



AGENDA

FINANCE MANAGEMENT SUBCOMMITTEE

Friday, August 16, 2024
4:00 PM Pacific Time (US and Canada)

Pittsburg City Hall
First Floor Conference Room, 4B
65 Civic Avenue
Pittsburg, CA 94565

Subcommittee Members

Juan Antonio Banales, Mayor
Jelani Killings, Vice Mayor

-
- 1. Public Comment on Non-Agenda Items**
 - 2. ARPA, General Fund Surplus, and Measure M Surplus**
Staff will provide the Subcommittee with an update related to the City of Pittsburg's ARPA, General Fund and Measure M. *Subcommittee feedback requested.*
 - 3. Application for Various Grants**
Staff is investigating pursuit of the following opportunities; Alternative Fuels / GHG Reduction and Climate Resilience at the Marina. *Subcommittee feedback requested.*
 - 4. 23-24 Budget Review, YTD through June 2024 and the 20-Year Forecast**
Staff will provide the Subcommittee with an overview of the 2023-2024 Fiscal Year Budget YTD through June 2024. Staff will also share the 20-year forecasting tool with the Subcommittee. *Subcommittee feedback requested.*
 - 5. Discussion to Review the Measure M Oversight Committee Appointments**
To be consistent with how appointments are made the various commissions, subcommittees, and committee, the City Council will be conducting interviews of interested applicants on 8/19/24 and the City Council will be appointing members to the Measure M Oversight Committee on 9/16/24.
 - 6. Graffiti Abatement Reimbursement**
 - 7. Subcommittee and Staff Reports or Remarks**
 - 8. Adjournment**



MEMORANDUM

Date: August 16, 2024
To: Finance Management Subcommittee
Re: Agenda Item No. 2: Special Revenues Update
Agenda Item No. 3: Application for Various Grants

American Rescue Plan Act (ARPA)			Status
Total ARPA Funding		\$ 16,290,477	
Revenue Replacement			
	Sports Tourism (Dream Courts, H2S, Prem. Fields)	\$9,592,811	Allocated, Reso. No. 23-14341
	Police EV Chargers at City Hall	\$90,300	Allocated, Reso. No. 23-14272
	Fleet Study	\$116,889	Allocated, Reso. No. 23-14229
	Unassigned (Storm Drain)	\$200,000	Assign before 12/31/24
	Revenue Replacement Subtotal	\$10,000,000	
Non-Revenue Replacement			
	Frontage Road Trail	\$812,250	Allocated, Reso No. 22-14220, 22-14223
	Hotel Grant (Courtyard)	\$599,000	Allocated, Reso No. 23-14315
	Local Business Coaching ("Pittsburg Eats!")	\$200,000	Allocated, Reso No. 23-14315
	Additional Local Business Coaching ("Pittsburg Eats!")	\$120,000	Allocated, Reso No. 21-14499
	Reviving the Heart of Pittsburg Pride	\$388,000	Allocated, Reso No. 23-14313
	Americana Park Bypass Channel	\$103,000	Allocated, Reso No. 24-14453
	City Park Restroom	\$1,250,000	Allocated, Reso No. 21-14499
	PD servers	\$750,000	Allocated, Reso No. 21-14499
	Enterprise Allocated, Resource Planning/Server	\$2,068,227	Allocated, Reso No. 24-14499
	Non-Revenue Replacement Subtotal	\$6,290,477	



Measure M Surplus				
				Current Year
Annual Measure M Revenue				
	2021-2022 Rev Available in 2022- 2023	2022-2023 Rev Available in 2023- 2024	2023-2024 Est, Available in 2024- 2025	2024-2025 Available in 2025-2026
Budgeted Revenue	\$6,648,700	\$6,446,244	\$6,051,354	\$6,340,000
Carryover from Previous Year Surplus	\$0	\$0	\$8,774	\$438,461
Subtotal Revenue	\$6,648,700	\$6,446,244	\$6,060,128	\$6,778,461
Base Allocations				
Economic Development Revenue Base	\$450,000	\$450,000	\$450,000	\$450,000
Police Revenue Base	\$2,850,000	\$2,850,000	\$2,850,000	\$2,850,000
Public Works Revenue Base	\$750,000	\$750,000	\$750,000	\$1,250,000
Recreation - Senior Center Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
Recreation - Youth Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
Subtotal Revenue Base Allocations	\$4,900,000	\$4,900,000	\$4,900,000	\$5,400,000
Measure M Revenue Annual Surplus + Carryover				
	\$1,748,700	\$1,346,244	\$1,160,128	\$4,096,037
Economic Dev: W Leland Traffic Signal	\$850,000	\$0	\$0	\$0
Economic Dev: 3rd Party Park Patrol	\$0	\$200,000	\$0	\$0
Public Works: Sidewalk Repair	\$0	\$170,803	\$100,000	\$0
Public Works: Skate Park Tree Removal	\$63,700	\$0	\$0	\$0
Public Works: Streetlight Data w CCTA	\$85,000	\$0	\$0	\$0
Public Works: BART Connectivity	\$0	\$25,000	\$0	\$0
Public Works: Loveridge Road Pavement	\$0	\$25,000	\$0	\$0
Public Works: Security Cameras	\$0	\$300,000	\$0	\$0
Public Works: Streets	\$0	\$0	\$500,000	\$0
Recreation: - Marina Center	\$750,000	\$0	\$0	\$0
Recreation: Library Hours	\$0	\$121,667	\$121,667	\$121,667
Recreation: Project 1751 - Youth Fund	\$0	\$200,000	\$0	\$0
Reserves	\$0	\$200,000	\$0	\$0
Recreation: Small World Park Train and Carousel	\$0	\$295,000	\$0	\$0
Subtotal	\$1,748,700	\$1,537,470	\$721,667	\$121,667
Balance	\$0	\$8,774	\$438,461	\$1,256,794



General Fund Surplus				
	FY 2021- 2022	FY 2022- 2023	FY 2023- 2024	FY 2024- 2025 (Est)
<i>Starting Balance (Previous Year's Remaining Surplus)</i>	\$7,851,300	\$7,018,300	\$5,675,113	\$1,058,813
EXPENDITURES				
	FY 2021- 2022	FY 2022- 2023	FY 2023- 2024	FY 2024- 2025 (Planned)
Expenditures Allocated				
Pavement	\$0	\$0	\$1,251,300	\$0
Skate Park	\$0	\$435,187	\$0	\$0
Public Art	\$0	\$200,000	\$0	\$0
Streetlight LED Replacement	\$0	\$500,000	\$0	\$0
Heart of Pittsburg Pride Trees	\$0	\$62,000	\$0	\$0
Police Activities League	\$0	\$0	\$0	\$250,000
City Entrances	\$0	\$0	\$250,000	
Utility Box Art	\$0	\$0	\$0	\$20,000
Landscape Master Plan	\$0	\$0	\$1,500,000	\$0
Premier Fields	\$0		\$1,615,000	\$0
Uncommitted	\$0	\$0	\$0	\$0
<i>Subtotal Expenditures Allocated</i>	\$0	\$1,197,187	\$4,616,300	\$270,000
Additional Draws on General Fund Surplus				
Kirker Pass Rd Resurfacing	\$233,000	\$0	\$0	\$0
Park Patrol Contract	\$250,000	\$0	\$0	\$0
Police Fencing	\$0	\$0	\$0	\$0
Police Evidence Room	\$350,000	\$0	\$0	\$0
Police Servers	\$0	\$0	\$0	\$0
Park Safety Trees (Heart of Pitts Pride)	\$0	\$30,000	\$0	\$0
Library Hours	\$0	\$116,000	\$0	\$0
<i>Subtotal Additional Draws</i>	\$833,000	\$146,000	\$0	\$0
Total Expenditures	\$833,000	\$1,343,187	\$4,616,300	\$270,000
<i>Balance</i>	\$7,018,300	\$5,675,113	\$1,058,813	\$788,813



Item No, 3: Application for Various Grants

In 2024 the Environmental Services Division is pursuing a variety of sustainable community funding opportunities ranging from zero emission fuels projects to climate resiliency projects. With these potential grants, staff aims to accomplish currently unfunded projects like repair of the marina breakwaters and establishment of an alternative fuel vehicles hub. Staff is investigating pursuit of the following opportunities:

Alternative Fuels / GHG Reduction:

- United States Environmental Protection Agency Water Infrastructure Community Grant: \$959,752
- US Department of Transportation Charging and Fueling Infrastructure Grant: \$500,000 - \$15,000,000

Climate Resilience at the Marina:

- California Transportation Commission's Local Transportation Climate Adaptation Program Grant: \$50,000,000 maximum
- San Francisco Bay Restoration Authority Measure AA Grant: \$600,000 – \$6,000,000
- California Ocean Protection Council Senate Bill 1 Technical Assistance Program: \$200,000 - \$10,000,000
 - o The state did not fund the Adaptation Planning Grant Program through Governor's Office of Planning and Research. The City therefore cannot partner with Contra Costa County on an application for this grant for development of A Resilient Shoreline Plan, as presented to this Subcommittee in July. The County was awarded OPC SB1 funds for the same purpose however and has invited the City to partner.



MEMORANDUM

Date: August 16, 2024
To: Finance Management Subcommittee
From: Paul Rodrigues, Director of Finance
Re: **Agenda Item No. #4 23-24 Budget Review, YTD through June 2024 and the 20-year Forecast**

Item No. 4: 23-24 Budget Review, YTD through June 2024 and the 20-year Forecast

Staff will provide the Subcommittee with an overview of the 2023-2024 Fiscal Year Budget YTD through June 2024. Staff will also share the 20-year forecasting tool with the Subcommittee.

The Subcommittee has found this report to be helpful in identifying trends and items which require a closer examination to determine if budget adjustments are required. Many revenues and expenditures are received or expended on a consistent monthly basis, while other revenues and expenditures are received on an annual or quarterly basis.

Staff will present a brief presentation highlighting many of the City's funds and departments.
Subcommittee feedback is requested.



MEMORANDUM

Date: August 16, 2024
To: Finance Management Subcommittee
From: Paul Rodrigues, Finance Director
Re: **Agenda Item No. 5: Discussion to Review the Measure M Oversight Committee Appointments**

Agenda Item No.5: Discussion to Review the Measure M Oversight Committee Appointments

To be consistent with how appointments are made the various commissions, subcommittees, and committee, the City Council will be conducting interviews of interested applicants on 8/19/24 and the City Council will be appointing members to the Measure M Oversight Committee on 9/16/24.



City of
Pittsburg
California

Item No. 6
Graffiti Abatement Reimbursement
Finance Management Subcommittee
August 16, 2024

What's the City's policy?



Ordinance Municipal Code 18.82.050
Property maintenance.

A. Each exterior of a building or other structure must be kept in a good state of repair and the exterior finish must be clean and well maintained.



What is our current process?



Notification from residents, business owners, city staff

- Graffiti Hotline 925-252-6939
- GoRequest via the app

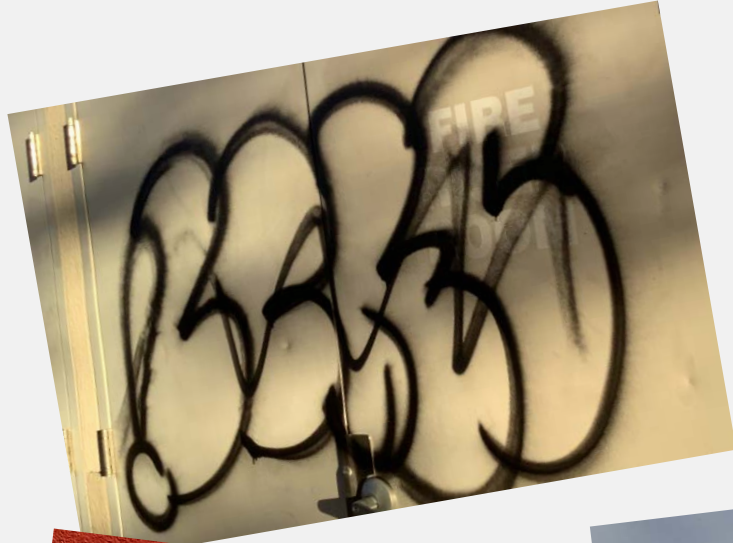
Public Works Graffiti Team is

- 1 full time employee
- 1 seasonal

Goal to resolve within 24 hours.



The Workload



In 2023, Public Works staff responded to an estimated **135** incidents of graffiti on public property.



Time and materials \$239/hr.

Loss of over \$32,000 in unrecovered costs.

Discussion Items



Should we establish cost recovery for graffiti abatement on private property?

