg Youth Commission?

I wish to serve on the Pittsburg Youth Commission because I want a chance develop my leadership skills and be proactive in my community and beyond. I believe that it is possible for me to shape my community to be better rather than complain about the issues that are present in it. I also look forward to building my experience and network. I have a passion for education, philanthropy, and consulting which I believe would add to this program as I can use this to build others around me. Additionally I feel accomplished when i'm able empower and help those around me. Though I may not have the money to give to others, I believe in giving back through my time and voice. I wish to use this opportunity as a way to put my passions into action, let my voice be heard and empower others.

Please list and briefly describe your school and community activities (clubs, volunteer activities, athletics, and classes).

My social and community activities include being involved in the Christian club and the Debate club, which my friends and I started, at my local high school. I previously worked as a tutor for the STS academy and I have volunteered at my local church, New Destiny. There, I worked with the culinary team to cater for events, the mission team to help the less fortunate and more. Additionally, i'm involved in AVID and Dual Enrollment with LMC.

I certify that I am between the ages of 13-20 and eligible to serve on the Pittsburg Youth Commission.

Applicant Signature: Signed at: 2022-01-23 16:11:11 Date: 01/23/2022

If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent/Guardian Signature: Signed at: 2022-01-23 16:11:12 Date: 01/23/2022

Print Name: Sandra Jackson Relationship: Mother



**CITY OF PITTSBURG
YOUTH ADVISORY COMMISSION APPLICATION**

This application is also available in a fillable format at www.pittsburgca.gov. Click on the link for Boards and Commissions, and then click on the link Youth Commission. Applications can be submitted via email to aevenson@ci.pittsburg.ca.us or by mail to 65 Civic Avenue, Pittsburg, CA 94565 with attention to: City Clerk.

First and Last Name: Kristin Jackson

Address: _____ City: _____

Email Address: _____

Telephone: (Cell) _____ Alternate: _____

Emergency Contact: Sandra Jackson Phone: _____

Current School: Pittsburg High School Current Grade/Year: 12th Grade

Why do you wish to serve on the Pittsburg Youth Commission?

I feel like this is a great opportunity to be apart of and to get out and do more. I could also gain some type of experience. I also like volunteering so to serve on the Pittsburg youth commission would be fun to do.

Please list and briefly describe your school and community activities (clubs, volunteer activities, athletics, and classes).

At my school I am a part of a club called interact club. I am also the secretary of the club. I am taking two AP classes which are Statistics and Chemistry. I have also been apart of dual enrollment at Los Medanos College and have taken a couple classes from there such as psychology, counseling and chemistry.

I certify that I am between the ages of 13-20 and eligible to serve on the Pittsburg Youth Commission.

Applicant Signature: Signed at: 2022-01-24 06:57:46 Date: 01/24/2022

If applicant is under 18 years, I understand the commitment involved with the Pittsburg Youth Commission and approve of my son/daughter applying.

Parent/Guardian Signature: Signed at: 2022-01-24 06:57:47 Date: 01/24/2022

Print Name: Sandra Jackson Relationship: Mother

Contra Costa Mosquito & Vector Control District



155 Mason Circle
Concord, CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.contracostamosquito.com

December 1, 2021

City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565

Attn: Alice Evenson, City Clerk

SUBJECT: REQUEST FOR TRUSTEE REAPPOINTMENT

This letter is to inform you that the term for Trustee Richard Ainsley will expire on February 16, 2022.

Trustees can initially be appointed to a two year, and if reappointed, to either a two or four year term. They serve without compensation, but are allowed limited expenses for actual travel in connection with meetings or business of the Board (*see enclosed position description*).

The Board meets bi-monthly on the second Monday night of the month, and occasionally, it may be necessary to hold a special board meeting. All meetings are currently conducted via Zoom in accordance with Government Code Section 54953E.

Please notify our office in writing via email nmartini@contracostamosquito.com or via USPS when a new appointment or re-appointment has been made and feel free to contact me directly with any questions or concerns.

Sincerely,

Natalie Martini

Natalie Martini
Administrative Analyst II

CC: Richard Ainsley, Trustee

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President PEGGIE HOWELL Clayton • Vice President PETER PAY San Ramon • Secretary DANIEL PELLEGRINI Martinez
Antioch Vacant • Brentwood JON ELAM • Concord PERRY CARLSTON • Contra Costa County JIM PINCKNEY, CHRIS COWEN & DARRYL YOUNG
Danville RANDALL DIAMOND • El Cerrito THOMAS MINTER • Hercules DUYLINH NGUYEN • Lafayette JAMES FITZSIMMONS • Moraga JAMES FRANKENFIELD • Oakley MICHAEL KRIEG
Orinda KEVIN MARKER • Pinole WARREN CLAYTON • Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill JENNIFER HOGAN • Richmond Vacant • San Pablo Vacant • Walnut Creek JAMES MURRAY



155 Mason Circle
Concord, CA 94520
phone (925) 685-9301
fax (925) 685-0266
www.contracostamosquito.com

BOARD OF TRUSTEES

TERM:

First term: Two years
Additional terms: Two or four years

IN LIEU OF EXPENSES:

\$100.00 per month is paid to each Trustee, only if they attend a meeting, regardless of the number of meetings attended. Exception: Board President and Secretary receive monthly compensation, regardless of attending meetings.

QUALIFICATIONS:

Must be a Contra Costa County resident and at least the voting age of 18 with an interest in any of the following areas: public health, public policy, wetlands, farming, community education, finance, personnel or land development, and a resident of the city which is in the District (California Health & Safety Code, Section 2242)

DUTIES:

Board of Trustees meet the second Monday evening of every other month. Committees meet approximately twice a year or as needed.

HOW TO APPLY:

Contact your city clerk for an application for openings within your city. For positions with the county at large or those in unincorporated areas, contact the county clerk of the Board of Supervisors.

Contra Costa Mosquito & Vector Control District is a tax funded special district of Contra Costa County responsible for the county wide control of mosquitoes, rats, skunks, and ground nesting yellowjackets.

Amanda McVey

Subject: Request for Trustee Appointment of Richard Ainsley to Contra Costa Mosquito & Vector Control District
Attachments: Pittsburg_appt 2022_20211201.pdf

December 17, 2021

City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565

Attn: Alice Evenson, City Clerk

I have been reminded that my two-year appointment to the Contra Costa Mosquito & Vector Control District (CCMVCD) board will expire at the end of December 2021. I need your assistance to have me reappointed to another two-year term by the Pittsburg City Council.

Pittsburg City is rather unique for mosquito control in Contra Costa County as we very rarely have outbreaks of mosquitoes here that require treating adult mosquitoes. This is partially due to the urban nature of Pittsburg but also to the good cooperation of our city with CCMVCD personnel who regularly treat the various drains here with biological agents that kill the larval mosquitoes before they become biting mosquitoes. I live in Bay Harbor Park and my property is adjacent to New York Slough. My property has a drain that breeds mosquitoes in front of the house, so I am keenly aware of the good cooperation between our city and the CCMVCD employees who work in our area.

I look forward to representing Pittsburg City on the board of CCMVCD if I am reappointed.

Thank you in advance for your assistance,

Richard Ainsley

----- Forwarded Message

From: rainsley@contracostamosquito.com <rainsley@contracostamosquito.com>
To: rainsley@pacbell.net <rainsley@pacbell.net>
Sent: Friday, December 17, 2021, 03:06:38 PM PST
Subject: Fw: Reappointment request sent to Pittsburg

[Sent from Yahoo Mail on Android](#)

----- Forwarded Message -----

From: "rainsley@contracostamosquito.com" <rainsley@contracostamosquito.com>
To: "Richard Ainsley" <rainsley@pacbell.net>
Cc:

Sent: Thu, Dec 9, 2021 at 3:46 AM
Subject: Fw: Reappointment request sent to Pittsburg

[Sent from Yahoo Mail on Android](#)

----- Forwarded Message -----

From: "Natalie Martini" <nmartini@contracostamosquito.com>

To: "Richard Ainsley" <rAinsley@contracostamosquito.com>

Cc:

Sent: Thu, Dec 2, 2021 at 11:30 AM

Subject: Reappointment request sent to Pittsburg

Hi Richard,

I wanted to copy you on the attached reappointment letter I'm mailing to the City of Pittsburg today, notifying them that your term is set to expire 2/16/2022. You may want to reach out to the City Clerk directly if you are interested in becoming reappointed as Trustee and see if they require you to fill out another application to keep on file.

Let me know if you have any questions and if you will be seeking reappointment as a Trustee on our Board.

Kind regards,

Mosquito control matters

Natalie Martini

Administrative Analyst II



**Contra Costa Mosquito &
Vector Control District**

155 Mason Circle

Concord, CA 94520

925.771.6100 Direct

925.324.0767 Cell

925.685.0266 Fax

925.685.9301 Main

www.ContraCostaMosquito.com

www.twitter.com/CCMosquito

Featured monthly stories. Helpful information. Your next click should be here: [Mosquito Bytes Newsletter](#).

Confidentiality Notice: This e-mail transmission, and any documents, files or previous e-mail messages attached to it, may contain confidential information that is legally privileged. If you are not the intended recipient, or person responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of any of the information contained in or attached to this message is STRICTLY PROHIBITED. Interception of e-mail is a crime under the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521 and 2107-2709. If you have received this transmission in error, please immediately notify me by replying to this e-mail or by telephone and destroy the original transmission and its attachments without reading them or saving them to disk.

**CITY OF PITTSBURG
CITY COUNCIL/AGENCY CONCURRENT MEETING MINUTES**

DATE: February 7, 2022

LOCATION: Council Chamber, City Hall, 65 Civic Avenue, Pittsburg, CA 94565

CITY COUNCIL/AGENCY MEMBERS

Holland Barrett White, Mayor/Chair
Shanelle Scales-Preston, Vice-Mayor/Chair
Juan Antonio Banales, Council/Agency Member
Jelani Killings, Council/Agency Member
Marilyn Craft, Council/Agency Member
S.L. Floyd, Agency Member
Annie Hill Herring, Agency Member

APPOINTED OFFICIALS

Garrett Evans, City Manager/Executive Director
Donna Mooney, City Attorney/Legal Counsel
Alice E. Evenson, City Clerk/Agency Secretary (elected)
Nancy Parent, City Treasurer (elected)

This meeting was held in compliance with California Government Code Section 54953(e)(2), which was added by Assembly Bill 361 which became effective October 1, 2021, pursuant to the Governor's Executive Order N-15-21. On November 29, 2021, the City Council authorized hybrid meetings of the City Council and Commissions upon findings made in Resolution 21-13997 as required by state law. In addition, all Boards authorized teleconferenced meetings. City Council Members/Board Members/Commissioners and appropriate staff will be participating virtually. The Public will continue virtual participation via Zoom. Pursuant to Government Code Section 54953(e)(3), the Council/Board/Commission authorization is effective for 30 days and may be extended every 30 days if the Council/Board/Commission makes required findings.

Mayor White called the Meeting of the City Council to order at 7:02 P.M. in the City Council Chamber at City Hall, 65 Civic Avenue, Pittsburg, CA after convening in Closed Session at 5:30 P.M. for the following items:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Section 54957:

City Manager

2. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Section 54957.6:

Agency designated representatives: Mary Egan of Management Resource Group (MRG)

Unrepresented employee: City Manager

There was no reportable action taken in Closed Session.

ROLL CALL

All Members were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATION

3. Pittsburg Literacy Project

This presentation is to be rescheduled to a March meeting.

PROCLAMATION

4. Black History Month

CITY MANAGER REPORTS/REMARKS

City Manager Evans reported on COVID-19 management and upcoming City events.

PUBLIC COMMENTS

There were no public comments.

COMMITTEE REPORTS

Member Killings attended the Economic Development subcommittee meeting.

Member Banales attended the Finance subcommittee.

Member Craft attended the Community Services subcommittee and also visited the shower program.

Vice-Mayor Scales-Preston attended the Public Safety subcommittee and also visited the shower program.

PUBLIC HEARING

5. Adoption of A City Council Resolution to Approve the Amended City Master Fee Schedule

Mayor White opened the Public Hearing. There being no one to speak to the item, Mayor White closed the Public Hearing.

On Motion by Member Craft, seconded by Member Banales to adopt and carried unanimously.

CONSIDERATION

6. Adoption of a City Council Resolution Approving a List of Qualified Consulting Firms for On-Call Building Plan Check Services and Authorizing the City Manager to Enter into Agreements with Selected Firms

On Motion by Member Banales, seconded by Vice-Mayor Scales-Preston to adopt and unanimously.

CONFLICT OF INTEREST STATEMENT

There were no conflicts of interest statements.

COMBINED CITY COUNCIL, PITTSBURG HOUSING AUTHORITY, PITTSBURG ARTS AND COMMUNITY FOUNDATION, PITTSBURG POWER COMPANY AND SOUTHWEST PITTSBURG GHAD II AND SUCCESSOR AGENCY CONSENT CALENDAR

On Motion by Member Banales, seconded by Member Craft to adopt and carried unanimously.

7. Minutes of January 18, 2022 and minutes of Special Meeting of January 18, 2022

8. Adoption Of A City Council Resolution To Authorize the Renewal Of A Reciprocal Tax Information Sharing Agreement Between The City Of Pittsburg And The California State Franchise Tax Board

9. Adoption of a City Council Resolution to Approve and Allocate Funds for Project 3018, Police Department Security Fencing

10. Adoption of a City Council Resolution Authorizing Submittal of Applications for CalRecycle Grant and Payment Programs

11. Adoption of a City Council Resolution to Approve and Allocate Funds for Project 5009, Water Treatment Plant Reservoir Control Panel & PLC Replacement Project

12. Adoption of City Council Resolution Declaring that Certain City-Owned Real Property Located at or in the Vicinity of the Former Delta View Golf Course, Pittsburg, California, as Exempt Surplus Land Under California Government Code Section 54234(a)(1), and Adopting a Notice of Exemption Regarding Same

13. Adoption of a City Council Resolution to Approve Amendment Three to the Contract for Janitorial Services with Impec Group

14. Adoption of a City Council Resolution Authorizing the Negotiation and Execution of Consultant Service Agreement with Raney Planning and Management for the Stoneman Park Subdivision

15. Adoption of Resolutions Making Findings in Support of Continuing to Hold Public Meetings by Teleconference Pursuant to California Government Code Section 54953(e)

COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

COUNCIL MEMBER REMARKS

Member Craft commended Chief Brian Addington for his time here at the City upon notice of his pending retirement.

Vice-Mayor Scales-Preston also commended Chief Addington.

Mayor White commended Chief Addington and wished him well on his retirement.

ADJOURNMENT

The City Council adjourned at 7:42 P.M. to February 22, 2022 ***in memory of Ralph Ramirez and Joseph Arenivar.***

Respectfully submitted,

Alice E. Evenson, City Clerk



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Approving the Terms and Conditions of Employment for Employees in the Pittsburg Police Managers' Group for the Period July 1, 2021–June 30, 2022

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

The Memorandum of Understanding between the City of Pittsburg and the Pittsburg Police Managers' Group (PMG) expired on June 30, 2021. The City and PMG representatives started negotiation sessions in March 2021 to develop a successor Memorandum of Understanding (MOU) and have reached a tentative agreement on the terms and conditions of employment for Fiscal Year 2021-2022 that provides for a one-year contract term, two-point five percent (2.5%) cost of living adjustment (COLA), one-thousand-dollar (\$1,000.00) lump sum payment, and specific revisions to certain articles of the MOU to be amended. Should Council approve these terms, staff will prepare a successor MOU that incorporates the agreed upon changes.

FISCAL IMPACT

The total net cost of the compensation package is \$70,837 over the one-year contract.

The additional costs for Fiscal Year 2021-2022 will come from the existing approved budget and funding will be incorporated into the City's future annual budgets.

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving the January 2022 tentative agreement, authorizing the City Manager to prepare and execute a successor MOU between the City of Pittsburg and the Pittsburg PMG for the period of July 1, 2021 – June 30, 2022.

BACKGROUND

In the midst of the COVID-19 pandemic and subsequent economic impacts, the City's fiscal uncertainty has severely limited its ability to achieve long-term agreements on compensation matters with its employee bargaining units.

PMG unit members are deeply committed to providing a level of excellence in public service and responding effectively and efficiently to the needs of this community. While the City's ability to effectively recruit and retain qualified employees is related to the quality of the total compensation package offered, the City and PMG also recognize that recent unprecedented financial challenges and long-term fiscal uncertainty call for a one-year term agreement.

The City and PMG representatives started meeting in May 2021 to negotiate a successor MOU. During the parties' negotiation sessions, a number of tentative agreements were reached for a one-year contract with a 2.5% COLA, \$1,000 lump sum payment, and amendments to language of the MOU.

The PMG membership ratified the parameters of the tentative agreement package on January 18, 2022. For additional details and changes to terms and conditions of employment, please refer to the Staff Analysis section of this report and Exhibit A – Tentative Agreements between the City of Pittsburgh and the PMG bargaining unit.

SUBCOMMITTEE FINDINGS

This item was not reviewed by a subcommittee.

STAFF ANALYSIS

In accordance with the Meyers-Milius-Brown Act, the City Council is asked to approve the terms and conditions of employment for employees in the PMG unit for the period July 1, 2021, through June 30, 2022.

The terms and conditions of the tentative agreement include the following amendments to the MOU:

- 1) Term (Section 2)
- 2) Salaries (Section 5)
- 3) Incentives and Differentials (Section 7.11)
- 4) Vacation Buyback (Section 8.6)
- 5) Holidays (Sections 10.3 & 10.4)
- 6) Disciplinary Action (Section 15)

For additional details of the changes agreed upon, please refer to Exhibit A – Comprehensive Tentative Agreement between the City of Pittsburgh and PMG.

ATTACHMENTS: Exhibit A – Comprehensive Tentative Agreement between the City of Pittsburgh and PMG
Exhibit B – Resolution

Report Prepared By: Michelle Fitzer, Human Resources Consultant

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

A Resolution Approving the Terms and	)	RESOLUTION NO. 22-
Conditions of Employment for Employees	)	
in the Pittsburg Police Managers' Group	)	
For the period of July 1, 2021 through	)	
<u>June 30, 2022</u>	)	

WHEREAS, the Memorandum of Understanding (MOU) between the City of Pittsburg and the Pittsburg Police Managers' Group (PMG) expired on June 30, 2021; and

WHEREAS, City representatives and the duly appointed representatives of the PMG have met and conferred in accordance with Section 3500 et seq. of the California Government Code; and

WHEREAS, the membership of the PMG ratified the attached agreement on January 18, 2022; and

WHEREAS, the City Manager and City staff recommend the terms and conditions of the agreement to be approved by the City Council; and

WHEREAS, the City Manager and City staff will prepare a successor MOU that incorporates the agreed upon changes upon adoption of this resolution.

NOW, THEREFORE the City Council DOES RESOLVE as follows:

Section 1. The recitals set forth above are true and correct statements and are hereby incorporated in conjunction with the staff report.

Section 2. The City Council hereby approves the attached terms and conditions and directs staff to prepare a Memorandum of Understanding setting forth the terms and conditions.

Section 3. The Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 22nd day of February 2022, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Holland Barrett White, Mayor

ATTEST:

Alice E. Evenson, City Clerk

City Package Proposal # 43 on Economics

[November 2~~October 5~~, 2021]

The following is the City's ~~Third-Fourth~~ Package proposal on economics (not counting the Alternate Package proposal ~~provided last week from October~~). This proposal includes a net 3% COLA (inclusive of the increased Holiday Pay), which is consistent with the net COLA amount in the PMG's 9/15 Proposal."

1. Duration (Section 2)

1-Year (2021-2022) (~~EXPIRES 6/30/22~~)
[Delete Section 2.1 from TA]

2. Wages

- Wages (Section 5)
 - COLA – 2.5% retro to first full pay period in July 2021
 - Classification and Compensation Study. The parties agree to meet with the City's retained survey consultant to review the consultant's recommended survey matches for a revised Total Compensation Survey to be completed by January 31, 2022.

One-Time Bonus

Year 1 Payment – Bargaining unit members who are City employees during the first pay period following City Council adoption of the resolution authorizing amendments to the MOU will receive a one-time lump sum payment of \$1,000. Employees may elect to have the lump sum payment deposited into the employee's Deferred Compensation Account (subject to IRS maximum contribution limits). If the employee does not elect to deposit the Lump Sum Payment into their Deferred Compensation Account or if the money cannot be lawfully deposited, it will be included in the employee's paycheck for the applicable pay period. The Parties intend and understand that this lump sum payment is non-pensionable and will not be reported to CalPERS.

3. Holidays (Section 10):

Increase Holiday in Lieu and Alternate Holiday in Lieu by 0.5% (to 5.5%) retro to the first full pay period in July 2021.

4. Vacation Buyback

- ~~City 8/16 Proposal on Section 8.1 (Service Incentive Achievement)~~
- City 8/16 Proposal on Section 8.6 (Vacation) with the following additional language:

- The prior-year pre-election requirement set forth in subdivision (a) will be effective for vacation payouts occurring in Calendar Year 2022 and later. For 2021 only, employees will be permitted to file two elections: (1) the first for payout of vacation in December of 2021 and (2) the second for payout of vacation in Calendar Year 2022.

T/A

5. Discipline (Article 15)

- City 8/16 Proposal

6. Past Practice (Article 21)

- City 8/16 Proposal

P.M.G.


LES GRIER


WILLIAM HATCHER

For the City



1/24/22

Charles Sakai

City Proposal on Vacation Sellback

August 16, 2021

*The following proposal is intended to address a potential constructive receipt issue.***SECTION 8 – VACATION****8.6 Vacation Buyback**

Employees may receive vacation pay in lieu of paid time off, subject to the following limitations. Buyback shall only be made at the request of the employee, the recommendation of the Chief of Police, and upon the approval of the City Manager. Approvals will be granted if it is determined that "buyback" will result in increased cost-effectiveness and efficiency to the City as determined by the City Manager. ~~Employees are only eligible for one such approval in a twelve (12) month period and only one (1) buyback per fiscal year.~~

~~Each vacation buyback shall be limited to~~ Employees may elect to sell back a maximum of eighty (80) hours of vacation per calendar year. and will be at the employee's regular rate of pay. Employees desiring to sell back vacation must file an irrevocable election identifying the number of Vacation Leave hours they will sell back in November (November 1-21) of the tax year preceding the sell back. The election will apply only to Vacation Leave hours accrued in the following tax year. Employees who do not pre-designate a sell back amount by the annual deadline will be deemed to have waived the right to sell back any Vacation Leave in the following tax year and will not be eligible to sell back Vacation Leave in that year. Vacation hours bought back shall be paid at the employee's normal hourly rate of pay at the time of the buyback, excluding any enhancements such as out of class pay. The City Manager may authorize buyback in excess of the eighty (80) hour limit in urgent and/or emergency situations.

Effective July 1, 2014 the total City-wide allocation for the buyback program will be one hundred and sixty thousand dollars (\$160,000) per fiscal year. The City shall establish an annual window period for the receipt of vacation buyback requests (November 1 - 21). At the conclusion of the window period, the City will tabulate the total dollar value of the buyback requests. If the total dollar value is less than or equal to one hundred and sixty thousand dollars (\$160,000.00) employee will receive, upon the City Manager's approval, payment as noted above. If the total dollar value of the requests exceeds one hundred and sixty thousand dollars (\$160,000.00), request hours will be pro-rated and employees paid accordingly. ~~(Payment shall be made with the first paycheck of December.)~~ Should this occur, employee will be credited with vacation hours in excess of those hours determined eligible for the buyback program.

Effective July 1, 2007 the City shall establish a separate twenty thousand dollars (\$20,000) per fiscal year vacation buyback program for all police safety members (including those not represented by the Association). The purpose of this separate

account is for those safety members whose qualifying requested vacation buyback was not paid through the City-wide allocation. The City-wide program and the separate police safety members program shall have the same annual window period.

To the extent permitted by law, and so long as there is no negative impact on the Plan's qualified status, individual employees may elect to have payouts of Vacation leave deposited directly into the City's Deferred Compensation Plan. If the employee does not so elect or if the funds cannot lawfully be deposited into the employee's Deferred Compensation account (e.g., if they would exceed the maximum contribution), the payout will be included in the employee's paycheck for the applicable pay period.

If a PMG represented employee's requested and recommended vacation buyback is denied and such denial results in the employee's vacation bank being over his/her accrual cap, then the City shall transfer such hours into the employee's vacation reserve bank. If such transfer results in the employee's vacation bank being at or below the vacation accrual cap then the employee will continue to accrue vacation.

If a PMG represented employee's scheduled vacation is cancelled by the City after the vacation buyback program's annual window period and such cancellation results in the employee's vacation bank being over his/her accrual cap, then the City shall transfer such hours into the employee's vacation reserve bank. If such transfer results in the employee's vacation bank being at or below the vacation accrual cap then the employee will continue to accrue vacation.

City Proposal on Disciplinary Action

[August 16, 2021]

The following proposal is intended to update the language regarding delivery of disciplinary notices.

SECTION 15 – DISCIPLINARY ACTION**15.1 Disciplinary Action**

Supervisors shall be vested with the powers to discipline employees of the department or work unit, and for cause, may discipline up to a written reprimand. In emergency situations supervisors may relieve employees of their duties, pending further action by a department head.

Department heads shall be vested with the powers to discipline employees of the department or work unit, and for cause, may discipline up to dismissal from employment.

The City Manager shall be vested with the powers to discipline employees, and for cause, may discipline up to dismissal from employment.

Any proposed disciplinary action greater than a written reprimand requires prior consultation with the Human Resources Director.

The employee shall have the right to request another employee or bargaining unit representative be present when the employee is called into a meeting that he/she reasonably believes could result in disciplinary action, or where the purpose of the meeting is to propose or impose discipline, or where the purpose of the meeting is to appeal disciplinary action as provided within this section.

Any person disciplined shall be immediately notified in writing of such charges or actions, by personal service, via e-mail at the address on file with the City, or U.S. Postal Service mail (or equivalent)~~(with at least mail delivery confirmation) or delivery in person~~. Any person aggrieved by such action may utilize the Disciplinary Action Appeal Procedure as hereinafter set forth, as a means of appeal from such by the City.

Any time limit described in the appeal procedures may be extended only by mutual agreement in writing. Failure by the employee or the employee's representative to initiate or appeal within the prescribed time limits shall waive the right of the employee and the employee's representative from appealing the discipline. In the case of an appeal, the City's last answer shall be final and conclusive. The failure of the City to respond to an appeal within the prescribed time limits shall be cause for the employee to automatically appeal the discipline to the next step.

15.2 Disciplinary Action Appeal Procedure for Written Reprimands

For all employees, written reprimands may be appealed to the City Manager within seven (7) days of receipt of disciplinary action. The City Manager or designee (other than the supervisor and/or department head involved) shall review the circumstances and render a written decision within fourteen (14) days upon receipt of the disciplinary action appeal. The decision of the City Manager or designee shall be final and conclusive.

In the event the City Manager issued the written reprimand, then opportunity to utilize the "City Manager Appeal" shall still apply.

15.3 Disciplinary Action Appeal Procedure for Non-Written Reprimands

No disciplinary action against an employee, excluding probationary and other at will employees, shall be imposed unless such action is recommended by the City in a Notice of Proposed Disciplinary Action delivered to the employee either personally, via e-mail at the address on file with the City, or by U.S. Postal Service mail (or equivalent) ~~(with at least mail delivery confirmation)~~ and shall contain the following:

[. . .]



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Authorizing the City to Submit a Notification of Intent to Comply with Senate Bill 1383 to the California Department of Resources Recycling and Recovery

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

Jurisdictions are required to implement SB 1383 starting on January 1, 2022 and Pittsburg, like the vast majority of local governments throughout the State, is facing implementation challenges. SB 619 authorizes the California Department of Resources Recycling and Recovery (CalRecycle) to waive civil penalties if a jurisdiction submits and adopts by Resolution a Notification of Intent to Comply for the regulatory requirements and implements a Corrective Action Plan.

FISCAL IMPACT

In the case that CalRecycle pursues enforcement of SB 1383 implementation items, submittal of this Notification of Intent to Comply will relieve the City and General Fund from civil penalties accrued during the 2022 calendar year. Once levied, civil penalties can accrue at a rate of up to \$10,000 per day.

RECOMMENDATION

Staff recommends City Council adoption of the attached Resolution authorizing the City to Submit a Notification of Intent to Comply with Senate Bill 1383 to CalRecycle and the City Manager or his designee to submit the Notification of Intent to Comply in the name of the City of Pittsburg.

BACKGROUND

SB 1383, Short-lived Climate Pollutants Reduction, as enacted in 2017 (Lara, Chapter 395, Statutes of 2016), established targets to reduce the statewide disposal of organics by 50% by 2020 and 75% by 2025; and requires that not less than 20% of edible food that is currently disposed be recovered for human consumption by 2025. SB 1383 is the most significant waste reduction mandate to be adopted in California in the last 30 years and requires that each jurisdiction redefine and develop methods for managing and collecting

organics, procuring recycled organics and developing a policy, recovering edible food, tracking and document non-franchise haulers, planning for edible food capacity expansion, and enforcing SB 1383 provisions. In addition, it requires complying with the Model Water Efficient Landscape standards and CalGreen, California's green building standards code.

Despite the variety of major programmatic and policy-related requirements for jurisdictions, generators, and other entities set forth by SB 1383, this regulation is an unfunded mandate. It impacts all property owners, tenants, multifamily residences, commercial entities, and public entities within the City. Jurisdictions that are unable to fully implement the SB 1383 regulations, may submit to CalRecycle a Notice of Intent to Comply by March 1, 2022. The Notification of Intent to Comply includes a template for creating a Corrective Action Plan with proposed timelines and steps for bringing Pittsburg into compliance with SB 1383. CalRecycle may waive calendar year 2022 administrative civil penalties for the violations if the local jurisdiction implements the actions proposed in the Notification of Intent to Comply.

SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

STAFF ANALYSIS

The City has made significant progress in implementing SB 1383 regulations. With the substantial amount of SB 1383 public outreach needed to educate Pittsburg's residential and commercial communities in mind, Pittsburg was one of the first jurisdictions to adopt the required ordinance in July 2021. This allowed the City to work with franchised hauler Mount Diablo Resource Recovery (MDRR) to develop outreach materials, strategize new organics collection processes and costs, and come to collaborative solutions for compliant recordkeeping. The City also regularly engages with Contra Costa County, surrounding cities, CalRecycle, RecycleMore, and RecycleSmart to develop best practices, share resources, interpret regulations, and discuss potential strategies for meeting the challenging SB 1383 requirements.

Likewise, to prepare the communities it serves for upcoming regulations set forth by SB 1383, MDRR has invested in programs and technology that maximize diversion but maintain customer convenience and service. Since 2015, MDRR has been working through planning and permitting processes for the Mount Diablo Resource Recovery Park – a project that will transform the 1300 Loveridge Rd. Recycling Center and Transfer Station to the Mount Diablo Resource Recovery Park with over 10 new buildings, additional gasification units, facility relocations, and more aimed at meeting requirements needed for the advanced sorting, storage, and management of organic materials under SB 1383.

Areas in which the City and many local jurisdictions will commonly experience implementation difficulty and potential civil penalties in 2022 include recycled organics procurement, edible food recovery, edible food capacity planning, and organics collection and management. Authorization to submit a Notification of Intent to Comply to CalRecycle will afford the City time to develop a stepwise plan with CalRecycle for achieving SB 1383 compliance in these areas without incurring fines in calendar year 2022.

ATTACHMENT: Resolution 22-
Notification of Intent to Comply

Report Prepared by: Sara Bellafronte, Senior Administrative Analyst

Notification of Intent to Comply

CalRecycle is providing this optional form as a convenience to assist jurisdictions (counties, cities, a county and city, or special districts providing solid waste collection services) for purposes of submitting a notification of intent to comply to CalRecycle [see Public Resources Code (PRC) section 42652.5(c)].

A jurisdiction may submit a notification of intent to comply if it is facing continuing violations of the Short-lived Climate Pollutants: Organic Waste Reductions requirements in Title 14 California Code of Regulations (14 CCR). The written notification of intent to comply, adopted by resolution of the jurisdiction's governing body, shall be sent to CalRecycle no later than **March 1, 2022**, to NOIC@CalRecycle.ca.gov.

A jurisdiction shall, at minimum, include the following in its notification:

1. A description, with specificity, of the continuing violations.
2. A detailed explanation of the reasons, supported by documentation, why the local jurisdiction is unable to comply.
3. A description of the impacts of the COVID-19 pandemic on compliance.
4. A description of the proposed actions the local jurisdiction will take to remedy the violations within the timelines established in 14 CCR section 18996.2 with a proposed schedule for doing so. The proposed actions shall be tailored to remedy the violations in a timely manner.

Upon approval by CalRecycle of a jurisdiction's notification and implementation of the intent to comply, a jurisdiction may be eligible for both of the following:

1. Administrative civil penalty relief for the 2022 calendar year pursuant to PRC section 42652.5(d).
2. A corrective action plan pursuant to 14 CCR section 18996.2.
 - a. CalRecycle may address through a corrective action plan any violations disclosed in a jurisdiction's notification that will take more than 180 days to correct. In this situation, the proposed actions and schedule in the jurisdiction's approved notification will be in effect until a corrective action plan is issued.

CalRecycle will respond in writing to a jurisdiction within 45 business days of receiving its notification with an approval, disapproval, request for additional information, or timeline for a decision on approval or disapproval. CalRecycle will include details about why a jurisdiction did not meet the requirements for a Notification of Intent to Comply when disapproving the jurisdiction's notification.

Please clearly print or type responses. Attach additional pages as necessary.

Jurisdiction Name: City of Pittsburg

County: Contra Costa

Person Completing the Form:

First Name: Sara

Last Name: Bellafronte

Title: Senior Administrative Analyst

Mailing Address: 65 Civic Avenue

City: Pittsburg

Zip Code: 94565

Email Address: sbellafronte@pittsburgca.gov

Phone Number: (925) 252-4109

1. Select using the check boxes below or write in the continuing violations for each applicable regulatory section. For each selection, please describe the specific violations related to the regulatory section.

Example:

- ☒ (B) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services
- i. *Not implementing mandatory residential foodwaste collection for all residents. Note: City already provides mandatory greenwaste collection to all residents*
 - ii. *Not implementing mandatory commercial organics collection for all businesses under 2 cubic yards. Note: City already provides mandatory commercial organics collection to all businesses 2 cubic yard or more.*

Disclaimer: The list of possible continuing violations below is not inclusive of all potential violations of the regulations.

(A) 14 CCR section 18984 Combined Organic Waste Collection Services. *This requirement is not included since the requirements are further specified in sections 18984.1-18984.11.*

- X (B) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services .
- ☐ (C) 14 CCR section 18984.2 Two-Container Organic Waste Collection Services
- ☐ (D) 14 CCR section 18984.3 Unsegregated Single Container Collection Services
- X (E) 14 CCR section 18984.4 Recordkeeping Requirements for Compliance with Organic Waste Collection Services
- X (F) 14 CCR section 18984.5 Container Contamination Minimization: .
- X (G) 14 CCR section 18984.6 Recordkeeping Requirements for Container Contamination Minimization
- ☐ (H) 14 CCR section 18984.7 Container Color Requirements
- X (I) 14 CCR section 18984.8 Container Labeling Requirements
- X (J) 14 CCR section 18984.11 Waivers Granted by a Jurisdiction
- ☐ (K) 14 CCR section 18985.1. Organic Waste Recovery Education and Outreach.
- ☐ (L) 14 CCR section 18985.2. Edible Food Recovery Education and Outreach
- ☐ (M) 14 CCR section 18985.3. Recordkeeping Requirements for a Jurisdiction's Compliance with Education and Outreach Requirements
- ☐ (N) 14 CCR section 18988.1. Jurisdiction Approval of Haulers and Self-Haulers
- ☐ (O) 14 CCR section 18988.3. Self-haulers of Organic Waste
- X (P) 14 CCR section 18988.4. Recordkeeping Requirements for Compliance with Jurisdiction Hauler Program

- ☐ (Q) 14 CCR section 18989.1. CALGreen Building Codes
- ☐ (R) 14 CCR section 18989.2 Model Water Efficient Landscape Ordinance
- X (S) 14 CCR section 18991.1. Jurisdiction Edible Food Recovery Program
- x (T) 14 CCR section 18991.2. Recordkeeping Requirements for Jurisdiction Edible Food Recovery Program
- ☐ (U) 14 CCR section 18992.1. Organic Waste Recycling Capacity Planning
- ☐ (V) 14 CCR section 18992.2. Edible Food Recovery Capacity
- X (W) 14 CCR section 18993.1. Recovered Organic Waste Product Procurement Target
- X (X) 14 CCR section 18993.2. Recordkeeping Requirements for Recovered Organic Waste Procurement Target
- X (Y) 14 CCR section 18993.3. Recycled Content Paper Procurement Requirements
- ☐ (Z) 14 CCR section 18993.4. Recordkeeping Requirements for Recycled Content Paper Procurement
- (AA) 14 CCR section 18994.2. Jurisdiction Annual Reporting
Note: This requirement is not included since jurisdictions are still expected to report to CalRecycle.
- X (BB) 14 CCR section 18995.1. Jurisdiction Inspection Requirements
Note: Section 18995.1(a)(1) should not be included because a jurisdiction should already be completing this action due to the requirements of PRC Chapter 12.9 (commencing with Section 42649.8)
- ☐ (CC) 14 CCR section 18995.2. Implementation Record and Recordkeeping Requirements
- (DD) 14 CCR section 18995.3. Jurisdiction Investigation of Complaints of Alleged Violations
Note: This requirement is not included since jurisdictions are still expected to investigate complaints.
- X (EE) 14 CCR section 18995.4. Enforcement by a Jurisdiction

Use the check box(es) below to write in the continuing violations for any regulatory section(s) not reflected above and describe the specific violations related to the regulatory section.

Example:

- ☒ (1) (Type regulatory section number) (Type regulatory section title)
- i. *Describe the specific violations related to the regulatory section*

- ☐ (1)
- ☐ (2)
- ☐ (3)
- ☐ (4)
- ☐ (5)

2. A detailed explanation of the reasons why the jurisdiction is unable to comply, supported by documentation, if applicable.

The City and its franchised hauler and operator of the Recycling Center and Transfer Station (RCTS) in Pittsburg, Mount Diablo Resource Recovery (MDRR), have met significant milestones in creating capacity for organics collection and processing per SB 1383 requirements. MDRR is in the midst of a 20-year enhancement project to transform the existing RCTS into the Mount Diablo Resource Recovery Park (MDRRP) capable of receiving, processing, and converting organics in compliance with SB 1383 (see attachment 1 for project details). The City of Pittsburg has approved all discretionary items needed to commence the project (see attachment 2 for a list of project-related City approvals). However, MDRR is experiencing delays receiving Regional Water Quality Control Board approvals that will allow for construction of a an 82,500sf organics building

necessary for accepting and processing residential organics in compliance with SB 1383 due to its proposed location on an inland stream. MDRR has engaged CalRecycle in seeking approval from the RWQCB as all other agencies, including the Army Corps of Engineers, have given permission to proceed with the construction. MDRR aims to receive RWQCB approval to move forward with construction of the organics building by April 15, 2022.

MDRR's current facilities are equipped to manage commercial organic waste, therefore outreach to qualifying commercial entities has commenced. Applicable recordkeeping requirements are being met for the elements of the Commercial Organics Program that are active.

Combined residential organics waste collection services cannot commence until the organics processing building is complete at MDRRP. Therefore at this time the City is unable to comply with SB 1383 mandated recordkeeping on a Residential Organics Collection program.

3. A description of the impacts of the COVID-19 pandemic on compliance.

The COVID-19 pandemic has altered MDRR's traditional outreach methods. Site visits and in-person audits, especially for encouraging required organics service at all commercial locations and multifamily locations, have been converted to mostly virtual experiences. Due to the pandemic, many commercial accounts have turned over and response rates received from commercial accounts have lengthened. In the midst of it all, MDRR expanded its outreach and customer service team in order to prioritize organics outreach, and still aims to have all remaining noncompliant businesses and multifamily residences registered and using the organics service (or properly waived) by June 1, 2023. These conditions on the commercial and multifamily side have impacted staff's ability to shift its focus to residential organics outreach and marketing.

Similarly, all City-sponsored school and public events (Civic Pride Day litter cleanup, Green Footprint Festival Earth Day Celebration, Neighborhood Improvement Team meetings, etc.) at which solid waste regulations and new compliance programs are shared and discussed with the public have been canceled since 2019, to protect the health and safety of the community.

In preparation for SB 1383 compliance, City staff monitored the rulemaking carefully and began internally planning for staffing needed to carry out outreach, monitoring, and enforcement activities, as well as associated increased communications with MDRR upon SB 1383 implementation. In an update to its ordinance (attachment 3), the City proactively defined a new term, "Enforcement Official," to expand the breadth and depth of staff active in implementing solid waste to include Code Enforcement, Police, Building, City Manager, and Environmental Services staff. At the same time, these departments are strained from the economic and social consequences of the pandemic: homelessness, illegal dumping, abandoned businesses, construction projects, and more, and the anticipated relief to staff has not yet been realized.

**4. Provide a description of the proposed actions the jurisdiction will take to remedy the violations with a proposed schedule for completing each action. The proposed actions shall be tailored to remedy the violations in a timely manner. See optional format below.
Please see tables starting on page 6.**

I hereby certify under penalty of perjury that the information provided herein is true and correct to the best of my knowledge.

-----	Sara Bellafronte	Senior Administrative Analyst	-----
Signature	Printed Name	Title	Date

Description of the proposed actions with proposed schedules the jurisdiction will take to remedy the violations. The proposed actions shall be tailored to remedy the violations in a timely manner.

Regulatory Requirement: (B) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services	
Description: i. Not implementing mandatory residential foodwaste collection for all residents. Note: City already provides mandatory greenwaste collection to all residents ii. Not implementing mandatory commercial organics collection for all businesses under 2 cubic yards. Note: City already provides mandatory commercial organics collection to all businesses 2 cubic yard or more	
Action	Proposed Schedule
TASK 1: Receive approval from RWQCB to construct organics building	Date to be completed: Unknown, and outside of City's control, but aiming for April 15, 2022
TASK 2: Establish a Commercial Organics Program • Outreach has already commenced • Register all qualifying commercial entities for organics service and provide applicable green carts • Ensure all commercial entities qualifying for waivers have valid waiver by June 1, 2023	Date to be completed: June 1, 2023
TASK 3: Establish a Residential and Multifamily Organics Program once there is capacity for residential organic waste at the MDRRP. • Residents and MF locations already have green carts for organics collection • Commence outreach January 1, 2024 • Ensure all entities qualifying for waivers have valid waiver by January 1, 2025 • Provide kitchen pails for convenient foodwaste collection	Date to be completed: January 1, 2025

Regulatory Requirement: (E) 4 CCR section 18984.4 Recordkeeping Requirements for Compliance with Organic Waste Collection Services	
Description: i. Not keeping the required implementation record. Note: In the absence of organic waste collection services in 2022, there will be no 2022 records to keep other than ongoing outreach documents and occurrences that will be kept.	
Action	Proposed Schedule
TASK 1: Receive approval from RWQCB to construct organics building	Date to be completed: Unknown, and outside of City's control, but aiming for April 15, 2022

TASK 2: Establish a Commercial Organics Program	Date to be completed: June 1, 2023
Task 3: Maintain required commercial records (note, MDRR already utilizes Recyclist, capable of meeting SB 1383 recordkeeping requirements. The City has already established a file system per the Model Recordkeeping Tool provided by CalRecycle and will request and collect records using the tool and file folder system.)	Date to be completed: June 1, 2023
TASK 4: Establish a Residential and Multifamily Organics Program	Date to be completed: January 1, 2025
Task 5: Maintain required residential records (note, MDRR already utilizes Recyclist, capable of meeting SB 1383 recordkeeping requirements. The City has already established a file system per the Model Recordkeeping Tool provided by CalRecycle and will request and collect records using the tool and file folder system.)	Date to be completed: January 1, 2025

Regulatory Requirement:

(F) 14 CCR section 18984.5 Container Contamination Minimization

Description:

- i. Not conducting route reviews for routes in calendar year 2022 for organics specifically.
- ii. Not noticing for contamination violations for routes in calendar year 2022 for organics specifically
- iii. Not conducting waste evaluations for organics specifically in 2022
- iv. Not notifying generators or performing targeted route reviews of containers on routes sampled for waste evaluations.

Note: The City's franchised hauler, MDRR, already reports observed residential container contamination to generators and conducts commercial organics route reviews in efforts to register all commercial entities producing 2 c.y. or more for organics service. The City's LEA also conducts regular waste evaluations for Title 14 regulations. As the Organic Waste Collection Services are established in 2023 and 2025 respectively as shown below, these observations and evaluations will be expanded to comply with all sections of this regulation

Action	Proposed Schedule
TASK 1: Update the City's Franchise Agreement with MDRR to require MDRR conduct route reviews and inspections on both residential and commercial accounts in compliance with 14 CCR section 18984.5	January 1, 2023
TASK 2: Establish a Commercial Organics Program Intensify outreach for one year	Date to be completed: June 1, 2023
TASK 3: Begin commercial route reviews and inspections.	Date to be completed: June 1, 2024
TASK 4: Establish a Residential and Multifamily Organics Program (once RWQCB approval received and organics building constructed) Intensify outreach for 1 year	Date to be completed: January 1, 2025
TASK 5: Begin residential route reviews and inspections	Date to be completed: January 1, 2026

Regulatory Requirement:

(G) 14 CCR section 18984.6 Recordkeeping Requirements for Container Contamination Minimization

Description:

- i. Not keeping the required implementation record. Note: In the absence of organic waste collection services in 2022, there will be no 2022 records to keep other than ongoing outreach documents and occurrences that will be kept.

Action	Proposed Schedule
TASK 1: Receive approval from RWQCB to construct organics building	Date to be completed: Unknown, but hoping for April 15, 2022
TASK 2: Establish a Commercial Organics Program and commence route reviews and inspections for commercial accounts	Date to be completed: June 1, 2023, June 1, 2024
Task 3: Maintain required commercial records (note, MDRR already utilizes Recyclist, capable of meeting SB 1383 recordkeeping requirements. The City has already established a file system per the Model Recordkeeping Tool provided by CalRecycle and will request and collect records using the tool and file folder system.)	Date to be completed: June 1, 2023
TASK 4: Establish a <i>Residential and Multifamily Organics Program</i> and commence route reviews and inspections for residential and MF accounts	Date to be completed: January 1, 2025, January 1, 2026
Task 5: Maintain required residential records (note, MDRR already utilizes Recyclist, capable of meeting SB 1383 recordkeeping requirements. The City has already established a file system per the Model Recordkeeping Tool provided by CalRecycle and will request and collect records using the tool and file folder system.)	Date to be completed: January 1, 2025

Regulatory Requirement:

(I) 14 CCR section 18984.8 Container Labeling Requirements

Description:

- i. Not placing labels on each new container or lid provided to generators consistent with the applicable container collection requirements in 2022

Action	Proposed Schedule
TASK 1: Once a Commercial Organics Program is established, labels compliant with this section and in alignment with previous outreach materials will be placed on all green commercial containers. Any green containers provided to new commercial accounts will be distributed with a label already affixed.	Date to be completed: June 1, 2023
Task 2: Once a Residential Organics Program is established, labels compliant with this section and in alignment with previous	Date to be completed: January 1, 2025

outreach materials will be placed on all green residential carts. Any green carts provided to new residential customers accounts will be distributed with a label already affixed.	
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Regulatory Requirement: (J) 14 CCR section 18984.11 Waivers Granted by a Jurisdiction	
Description: i. Not granting waivers to generators of organic waste in 2022	
Action	Proposed Schedule
TASK 1: MDRR and the City have begun commercial organics program outreach especially focusing on registering all commercial entities for commercial organics service as it exists currently. With these efforts, commercial entities are already being contacted and evaluated for waiver qualification. It is the City's goal to have all commercial entities qualified for a waiver approved by the time the new SB1383 compliant Commercial Organics Service program begins.	Date to be completed: present - June 1, 2023
TASK 2: It is the City's goal to have all residents and multifamily dwellings qualified for a waiver approved before enforcement of the new Residential Organics Service program begins.	Date to be completed: January 1, 2025 – January 1, 2026

Regulatory Requirement: (P) 14 CCR section 18988.4. Recordkeeping Requirements for Compliance with Jurisdiction Hauler Program	
Description: i. Not keeping a record of hauler compliance with local ordinances and this article. Note: Required recordkeeping has been achieved for the City's franchised hauler, MDRR, and for non-franchised haulers that dispose of waste at the RCTS in Pittsburgh as MDRR employs Recyclist to track self-haul and the City has established a recordkeeping and folder system per the provided model tool for storing the required information upon request. Though this list of non-franchised commercial haulers should be very small (per Pittsburgh Municipal Code Section 8.04, the only non-franchised commercial haulers are trucking and hauling companies that are owned by the construction company generating C&D waste and landscapers with valid City of Pittsburgh business licenses), relationships have not been established for collection of self-haul organic waste records that is dropped off at non-Pittsburgh locations.	
Action	Proposed Schedule
TASK 1: Using public City of Pittsburgh business license records, the City will gather contact information for all landscaping operations in Pittsburgh. Using this information staff will inform the haulers of the documentation needed for each Pittsburgh-originating haul disposed of at a non-Pittsburgh location and establish a means by which the hauler will provide the information to City staff upon each haul of that nature.	Date to be completed: November 30, 2022

Regulatory Requirement: (S) 14 CCR section 18991.1. Jurisdiction Edible Food Recovery Program

Description:

- i. not increasing commercial edible food generator access to food recovery organizations and food recovery services
- ii. not monitoring commercial edible food generator compliance
- ii. not increasing edible food recovery capacity if the analysis indicates an insufficient capacity to meet edible food recovery needs

Note: the City has been collaborating with County and numerous neighboring jurisdictions to develop best practices and creative solutions to best comply with this regulation.

Action	Proposed Schedule
TASK 1: Apply for SB 1383 noncompetitive grant funds	Date to be completed: February 1, 2022
TASK 2: Hire a qualified consultant (potentially partnering with other local jurisdictions) to design, develop, and implement the first year of an Edible Food Recover Program in Pittsburg. Note: MDRR has begun outreach on edible food recovery in the form of letters and website information.	Date to be completed: June 30, 2022
TASK 3: Commence year 1 implementation of the food recovery program (using consultant). Continue to collaborate with other local jurisdictions to vet and troubleshoot the program designed by the qualified consultant.	Date to be completed: June 30, 2023
TASK 4: Evaluate effectiveness of food recovery program and make staffing and resource decision for continued compliance monitoring and potential capacity increase needs before end of program year 1.	Date to be completed: April 1, 2024

Regulatory Requirement:

(T) 14 CCR section 18991.2. Recordkeeping Requirements for Jurisdiction Edible Food Recovery Program

Description:

- i. Not keeping the required implementation record. Note: In the absence of an edible food recovery program in 2022, there will be no 2022 records to keep.

Action	Proposed Schedule
TASK 1: Hire a qualified consultant (potentially partnering with other local jurisdictions) to design, develop, and implement the first year of an Edible Food Recover Program in Pittsburg.	Date to be completed: June 30, 2022
TASK 2: Commence year 1 implementation of the food recovery program (using consultant). Continue to collaborate with other local jurisdictions to vet and troubleshoot the program designed by the qualified consultant.	Date to be completed: June 30, 2023
Task 3: Maintain required commercial records (note: The City has already established a file system per the Model Recordkeeping Tool provided by CalRecycle and will organize records using the tool and file folder system.)	Date to be completed: June 30, 2022

Regulatory Requirement:

(W) 14 CCR section 18993.1. Recovered Organic Waste Product Procurement Target

Description: i. Not procuring the required volume of recovered organic waste products.	
Action	Proposed Schedule
TASK 1: Conduct an inventory of qualifying purchases of organic waste product that the City and direct service providers already procure annually to determine difference between procurement requirement volume and volume of items regularly purchased by all relevant parties.	Date to be completed: December 1, 2023
TASK 2: Create a strategy, engaging City divisions like Public Works, Marina, and Parks, to determine where additional organic waste products can be used for City operations: compost, mulch, and renewable gas or electricity from biomass for fleet vehicles. Note: the City has been collaborating with County and numerous neighboring jurisdictions to develop best practices and creative solutions to best comply with this regulation. From these meetings, the City will be investigating and keeping informed on markets and sources to purchase electricity from biomass conversion as well as renewable gas in order to annually meet the procurement requirement without excessive purchase and giveaway of mulch and compost.	Date to be completed: March 1, 2024
Task 3: Coordinate with MDRR regarding compost purchasing and community giveaways. Create a program for increasing public education on compost use and advertising compost available for purchase.	Date to be completed: December 1, 2023
TASK 4: Develop a strategy for funding or meeting the increased required volumes.	Date to be completed: May 1 2024
TASK 5: Update City's Procurement Policy and implement strategy.	Date to be completed: July 1, 2024

Regulatory Requirement: (Y) 14 CCR section 18993.3. Recycled Content Paper Procurement Requirements	
Description: i. Not solely procuring the required recycled paper products nor requiring all businesses from which it purchases to make the required certifications. Note some paper products procured and vendors used by the City already meet this section's requirements.	
Action	Proposed Schedule
TASK 1: Determine volume of paper products regularly purchased by City annually to create a baseline need for paper products on a citywide basis. Conduct an inventory of qualifying purchases of recycled content paper that the City already procures annually.	Date to be completed: August 1, 2022
TASK 2: Coordinate with current paper vendors to make required certifications on qualifying products purchased.	Date to be completed: September 1, 2022
Task 3: Develop and release an RFP to obtain a qualified vendor to supply annual citywide recycled paper needs.	Date to be completed: February 2, 2023

TASK 2: Develop a strategy for funding the increased expenses of required procurement volumes.	Date to be completed: May 1, 2023
Task 3: Update City's Procurement Policy and implement funding strategy.	Date to be completed: July 1, 2023

Regulatory Requirement:

(BB) 14 CCR section 18995.1. Jurisdiction Inspection Requirements

Note: Section 18995.1(a)(1) should not be included because a jurisdiction should already be completing this action due to the requirements of PRC Chapter 12.9 (commencing with Section 42649.8)

Description:

- i. Not conducting inspections of Tier One or Two commercial edible food generators and food recovery organizations and services
- ii. Not providing educational material in response to commercial violations
- iii. Not conducting commercial route reviews per this section nor keeping required records due to the absence of sufficient commercial route reviews.

Action	Proposed Schedule
TASK 1: Apply for SB 1383 noncompetitive grant funds	Date to be completed: February 1, 2022
TASK 2: Hire a qualified consultant (potentially partnering with other local jurisdictions) to design, develop, and implement the first year of an Edible Food Recover Program in Pittsburg.	Date to be completed: June 30, 2022
TASK 3: Commence year 1 implementation of the food recovery program (using consultant). Continue to collaborate with other local jurisdictions to vet and troubleshoot the program designed by the qualified consultant.	Date to be completed: June 30, 2023
TASK 4: Evaluate effectiveness of food recovery program and make staffing and resource decision for continued compliance monitoring and potential capacity increase needs before end of program year 1.	Date to be completed: April 1, 2024

Regulatory Requirement:

(EE) 14 CCR section 18995.4. Enforcement by a Jurisdiction

Description:

- i. Not taking enforcement actions

Action	Proposed Schedule
TASK 1: Amend the City's Franchise Agreement with MDRR to require MDRR conduct route reviews and inspections on both residential and commercial accounts in compliance with 14 CCR section 18984.5	January 1, 2023
TASK 2: Establish a Commercial Organics Program • Intensify outreach for one year	Date to be completed: June 1, 2023
TASK 3: Begin commercial route reviews and inspections. Note: City has already adopted updated solid waste ordinances that include SB 1383-compliant enforcement procedures.	Date to be completed: June 1, 2024

TASK 4: Establish a Residential and Multifamily Organics Program (once RWQCB approval received and organics building constructed) Intensify outreach for 1 year	Date to be completed: January 1, 2025
TASK 5: Begin residential route reviews and inspections. Note: City has already adopted updated solid waste ordinances that include SB 1383-compliant enforcement procedures.	Date to be completed: January 1, 2026

EXAMPLE

Regulatory Requirement: (B.i.) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services Description: Not implementing mandatory residential foodwaste collection for all residents. Note: City already provides mandatory greenwaste collection to all residents	
Action	Proposed Schedule
TASK 1: <i>Purchase two additional collection trucks and modify collection routes</i>	Date to be completed: 4/7/2022
TASK 2: <i>The city will work with its hauler to find a facility to accept mixed organic waste.</i>	Date to be completed: 4/14/2022

Regulatory Requirement: (B.ii.) 14 CCR section 18984.1 Three-Container Organic Waste Collection Services Description: Not implementing mandatory commercial organics collection for all businesses under 2 cubic yards. Note: City already provides mandatory commercial organics collection to all businesses 2 cubic yard or more.	
Action:	Proposed Schedule
TASK 1: <i>Purchase two additional collection trucks and modify collection routes</i>	Date to be completed: 4/21/2022
TASK 2: <i>The city will work with its hauler to acquire and distribute appropriate containers to all commercial accounts. The city will obtain monthly reports from the hauler to monitor full distribution of carts.</i>	Date to be completed: 4/28/2022

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter Of:

Authorizing the Submittal of a)
Notification of Intent to Comply)
With SB 1383 to the California)
Department of Resources)
Recycling and Recovery)

RESOLUTION NO. 22-

WHEREAS, the California Department of Resources Recycling and Recovery (CalRecycle), in consultation with the California Air Resources Board, has adopted regulatory requirements (Regulations), consistent with the mandate of Senate Bill 1383 (Lara, 2016), that are designed to achieve the organic waste reduction goals established in Section 39730.6 of the Health and Safety Code through a 50 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2020 and a 75 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2025; and

WHEREAS, the City of Pittsburg is a local jurisdiction required to comply with the Regulations; and

WHEREAS, the City of Pittsburg, like most entities required to comply with the Regulations, will not be able to achieve full compliance with the Regulations during the 2022 calendar year; and

WHEREAS, Senate Bill 619 (Laird, 2021), through amendments to Section 42652.5 of the Public Resources Code (Statute), created a mechanism called a Notification of Intent to Comply through which a local jurisdiction may secure administrative civil penalty relief from any continuing violations of the Regulations for the 2022 calendar year and may be eligible for a broader and longer-term regulatory compliance path, including suspended administrative civil penalties, through a corrective action plan; and

WHEREAS, the City of Pittsburg is a local jurisdiction authorized by the Statute to submit a Notification of Intent to Comply for CalRecycle approval; and

WHEREAS, by submitting the Notification of Intent to Comply the City of Pittsburg represents and certifies that it will implement the proposed actions to remedy the violations according to the proposed corrective action plan schedule as approved by CalRecycle and in accordance with the Statute and Regulations; and

WHEREAS, CalRecycle shall approve a Notification of Intent to Comply that is duly adopted by the City of Pittsburg by formal written resolution and meets the requirements of the Statute.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Pittsburg hereby authorizes the City Manager or his designee to submit the attached Notification of Intent to Comply to CalRecycle for approval.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 22nd day of February 2022, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Holland Barrett White, Mayor

ATTEST:

Alice E. Evenson, City Clerk



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Receive and File the Treasurer's Report for the Quarter Ending December 31, 2021

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

Attached is the Treasurer's Report for the fiscal quarter ending December 31, 2021. The report includes the combined detailed information of the City and the Successor Agency's (Agency) investments, which are compliant with the City's and Agency's Investment Policies.

FISCAL IMPACT

Net investment income for the quarter ending December 31, 2021, was \$52,800 which includes regular earnings and market value adjustments as required by Governmental Accounting Standards Board Statement Number 31.

The City's and Agency's expenditure requirements for the next six months are covered by anticipated revenues from operations and maturing investments.

RECOMMENDATION

City Council accept the Treasurer's Report for the quarter ending December 31, 2021, for information purposes only.

BACKGROUND

Each fiscal quarter, an Investment Summary Report is required to be provided, by policy, to the City Council for review.

SUBCOMMITTEE FINDINGS

This item was not reviewed by a subcommittee.

STAFF ANALYSIS

The City's objectives in order of priority, are to provide safety, ensure the preservation of capital, provide sufficient liquidity for cash needs and earn a competitive rate of return (yield) within the confines of the California Government Code and the Investment Policy. Chandler Asset Management is responsible for managing investments in accordance with the City's investment policy. All portfolio holdings were held with investment grade securities.

The advisor-managed funds are comprised of operating funds managed in a Core Portfolio account, as well as several Non-Successor Agency bond-related funds. The City's advisor works to achieve the City's objectives by investing in high quality fixed income securities consistent with the City's investment policy and California Government Code.

The Core Portfolio represents the City's cash reserves. Its return objective is to enhance both interest income and principal value as measured by total return. Total return reflects the value added to the portfolio for a period of time from interest income, realized gains and losses, as well as unrealized gains and losses. The portfolio's total return for the quarter was -0.49%, comparing to the City performance benchmark of -0.53%, the Intercontinental Exchange Bank of America Merrill Lynch (ICE BAML) 1-3 Year U.S. Treasury/Agency Index. Since inception (7/31/2018), the portfolio's total return through quarter end is 2.36%, which slightly overperformed the benchmark return of 2.21% for the same period. Total returns for the quarter and since inception reflect fluctuations in market value. Actual investment earnings for the quarter total \$52,800.

Summary Cash and Investments as of 12/31/2021

Investments and Cash	Book Value	Market Value
Investments		
Portfolio of Securities (Managed by Chandler)	56,767,694.32	56,655,813.03
Bond Managed Reserve (Chandler)	6,779,630.41	6,779,630.41
Section 115 Pension Trust (PARS)	2,157,286.80	2,190,064.69
LAIF	74,909,130.16	74,717,296.87
Total Investments	140,613,741.69	140,342,805.00
City Managed		
Cash	15,017,495.67	15,017,495.67
Bond Funds - Restricted Reserve	14,776,387.72	14,796,581.78
Total City Cash	29,793,883.39	29,814,077.45
Total Cash and Investments	170,407,625.08	170,156,882.45

Sector Allocation

Security Type	Par Value	Original Cost	Market Value	Average Maturity	Average Yield
Operating Funds					
Cash Equivalents	15,017,495.67	15,017,495.67	15,017,495.67	1	N/A
Money Market Funds	70,361.53	70,361.53	70,361.53	1	0.01%
Investment Pools	74,909,130.16	74,909,130.16	74,717,296.87	1	N/A
Total Liquidity	89,996,987.36	89,996,987.36	89,805,154.07	1	0.01%
U.S. Treasury Notes	13,770,000.00	13,681,081.27	13,668,686.02	894	0.86%
Federal Agency Securities	24,190,000.00	24,314,419.10	24,338,690.50	537	0.92%
Medium-Term Corporate Notes	12,180,000.00	12,328,028.50	12,229,207.09	759	1.08%
Asset-Backed Securities	2,729,912.30	2,729,610.66	2,713,743.39	1267	0.49%
Supranationals	3,295,000.00	3,320,797.60	3,311,667.77	715	0.89%
Collateralized Mortgage Obligations	320,665.00	323,395.66	323,456.73	237	2.84%
Total Securities	56,485,577.30	56,697,332.79	56,585,451.50	715	0.93%
Total Operating Funds	146,482,564.66	146,694,320.15	146,390,605.57	277	0.36%
Bonded Debt Funds					
Pittsburg Pension Bond	3,243,441.94	3,902,092.30	3,902,092.30	1	0.01%
Pittsburg AD Auto Mall	328,824.21	328,819.54	328,819.54	1	0.01%
Pittsburg AD Vista DM	758,052.54	758,041.71	758,041.71	1	0.01%
Pittsburg 2011A PIFA AD Ser	1,556,297.14	1,556,274.95	1,556,274.95	1	0.01%
Pittsburg 2011B PIFA AD Ser	234,405.12	234,401.91	234,401.91	1	0.01%
Additional Bonded Debt Funds	14,775,788.71	14,776,387.72	14,796,581.78	N/A	N/A
Total Bonded Debt Funds	20,896,809.66	21,556,018.13	21,576,212.19	1	0.01%
Section 115 Trust					
Equity Mutual Fund	2,157,286.80	2,157,286.80	2,190,064.69		
Total Section 115 Trust Funds	2,157,286.80	2,157,286.80	2,190,064.69	N/A	N/A
Total City Funds	169,536,661.12	170,407,625.08	170,156,882.45		

Governmental Accounting Standards Board Statement 31 requires the City to recognize the fair market value of its investments at the end of each fiscal year. The market values of investments included in this report were obtained from the State Controller's office for Local Agency Investment Funds (LAIF), and from the City's registered investment advisor and bond trustees for longer-term investments. Market values change on a daily basis. The change in market value is considered temporary in nature, as the City mostly holds its investments until maturity, when they can be redeemed at par value.

Attached is the Chandler Asset Management (CAM) Investment Report detailing an economic update, account profile and investment activity for the quarter ending December 31, 2021.

ATTACHMENTS: Letter from City Treasurer
Investment Report by Chandler Asset Management

Report Prepared By: Christina Nguyen, Accountant I
Report Reviewed By: Laura Mendez, Finance Manager of Reporting



**City of Pittsburg
Finance Division
65 Civic Avenue
Pittsburg, California 94565**

January 31, 2022

Honorable Mayor and City Council:

I have reviewed the City of Pittsburg's Treasury Report for the quarter ending December 31, 2021 and find that it complies with the Investment Policy established by my office.

Sincerely,

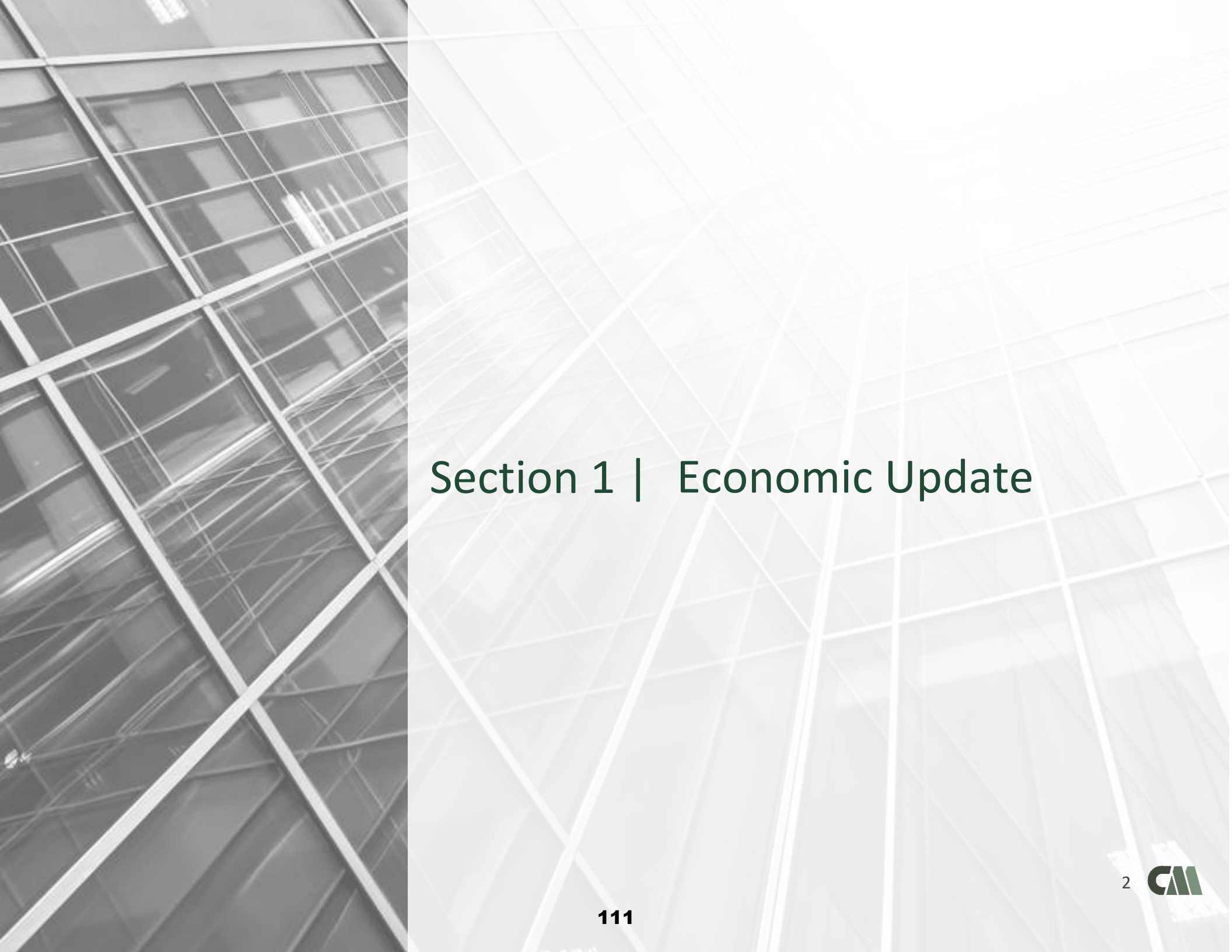
Nancy Parent
City Treasurer

City of Pittsburg

Period Ending December 31, 2021

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com

SECTION 1	Economic Update
SECTION 2	Account Profile
SECTION 3	Consolidated Information
SECTION 4	Portfolio Holdings
SECTION 5	Transactions

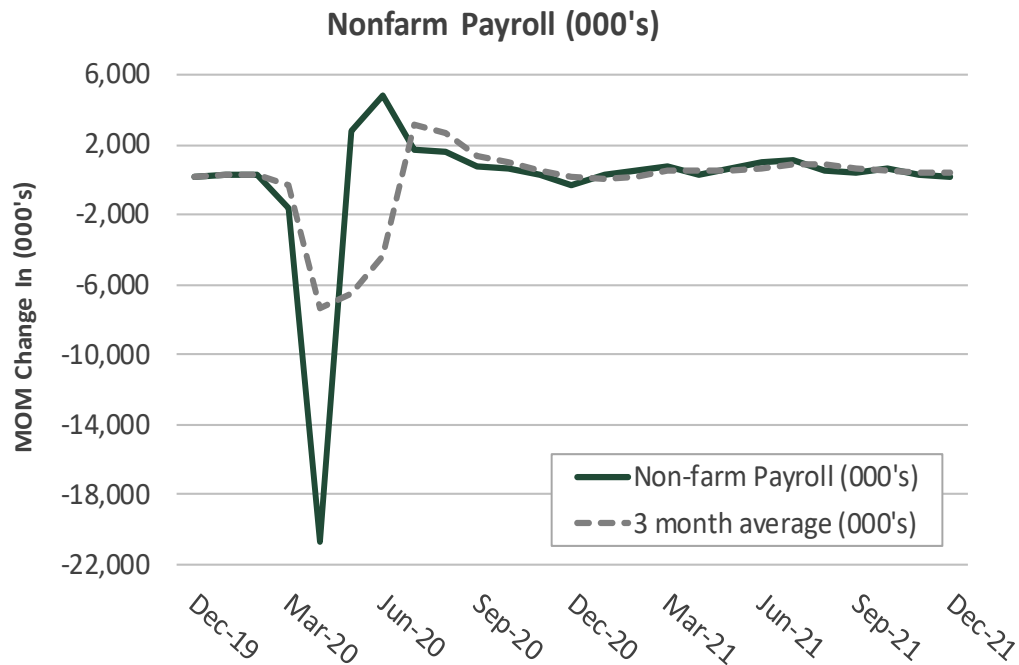


Section 1 | Economic Update

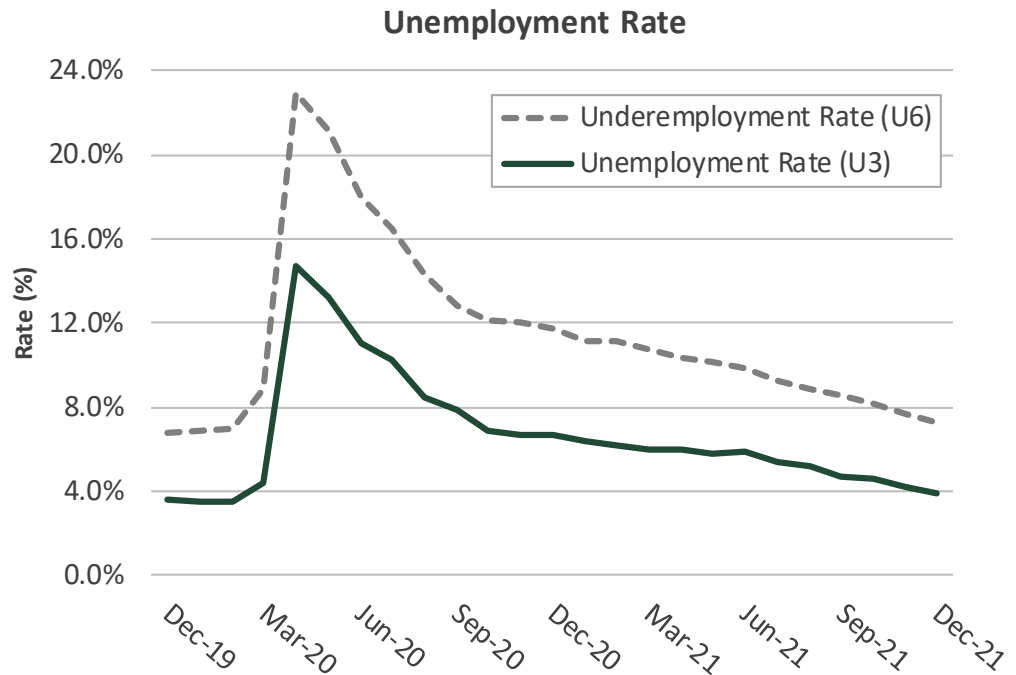
Economic Update

- We believe economic growth is likely to moderate but remain above-trend in 2022, as US fiscal support begins to wane, and the Federal Reserve becomes less accommodative. We expect continued improvement in the labor market, particularly an increase in the participation rate, will help drive economic growth this year as the health situation improves. Consumer spending, the largest component of US GDP, should also remain solid, supported by healthy consumer balance sheets and an improving labor market, in our view. We anticipate inventory rebuilding will likely be a significant driver of US GDP growth in the second half of the year as well. Our outlook is predicated on an improving global health backdrop, though risks to the downside remain. Over the near-term, we believe the omicron variant will hinder economic growth and we expect financial market volatility will be elevated. Inflation readings continue to run hot, but we believe inflation may be at or near a peak and pricing pressures are likely to abate as we move through the year.
- The Federal Open Market Committee (FOMC) kept the fed funds target rate unchanged in December, in a range of 0.0%-0.25%, but announced plans to accelerate the pace of their tapering process. The Fed will reduce the magnitude of their monthly asset purchases by \$30 billion in January, doubling the pace of the monthly reduction in asset purchases that began in November. Should the Fed continue to reduce their monthly asset purchases at the new pace, their bond-buying program would end this spring (late-March or mid-April). The FOMC's updated Summary of Economic Projections indicates that policymakers may be prepared to hike the fed funds rate three times in 2022 (based on the median estimate), up from the previous projection of just one 25 basis point hike. The Fed's updated projections suggest that these hikes would be amid a backdrop of strong economic growth. With inflation now more elevated and prolonged than originally anticipated, we believe the Fed's decision to accelerate the tapering process is prudent. However, we do not believe that monetary policy is on a pre-set course and expect the Fed will adjust policy if necessary, depending on developments in the economy.
- In December, the 2-year Treasury yield increased nearly 17 basis points to 0.73%, the 5-year Treasury yield increased ten basis points to 1.26%, and the 10-year Treasury yield increased about seven basis points to 1.51% in the month. So far in January, we have seen a relatively swift move upward in Treasury yields across the curve.

Employment



Source: US Department of Labor

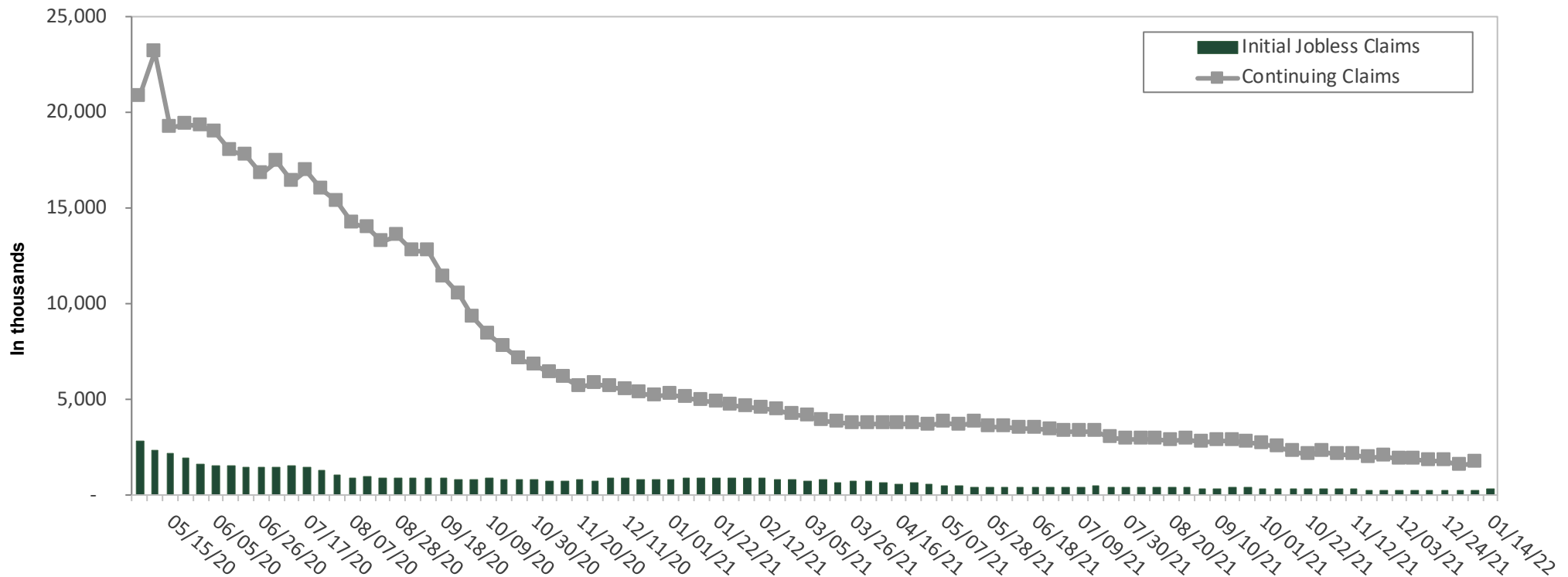


Source: US Department of Labor

Job growth slowed in December, with US nonfarm payroll growth of just 199,000 in the month versus the consensus forecast of 450,000, but the unemployment rate still declined to 3.9%, the lowest level since February 2020. On a trailing 3-month and 6-month basis, payrolls increased an average of 365,000 and 508,000 per month, respectively, which still compares favorably to the average job gains in the five years leading up to the pandemic of about 196,000 per month. We believe a variety of factors are keeping some workers out of the labor force for now, which continues to hold back job growth despite strong demand from employers. The labor participation rate was unchanged in December at 61.9% and remains lower than the pre-pandemic level of 63.4%. The employment-population ratio increased to 59.5% in December from 59.3% in November, but also remains below the pre-pandemic level of 61.2%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons, declined to 7.3% in December from 7.7% in November (versus 7.0% in February 2020). Annualized average hourly earnings rose 0.6% month-over-month and were up 4.7% year-over-year in December versus 5.1% in November.

Initial Claims for Unemployment

Initial Claims For Unemployment May 01, 2020 - January 14, 2022

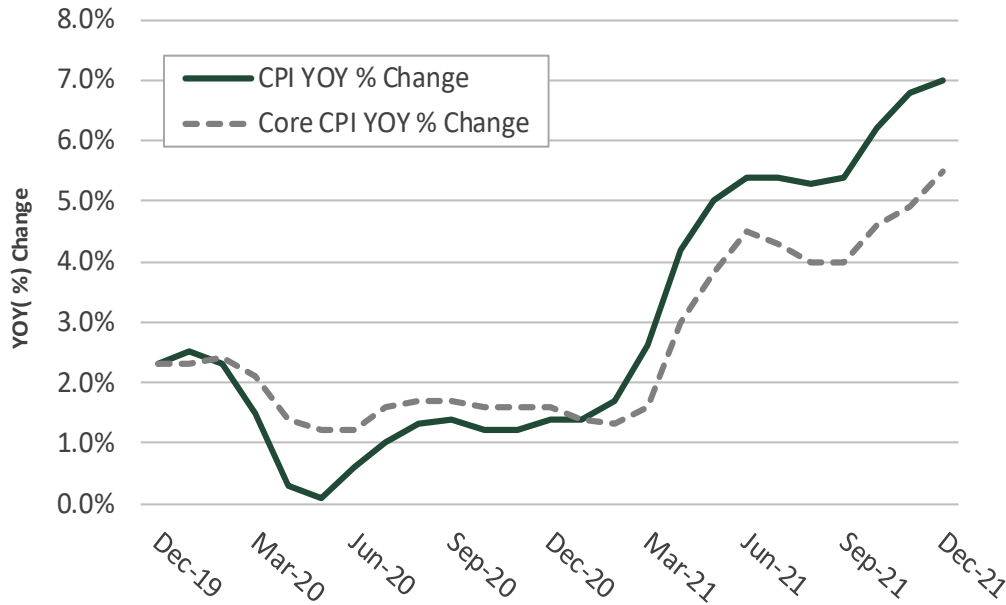


Source: US Department of Labor

In the most recent week, the number of initial jobless claims was 286,000, versus 231,000 in the prior week. The level of continuing unemployment claims (where the data is lagged by one week) declined to 1.635 million from 1.551 million in the prior week. Continuing jobless claims have declined significantly from the peak of nearly 25 million in May 2020, and are in the range of pre-pandemic levels (the 2019 average was 1.7 million).

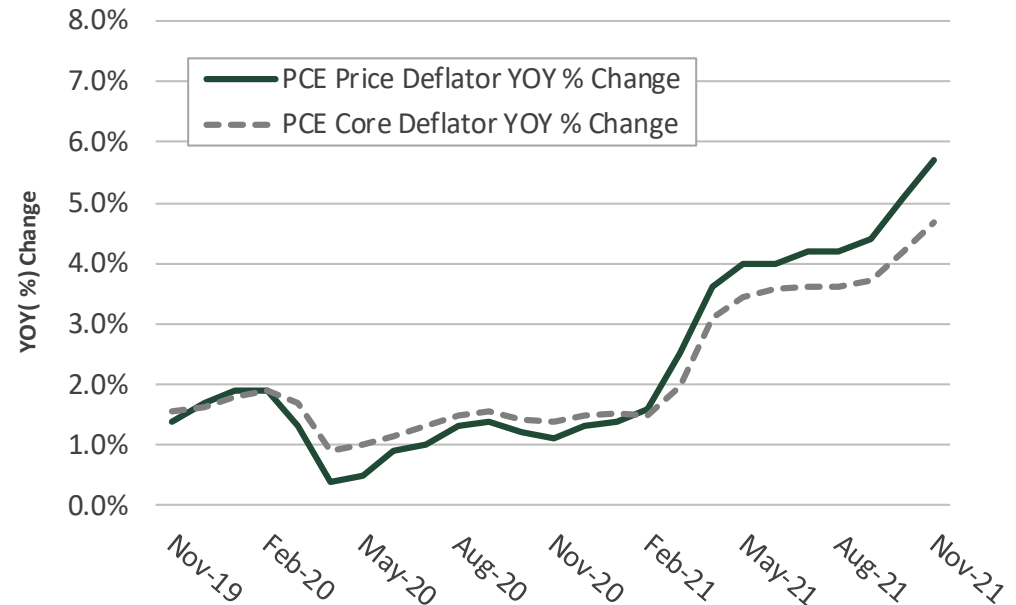
Inflation

Consumer Price Index (CPI)



Source: US Department of Labor

Personal Consumption Expenditures (PCE)

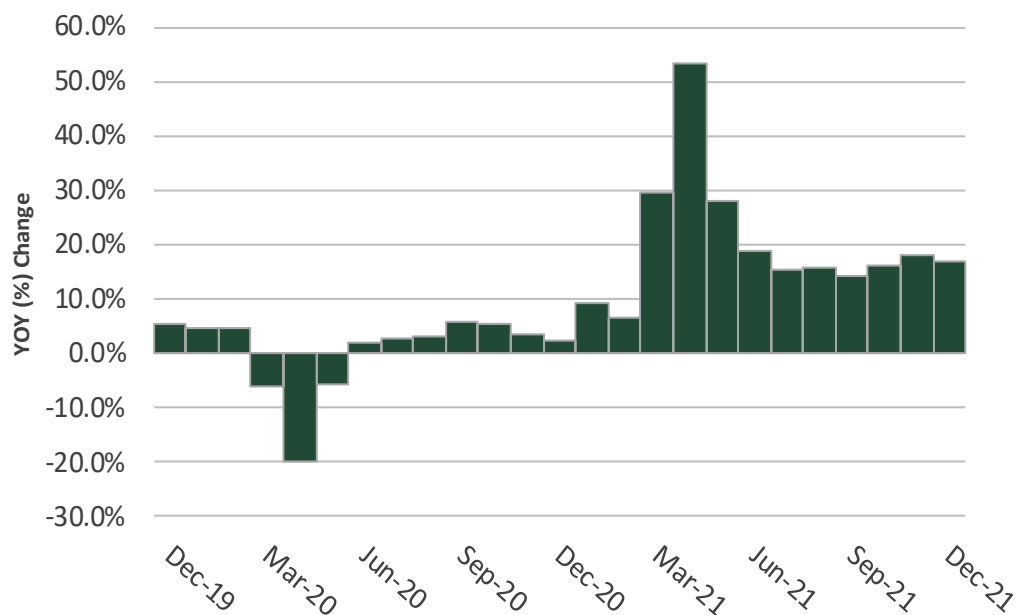


Source: US Department of Commerce

The Consumer Price Index (CPI) was up 7.0% year-over-year in December, versus up 6.8% year-over-year in November. Core CPI (CPI less food and energy) was up 5.5% year-over-year in December, versus up 4.9% in November. Pricing pressures were widespread in December, with notable gains for used cars and trucks, new vehicles, food, and rent. The Personal Consumption Expenditures (PCE) index was up 5.7% year-over-year in November, up from 5.1% in October. Core PCE was up 4.7% year-over-year in November, versus up 4.2% in October. Current inflation readings continue to run well above the Fed's longer-run target of around 2.0%. While we believe year-over-year inflation may be at or near a peak, and pricing pressures are likely to abate as we move through the year, we expect inflationary pressures will remain elevated over the near-term.

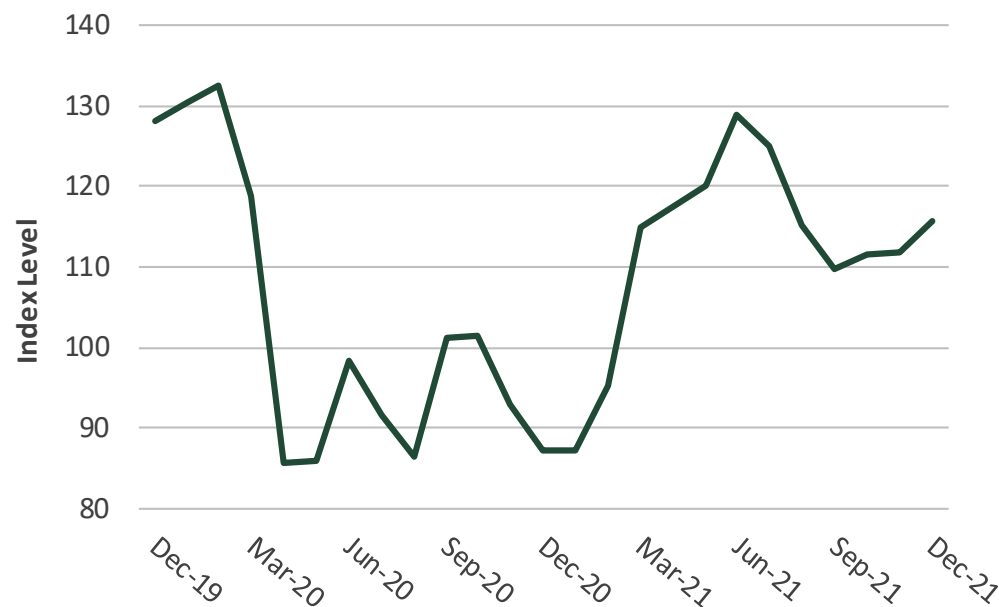
Consumer

Retail Sales YOY % Change



Source: US Department of Commerce

Consumer Confidence

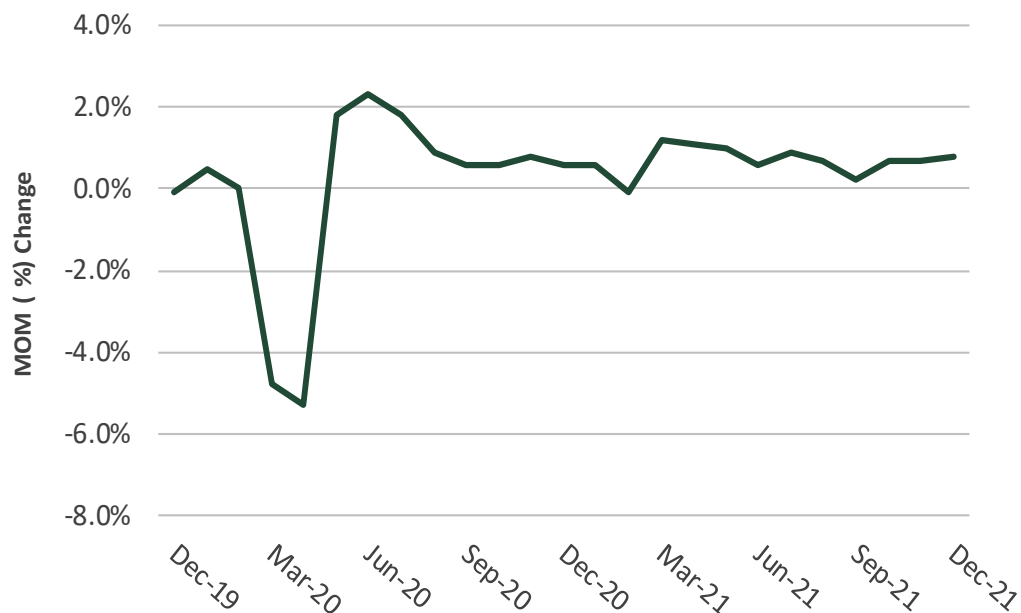


Source: The Conference Board

On a year-over-year basis, retail sales were up 16.9% in December versus up 18.2% in November. On a month-over-month basis, retail sales were softer than expected in December, down 1.9% versus expectations of down 0.1%, following a modest gain of just 0.2% in November. Excluding vehicles and gas, retail sales were down 2.5% month-over-month. In our view, the data suggests that consumers started shopping early in the holiday season and that high gas prices are likely taking some wallet share. We believe the surge in Omicron virus cases likely hindered December sales as well. We remain constructive on the outlook for consumer spending this year, but we believe the current surge in virus cases is likely to take a toll on January retail sales. Looking further ahead, we believe high levels of consumer savings along with improvement in the health situation and continued improvement in the labor market, should provide a healthy tailwind for consumer spending. The Consumer Confidence index increased to 115.8 in December from 111.9 in November. The improvement came despite the arrival of the omicron variant and still elevated inflation.

Economic Activity

Leading Economic Indicators (LEI)



Source: The Conference Board

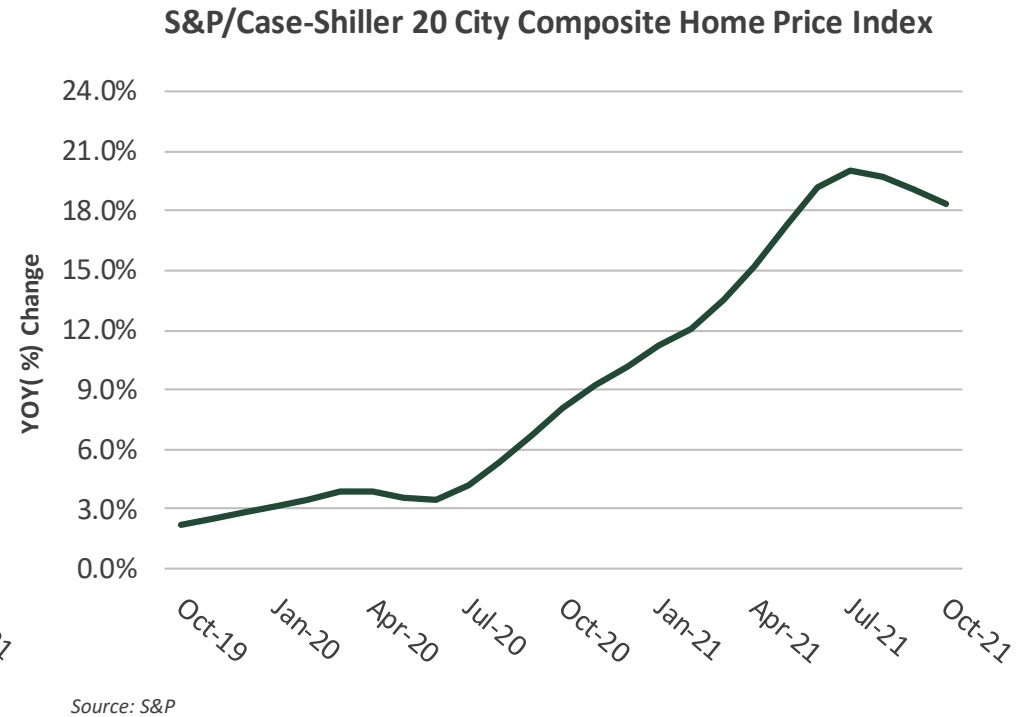
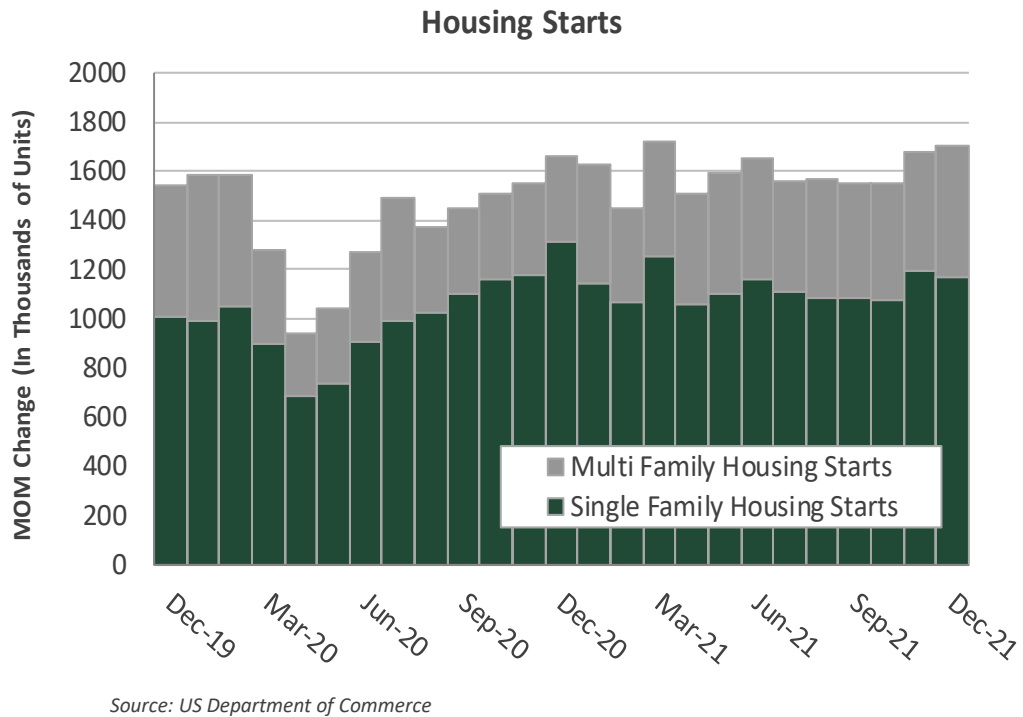
Chicago Fed National Activity Index (CFNAI)



Source: Federal Reserve Bank of Chicago

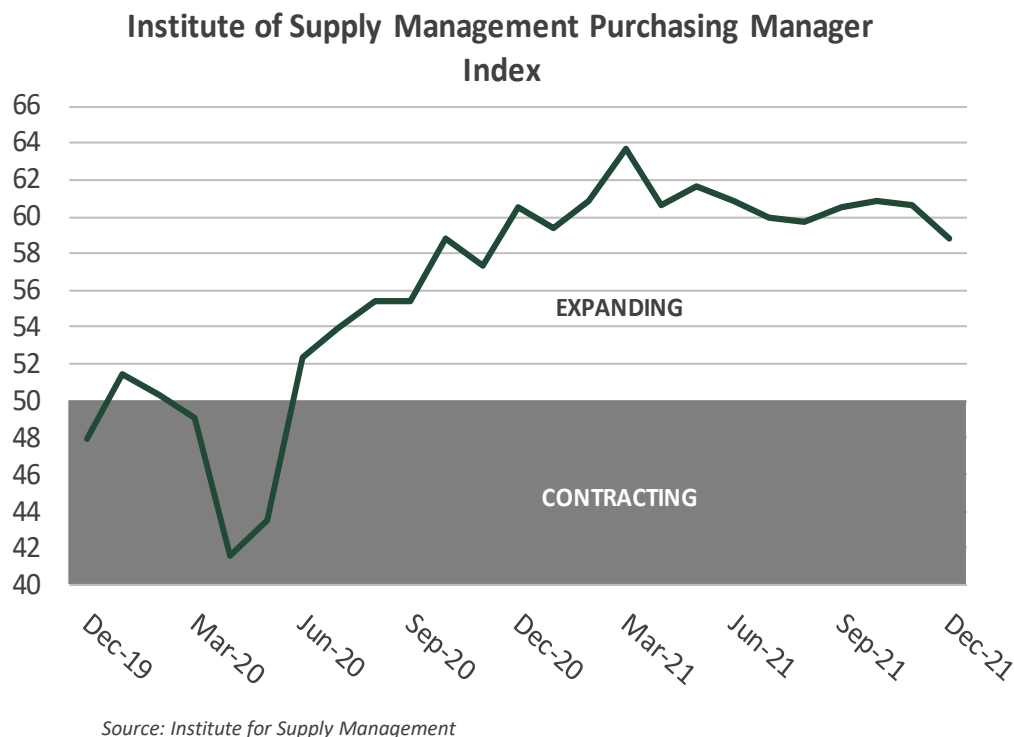
The Conference Board's Leading Economic Index (LEI) increased 0.8% month-over-month in December, following a 0.7% increase in November. On a year-over-year basis, the LEI was up 8.5% in December versus up 8.4% in November. The Conference Board believes the December increase in the LEI suggests that the economic expansion will continue into the spring, but they caution that headwinds from the virus, labor shortages, inflation, and expected rate hikes by the Fed pose risks to the outlook. The Conference Board expects GDP growth to moderate in the first quarter to 2.2% but they are forecasting 3.5% growth for the full year. Meanwhile, the Chicago Fed National Activity Index (CFNAI) declined to -0.15 in December from 0.44 in November, suggesting that economic growth declined in December. We believe the rapid spread of the Omicron variant in December contributed to the overall decline. On a 3-month moving average basis, the CFNAI increased to 0.33 in December versus 0.40 in November.

Housing



Total housing starts increased 1.4% in December to an annual pace of 1,702,000. Single-family starts declined 2.3% while multi-family starts increased 10.6%, month-over-month. On a year-over-year basis total housing starts were up 2.5% in December. According to the Case-Shiller 20-City home price index, home prices were up 18.4% year-over-year in October versus up 19.1% year-over-year in September, suggesting the acceleration in home prices is easing. However, tight supply will likely continue to support prices.

Manufacturing



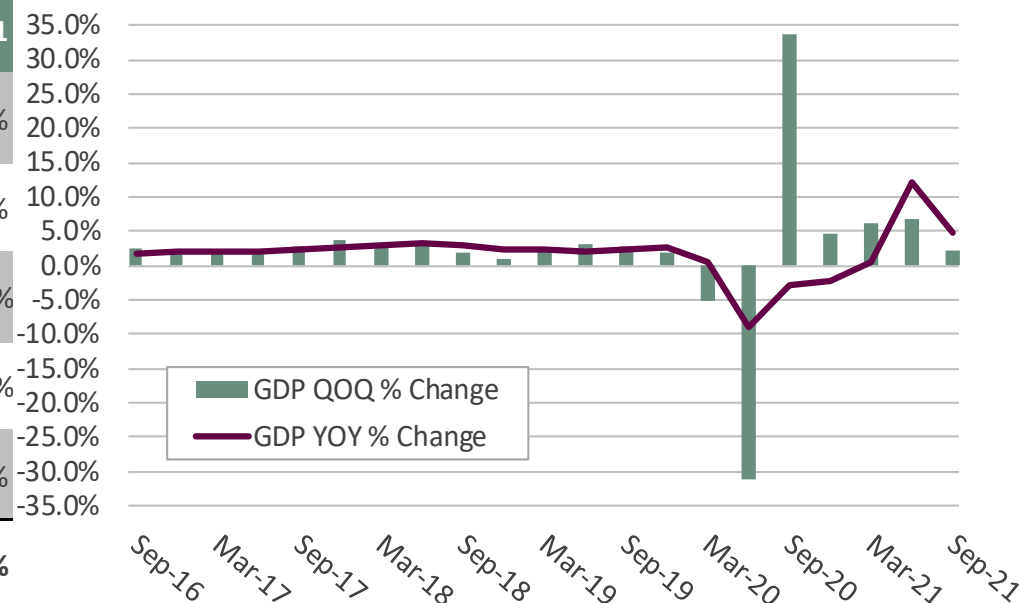
The Institute for Supply Management (ISM) manufacturing index declined to 58.7 in December from 61.1 in November. Nevertheless, readings above 50.0 are indicative of expansion in the manufacturing sector. The Industrial Production index was up 3.7% in December, versus up 5.0% in November. On a month-over-month basis, the Industrial Production index declined 0.1% in December, following an upwardly revised 0.7% increase in November. Manufacturing production likely remains constrained by supply chain bottlenecks, and capacity utilization declined to 76.5% in December from 76.6% in November. Although capacity utilization remains below its longer-run average of 79.6%, it is running above the pre-pandemic level of 76.3%.

Gross Domestic Product (GDP)

Components of GDP	12/20	3/21	6/21	9/21
Personal Consumption Expenditures	2.3%	7.4%	7.9%	1.4%
Gross Private Domestic Investment	4.0%	-0.4%	-0.7%	2.1%
Net Exports and Imports	-1.7%	-1.6%	-0.2%	-1.3%
Federal Government Expenditures	-0.2%	0.8%	-0.4%	-0.4%
State and Local (Consumption and Gross Investment)	0.1%	0.0%	0.0%	0.5%
Total	4.5%	6.3%	6.7%	2.3%

Source: US Department of Commerce

Gross Domestic Product (GDP)

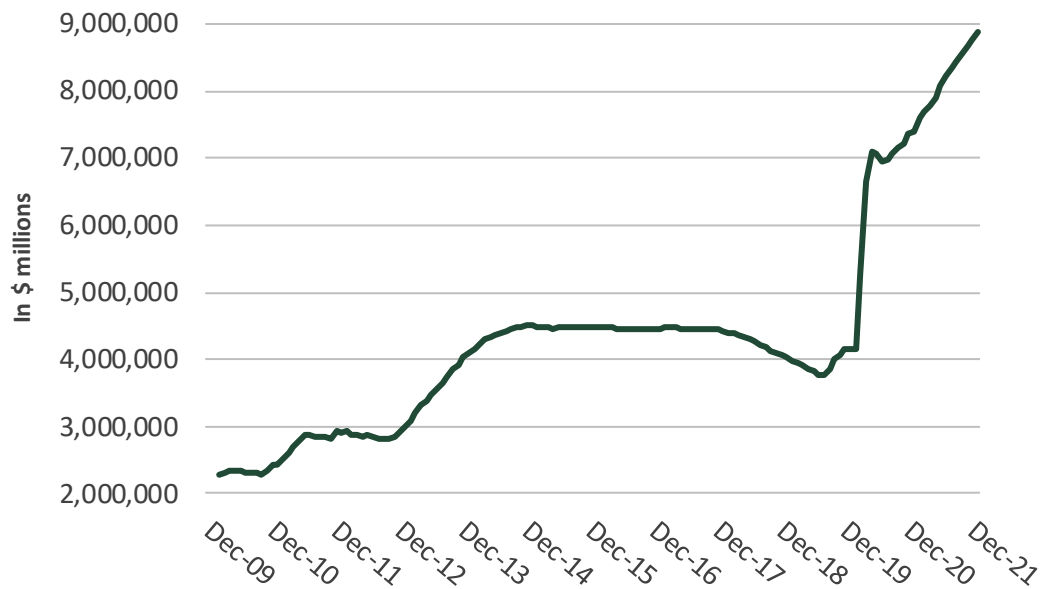


Source: US Department of Commerce

Real US gross domestic product (GDP) growth decelerated in the third quarter of 2021 amid widespread supply chain disruptions and a surge in the Covid Delta variant. However, third quarter growth was slightly better than previously estimated. According to the final estimate, third quarter GDP grew at an annualized rate of 2.3% in the third quarter, revised up from the second estimate of 2.1% and the advance estimate of 2.0%. This follows a much stronger pace of growth in the first half of 2021, with first and second quarter annualized GDP growth up 6.3% and 6.7%, respectively. The consensus estimate is 5.9% GDP growth in the fourth quarter, and 2.9% GDP growth in the current quarter. We anticipate the recent surge of omicron cases in the US will hamper current quarter economic growth.

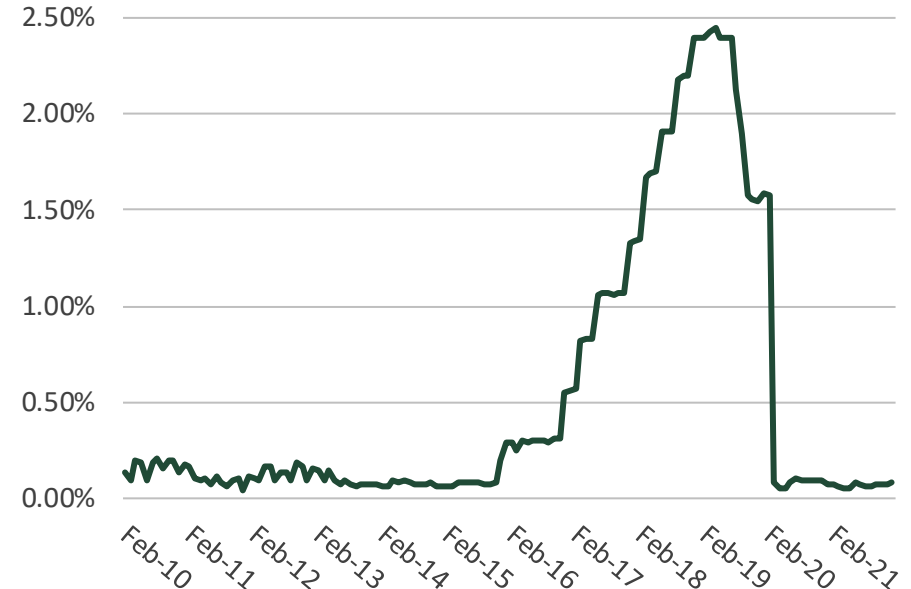
Federal Reserve

Federal Reserve Balance Sheet Assets



Source: Federal Reserve

Effective Federal Funds Rate

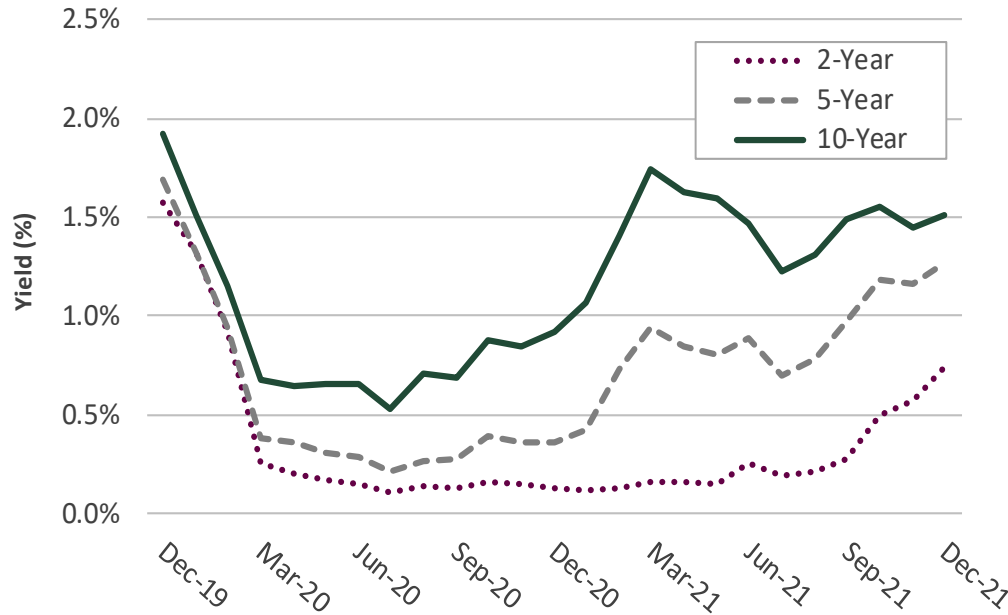


Source: Bloomberg

Last year, the Fed took a wide range of aggressive actions to help stabilize and provide liquidity to the financial markets. The Fed lowered the fed funds target rate to a range of 0.0%-0.25% and started purchasing Treasury and agency mortgage-backed securities (MBS) to support smooth market functioning. Last year, policymakers reinstated the Commercial Paper Funding Facility and Money Market Mutual Fund Liquidity Facility, and established the Primary Market Corporate Credit Facility, Secondary Market Corporate Credit Facility, Term Asset-Backed Securities Loan Facility, Paycheck Protection Program Liquidity Facility, Main Street Lending Facility, and Municipal Liquidity Facility. The Fed has also provided short-term funding through large-scale repo operations and lowered the reserve requirement for depository institutions. Many of the Fed's lending facilities expired at the end of 2020. In June 2021, the Fed announced plans to unwind its corporate credit facility. The Fed started to taper their Treasury and agency MBS purchases in November 2021, and we believe the Fed's bond-buying program is likely to end in the spring of 2022. The Fed has also signaled that they are likely to start hiking the fed funds target rate in 2022.

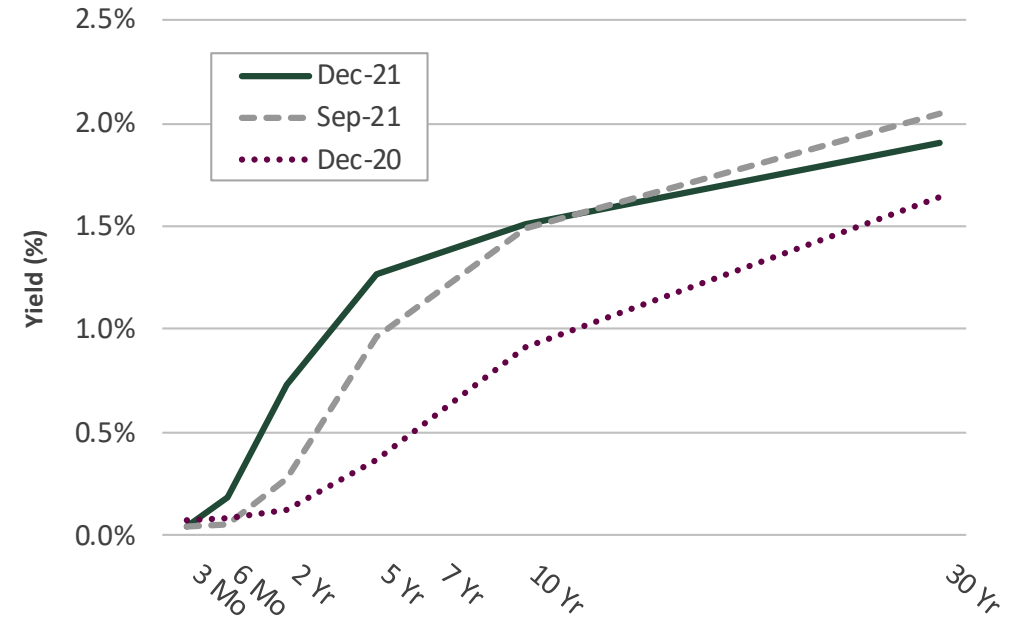
Bond Yields

US Treasury Note Yields



Source: Bloomberg

US Treasury Yield Curve



Source: Bloomberg

At the end of December, the 2-year Treasury yield was about 61 basis points higher and the 10-Year Treasury yield was about 60 basis points higher, year-over-year. The spread between the 2-year Treasury yield and 10-year Treasury yield was 78 basis points at year-end compared to the average historical spread (since 2002) of about 135 basis points.

Section 2 | Account Profile

Investment Objectives

The investment objectives for the City of Pittsburgh, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

Strategy

In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the City's investment policy and California Government Code.

City of Pittsburgh Managed Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management. Assets managed by Chandler Asset Management are in full compliance with state law and Client's investment policy. Chandler relies on City to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Treasury Issues	No limit	Complies
Agency Issues	No limit	Complies
Supranationals	"AA" rated or one of the two highest rating categories by a NRSRO; 30% maximum; 5% max per issuer; USD denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by IBRD, IFC, IADB	Complies
Municipal Obligations	"A" rated or one of the top three rating categories by a NRSRO; 30% maximum; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated or highest short-term rating category by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or higher by a NRSRO; "A" long-term rated issuer or higher by a NRSRO, if any; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer is a corporation organized and operating in the U.S. with assets >\$500 million; 10% max of the outstanding commercial paper of any single issuer.	Complies
Negotiable Certificates of Deposit (NCD)	AA- rated or one of the two highest rating categories by a NRSRO; 30% maximum; 5% max per issuer; Issued by nationally or state-chartered bank, a savings association or federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank.	Complies
Time Deposits/Certificates of Deposit (CD)	"A" rated or one of the three highest rating categories by a NRSRO; 30% maximum; 5% max per issuer; 1 year max maturity; FDIC insured or fully collateralized in financial institutions located in California, including US branches of foreign banks licensed to do business in California	Complies
Corporate Medium Term Notes	"A" rated or one of the three highest categories by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed (ABS), Mortgage-Backed Securities; Pass-Throughs, CMOs	"AA" rated or one of the two highest rating categories by a NRSRO; "A" rated issuer or one of two highest rating categories by a NRSRO; 20% maximum; 5% max per issuer	Complies
Money Market Mutual Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered adviser with AUM >\$500 million and experience greater than 5 years; 20% maximum; 10% max per fund	Complies
Local Agency Investment Fund (LAIF)	\$50 million maximum; Not used by IA	Complies
California Asset Management Program (CAMP)	pursuant to CGC 53601; Not used by IA	Complies

City of Pittsburgh Managed Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management. Assets managed by Chandler Asset Management are in full compliance with state law and Client's investment policy. Chandler relies on City to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Repurchase Agreements	"A" rated or one of the three highest categories by two NRSROs; 15% maximum; 5% max per issuer; 90 days max maturity; 102% collateralized; Not used by IA	Complies
Prohibited	Common stocks, Futures contracts, Options, Inverse floaters, Range notes, Mortgage derived Interest-only strips, Zero interest accrual securities, Any purchase of any security not listed in Section 8-Eligible Investments of the Investment Policy, unless approved by the City Council	Complies
Max Per Fund	10% per fund, with the exception of US Treasuries, Federal Agencies, and authorized pools	Complies
Max Per Issuer	5% of portfolio per issuer, with the exception of US Treasuries, Federal Agencies, and authorized pools	Complies
Diversification	With the exception of US Treasury securities, Federal Agency securities, and authorized pools, no more than 30% of the total portfolio, and less where stated, will be invested in a single security type with no more than 5% invested with a single issuer.	Complies
Maximum maturity	5 years	Complies

Account Structure

As of December 31, 2021

	Original Cost	Market Value	% of Portfolio
Funds Managed Internally			
Cash Equivalents	15,017,495.67	15,017,495.67	8.83%
Investment Pools	74,909,130.16	74,717,296.87	43.91%
Additional Bonded Debt Funds	14,776,387.72	14,796,581.78	8.70%
Total	104,703,013.55	104,531,374.32	61.43%
Funds Managed by City's Investment Advisor			
Operating Funds	56,767,694.32	56,655,813.03	33.30%
Bond Managed Reserve	6,779,630.41	6,779,630.41	3.98%
Total	63,547,324.73	63,435,443.44	37.28%
City's Section 115 Trust			
Section 115 Trust	2,157,286.80	2,190,064.69	1.29%
Total	2,157,286.80	2,190,064.69	1.29%
Total City Funds	170,407,625.08	170,156,882.45	100.00%

*Market value changes daily and is subject to a number of economic forces, including supply and demand, and can incur unrealized gains and losses.

Sector Allocation

As of December 31, 2021

Security Type	Original Cost	Market Value	% of Portfolio	Average Maturity	Average Yield
Operating Funds					
Cash Equivalents ¹	15,017,495.67	15,017,495.67	10.26%	1	N/A
Money Market Funds	70,361.53	70,361.53	0.05%	1	0.01%
Investment Pools ²	74,909,130.16	74,717,296.87	51.04%	1	N/A
Total Liquidity	89,996,987.36	89,805,154.07	61.35%	1	0.01%
U.S. Treasury Notes	13,681,081.27	13,668,686.02	9.34%	894	0.86%
Federal Agency Securities	24,314,419.10	24,338,690.50	16.63%	537	0.92%
Medium-Term Corporate Notes	12,328,028.50	12,229,207.09	8.35%	759	1.08%
Asset-Backed Securities	2,729,610.66	2,713,743.39	1.85%	1267	0.49%
Supranationals	3,320,797.60	3,311,667.77	2.26%	715	0.89%
Collateralized Mortgage Obligations	323,395.66	323,456.73	0.22%	237	2.84%
Total Securities	56,697,332.79	56,585,451.50	38.65%	715	0.93%
Total Operating Funds	146,694,320.15	146,390,605.57	100.00%	277	0.36%
Bonded Debt Funds					
Pittsburg Pension Bond	3,902,092.30	3,902,092.30	18.09%	1	0.01%
Pittsburg AD Auto Mall	328,819.54	328,819.54	1.52%	1	0.01%
Pittsburg AD Vista DM	758,041.71	758,041.71	3.51%	1	0.01%
Pittsburg 2011A PIFA AD Ser	1,556,274.95	1,556,274.95	7.21%	1	0.01%
Pittsburg 2011B PIFA AD Ser	234,401.91	234,401.91	1.09%	1	0.01%
Additional Bonded Debt Funds ³	14,776,387.72	14,796,581.78	68.58%	N/A	N/A
Total Bonded Debt Funds	21,556,018.13	21,576,212.19	100.00%	1	0.01%
Section 115 Trust					
Equity Mutual Fund ²	2,157,286.80	2,190,064.69			
Total Section 115 Trust Funds	2,157,286.80	2,190,064.69	100.00%	N/A	N/A
Total City Funds	170,407,625.08	170,156,882.45			

^{1,2}Funds not managed by City's investment adviser; ³Bonded Debt Funds not managed, nor tracked by City's investment adviser

*Market value changes daily and is subject to a number of economic forces, including supply and demand, and can incur unrealized gains and losses.

Portfolio Characteristics

As of December 31, 2021

City of Pittsburgh Managed Consolidated

	12/31/2021 Portfolio	9/30/2021 Portfolio
Average Maturity (yrs)	1.96	1.94
Modified Duration	1.83	1.80
Average Purchase Yield	0.93%	1.03%
Average Market Yield	0.70%	0.34%
Average Quality*	AA/Aa1	AA/Aa1
Market Value**	56,655,813	56,923,147

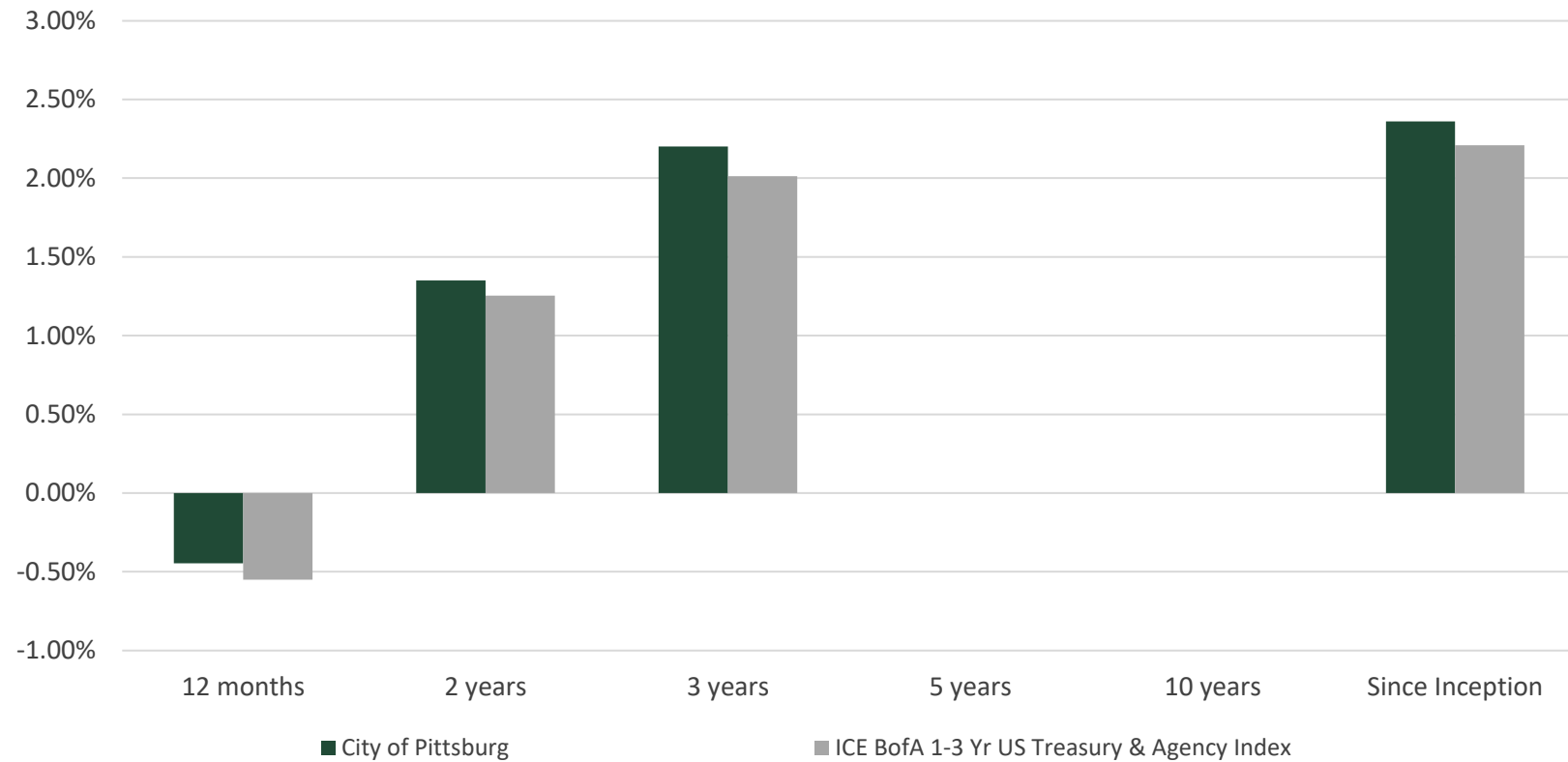
**Portfolio is S&P and Moody's, respectively.*

*** Excludes accrued interest*

Investment Performance

As of December 31, 2021

City of Pittsburgh Total Rate of Return Annualized Since Inception 07/31/2018



TOTAL RATE OF RETURN	Annualized						Since Inception
	3 months	12 months	2 years	3 years	5 years	10 years	
City of Pittsburgh	-0.49%	-0.45%	1.35%	2.20%	N/A	N/A	2.36%
ICE BofA 1-3 Yr US Treasury & Agency Index	-0.53%	-0.55%	1.25%	2.01%	N/A	N/A	2.21%

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

Portfolio Characteristics

As of December 31, 2021

City of Pittsburgh Bond Reserve Consolidated

	12/31/2021 Portfolio	9/30/2021 Portfolio
Average Maturity (yrs)	0.00	0.00
Modified Duration	0.00	0.00
Average Purchase Yield	0.01%	0.01%
Average Market Yield	0.01%	0.01%
Average Quality*	AAA/Aaa	AAA/Aaa
Market Value**	6,779,630	6,779,461

**Portfolio is S&P and Moody's, respectively.*

*** Excludes accrued interest*



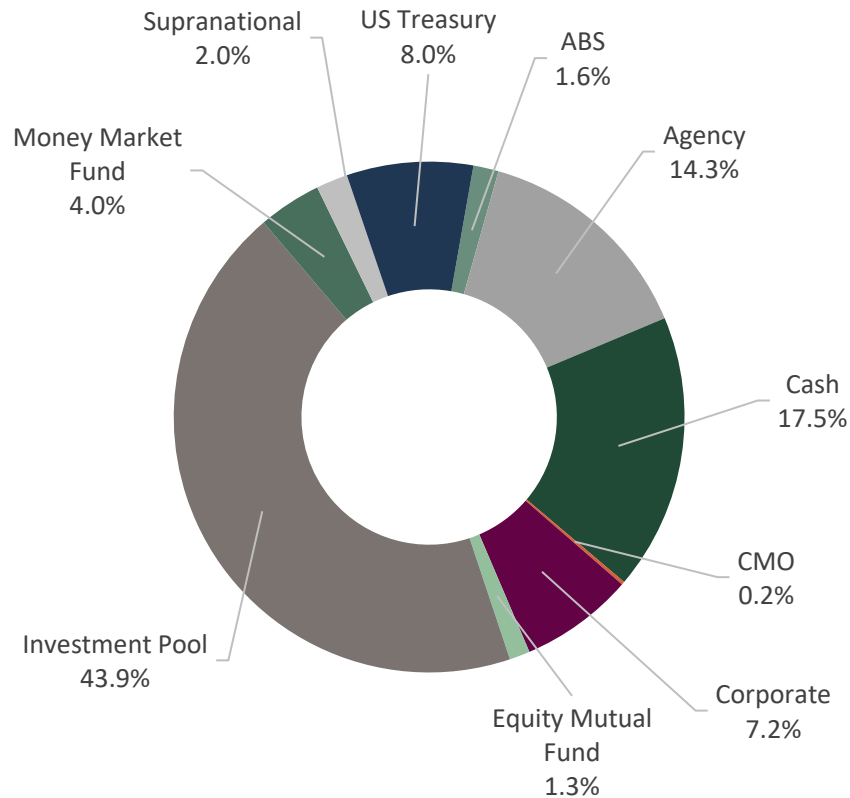
Section 3 | Consolidated Information

Sector Distribution

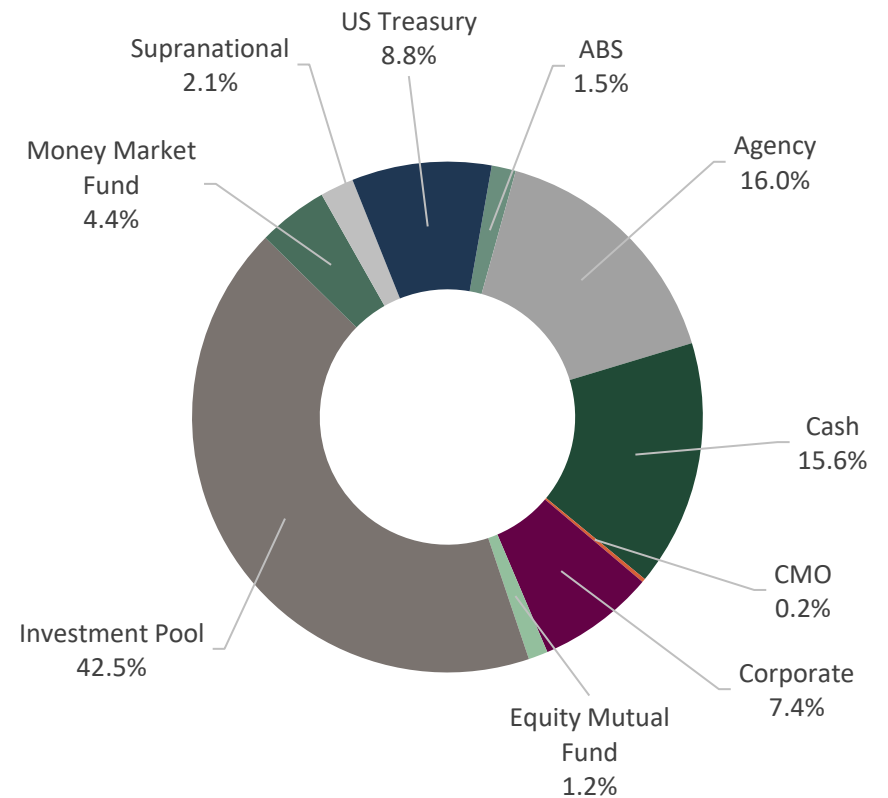
As of December 31, 2021

City of Pittsburgh Total Consolidated

December 31, 2021



September 30, 2021



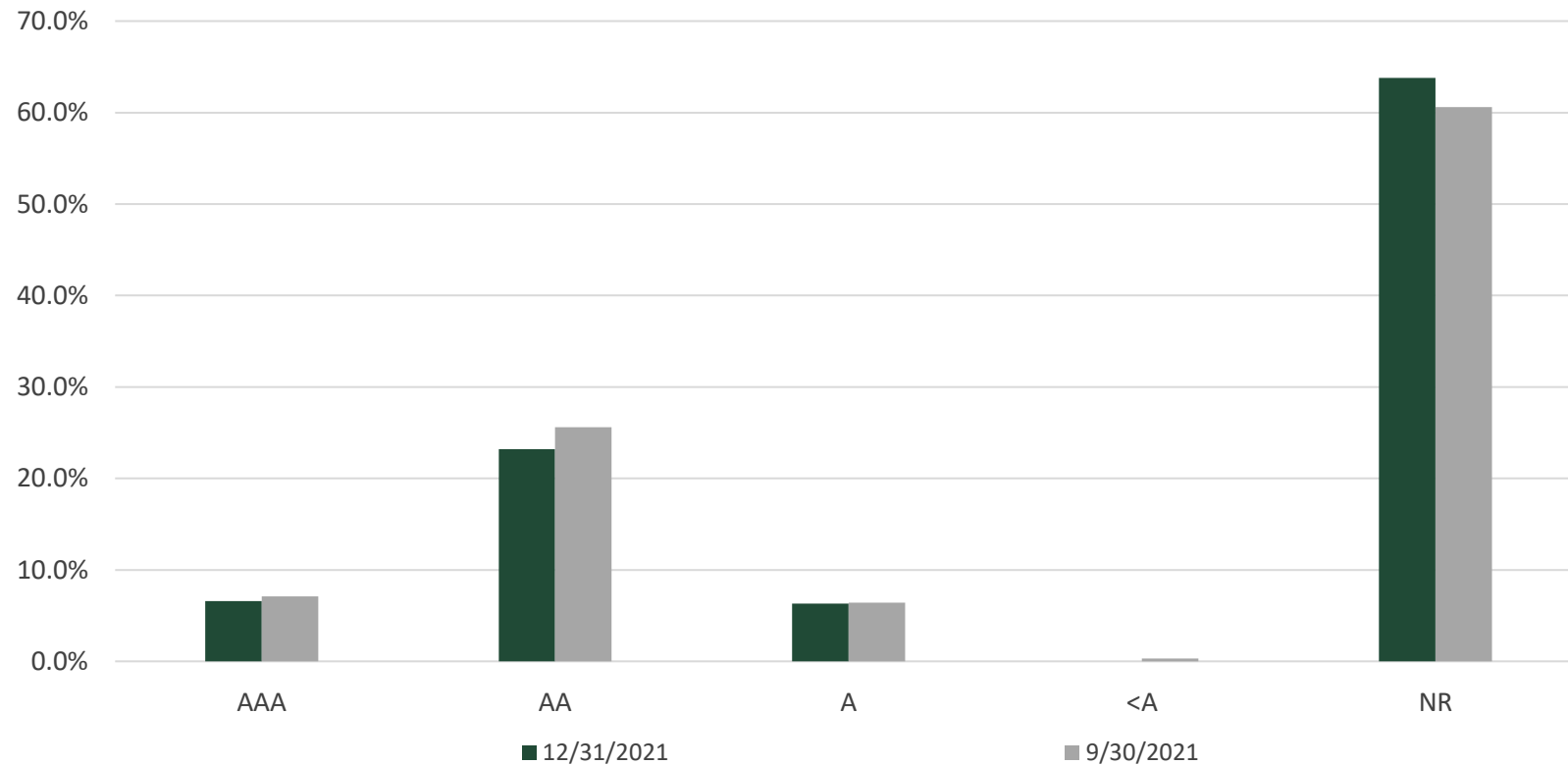
City of Pittsburgh Total Consolidated – Account #10638

Issue Name	Investment Type	S&P Rating	Moody Rating	% Portfolio
City of Pittsburgh	Investment Pool	NR	NR	43.88%
City of Pittsburgh	Cash	NR	NR	17.51%
Government of United States	US Treasury	AA+	Aaa	8.04%
Federal Home Loan Mortgage Corp	Agency	AA+	Aaa	4.73%
Wells Fargo Adv Tsy Plus Money Market Fund	Money Market Fund	AAA	Aaa	3.98%
Federal Home Loan Bank	Agency	AA+	Aaa	3.85%
Federal Farm Credit Bank	Agency	AA+	Aaa	3.39%
Federal National Mortgage Association	Agency	AA+	Aaa	2.35%
City of Pittsburgh PARS 115 Trust	Equity Mutual Fund	NR	NR	1.29%
Intl Bank Recon and Development	Supranational	AAA	Aaa	1.00%
Inter-American Dev Bank	Supranational	AAA	Aaa	0.95%
Bank of New York	Corporate	A	A1	0.59%
JP Morgan Chase & Co	Corporate	A-	A2	0.57%
Toyota Motor Corp	Corporate	A+	A1	0.53%
Deere & Company	Corporate	A	A2	0.53%
Toronto Dominion Holdings	Corporate	A	A1	0.46%
Apple Inc	Corporate	AA+	Aaa	0.45%
Amazon.com Inc	Corporate	AA	A1	0.44%
Bank of Montreal Chicago	Corporate	A-	A2	0.44%
Paccar Financial	Corporate	A+	A1	0.43%
Charles Schwab Corp/The	Corporate	A	A2	0.42%
Truist Financial Corporation	Corporate	A-	A3	0.42%
Caterpillar Inc	Corporate	A	A2	0.41%
John Deere ABS	ABS	NR	Aaa	0.39%
MasterCard Inc	Corporate	A+	A1	0.36%
Bank of America Corp	Corporate	A-	A2	0.32%
US Bancorp	Corporate	A+	A2	0.31%
Royal Bank of Canada	Corporate	A	A2	0.30%
Toyota ABS	ABS	NR	Aaa	0.30%
Toyota ABS	ABS	AAA	NR	0.24%
Honda ABS	ABS	AAA	NR	0.21%
Federal Home Loan Mortgage Corp	CMO	NR	Aaa	0.19%
Honda ABS	ABS	NR	Aaa	0.19%
Mercedes-Benz Auto Lease Trust	ABS	AAA	NR	0.16%
United Health Group Inc	Corporate	A+	A3	0.15%
BMW Vehicle Lease Trust	ABS	NR	Aaa	0.10%
Salesforce.com Inc	Corporate	A+	A2	0.07%
Wells Fargo Advantage Govt Money Market Fund	Money Market Fund	AAA	Aaa	0.04%
TOTAL				100%

Quality Distribution

As of December 31, 2021

City of Pittsburgh Total Consolidated December 31, 2021 vs. September 30, 2021



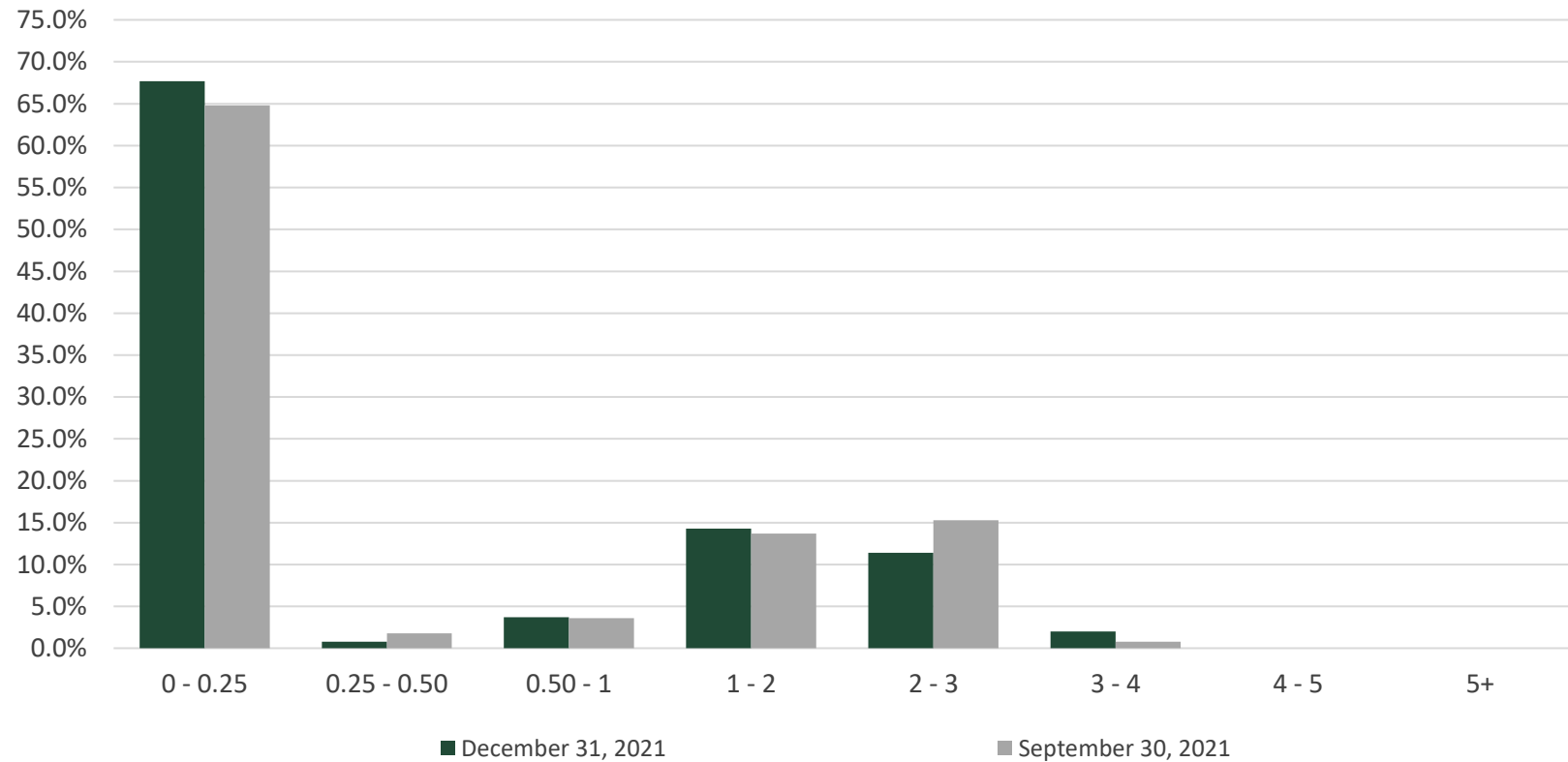
	AAA	AA	A	<A	NR
12/31/21	6.6%	23.2%	6.3%	0.0%	63.8%
09/30/21	7.1%	25.6%	6.4%	0.3%	60.6%

Source: S&P Ratings

Duration Distribution

As of December 31, 2021

City of Pittsburgh Total Consolidated December 31, 2021 vs. September 30, 2021



	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
12/31/21	67.7%	0.8%	3.7%	14.3%	11.4%	2.0%	0.0%	0.0%
09/30/21	64.8%	1.8%	3.6%	13.7%	15.3%	0.8%	0.0%	0.0%



Section 3 | Portfolio Holdings

Holdings Report

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
47789KAC7	John Deere Owner Trust 2020-A A3 1.100% Due 08/15/2024	234,912.30	03/04/2020 1.11%	234,897.94 234,903.81	100.35 0.58%	235,738.72 114.85	0.14% 834.91	Aaa / NR AAA	2.62 0.68
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.400% Due 11/15/2024	275,000.00	06/22/2021 0.40%	274,979.24 274,983.39	99.25 0.81%	272,926.22 48.89	0.16% (2,057.17)	NR / AAA AAA	2.88 1.85
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.330% Due 12/26/2024	175,000.00	09/08/2021 0.34%	174,981.94 174,984.29	99.24 0.80%	173,664.23 9.63	0.10% (1,320.06)	Aaa / NR AAA	2.99 1.64
89236XAC0	Toyota Auto Receivables 2020-D A3 0.350% Due 01/15/2025	235,000.00	10/06/2020 0.36%	234,956.22 234,968.75	99.74 0.64%	234,395.11 36.56	0.14% (573.64)	NR / AAA AAA	3.04 0.90
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.270% Due 04/21/2025	140,000.00	02/17/2021 0.27%	139,997.44 139,998.15	99.47 0.71%	139,253.10 10.50	0.08% (745.05)	Aaa / NR AAA	3.31 1.21
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.260% Due 05/15/2025	510,000.00	02/02/2021 0.27%	509,905.34 509,932.71	99.50 0.67%	507,437.25 58.93	0.30% (2,495.46)	Aaa / NR AAA	3.37 1.23
47788UAC6	John Deere Owner Trust 2021-A A3 0.360% Due 09/15/2025	200,000.00	03/02/2021 0.37%	199,961.56 199,970.24	99.19 0.84%	198,382.00 32.00	0.12% (1,588.24)	Aaa / NR AAA	3.71 1.70
43815EAC8	Honda Auto Receivables 2021-3 A3 0.410% Due 11/18/2025	365,000.00	08/17/2021 0.41%	364,994.67 364,995.25	98.94 0.98%	361,146.70 54.04	0.21% (3,848.55)	NR / AAA AAA	3.88 1.87
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.880% Due 01/21/2026	185,000.00	11/16/2021 0.89%	184,961.00 184,962.25	99.76 0.99%	184,553.60 45.22	0.11% (408.65)	Aaa / NR AAA	4.06 2.13
47789QAC4	John Deere Owner Trust 2021-B A3 0.520% Due 03/16/2026	235,000.00	07/13/2021 0.52%	234,979.04 234,981.62	98.86 1.02%	232,322.18 54.31	0.14% (2,659.44)	Aaa / NR AAA	4.21 2.30
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.710% Due 04/15/2026	175,000.00	11/09/2021 0.71%	174,996.27 174,996.42	99.39 1.37%	173,924.28 55.22	0.10% (1,072.14)	NR / AAA AAA	4.29 0.94
TOTAL ABS		2,729,912.30	0.49%	2,729,610.66 2,729,676.88	0.83%	2,713,743.39 520.15	1.59% (15,933.49)	Aaa / AAA Aaa	3.47 1.49
Agency									
313379Q69	FHLB Note 2.125% Due 06/10/2022	1,100,000.00	05/20/2019 2.24%	1,096,205.00 1,099,455.91	100.83 0.25%	1,109,089.30 1,363.54	0.65% 9,633.39	Aaa / AA+ AAA	0.44 0.44
3137EAE2	FHLMC Note 0.125% Due 07/25/2022	1,000,000.00	07/27/2020 0.23%	997,910.00 999,410.66	99.95 0.22%	999,478.00 541.67	0.59% 67.34	Aaa / AA+ AAA	0.56 0.57
3133EKY91	FFCB Note 1.375% Due 10/11/2022	1,000,000.00	10/08/2019 1.46%	997,430.00 999,336.40	100.97 0.12%	1,009,740.00 3,055.56	0.59% 10,403.60	Aaa / AA+ AAA	0.78 0.77
3130AFE78	FHLB Note 3.000% Due 12/09/2022	1,300,000.00	01/18/2019 2.74%	1,312,207.00 1,302,946.22	102.45 0.38%	1,331,848.70 2,383.33	0.78% 28,902.48	Aaa / AA+ AAA	0.94 0.93

Holdings Report

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3133EKUA2	FFCB Note 1.850% Due 02/01/2023	700,000.00	07/23/2019 1.86%	699,825.00 699,946.20	101.76 0.22%	712,353.60 5,395.83	0.42% 12,407.40	Aaa / AA+ AAA	1.09 1.07
3133ELNW0	FFCB Note 1.450% Due 02/21/2023	1,000,000.00	02/19/2020 1.45%	999,970.00 999,988.61	101.38 0.23%	1,013,825.00 5,236.11	0.60% 13,836.39	Aaa / AA+ AAA	1.14 1.13
3137EAEQ8	FHLMC Note 0.375% Due 04/20/2023	1,000,000.00	06/03/2020 0.32%	1,001,440.00 1,000,650.06	99.78 0.55%	997,765.00 739.58	0.59% (2,885.06)	Aaa / AA+ AAA	1.30 1.30
3137EAER6	FHLMC Note 0.375% Due 05/05/2023	975,000.00	05/05/2020 0.39%	974,590.50 974,816.79	99.78 0.54%	972,892.05 568.75	0.57% (1,924.74)	Aaa / AA+ AAA	1.34 1.34
3135G04Q3	FNMA Note 0.250% Due 05/22/2023	1,470,000.00	Various 0.29%	1,468,435.30 1,469,271.34	99.59 0.55%	1,463,940.66 398.12	0.86% (5,330.68)	Aaa / AA+ AAA	1.39 1.39
3133834G3	FHLB Note 2.125% Due 06/09/2023	1,000,000.00	06/14/2019 1.93%	1,007,470.00 1,002,693.93	102.19 0.60%	1,021,858.00 1,298.61	0.60% 19,164.07	Aaa / AA+ NR	1.44 1.42
3135G05G4	FNMA Note 0.250% Due 07/10/2023	910,000.00	07/08/2020 0.32%	908,043.50 909,008.35	99.46 0.60%	905,122.40 1,080.63	0.53% (3,885.95)	Aaa / AA+ AAA	1.52 1.52
3133EKZK5	FFCB Note 1.600% Due 08/14/2023	1,000,000.00	08/09/2019 1.63%	998,710.00 999,479.06	101.96 0.39%	1,019,559.00 6,088.89	0.60% 20,079.94	Aaa / AA+ AAA	1.62 1.59
3133EL3V4	FFCB Note 0.200% Due 08/14/2023	1,000,000.00	08/12/2020 0.27%	997,910.00 998,873.88	99.71 0.38%	997,062.00 761.11	0.59% (1,811.88)	Aaa / AA+ AAA	1.62 1.61
3137EAEV7	FHLMC Note 0.250% Due 08/24/2023	1,040,000.00	08/19/2020 0.28%	1,038,939.20 1,039,420.33	99.36 0.64%	1,033,348.16 917.22	0.61% (6,072.17)	Aaa / AA+ AAA	1.65 1.64
3130A3DL5	FHLB Note 2.375% Due 09/08/2023	1,000,000.00	08/29/2019 1.50%	1,033,950.00 1,014,203.57	102.93 0.62%	1,029,341.00 7,454.86	0.61% 15,137.43	Aaa / AA+ NR	1.69 1.65
3137EAEW5	FHLMC Note 0.250% Due 09/08/2023	1,210,000.00	Various 0.26%	1,209,535.70 1,209,739.48	99.33 0.65%	1,201,905.10 949.51	0.71% (7,834.38)	Aaa / AA+ AAA	1.69 1.68
3133EMBS0	FFCB Note 0.200% Due 10/02/2023	1,000,000.00	09/28/2020 0.24%	998,810.00 999,305.56	99.60 0.43%	996,032.00 494.44	0.59% (3,273.56)	Aaa / AA+ AAA	1.75 1.75
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	885,000.00	10/14/2020 0.25%	881,698.95 883,031.43	99.02 0.68%	876,336.74 230.47	0.51% (6,694.69)	Aaa / AA+ AAA	1.79 1.78
3137EAEZ8	FHLMC Note 0.250% Due 11/06/2023	1,155,000.00	11/03/2020 0.28%	1,153,960.50 1,154,360.75	99.13 0.73%	1,144,899.53 441.15	0.67% (9,461.22)	Aaa / AA+ AAA	1.85 1.84
3135G06H1	FNMA Note 0.250% Due 11/27/2023	1,020,000.00	11/23/2020 0.29%	1,018,837.20 1,019,263.31	99.13 0.71%	1,011,170.88 240.83	0.59% (8,092.43)	Aaa / AA+ AAA	1.91 1.90
3137EAF2	FHLMC Note 0.250% Due 12/04/2023	825,000.00	12/02/2020 0.28%	824,183.25 824,476.38	99.07 0.74%	817,290.38 154.69	0.48% (7,186.00)	Aaa / AA+ AAA	1.93 1.91
3130A3VC5	FHLB Note 2.250% Due 12/08/2023	1,000,000.00	02/13/2020 1.46%	1,029,240.00 1,014,819.41	102.92 0.73%	1,029,237.00 1,437.50	0.61% 14,417.59	Aaa / AA+ NR	1.94 1.90

Holdings Report

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3135G0V34	FNMA Note 2.500% Due 02/05/2024	600,000.00	01/30/2020 1.44%	624,768.00 612,924.64	103.56 0.78%	621,348.00 6,083.33	0.37% 8,423.36	Aaa / AA+ AAA	2.10 2.03
3130A7PH2	FHLB Note 1.875% Due 03/08/2024	1,000,000.00	03/03/2020 0.85%	1,040,350.00 1,021,951.50	102.32 0.80%	1,023,248.00 5,885.42	0.60% 1,296.50	Aaa / AA+ NR	2.19 2.13
TOTAL Agency		24,190,000.00	0.92%	24,314,419.10 24,249,373.77	0.52%	24,338,690.50 53,201.15	14.32% 89,316.73	Aaa / AA+ Aaa	1.47 1.45
Cash									
90PITT\$00	City of Pittsburgh Cash Equivalents	15,017,495.67	Various 0.00%	15,017,495.67 15,017,495.67	1.00 0.00%	15,017,495.67 0.00	8.82% 0.00	NR / NR NR	0.00 0.00
90PITT\$02	City of Pittsburgh Additional Bonded Debt Funds	14,776,387.72	Various 0.00%	14,776,387.72 14,776,387.72	1.00 0.00%	14,796,581.78 0.00	8.69% 20,194.06	NR / NR NR	0.00 0.00
TOTAL Cash		29,793,883.39	0.00%	29,793,883.39 29,793,883.39	0.00%	29,814,077.45 0.00	17.51% 20,194.06	NR / NR NR	0.00 0.00
CMO									
3137BM6P6	FHLMC K721 A2 3.090% Due 08/25/2022	320,665.00	04/04/2018 2.84%	323,395.66 321,068.02	100.87 0.66%	323,456.73 825.71	0.19% 2,388.71	Aaa / NR NR	0.65 0.44
TOTAL CMO		320,665.00	2.84%	323,395.66 321,068.02	0.66%	323,456.73 825.71	0.19% 2,388.71	Aaa / NR NR	0.65 0.44
Corporate									
06406RAA5	Bank of NY Mellon Corp Callable Note Cont 1/7/2022 2.600% Due 02/07/2022	1,000,000.00	02/07/2017 2.59%	1,000,460.00 1,000,009.34	100.04 0.29%	1,000,376.00 10,400.00	0.59% 366.66	A1 / A AA-	0.10 0.02
05531FAX1	Truist Financial Corporation Callable Note Cont 3/1/2022 2.750% Due 04/01/2022	710,000.00	04/03/2017 2.59%	715,360.50 710,176.69	100.40 0.32%	712,867.69 4,881.25	0.42% 2,691.00	A3 / A- A	0.25 0.17
89236TEC5	Toyota Motor Credit Corp Note 2.150% Due 09/08/2022	475,000.00	09/08/2017 2.18%	474,439.50 474,923.09	101.12 0.51%	480,317.63 3,205.59	0.28% 5,394.54	A1 / A+ A+	0.69 0.68
69371RQ41	Paccar Financial Corp Note 1.900% Due 02/07/2023	500,000.00	10/31/2019 1.90%	499,975.00 499,991.54	101.22 0.79%	506,079.50 3,800.00	0.30% 6,087.96	A1 / A+ NR	1.10 1.08
24422EVN6	John Deere Capital Corp Note 0.450% Due 01/17/2024	485,000.00	03/01/2021 0.47%	484,655.65 484,755.11	99.05 0.92%	480,388.14 994.25	0.28% (4,366.97)	A2 / A A	2.05 2.02
91159HHG8	US Bancorp Callable Note Cont 12/29/2023 3.700% Due 01/30/2024	500,000.00	11/27/2019 2.03%	532,435.00 515,846.94	105.59 0.87%	527,934.50 7,759.72	0.31% 12,087.56	A2 / A+ A+	2.08 1.91

Holdings Report

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
69371RR24	Paccar Financial Corp Note 0.350% Due 02/02/2024	225,000.00	01/28/2021 0.39%	224,739.00 224,818.37	98.68 0.99%	222,026.63 325.94	0.13% (2,791.74)	A1 / A+ NR	2.09 2.07
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.750% Due 03/18/2024	725,000.00	Various 0.69%	726,181.50 725,864.94	99.57 0.95%	721,889.03 1,555.73	0.42% (3,975.91)	A2 / A A	2.21 2.18
023135BW5	Amazon.com Inc Note 0.450% Due 05/12/2024	750,000.00	Various 0.67%	745,836.00 746,078.95	99.04 0.86%	742,786.50 459.38	0.44% (3,292.45)	A1 / AA AA-	2.36 2.34
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.550% Due 05/15/2024	250,000.00	11/08/2021 0.78%	248,565.00 248,646.37	99.22 0.88%	248,055.00 175.69	0.15% (591.37)	A3 / A+ A	2.37 2.35
14913R2L0	Caterpillar Financial Service Note 0.450% Due 05/17/2024	715,000.00	05/10/2021 0.50%	714,041.90 714,242.09	98.78 0.97%	706,277.72 393.25	0.41% (7,964.37)	A2 / A A	2.38 2.36
24422EVQ9	John Deere Capital Corp Note 0.450% Due 06/07/2024	425,000.00	06/07/2021 0.49%	424,468.75 424,568.39	98.78 0.96%	419,798.85 127.50	0.25% (4,769.54)	A2 / A A	2.44 2.41
89114QCA4	Toronto Dominion Bank Note 2.650% Due 06/12/2024	750,000.00	04/23/2021 0.65%	796,327.50 786,226.32	103.75 1.09%	778,096.50 1,048.96	0.46% (8,129.82)	A1 / A AA-	2.45 2.37
06051GJY6	Bank of America Corp Callable Note Cont 6/14/2023 0.523% Due 06/14/2024	540,000.00	06/07/2021 0.50%	540,036.00 540,029.40	99.35 0.77%	536,464.08 133.37	0.32% (3,565.32)	A2 / A- AA-	2.45 2.43
89236TJH9	Toyota Motor Credit Corp Note 0.500% Due 06/18/2024	425,000.00	06/15/2021 0.54%	424,494.25 424,585.16	98.54 1.10%	418,812.00 76.74	0.25% (5,773.16)	A1 / A+ A+	2.47 2.44
06367TQW3	Bank of Montreal Note 0.625% Due 07/09/2024	750,000.00	09/10/2021 0.65%	749,392.50 749,456.85	98.66 1.17%	739,946.25 2,239.58	0.44% (9,510.60)	A2 / A- AA-	2.52 2.48
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	115,000.00	06/29/2021 0.64%	114,941.35 114,950.58	99.09 0.99%	113,952.47 337.41	0.07% (998.11)	A2 / A+ NR	2.54 2.50
037833DM9	Apple Inc Callable Note Cont 8/11/2024 1.800% Due 09/11/2024	750,000.00	08/18/2021 0.58%	776,857.50 773,546.64	102.21 0.94%	766,559.25 4,125.00	0.45% (6,987.39)	Aaa / AA+ NR	2.70 2.54
78015K7C2	Royal Bank of Canada Note 2.250% Due 11/01/2024	500,000.00	05/19/2021 0.73%	525,750.00 521,151.79	102.74 1.26%	513,704.00 1,875.00	0.30% (7,447.79)	A2 / A AA-	2.84 2.74
46647PBY1	JP Morgan Chase & Co Callable Note Cont 2/16/2024 0.563% Due 02/16/2025	390,000.00	02/09/2021 0.54%	390,000.00 390,000.00	98.57 1.00%	384,417.15 823.39	0.23% (5,582.85)	A2 / A- AA-	3.13 3.08
57636QAN4	MasterCard Inc Callable Note 1x 02/03/2025 2.000% Due 03/03/2025	600,000.00	10/28/2021 1.04%	618,294.00 617,356.24	102.56 1.15%	615,349.80 3,933.33	0.36% (2,006.44)	A1 / A+ NR	3.17 2.98

Holdings Report

As of December 31, 2021

City of Pittsburg Total Consolidated - Account #10638

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 06/01/2025	600,000.00	05/24/2021 0.74%	600,777.60 600,663.70	98.85 1.10%	593,108.40 412.00	0.35% (7,555.30)	A2 / A- AA-	3.42 3.36
TOTAL Corporate		12,180,000.00	1.08%	12,328,028.50 12,287,888.50	0.88%	12,229,207.09 49,083.08	7.21% (58,681.41)	A1 / A A+	2.08 2.02
Equity Mutual Fund									
90PARS\$00	City of Pittsburg PARS 115 Trust	2,157,286.80	Various 0.00%	2,157,286.80 2,157,286.80	1.02 0.00%	2,190,064.69 0.00	1.29% 32,777.89	NR / NR NR	0.00 0.00
TOTAL Equity Mutual Fund		2,157,286.80	0.00%	2,157,286.80 2,157,286.80	0.00%	2,190,064.69 0.00	1.29% 32,777.89	NR / NR NR	0.00 0.00
Investment Pool									
90PITT\$01	City of Pittsburg Investment Pools	74,909,130.16	Various 0.00%	74,909,130.16 74,909,130.16	1.00 0.00%	74,717,296.87 0.00	43.88% (191,833.29)	NR / NR NR	0.00 0.00
TOTAL Investment Pool		74,909,130.16	0.00%	74,909,130.16 74,909,130.16	0.00%	74,717,296.87 0.00	43.88% (191,833.29)	NR / NR NR	0.00 0.00
Money Market Fund									
94975H254	Wells Fargo Money Market Fund #743	0.58	06/01/2021 0.01%	0.58 0.58	1.00 0.01%	0.58 0.00	0.00% 0.00	Aaa / AAA NR	0.00 0.00
94975H296	Wells Fargo Treasury Plus MMFD 453	3,902,092.30	Various 0.01%	3,902,092.30 3,902,092.30	1.00 0.01%	3,902,092.30 0.00	2.29% 0.00	Aaa / AAA NR	0.00 0.00
94975H296	Wells Fargo Treasury Plus MMFD 453	328,819.54	Various 0.01%	328,819.54 328,819.54	1.00 0.01%	328,819.54 0.00	0.19% 0.00	Aaa / AAA NR	0.00 0.00
94975H296	Wells Fargo Treasury Plus MMFD 453	758,041.71	Various 0.01%	758,041.71 758,041.71	1.00 0.01%	758,041.71 0.00	0.45% 0.00	Aaa / AAA NR	0.00 0.00
94975H296	Wells Fargo Treasury Plus MMFD 453	1,556,274.95	Various 0.01%	1,556,274.95 1,556,274.95	1.00 0.01%	1,556,274.95 0.00	0.91% 0.00	Aaa / AAA NR	0.00 0.00
94975H296	Wells Fargo Treasury Plus MMFD 453	234,401.91	Various 0.01%	234,401.91 234,401.91	1.00 0.01%	234,401.91 0.00	0.14% 0.00	Aaa / AAA NR	0.00 0.00
94975H254	Wells Fargo Money Market Fund #743	70,360.95	Various 0.01%	70,360.95 70,360.95	1.00 0.01%	70,360.95 0.00	0.04% 0.00	Aaa / AAA NR	0.00 0.00
TOTAL Money Market Fund		6,849,991.94	0.01%	6,849,991.94 6,849,991.94	0.01%	6,849,991.94 0.00	4.02% 0.00	Aaa / AAA NR	0.00 0.00

Holdings Report

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

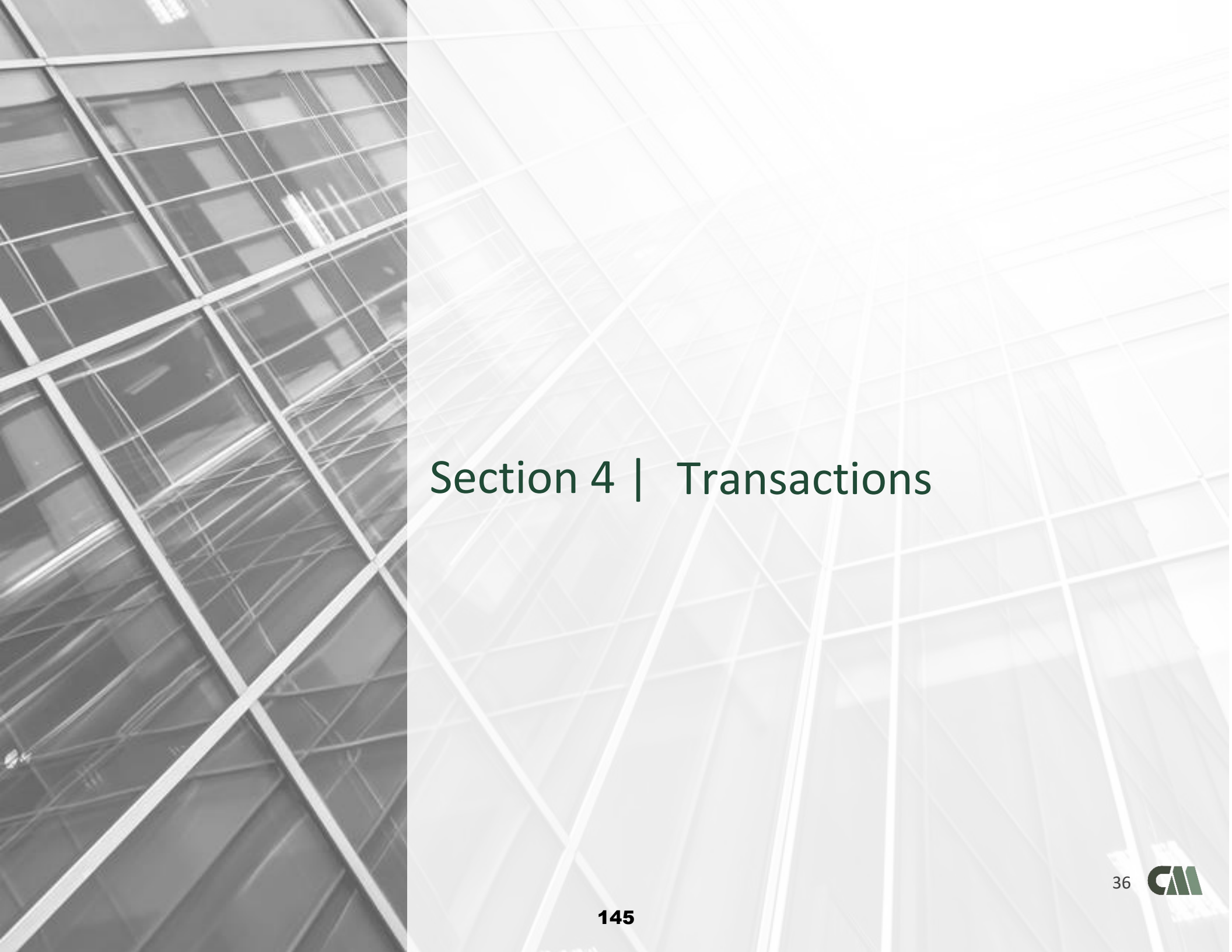
CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Supranational									
4581X0CZ9	Inter-American Dev Bank Note 1.750% Due 09/14/2022	480,000.00	02/21/2018 2.78%	459,004.80 476,769.97	100.95 0.40%	484,541.76 2,496.67	0.29% 7,771.79	Aaa / AAA AAA	0.70 0.70
4581X0DA3	Inter-American Dev Bank Note 2.500% Due 01/18/2023	245,000.00	06/04/2018 2.90%	240,768.85 244,041.91	102.06 0.53%	250,036.96 2,773.26	0.15% 5,995.05	Aaa / AAA NR	1.05 1.03
459058JM6	Intl. Bank Recon & Development Note 0.250% Due 11/24/2023	925,000.00	Various 0.28%	924,231.25 924,518.10	99.10 0.73%	916,634.30 237.67	0.54% (7,883.80)	Aaa / AAA AAA	1.90 1.89
459058GQ0	Intl. Bank Recon & Development Note 2.500% Due 03/19/2024	750,000.00	01/26/2021 0.26%	802,455.00 786,983.98	103.64 0.84%	777,313.50 5,312.50	0.46% (9,670.48)	Aaa / AAA AAA	2.22 2.15
4581X0DZ8	Inter-American Dev Bank Note 0.500% Due 09/23/2024	895,000.00	09/15/2021 0.52%	894,337.70 894,398.13	98.68 0.99%	883,141.25 1,218.19	0.52% (11,256.88)	Aaa / AAA NR	2.73 2.70
TOTAL Supranational		3,295,000.00	0.89%	3,320,797.60 3,326,712.09	0.76%	3,311,667.77 12,038.29	1.95% (15,044.32)	Aaa / AAA Aaa	1.96 1.92
US Treasury									
912828M80	US Treasury Note 2.000% Due 11/30/2022	1,250,000.00	04/08/2019 2.30%	1,236,962.89 1,246,738.27	101.45 0.41%	1,268,115.00 2,197.80	0.75% 21,376.73	Aaa / AA+ AAA	0.92 0.91
912828Q29	US Treasury Note 1.500% Due 03/31/2023	570,000.00	05/01/2018 2.82%	535,800.00 561,345.15	101.23 0.51%	576,991.62 2,184.48	0.34% 15,646.47	Aaa / AA+ AAA	1.25 1.23
912828T91	US Treasury Note 1.625% Due 10/31/2023	700,000.00	09/25/2019 1.60%	700,628.91 700,280.82	101.69 0.69%	711,839.80 1,948.20	0.42% 11,558.98	Aaa / AA+ AAA	1.83 1.80
91282CBA8	US Treasury Note 0.125% Due 12/15/2023	1,000,000.00	01/08/2021 0.22%	997,148.44 998,096.29	98.86 0.71%	988,633.00 58.38	0.58% (9,463.29)	Aaa / AA+ AAA	1.96 1.95
91282CBV2	US Treasury Note 0.375% Due 04/15/2024	1,000,000.00	04/14/2021 0.36%	1,000,351.56 1,000,267.84	99.02 0.81%	990,156.00 803.57	0.58% (10,111.84)	Aaa / AA+ AAA	2.29 2.27
91282CCC3	US Treasury Note 0.250% Due 05/15/2024	650,000.00	05/12/2021 0.36%	647,968.75 648,393.94	98.66 0.82%	641,265.30 210.98	0.38% (7,128.64)	Aaa / AA+ AAA	2.37 2.36
91282CCG4	US Treasury Note 0.250% Due 06/15/2024	1,000,000.00	06/28/2021 0.46%	993,750.00 994,824.40	98.55 0.85%	985,469.00 116.76	0.58% (9,355.40)	Aaa / AA+ AAA	2.46 2.44
91282CCL3	US Treasury Note 0.375% Due 07/15/2024	1,000,000.00	08/05/2021 0.37%	1,000,273.44 1,000,235.76	98.79 0.86%	987,852.00 1,732.34	0.58% (12,383.76)	Aaa / AA+ AAA	2.54 2.52
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	1,000,000.00	09/10/2021 0.42%	998,632.81 998,773.76	98.70 0.88%	987,031.00 1,416.44	0.58% (11,742.76)	Aaa / AA+ AAA	2.62 2.60
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	1,000,000.00	12/02/2021 0.86%	993,281.25 993,467.35	99.21 0.91%	992,109.00 1,339.29	0.58% (1,358.35)	Aaa / AA+ AAA	2.79 2.75

Holdings Report

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CDH1	US Treasury Note 0.750% Due 11/15/2024	1,000,000.00	11/10/2021 0.80%	998,554.69 998,616.67	99.46 0.94%	994,609.00 973.76	0.58% (4,007.67)	Aaa / AA+ AAA	2.88 2.83
91282CDN8	US Treasury Note 1.000% Due 12/15/2024	1,100,000.00	12/29/2021 0.99%	1,100,472.66 1,100,471.79	100.13 0.95%	1,101,460.80 513.74	0.65% 989.01	Aaa / AA+ AAA	2.96 2.91
912828ZF0	US Treasury Note 0.500% Due 03/31/2025	750,000.00	03/03/2021 0.54%	748,886.72 749,113.42	98.37 1.01%	737,783.25 958.10	0.43% (11,330.17)	Aaa / AA+ AAA	3.25 3.20
912828ZL7	US Treasury Note 0.375% Due 04/30/2025	500,000.00	01/13/2021 0.39%	499,609.38 499,697.13	97.81 1.04%	489,062.50 321.13	0.29% (10,634.63)	Aaa / AA+ AAA	3.33 3.29
912828ZT0	US Treasury Note 0.250% Due 05/31/2025	1,250,000.00	10/06/2021 0.72%	1,228,759.77 1,230,131.14	97.30 1.06%	1,216,308.75 274.73	0.71% (13,822.39)	Aaa / AA+ AAA	3.42 3.38
TOTAL US Treasury		13,770,000.00	0.86%	13,681,081.27 13,720,453.73	0.83%	13,668,686.02 15,049.70	8.04% (51,767.71)	Aaa / AA+ Aaa	2.45 2.42
TOTAL PORTFOLIO		170,195,869.59	0.31%	170,407,625.08 170,345,465.28	0.23%	170,156,882.45 130,718.08	100.00% (188,582.83)	Aa1 / AA+ Aaa	0.65 0.61
TOTAL MARKET VALUE PLUS ACCRUALS						170,287,600.53			



Section 4 | Transactions

Transaction Ledger

As of December 31, 2021

City of Pittsburgh Total Consolidated - Account #10638

September 30, 2021 through December 31, 2021

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/07/2021	912828ZT0	1,250,000.00	US Treasury Note 0.25% Due: 05/31/2025	98.301	0.72%	1,228,759.77	1,101.43	1,229,861.20	0.00
Purchase	11/01/2021	57636QAN4	600,000.00	MasterCard Inc Callable Note 1x 02/03/2025 2% Due: 03/03/2025	103.049	1.04%	618,294.00	1,933.33	620,227.33	0.00
Purchase	11/10/2021	91324PEB4	250,000.00	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due: 05/15/2024	99.426	0.78%	248,565.00	653.13	249,218.13	0.00
Purchase	11/15/2021	89238JAC9	175,000.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due: 04/15/2026	99.998	0.71%	174,996.27	0.00	174,996.27	0.00
Purchase	11/15/2021	91282CDH1	1,000,000.00	US Treasury Note 0.75% Due: 11/15/2024	99.855	0.80%	998,554.69	0.00	998,554.69	0.00
Purchase	11/24/2021	43815GAC3	185,000.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due: 01/21/2026	99.979	0.89%	184,961.00	0.00	184,961.00	0.00
Purchase	12/03/2021	91282CDB4	1,000,000.00	US Treasury Note 0.625% Due: 10/15/2024	99.328	0.86%	993,281.25	841.35	994,122.60	0.00
Purchase	12/06/2021	023135BW5	300,000.00	Amazon.com Inc Note 0.45% Due: 05/12/2024	98.831	0.94%	296,493.00	90.00	296,583.00	0.00
Purchase	12/30/2021	91282CDN8	1,100,000.00	US Treasury Note 1% Due: 12/15/2024	100.043	0.99%	1,100,472.66	453.30	1,100,925.96	0.00
Subtotal			5,860,000.00				5,844,377.64	5,072.54	5,849,450.18	0.00
Security Contribution	12/31/2021	90PARS\$00	186,383.89	City of Pittsburgh PARS 115 Trust	1.000		186,383.89	0.00	186,383.89	0.00

Transaction Ledger

As of December 31, 2021

City of Pittsburg Total Consolidated - Account #10638

September 30, 2021 through December 31, 2021

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Security Contribution	12/31/2021	90PITT\$01	8,041,551.39	City of Pittsburg Investment Pools	1.000		8,041,551.39	0.00	8,041,551.39	0.00
Subtotal			8,227,935.28				8,227,935.28	0.00	8,227,935.28	0.00
TOTAL ACQUISITIONS			14,087,935.28				14,072,312.92	5,072.54	14,077,385.46	0.00
DISPOSITIONS										
Sale	10/07/2021	912828T67	1,075,000.00	US Treasury Note 1.25% Due: 10/31/2021	100.074	1.87%	1,075,797.85	5,842.39	1,081,640.24	1,204.28
Sale	11/01/2021	3133ELYR9	620,000.00	FFCB Note 0.25% Due: 05/06/2022	100.082	0.31%	620,508.40	753.47	621,261.87	709.03
Sale	11/10/2021	9128282W9	1,200,000.00	US Treasury Note 1.875% Due: 09/30/2022	101.555	2.54%	1,218,656.25	2,534.34	1,221,190.59	25,351.72
Sale	12/03/2021	912828V72	1,095,000.00	US Treasury Note 1.875% Due: 01/31/2022	100.297	1.90%	1,098,250.78	6,973.93	1,105,224.71	3,291.70
Sale	12/30/2021	912828R69	1,000,000.00	US Treasury Note 1.625% Due: 05/31/2023	101.496	1.61%	1,014,960.94	1,339.29	1,016,300.23	14,692.51
Subtotal			4,990,000.00				5,028,174.22	17,443.42	5,045,617.64	45,249.24
Call	11/08/2021	172967LC3	460,000.00	Citigroup Inc Callable Note Cont 11/8/2021 2.9% Due: 12/08/2021	100.000	2.66%	460,000.00	5,558.33	465,558.33	0.00
Subtotal			460,000.00				460,000.00	5,558.33	465,558.33	0.00
TOTAL DISPOSITIONS			5,450,000.00				5,488,174.22	23,001.75	5,511,175.97	45,249.24

Important Disclosures

As of December 31, 2021

2022 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

ICE BofA 1-3 Yr US Treasury & Agency Index

The ICE BofA 1-3 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.



**OFFICE OF THE CITY MANAGER
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Accepting the Plans and Specifications and Authorizing Award of Project 5006, Water System Reliability Project Phase IA - Buchanan Road Emergency Waterline Repair

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

Project 5006, Water System Reliability Project Phase IA - Buchanan Road Emergency Waterline Repair (the "Project"), is one phase of a larger project that consists of emergency repairs to the 18-inch asbestos cement (AC) pipeline on Buchanan Road near the Buchanan Road Pump Station. Adoption of this Resolution will accept the plans and specifications for the Project and authorize the City Manager to award a construction contract to Devaney Engineering, Inc. of San Francisco, California.

FISCAL IMPACT

Project 5006 is currently funded with \$800,000 from Water Operations Fund (Fund 501). If approved, the Project total budget will be \$170,000. Funds remaining in the Project 5006 account will provide for the design and construction of the next phase.

A Project Budget Summary is attached to this report.

RECOMMENDATION

City Council adopt the attached Resolution accepting the plans and specifications and authorizing the City Manager to execute a contract in the amount of \$99,000 with Devaney Engineering, Inc. to complete the Project.

City Council adopt the Resolution establishing a construction contingency of \$19,800 for unanticipated costs during construction.

Staff further recommends that the City Engineer be authorized to approve contract change orders for the Project for a total amount not to exceed 50% of the contingency, and the City Manager be authorized to approve change orders for the Project for a total amount not to exceed 100% of the contingency amount.

BACKGROUND

On December 21, 2021, the City Council adopted Resolution 20-13859 approving Addendum 1 to the City's Five-Year Capital Improvement Program for Fiscal Year 2019/20-2023/24 and the appropriation of \$800,000 from Water Operations Fund (Fund 501) to Project 5006, Water System Reliability Project. This project includes the emergency repairs to the 18-inch waterline on Buchanan Road, looping the system near Brookside Drive and the Cabrillo Place waterline repair.

The Project is one part of the larger Water System Reliability Project, but due to the emergency nature, Phase 1A - Buchanan Road Emergency Waterline Repair was split off and bid separately. Staff will return to award the next phase at a later date.

Advertising for the Project began on Wednesday, January 12, 2022. Bids for construction of the Project were opened on February 2, 2022. Devaney Engineering, Inc. was the most qualified lowest bidder with a base bid amount of \$99,000.

SUBCOMMITTEE FINDINGS

This item was not reviewed by a Subcommittee.

STAFF ANALYSIS

The scope of work for the Project consists of emergency repairs to the 18-inch AC pipeline on Buchanan Road near the Buchanan Road Pump Station. This project will include the installation of new valves, the replacement of a 90-degree elbow, and the installation of a new concrete thrust block.

Staff received twelve bid proposals for the construction of the Project. The bids received have been checked for arithmetical errors, completeness, and conformance with the bid requirements. The bid proposal submitted by Devaney Engineering, Inc. is responsive, competitive, and less than the Engineer's Estimate.

The recommended construction contingency of \$19,800 or approximately 20% of the construction contract will provide funding for unanticipated change orders that are often required with work that involves excavation.

Remaining funds for Project 5006, Water System Reliability Project, after completion of the Project, will fund the design and construction of Phase 1B.

ATTACHMENTS: Resolution
 Project Budget Summary

Report Prepared By: Andrew Peters, Assistant Engineer

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

A Resolution Accepting the Plans and)
Specifications and Authorizing Award)
of Project 5006, Buchanan Road)
Emergency Waterline Repair Project)

RESOLUTION NO. 22-

WHEREAS, Project 5006, Buchanan Road Emergency Waterline Repair Project (the "Project") consists of emergency repairs to the 18-inch asbestos cement (AC) pipeline on Buchanan Road near the Buchanan Road Pump Station; and

WHEREAS, on December 21, 2021, the City Council adopted Resolution 20-13859 approving Addendum 1 to the City's Five-Year Capital Improvement Program for Fiscal Year 2019/20-2023/24 and the appropriation of \$800,000 from Water Operations Fund (Fund 501) to the Project; and

WHEREAS, staff received twelve bid proposals for the construction of the Project, and the bids received have been checked for arithmetical errors, completeness, and conformance with the bid requirements; and

WHEREAS, bids for construction of the Project were opened on February 2, 2022. Devaney Engineering, Inc. was the most qualified lowest bidder with a base bid in the amount of \$99,000; and

WHEREAS, staff recommends that the City Council accept the plans and specifications for the Project; and

WHEREAS, staff recommends that the City Manager be authorized to execute a contract in the amount of \$99,000 with Devaney Engineering, Inc. for construction of the project; and

WHEREAS, staff recommends establishing a contingency in an amount \$19,800 (20% of the construction contract) for unforeseen expenses; and

WHEREAS, staff recommends that the City Engineer or his designee be authorized to approve contract change orders for the Project for a total amount not to exceed 50% of the contingency and the City Manager be authorized to approve change orders for this Project for a total amount not to exceed 100% of the contingency amount.

NOW, THEREFORE BE IT RESOLVED that the City Council hereby accepts the plans and specifications for the Project, approves and authorizes the City Manager to execute a contract with Devaney Engineering, Inc in the amount \$99,000 for construction of the Project, authorizes a construction contingency in the amount of \$19,800 for unforeseen expenses, authorizes the City Engineer to approve contract change orders for the Project for a total amount not to exceed 50% of the contingency, and authorizes the City Manager to approve contract change orders for the Project for a total amount not to exceed 100% of the contingency amount.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 22nd day of February 2022, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Holland Barrett White, Mayor

ATTEST:

Alice E. Evenson, City Clerk

Project Budget Summary
Contract 2021-11A, Buchanan Road Emergency Waterline Repair Project
Project 5006

Project Funding:	Water Operations Fund (Fund 501)	\$800,000
	Funding Total	\$800,000

Project Expenditures:

Design: (Code 2122)	Consultant Design	\$19,732
	Subtotal	\$19,732

Miscellaneous: (Code 1399)	Advertising	\$700
	Reproduction	\$568
	Postage	\$200
	Subtotal	\$1,468

Construction: (Code 2281)	Base Bid	\$99,000.00
	Construction Contingency	\$19,800.00
	Subtotal	\$118,800

Staff Time: (Code 1101)	Staff Costs During Design	\$5,000
	Staff Costs During Construction Management	\$10,000
	Subtotal	\$15,000

Admin: (Code 2372)	Overhead Costs During Design Management	\$5,000
	Overhead Costs During Construction Manageme	\$10,000
	Subtotal	\$15,000

Estimated Expenditures Total \$170,000



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution to Accept Project 5004, East 9th Street Water and Sewer Improvements Project as Complete and Authorize the City Engineer to File a Notice of Completion

MEETING DATE: February 22, 2022

EXECUTIVE SUMMARY

Project 5004, East 9th Street Water and Sewer Improvements Project (the "Project"), was for replacement of an existing sewer main and water at a total cost of \$473,332. This resolution will accept construction as complete and authorize the City Engineer to file a Notice of Completion.

FISCAL IMPACT

The Project was initially funded with \$400,000 from the Water Operations Fund (Fund 501) and \$300,000 from the Sewer Operations Fund (Fund 521). The total for all Project-related expenses is \$473,332, which includes staff and administrative overhead costs.

A detailed Project Budget Summary is attached to this report.

RECOMMENDATION

City Council adopt the attached Resolution accepting the Project as complete and authorizing the City Engineer to execute a Notice of Completion. Staff recommends all unspent funds be returned to the source of funds for use on other projects.

BACKGROUND

On December 21, 2020, the City Council adopted Resolution 20-13865, allocating funds for the design and construction of the Project with a total budget of \$700,000 for design and construction.

On August 2, 2021, the City Council approved Resolution 21-13973, awarding construction to the most qualified lowest bidder, California Trenchless Inc., with a bid of \$358,135.

SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

STAFF ANALYSIS

Contract work by California Trenchless Inc. was completed December 10, 2021. The final construction amount was \$358,135 and included one contract change order in the amount of \$11,411.87. Change order work was 3% of the total construction costs and included quantity adjustments and extra work due to conditions on the water line and additional concrete work. The project is complete and one-year warranty period is effective December 10, 2021.

Total anticipated expenditures for the Project are \$700,000. After all expenditures are paid, unexpended funds totaling \$226,668 will be available for other similar projects. The project was completed on time and within the budget amount approved by the City Council

ATTACHMENTS: Resolution
 Notice of Completion
 Project Budget Summary

Report Prepared By: Calvin Chung, Associate Engineer

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

A Resolution Accepting Project 5004,)
E. 9th Street Water and Sewer Improvements) RESOLUTION NO. 22-
Project as Complete and Authorizing the)
City Engineer to File a Notice of Completion)

WHEREAS, Project 5004, East 9th Street Water and Sewer Improvements Project (the "Project"), was for the replacement of approximately 400 feet of an existing 8-inch sewer and upsizing of existing water line to improve service capacity; and

WHEREAS, on December 1, 2020, the City Council adopted Resolution 20-13865, allocating \$400,000 from the Water Operations Fund (Fund 501) and \$300,000 from the Sewer Operations Fund (Fund 521) for the design and construction of the East 9th Street Water and Sewer Improvements project; and

WHEREAS, on August 2, 2021, the Project was awarded to California Trenchless Inc. for a total contract amount of \$358,135; and

WHEREAS, the construction contract was completed for a total amount of \$369,546.87; and

WHEREAS, the total expenditures for the Project including design, construction and City staff costs are \$473,332, and the remaining balance of \$226,668 will return to the source for use on other projects; and

WHEREAS, staff requests that the City Council accept the contract as complete and authorize the City Engineer to file a Notice of Completion for the Project.

NOW, THEREFORE BE IT RESOLVED that the City Council hereby accepts the Project as complete, authorizes and directs the City Engineer to execute a Notice of Completion and file said document with the Office of the Recorder of the County of Contra Costa, State of California, within 10 days from the date hereof.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 22nd day of February 2022, by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

Holland Barrett White, Mayor

ATTEST:

Alice E. Evenson, City Clerk

NOTICE OF COMPLETION
Recording Requested By: City of Pittsburg

Upon Recording Return To:

City of Pittsburg
Engineering Records
65 Civic Avenue
Pittsburg, CA 94565-3814

NOTICE IS HEREBY GIVEN PURSUANT TO SECTION 3093 OF THE CALIFORNIA CIVIL CODE:

1. That on the 10th day of December, 2021 the City of Pittsburg, State of California, did enter into a contract with:

California Trenchless Inc.
2315 Dunn Road
Hayward, CA 94545

as Contractor for certain improvement work: To wit, Project 5004, East 9th Street Water and Sewer Improvements Project in Pittsburg, California of which the City of Pittsburg is the Owner in fee.

2. That the surety upon the bond of the Contractor for said improvement work is:

Not required

3. That said improvement work was accepted by the City Council of the City of Pittsburg as complete on the 22nd day of February 2022.

Richard Abono
City Engineer, City of Pittsburg

State of California)
County of Contra Costa)

5. I, Richard Abono, being first duly sworn, depose and say that: I am the City Engineer of the City of Pittsburg, a municipal corporation of the State of California, and I am authorized to make this verification for, and on behalf of, said City, that I have read the foregoing Notice of Completion and know the contents thereof; and the same is true to the best of my knowledge and belief.

Richard Abono
City Engineer, City Engineer

A notary public or other officer completing this certificate
Verifies only the identity of the individual who signed the
Document to which this certificate is attached, and not the
truthfulness, accuracy. or validity of that document.

State of California)
County of Contra Costa)

Subscribed and sworn to (or affirmed) before me on this day of , 2022 by
Richard Abono proved to me on the basis of satisfactory evidence to be the person who appeared
before me. I certify under PENALTY OF PURJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

Cathleen A. Sloga, Notary Public

East 9th Street Water & Sewer Improvements

Project

Project Funding

Fund 501 Water Operations Fund	\$400,000
Fund 521 Sewer Operations Fund	\$300,000
Funding Total	\$700,000

Project Expenditures:

Design: (Code 2122)	Consultant Design Fee	\$75,785
	Subtotal	\$75,785

Miscellaneous: (Code 1399)	Advertising Reproduction	
	Subtotal	\$0

Construction: (Code 2281)	Construction Contract	\$358,135
	Change Order 1	\$11,412
	Subtotal	\$369,547

Wages/Benefits (Code 1101)	Staff Time for Design Management	\$7,000
	Staff Time for Construction Management	\$7,000
	Subtotal	\$14,000

Admin Overhead (Code 2372)	Staff Costs During Design Management	\$7,000
	Staff Costs During Construction Management	\$7,000
	Subtotal	\$14,000

Estimated Expenditures Total **\$473,332**

Return to Source Fund 501	\$111,974
Return to Source Fund 521	\$114,694