



CITY OF PITTSBURG
AMENDED AGENDA

MAY 20, 2024

**CITY HALL COUNCIL CHAMBER
65 CIVIC AVENUE, PITTSBURG, CA**

**CLOSED SESSION
6:00 P.M.**

**REGULAR MEETING
7:00 P.M.**

**CITY COUNCIL
PITTSBURG ARTS AND COMMUNITY FOUNDATION
PITTSBURG POWER COMPANY
SOUTHWEST PITTSBURG GEOLOGIC HAZARD ABATEMENT DISTRICT II
SUCCESSOR AGENCY**

PRESIDING

**Juan Antonio Banales, Mayor/Chair
Jelani Killings, Vice- Mayor/Chair
Dionne Adams, Council Member/Board Member
Angelica Lopez, Council Member/Board Member
Shanelle Scales-Preston, Council Member/Board Member**

**FOR HOUSING AUTHORITY:
S.L. Floyd, Housing Authority Member
Annie Hill Herring, Housing Authority Member**

Pittsburg City Council regular meetings are held the first and third Mondays of each month at 7:00 p.m. The Housing Authority meets in conjunction with the City Council on the third Monday of each month. The Pittsburg City Council meets regularly in the Council Chamber at 65 Civic Avenue, unless otherwise noted above. The City Council also sits as the Board of Directors of several other City agencies. The stipends for all agency members conform to state statutes governing compensation amounts. All other Agencies meet on an as needed basis and will be listed above if applicable. Copies of the open session agenda packets, which are distributed to the City Council, are on file in the office of the City Clerk, 65 Civic Avenue, Pittsburg, California, and are available for public inspection, beginning 72 hours in advance, during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday, except from noon to 1:00 p.m. and City holidays). The agenda and reports are also located on the City's website at www.pittsburgca.gov. Additionally, if any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports and documents will also be available for public inspection in the City Clerk's Office and on the day of the meeting in the Council Chamber at the public counter area below the dais.

AUDIENCE REMARKS

6:00 PM - CONVENE IN CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Section 54956.8
Property: 401 W. 9th Street (APN 085-231-031); Housing Authority negotiators: Garrett Evans, Maria Aliotti
Negotiating party: Leonel and Alma Diaz; Under negotiation: Price and terms of payment
2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to Section 54956.9(d)(4)
Number of cases: one
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Section 54957
City Manager

7:00 PM - CONVENE IN OPEN SESSION FOR REGULAR MEETING

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

4. Public Works Week

CITY MANAGER REPORTS/REMARKS

The City Manager may make brief announcements or informal comments at this time and brief the Council on items of interest. (No Action Required)

PUBLIC COMMENTS

Members of the audience who wish to address the City Council or Agency Boards on issues that are not scheduled for the agenda and on any items listed as part of the Consent Calendar should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the City Clerk before the item is called, preferably before the meeting begins. Individuals will be given three minutes to address the Council unless additional time is allowed as provided for spokespersons. Prior to speaking, each member of the public shall state their name and business and City of residence in a clear and audible tone of voice. (No Action Required)

COMMITTEE REPORTS

Council Members may make a report on their committee assignments at this time. (see attached list of adhoc committees and other public agencies in which Council members participate). (No Action Required)

CONSIDERATION

5. Adoption of a City Council Resolution Authorizing the City Manager to Execute the Consultant Services Agreement with Craft Community Care Center, Inc. and Allocation of Funds

The City of Pittsburg and Craft Community Care Center, Inc. doing business as Success Through Self Academy (Consultant) propose to enter into an agreement (Agreement) to provide structured before and after school care (Program). Under the proposed agreement, the consultant will provide care on the premises for a period of three (3) years with an option by the City, upon mutual written consent, to extend the duration of the contract for one (1) additional 2-year term. The extension includes the use of City facilities as designated by the City Manager (Premises).

6. Adoption of a City Council Resolution Accepting Plans and Specifications, Allocating Additional Funds, and Awarding Project 2040 - 2023/24 Pavement Management Project

Project 2040 - 2023/24 Pavement Management (the "Project") will rehabilitate local/residential streets and increase their useful life. Various forms of pavement treatments will be utilized such as crack seal, micro-surfacing, cape seal, three-layer treatment, base repair, and mill and overlay. If adopted, this resolution will accept the project plans and specifications, and award a construction contract to Radius Earthwork Inc.

7. Adoption of a City Council Resolution Allocating Additional Funds, Accepting the Plans and Specifications, and Awarding Project 5067 - Water Treatment Plant Filter Improvements and Hypochlorite Conversion

Project 5067 - Water Treatment Plant (WTP) Filter Improvements and Hypochlorite Conversion (the "Project"), includes installation of six new water filters, conversion of an existing gaseous chlorine system to liquid hypochlorite (bleach), and upgrades to filter effluent pumping and underground WTP infrastructure. If approved, this resolution will allocate additional funding, accept the contract plans and specifications, and award a construction contract with Meyers and Sons Construction LLC.

8. Consideration of a City Council Request for a Future Agenda Item and by Minute Order Establishing a Facilities Rental and Usage Ad Hoc Subcommittee and Appointing Two Subcommittee Members

On May 6, 2024, Mayor Juan Antonio Banales requested a future agenda item establishing an ad hoc subcommittee to review and recommend potential changes as needed to the current state of fields at City Park, safety and security of said fields, rental and other fees, process for reservations, and City-funded youth sports leagues. The City Council will consider establishing this ad hoc subcommittee as well as appointing two committee members.

CONFLICT OF INTEREST STATEMENT

City Council/Agency Members may make any conflict of interest declarations pertaining to Consent Calendar items at this time.

COMBINED CITY COUNCIL, PITTSBURG ARTS AND COMMUNITY FOUNDATION, PITTSBURG POWER COMPANY, SOUTHWEST PITTSBURG GHAD II AND SUCCESSOR AGENCY CONSENT CALENDAR

9. Minutes of March 18, 2024, April 2, 2024 and April 15, 2024
10. Receive and File the Treasurer's Report for the Quarter Ending March 31, 2024

Attached is the Treasurer's Report for the fiscal quarter ending March 31, 2024. The report includes the combined detailed information of the City and the Successor Agency's (Agency) investments, which are compliant with the City's and Agency's Investment Policies.

11. Adoption of a City Council Resolution to Amend the Master Pay Schedule as Required by California Public Employees' Retirement System

To comply with CalPERS' interpretation of the requirements of California Code of Regulations, Title 2, Section 570.5 by amending the single master pay schedule on the City's website representing all previously approved actions on the individual classifications of the pay schedule. The single master pay schedule will be submitted to the City Council for approval each time any single MOU, or compensation plan is brought to the City Council for approval.

12. Adoption of a City Council Resolution Authorizing a Consultant Service Agreement with Placeworks Inc. for Preparation of the Pittsburg Municipal Code Title 18 and Zoning Map Updates

On May 6, 2024, the City Council adopted Resolution No. 24-14464 adopting the 2040 General Plan, setting forth a policy framework to guide the city's long-term growth and development. As part of the implementation of the 2040 General Plan, the City must update the Pittsburg Municipal Code (PMC) Development Title 18 and the City Zoning Map to be consistent with the 2040 General Plan. Staff recommends approval of a consultant service agreement with Placeworks Inc. (Placeworks) to prepare the PMC Title 18 and Zoning Map updates and associated California Environmental Quality Act (CEQA) Addendum.

13. Adoption of a City Council Resolution Authorizing the City Manager to Execute a Second Amendment to the Agreement with De Novo Planning Group for the City's Housing Element Update

The Second Amendment to the Agreement with De Novo Planning Group (De Novo) is to increase the compensation for additional planning services to update the City's Housing Element.

14. Adoption of a City Council Resolution to Accept Grant Funds from Los Medanos Health Advisory Committee for FY 23/24 Senior Programs

The City of Pittsburg has been awarded grant funds in the amount of \$49,782 supporting programs benefiting seniors offered at the City's Senior Center. Staff is requesting adoption of a resolution to accept the grants and allocate the funds to the FY 2023-24 Recreation budget.

15. Adoption of a City Council Resolution to Accept Grant Funds from Los Medanos Health Advisory Committee for FY 23/24 Aquatic Programs

The City of Pittsburg has been awarded grant funds in the amount of \$30,000 supporting aquatic programs to Los Medanos Health Area youth community members. Staff is requesting adoption of a resolution to accept the grants and allocate the funds to the FY 2023-24 Recreation budget.

COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

Council Members may request items to be considered for future agendas. An item will only be brought forward with a majority vote and will appear on a future agenda with staff recommendations for further Council consideration.

COUNCIL MEMBER REMARKS

Council Members may make brief announcements or informal comments at this time. (No Action Required)
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ADJOURNMENT TO JUNE 3, 2024

NOTICE TO PUBLIC

GENERAL INFORMATION

Copies of the open session agenda packets, as distributed to the City Council, are on file in the office of the City Clerk, 65 Civic Avenue, Pittsburg, California, and are available for public inspection, beginning 72 hours in advance, during normal business hours (8:00 a.m. – 5:00 p.m., Monday through Friday, except City holidays). Full agenda packets are also located on the City's website at www.pittsburgca.gov. If any reports or documents, which are public records, are distributed to the City Council less than 72 hours before the meeting, those reports or documents will be available for public inspection in the City Clerk's Office and on the day of the meeting in the Council Chamber at the public counter area below the dais.

SPEAKER'S CARD

Members of the audience who wish to address the City Council on issues that are not scheduled for the agenda and on any items listed as part of the agenda should complete a Speaker's Card available at the dais. Please read the card carefully in order to fill out the card properly. Submit the completed card to the City Clerk before the item is called, preferably before the meeting begins. Individuals will be given up to three minutes to address the Council unless additional time is allowed as provided for spokespersons. Speakers are not permitted to yield their time to another speaker. Prior to speaking, each member of the public shall state their name and business and City of residence in a clear and audible tone of voice. Pursuant to the Brown Act, no action may be taken by the City Council on items not already scheduled on the agenda; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

PUBLIC HEARINGS

Persons who wish to speak on Public Hearings listed on the agenda will be heard when the Public Hearing is opened, except on Public Hearing items previously heard and closed to public comment. After the public has commented, the item is closed to public comment and brought to the Council/Agency level for discussion and action. Further comment from the audience will not be received unless requested by the Council/Agency.

There is a 90-day limit for the filing of a challenge in the Superior Court to certain City administrative decisions and orders which require a hearing by law, the receipt of evidence, and the exercise of discretion. The 90-day limit begins on the date the decision is final (Code of Civil Procedure Section 1094.6). Further, if you challenge an action taken by the City Council in court, you may be limited, by California law, including but not limited to Government Code Section 65009, to raising only those issues you or someone else raised in the public hearing, or in written correspondence delivered to the City Council prior to or at the public hearing. The City Council may be requested to reconsider a decision if the request is made prior to the next City Council meeting, regardless of whether it is a regular or special meeting.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the City of Pittsburg will provide special assistance for disabled residents. Upon request, an agenda for any meeting shall be made available in appropriate alternative formats. The Council Chamber is equipped with sound amplifier units for use by the hearing impaired. The units operate in conjunction with the Chamber's sound system. You may request the sound amplifier from the City Clerk for personal use during Council meetings. If you need special assistance to participate in this meeting, or are requesting a specially formatted agenda, please contact the City Clerk at (925) 252-4850. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format. (28 CFR 35.102-35.104 ADA Title II)

DISRUPTIVE CONDUCT

The Council requests that you observe the order and decorum of our Council Chamber by turning off or setting to vibrate all cellular telephones and electronic devices, and that you refrain from making personal, impertinent, or slanderous remarks. Boisterous and disruptive behavior while the Council is in session, and the display of signs in a manner which violates the rights of others or prevents others from watching or fully participating in the Council meeting, is a violation of our Municipal Code and any person who engages in such conduct can be ordered to leave the Council Chamber by the Mayor.

LIVE MEDIA BROADCASTING ADVISEMENT

City Council meetings are webcast live on the City's website at www.pittsburgca.gov on the Agendas and Live Meetings page. Past meetings and approved minutes are also archived on that webpage. Watch the live meeting via the City's webcast (www.pittsburgca.gov - Agendas and Live Meetings), on Comcast Channel 24 Delta TV, AT&T U-Verse Channel 99 Delta TV. Contact the City Clerk's office at (925) 252-4850 for more information

City Council Agency/Liaison/Subcommittee Assignments as of February 20, 2024

OUTSIDE AGENCY BOARDS	COUNCIL MEMBER(S)	TYPE	MEETS	TIME	STAFF
ABAG	Dionne Adams / Jelani Killings Alternate	Standing	Annual		G. Evans
Delta Diablo*	Juan Banales / Shanelle Scales-Preston Alternate	Standing	2nd Wednesday	4:30 PM	J. Samuelson
East Co. Co. County Habitat Conservancy	Angelica Lopez / Juan Banales Alternate	Standing	4th Monday Bi-Monthly	2:00 PM	J. Davis
East County Water Management	Juan Banales / Jelani Killings Alternate	Standing	Annual		J. Samuelson
MCE Clean Energy Board	Shanelle Scales-Preston / Angelica Lopez Alternate	Standing	Quarterly	7:00 PM	D. Buchanan
TRANSPLAN / ECCRFFA	Shanelle Scales-Preston / Juan Banales Alternate	Standing	2nd Thursday	6:30 PM	J. Samuelson
Tri-Delta Transit (2 reps)**	Shanelle Scales-Preston & Dionne Adams / Jelani Killings Alternate	Standing	4th Wednesday	4:00 PM	J. Samuelson

LIAISON TO	COUNCIL MEMBER(S)	TYPE	MEETS	TIME	STAFF
East Bay League of California Cities	Shanelle Scales-Preston / Jelani Killings Alternate	Standing	3rd Thursday		G. Evans
Los Medanos Health Advisory Committee	Shanelle Scales-Preston & Jelani Killings	Ad Hoc	As needed		M. Aliotti
Mayor's Conference	Juan Banales / Jelani Killings Alternate	Standing	1st Thursday	6:30 PM	G. Evans
Pittsburg Police Activities League (PAL)	Shanelle Scales-Preston & Angelica Lopez / Dionne Adams Alternate	Standing	Monthly		S. Albanese
School Districts Committee (2x2)	Jelani Killings & Angelica Lopez / Dionne Adams Alternate	Standing	Quarterly		M. Aliotti

SUBCOMMITTEES	COUNCIL MEMBER(S)	TYPE	MEETS	TIME	STAFF
Budget Sustainability	Juan Banales & Jelani Killings	Ad Hoc	As needed		G. Evans
Community and Economic Development	Jelani Killings & Dionne Adams / Juan Banales Alternate	Standing	2nd Wednesday	5:00 PM	J. Davis
Finance Management	Juan Banales & Jelani Killings / Shanelle Scales-Preston Alternate	Standing	3rd Friday	4:00 PM	P. Rodrigues
Government Performance	Juan Banales & Jelani Killings	Ad Hoc	4th Friday	4:00 PM	J. Brizel
Infrastructure and Transportation	Shanelle Scales-Preston & Dionne Adams / Juan Banales Alternate	Standing	4th Thursday	5:30 PM	J. Samuelson
Life Enrichment	Dionne Adams & Angelica Lopez / Shanelle Scales-Preston Alternate	Standing	3rd Wednesday	5:30 PM	K. Simonton
Pittsburg Arts and Community Foundation	Shanelle Scales-Preston & Jelani Killings	Standing	As needed		K. Simonton
Public Safety	Shanelle Scales-Preston & Angelica Lopez / Jelani Killings Alternate	Standing	1st Wednesday	5:30 PM	S. Albanese
Tobacco, Cannabis, Alcohol Policy Review	Shanelle Scales-Preston & Jelani Killings	Ad Hoc	As needed		G. Evans

*Stipend of \$170 per month

** Stipend of \$100 per month



City of Pittsburg

65 Civic Avenue • Pittsburg, California 94565

Proclamation

National Public Works Week

May 19–25, 2024

“Advancing Quality of Life for All”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the City of Pittsburg; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the City of Pittsburg to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

NOW, THEREFORE, I, Juan Banales, on behalf of the City Council of the City of Pittsburg, do hereby proclaim the week of May 19–25, 2024 as National Public Works Week and urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.



Juan Antonio Banales, Mayor

Alice E. Evenson, City Clerk
Attest: May 20, 2024



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Authorizing the City Manager to Execute the Consultant Services Agreement with Craft Community Care Center, Inc. and Allocation of Funds

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

The City of Pittsburg and Craft Community Care Center, Inc. doing business as Success Through Self Academy (Consultant) propose to enter into an agreement (Agreement) to provide structured before and after school care (Program). Under the proposed agreement, the Consultant will provide care on the premises for a period of three (3) years with an option by the City, upon mutual written consent, to extend the duration of the contract for one (1) additional 2-year term. The extension includes the use of City facilities (Premises) as designated by the City Manager.

FISCAL IMPACT

The total cost of the Agreement for Fiscal Year 2024/2025 is \$100,000 to be funded by the Recreation Department Youth Fund 110-41702-2199. Additional in-kind requests from the City for Facility Usage will be funded by the Department of Recreation's operating budget.

RECOMMENDATION

City Council approve the City Council Resolution authorizing the City Manager to execute an Agreement with Craft Community Care Center, Inc. to provide structured before and after school care, authorizing the City Manager to take further actions as necessary to carry out the intent of the Agreement.

BACKGROUND

In March 2023, the City made available to anyone interested, a Request for Proposal (RFP) which sought out a third-party provider to implement the structured before and after school care program of which only two responses were received. Due to the low number of responses, the City Council directed staff to develop a process of evaluating the programs being offered by the City to reduce duplicative efforts and determine if there are any needs

in the community and youth that are not being met by the programs, or if there are additional programs or enrichment opportunities that could be introduced. The City Council further directed staff to revise and reissue the RFP based on those findings (Reso 23-14332).

Between August and October 2023, in accordance with Objective 1 of the Youth and Young Adult Services Master Plan (YYASMP), “Identify Gaps in Youth and Young Adult Services” and Implementation Strategy 1.1, “Establish a database of youth and young adult services to help identify underserved demographics” staff met with youth serving organizations and program providers in Contra Costa County to establish a database and conduct a gap analysis study. The findings from the study identified the largest need in the community as affordable before and after school childcare or activities. Adults struggle to hold full-time jobs because of the lack of supervision options for their kids.

The Director of Employer Engagement for the local workforce development non-profit Opportunity Junction referred to the current state as a “childcare pandemic.” Similar reports from Contra Costa County and Lincoln Families were also referenced with the same findings. The Contra Costa County Opportunity Gap Report (April 2023) states, “Almost 90 childcare providers closed permanently due to the pandemic, resulting in up to 2,000 fewer available childcare slots. The reverberating impact is felt on early childhood education, parent workforce participation, and family finances.” The report goes on to say, “Childcare can be very difficult for families to find, especially for infants & toddlers, and particularly in the West & East parts of the County. Even when it is available, childcare is often too expensive for families, with the state reimbursement rate for infants/toddlers at \$16-23,000/year depending on provider type, and the “true cost” of care at least \$40,000/year which includes the high cost of maintaining facilities.”

Lincoln Families’ report surveyed 58 community youth and asked, “what programs for children, youth, and families would you most like to have in Pittsburg?” They found that 41% responded that they would like “after school activities like sports, art, music, dance, etc.” and 47% would like “support with school (like tutoring or college planning).” Of the 45 adults surveyed and asked the same question, 42% would like “after school activities like sports, art, music, dance, etc.” and 56% said they would like, “academic support for youth (e.g., tutoring, college planning).” Lincoln goes on to discuss priorities such as after school activities. Students and providers voiced a need for activities for children and youth of all ages after school while parents are at work, including the following:

- Free programs beyond school-sponsored after school programs
- Programs that offer a variety of engaging services
- A need for recreational and educational activities including gym/sports, science and technology, and arts (e.g., music, dance, visual art, poetry), tutoring, and a safe space to do homework and study

The findings from these efforts were presented to the Government Performance Ad-Hoc Subcommittee on Friday, October 27, 2023. The Government Performance Ad-Hoc Subcommittee indicated to staff that whomever the provider, clear benchmarks and measurements for success were needed. The Government Performance Ad-Hoc Subcommittee also requested that the RFP look at all youth, from Kindergarten through High School.

Pittsburg Unified School District (PUSD) identified the same need and sought funding to provide after school care for Elementary and Junior High sites for the 2023/2024 school year, which they received and were able to administer. From the District's website, "The goal of the program is to provide a safe and healthy environment where students can engage in active learning. Each afternoon, the students will have the opportunity to work on homework and participate in enrichment and recreational activities. In addition, a healthy snack and supper is provided every day." Current enrollment data was available through the 22-23 School Accountability Report Cards (SARC) for PUSD's 8 Elementary and 3 Junior High Schools, which is as follows:

• Foothill Elementary School	537
• Heights Elementary School	532
• Highlands Elementary School	483
• Hillview Junior High School	910
• Los Medanos Elementary School	626
• Marina Vista Elementary School	587
• Martin Luther King Jr. Junior High School	738
• Parkside Elementary School	552
• Rancho Medanos Junior High School	791
• Stoneman Elementary School	595
• Willow Cove Elementary School	583
TOTAL	6,934

Staff reached out to the District's After School Programs Office to discuss enrollment and needs. Spaces are limited, however the District is continually enrolling students in their after school programs in order to ensure they spend the funding. The highest daily enrollment seen is at Stoneman Elementary School with roughly 200 students attending after school (34% of the total student enrollment).

The District's After School Collaborative is only offered afterschool on-campus when the school day ends until 6:00pm, before school care of not an option offered. An intercession program is offered during the Spring and Fall breaks. Participating students are provided with an opportunity to work on homework and participate in enrichment and recreational activities, and a snack and supper are provided daily. The program is offered through collaborative partnerships with youth service providers.

On December 1, 2023, the City re-issued a Request for Proposals for a Structured Before and After Care Provider. The scope of work required proposers to submit a detailed work plan encompassing program activities (i.e. academic or cultural enrichment, STEM/STEAM, college and career readiness, workforce development, life skills for teens), expected outcomes, processes used to track and compile outcomes, and how outcomes and successes are reported. Additionally, the proposal was to include if transportation to and from the program is offered, type of necessary program equipment, what, if any, participation fees are necessary, list other community agencies/organizations in Pittsburg working in collaboration with, specific populations served by program, identified community need including relevant demographic information, statistics and by reference reports and studies to support opinions, explain how program addresses, helps or solves community need, to list benefits and outcomes achieved as a direct result of implementing program, means used to communicate with clients, detailed budget demonstrating anticipated costs to organization to operate program, program overview and background, and three (3) professional references.

Staff also shared the RFP with over 70 organizations included in the youth programs and services database. Responses were due by 4 p.m. on Friday, January 12, 2024 of which the City received ten responses from eight local and national organizations.

SUBCOMMITTEE FINDINGS

This item was presented to the Life Enrichment Subcommittee during the February 21, 2024 meeting. The Life Enrichment Subcommittee recommended the proposal by the Craft Community Care Center be brought before the entire City Council for consideration.

STAFF ANALYSIS

During the month of January 2024, a panel of staff reviewed and evaluated the written proposals. Respondents were evaluated according to the areas specified in the RFP: attendance at proposers' conference, cover letter, firm experience and qualifications, program outcomes and community need addressed, proposed budget and capital ability, and professional references.

Upon review, the panel identified that of the ten proposals, three were for camps to be held during Fall or Spring break and two were for instructor led classes. Of the five remaining, the panel also considered, program costs, number of program days, ages of youth served, number of youth served, and the programs fit within the YYASMP.

Craft Community Care Center, Inc.'s proposal scored the highest overall points from reviewers and best identified community needs in economic disadvantage, English language learners, low family education attainment, chronic absenteeism, alcohol and drug abuse, and social emotional or behavioral health concerns. Their programs address these needs through academic support, referral assistance, college and career readiness, and a safe space for youth that, "will result in well-rounded students in our community and support for families."

According to their proposal, Craft Community Care Center, Inc. will provide before and after school care for students grades TK-8th Grade. Whilst a majority of the programming provided will focus on TK-8th, the proposal does include services for high school student services such as homework assistance, tutoring, job readiness, robotics, leadership skills, college preparation, FAFSA assistance and drivers education.

Craft Community Care Center, Inc.'s proposal aligns with Objective 3 of the YYASMP to "Increase Youth and Young Adult Engagement in Service and Leadership Opportunities" Implementation Strategy 3.2 "partner with youth leadership programs to increase the exposure and experience of Pittsburgh youth in the areas of college and career exploration, entrepreneurship, and community building" through their college preparation and career readiness programs and partnerships with organizations like Bridge Builders to the New Generation. Craft Community Care Center, Inc.'s monthly mentoring breakfast also helps community building by inviting speakers to support young people.

Craft Community Care Center, Inc.'s proposal also aligns with Objective 4 of the YYASMP to "Address Health, Crime, Economic, and Education Disparities Impacting Pittsburgh Youth and Young Adults" in the following Implementation Strategies: 4.4 - "form partnerships to conduct youth programs that promote active, healthy lifestyles and positive development," 4.5 - "Collaborate with health and wellness professionals to provide accessible mental health programs, classes, groups, etc.," 4.9 - "Partner with local banks and community organizations to promote and provide financial literacy programs," and 4.10 - "Promote the arts (music, theatre, multimedia, painting, and literature) through youth programs by collaborating with local organizations and artists."

In conclusion, Craft Community Care Center, Inc.'s proposal showcased the greatest understanding of community need and alignment of programs to address them. Their program distinguishes itself by providing the additionally needed before school care option, which also provides breakfast, snack, and transportation to/from school. This proposal will also reach the largest number of youths served at over 1,000 young people per month with the highest return on investment for the City.

ATTACHMENTS: Resolution
 Youth Services Contract

Report Prepared By: Sam Alley, Recreation Coordinator

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Authorizing the Execution of the)
Consultant Agreement with Craft)
Community Care Center, Inc. and)
Allocation of Funds)

RESOLUTION NO. 24-

WHEREAS, in March 2023, the City of Pittsburgh issued a Request for Proposals (RFP) which sought out a third-party provider to implement the structured before and after school care program of which only two proposals were received; and

WHEREAS, at the June 19, 2023 City Council Meeting staff presented the recommendation and was directed to develop a process of evaluating the programs being offered by the City to reduce duplicative efforts and determine any needs not being met by the programs; and

WHEREAS, at the same meeting, the City Council further directed staff to revise and reissue the RFP based on those findings; and

WHEREAS, between August and October 2023, staff met with youth serving organizations and program providers in Contra Costa County to establish and conduct a gap analysis study; and

WHEREAS, the findings from the gap analysis study identified the largest need in the community as affordable before and afterschool childcare and activities; and

WHEREAS, on December 1, 2023, the City reissued the RFP based on the gap analysis findings, shared it with over 70 organizations, and received ten proposals from eight organizations; and

WHEREAS, in January 2024, a panel of staff reviewed the written proposals and evaluated the according to the areas specified in the RFP: attendance at proposers' conference, cover letter, firm experience and qualifications, program outcomes and community need addressed, proposed budget and capital ability, and professional references; and

WHEREAS, Craft Community Care Center, Inc.'s proposal showcased the greatest understanding of community need and alignment of programs to address them while also providing the largest number of youth served with the highest return on investment for the City; and

WHEREAS, staff has negotiated terms of an agreement with Craft Community Care Center, Inc. a term of three years for an annual cost of \$100,000; and

WHEREAS, staff recommends the City Council authorize the City Manager to execute the agreement and allocate the funds to the FY 2024-25 Recreation Department Youth Fund (Fund 110-41702-2199) as specified in the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to execute the Agreement with Craft Community Care Center, Inc. for structured before and afterschool care services and allocated the funds necessary to carry out the contract.

PASSED AND ADOPTED by the City Council of the City of Pittsburgh at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

**GENERAL SERVICES AGREEMENT BETWEEN
THE CITY OF PITTSBURG AND
CRAFT COMMUNITY CARE CENTER, INC
(dba SUCCESS THROUGH SELF ACADEMY)**

THIS Agreement ("Agreement") for general services is made by and between the City of Pittsburgh ("City") and Craft Community Care Center, Inc., a California Non-Profit Corporation ("Service Provider") (together referred to as the "Parties") as of July 1, 2024 (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Service Provider shall provide to City the services described in the Scope of Services attached as Exhibit A, and incorporated herein, at the time and place and in the manner specified therein.

- 1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2027 or the date the Service Provider completes the services specified in Exhibit A, whichever occurs first, unless the term of the Agreement is otherwise terminated or extended, as referenced herein. The Agreement may be extended for one additional two (2) year term, upon mutual written consent of the parties, subject to any amendments to the terms and conditions agreed to in writing by the parties.
- 1.2 Standard of Performance.** Service Provider shall perform all services required pursuant to this Agreement according to the standards observed by a competent practitioner of the profession in which Service Provider is engaged.
- 1.3 Assignment of Personnel.** Service Provider shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, requests in writing the reassignment of any such persons to ensure Service Provider performs services in accordance with the Standard of Performance, Service Provider shall, immediately upon receiving City's request, reassign such persons.
- 1.4 Time.** Service Provider shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided herein above and to satisfy Service Provider's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Service Provider a sum not to exceed One Hundred Thousand Dollars (\$100,000), as set forth in Exhibit B,

attached hereto and incorporated herein for services to be performed and reimbursable expenses incurred under this Agreement. This dollar amount is not a guarantee that the City will pay that full amount to the Service Provider, but is merely a limit of potential City expenditures under this Agreement.

Service Provider and City acknowledge and agree that compensation paid by City to Service Provider under this Agreement is based upon Service Provider's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Service Provider. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Service Provider and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Service Provider shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement.

- 3.1 City Facilities.** City shall allow Consultant to utilize certain City facilities for the provision of Youth Services consistent with the requirements of this Agreement. For each facility identified in this Section, City agrees to: (i) provide access to Consultant at no cost; and (ii) provide major maintenance at no cost to Consultant; (iii) pay for basic utilities, including costs associated with the reasonable use of water, gas and electricity. For each facility identified in this Section, Consultant agrees to: (i) pay for the operational costs associated with each facility, including the administration, supervision and security of the facility; (ii) pay for or otherwise provide basic janitorial services at the facility; (iii) operate each facility in a clean and presentable manner, consistent with the standard of care provided by City at other City facilities. City shall provide Consultant, for its use in the Youth Programs, one complete set of keys to 60 Civic Avenue. City will distribute additional keys to the facilities to those Consultant representatives designated by Consultant. Consultant will promptly return keys to the City when any representative is no longer designated by Consultant to possess keys. No duplication by Consultant or other non-City persons or entities is permitted. City reserves the right to restrict Consultant use of any identified facility upon thirty (30) days prior written notice to Consultant, which notice shall state reasonable basis for any restrictions and the terms of the restrictions, if not permanent. Consultant shall have and maintain the right, during said thirty (30) day notice period, to meet and confer with the City regarding the reasonableness of the restrictions and satisfy City's concerns regarding reasonable restrictions so as to eliminate the restrictions.

- 3.2 60 Civic Avenue.** Consultant shall be authorized to use the City's facility at 60 Civic Avenue ("60 Civic") for the continuous operation of the Teen Center. Consultant is responsible for any costs associated with telephone, television, or Internet services provided to and routine maintenance at 60 Civic. Consultant is further authorized to utilize City's inventory of goods and equipment ("Inventory") located at 60 Civic. City makes no representations as to the quality or use of the items in the Inventory. The Inventory shall be used at Consultant's own risk and for the sole purpose of providing Youth and Teen Services. City retains ownership of the Inventory and Consultant is responsible for the replacement of any lost, damaged or stolen Inventory items at their depreciated value and at Consultant's sole expense.
- 3.3 Summer Playground Sites and Storage.** Consultant shall be authorized to use certain summer playground sites ("Playgrounds") and storage facilities ("Storage Facilities") mutually agreed upon by City and Consultant. City and Consultant shall coordinate a schedule for Consultant' use of playgrounds by May 1 for January to June use and by November 1 for July to December use during the term of this agreement.

Section 4. INSURANCE REQUIREMENTS. Before beginning any services under this Agreement, Service Provider, at its own cost and expense, shall procure the types and amounts of insurance specified herein and maintain that insurance throughout the term of this Agreement. The cost of such insurance shall be included in the Service Provider's bid or proposal. Service Provider shall be fully responsible for the acts and omissions of its subcontractors or other agents.

- 4.1 Workers' Compensation.** Service Provider shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Service Provider in the amount required by applicable law. The requirement to maintain Statutory Workers' Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Service Provider is a sole proprietor and does not have any employees and will not have any employees during the term of this Agreement.
- 4.2 Commercial General and Automobile Liability Insurance.**
- 4.2.1 General requirements.** Service Provider, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than \$2,000,000 per occurrence and \$4,000,000 aggregate, combined single limit coverage for risks associated with the work contemplated by this Agreement.

4.2.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition) covering any auto (Code 1), or if Service Provider has no owned autos, hired (code 8) and non-owned autos (Code 9). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The Commercial General and Automobile Liability Insurance shall cover on an occurrence basis.
- b. City, its officers, officials, employees, agents, and volunteers shall be covered as additional insureds for liability arising out of work or operations on behalf of the Service Provider, including materials, parts, or equipment furnished in connection with such work or operations; or automobiles owned, leased, hired, or borrowed by the Service Provider. Coverage can be provided in the form of an endorsement to the Service Provider's insurance at least as broad as CG 20 10 11 85, or both CG 20 10 10 01 and CG 20 37 10 01.
- c. For any claims related to this Agreement or the work hereunder, the Service Provider's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of the Service Provider's insurance and non-contributing.
- d. The policy shall cover inter-insured suits and include a "separation of Insureds" or "severability" clause which treats each insured separately.
- e. Service Provider agrees to give at least 30 days prior written notice to City before coverage is canceled or modified as to scope or amount.

4.3 Professional Liability Insurance.

4.3.1 General requirements. Service Provider, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than \$1,000,000 per occurrence or claim covering the Service Provider's errors and omissions.

4.3.2 Claims-made limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Service Provider must purchase an extended period coverage for a minimum of five (5) years after completion of work under this Agreement.
- d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.4 All Policies Requirements.

4.4.1 Submittal Requirements. Service Provider shall submit the following to City prior to beginning services:

- a. Certificate of Liability Insurance in the amounts specified in this Agreement; and
- b. Additional Insured Endorsement as required for the General Commercial and Automobile Liability Policies.

4.4.2 Acceptability of Insurers. All insurance required by this Agreement is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.3 Deductibles and Self-Insured Retentions. Insurance obtained by the Service Provider shall have a self-insured retention or deductible of no more than \$100,000.

4.4.4 Wasting Policies. No policy required herein shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 Waiver of Subrogation. Service Provider hereby agrees to waive subrogation which any insurer or contractor may require from Service Provider by virtue of the payment of any loss. Service Provider agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Service Provider, its employees, agents, and subcontractors.

4.4.6 Subcontractors. Service Provider shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein, and Service Provider shall ensure that City, its officers, officials, employees, agents, and volunteers are covered as additional insured on all coverages.

4.4.7 Excess Insurance. If Service Provider maintains higher insurance limits than the minimums specified herein, City shall be entitled to coverage for the higher limits maintained by the Service Provider.

4.5 Remedies. In addition to any other remedies City may have if Service Provider fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option: 1) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement; 2) order Service Provider to stop work under this Agreement and withhold any payment that becomes due to Service Provider hereunder until Service Provider demonstrates compliance with the requirements hereof; and/or 3) terminate this Agreement.

Section 5. INDEMNIFICATION AND SERVICE PROVIDER'S RESPONSIBILITIES.

5.1 General Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold City, its officials, officers,

employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, subcontractors and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City or its directors, officials, officers, employees, agents or volunteers. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. This Section 5.1 shall survive any expiration or termination of this Agreement.

- 5.2 PERS Indemnification.** In the event that Service Provider or any employee, agent, or subcontractor of Service Provider providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Service Provider shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Service Provider or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF SERVICE PROVIDER.

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Service Provider shall be an independent contractor and shall not be an employee of City.
- 6.2 Service Provider Not an Agent.** Except as City may specify in writing, Service Provider shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Service Provider shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 Compliance with Applicable Laws.** Service Provider and any subcontractors shall comply with all laws applicable to the performance of the work hereunder. Service Provider shall also, to the extent required by the California Labor Code, pay not less than the latest prevailing wage rates as determined by the California Department of Industrial Relations.
- 7.3 Licenses and Permits.** Service Provider represents and warrants to City that Service Provider and its employees, agents, and any subcontractors have, and will maintain at their sole cost and expense, all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. In addition to the foregoing, Service Provider and any subcontractors shall obtain and maintain during the term of this Agreement valid business licenses from City.
- 7.4 Nondiscrimination and Equal Opportunity.** Service Provider shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, genetic information, marital status, sex, sexual orientation, gender or gender identity, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Service Provider under this Agreement. Service Provider shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Service Provider thereby.

- 7.5 Registration and Monitoring.** Service Provider shall be currently registered with the Department of Industrial Relations and qualified to perform public work consistent with Labor Code section 1725.5, except in limited circumstances as referenced in Labor Code section 1771.1(a) or the exemption set forth in section 1771.1(n). Additionally, Service Provider is hereby notified that this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
- 7.6 Prevailing Wage Rates.** In accordance with California Labor Code Section 1771, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the services described in Exhibit A are to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work as provided in the California Labor Code must be paid to all workers engaged in performing the services described in Exhibit A. In accordance with California Labor Code Section 1773.2, the City has obtained the general prevailing wages in the locality in which the services described in Exhibit A are to be performed for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which is on file in the City's General Services Department and shall be made available on request. Contractor must comply with all applicable laws and regulations that apply to wages earned in performance of the services described in Exhibit A. Contractor assumes all responsibility for such payments and shall defend, indemnify and hold the City harmless from any and all claims made by any worker, governmental agency or other third party with regard thereto.

The Service Provider and any subcontractors engaged in performance of the services described in Exhibit A shall comply with Labor Code Section 1775, which establishes a penalty per day for each worker engaged in the performance of the services described in Exhibit A that the Service Provider or any subcontractor pays less than the specified prevailing wage.

In accordance with Labor Code Section 1776, the Service Provider and each subcontractor engaged in performance of the services described in Exhibit A shall keep accurate payroll records showing the name, address, social security number, work, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed in performance of the services described in Exhibit A. Such records shall be in kept, maintained and made available in accordance with the requirements of Labor Code Section 1776.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 Termination.** Upon ten days' prior written notice, City may cancel this Agreement at any time and without cause upon such written notification to Service Provider. In the event of termination, Service Provider shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Service Provider delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Service Provider or prepared by or for Service Provider or the City in connection with this Agreement.
- 8.2 Amendments.** The parties may amend this Agreement only by a writing signed by the parties hereto.
- 8.3 Assignment and Subcontracting.** City and Service Provider recognize and agree that this Agreement contemplates personal performance by Service Provider and is based upon a determination of Service Provider's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Service Provider. Service Provider may not assign this Agreement or any interest therein without the prior written approval of the City Manager, or his or her designee. Service Provider shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the City Manager, or his or her designee.
- 8.4 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Service Provider, including but not limited to the provisions of Section 5, shall survive the termination of this Agreement.
- 8.5 Options upon Breach by Service Provider.** If Service Provider materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:
- 8.5.1** Immediately terminate the Agreement;
 - 8.5.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Service Provider pursuant to this Agreement;
 - 8.5.3** Retain a different service provider to complete the work described in Exhibit A not finished by Service Provider; or

8.5.4 Charge Service Provider the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Service Provider pursuant to Section 2 if Service Provider had completed the work.

8.5.5 The remedies mentioned in this Agreement are not exclusive of any other right, power or remedy permitted by law. The City's failure or delay in exercising any remedy shall not constitute a waiver of such remedy or preclude the further exercise of City's rights.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 Records Created as Part of Service Provider's Performance. All final versions of reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Service Provider prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Service Provider hereby agrees to deliver those documents to the City upon termination of the Agreement, and the City may use, reuse or otherwise dispose of the documents without Service Provider's permission. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Service Provider agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential drafts and will not be released to third parties by Service Provider without prior written approval of City.

9.2 Service Provider's Books and Records. Service Provider shall maintain any and all records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Service Provider to this Agreement. All such records shall be maintained in accordance with generally accepted accounting principles and shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Pursuant to Government Code Section 8546.7, the Agreement may be subject to the examination and audit of the State Auditor for a period of 3 years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

- 10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in Contra Costa County or in the United States District Court for the Northern District of California.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 Conflict of Interest.** Service Provider may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Service Provider in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*
- Service Provider shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*
- 10.7 Solicitation.** Service Provider agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.8 Notices.** Any notice, demand, request, consent or approval that either party is required to give the other pursuant to this Agreement, shall be in

writing and may be given by either (i) personal service, or (ii) certified United States mail, postage prepaid, return receipt requested. Notice shall be effective upon personal delivery or delivery to the addresses specified below, as reflected on the receipt of delivery or return receipt, as applicable.

Service Provider: Craft Community Care Center, Inc.
710 Black Diamond Street
Pittsburg, CA 94565
ATTN: James Craft

City: City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565
ATTN: City Manager

10.9 Professional Seal. Where applicable in the determination of the City Manager, or his or her designee, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility."

10.10 Integration. This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A and B represents the entire and integrated agreement between City and Service Provider and supersedes all prior negotiations, representations, or agreements, either written or oral. To the extent there are any inconsistencies between this Agreement, the Exhibits, and Service Provider's proposal, the Agreement shall control. To the extent there are any inconsistencies between the Exhibits and the Service Provider's Proposal, the Exhibits shall control.

Exhibit A Scope of Services
Exhibit B Compensation Schedule

10.11 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

10.12 Construction of Agreement. Each party hereto has had an equivalent opportunity to participate in the drafting of the agreement and/or to consult with legal counsel. Therefore, the usual construction of an agreement against the drafting party shall not apply hereto.

10.13 No Third Party Beneficiaries. This Agreement is made solely for the benefit of the parties hereto, with no intent to benefit any third parties.

The Parties have executed this Agreement as of the Effective Date.

CITY OF PITTSBURG

Garrett Evans, City Manager

**CRAFT COMMUNITY CARE CENTER,
INC.**

James L. Craft, COO

Approved as to Form:

Donna Mooney, City Attorney

EXHIBIT A

SCOPE OF SERVICES

Throughout the calendar year, provide before and after school services for Pittsburg students.

Throughout the school year and summer months, when classes are not in session, provide academic, enrichment and recreation services for Pittsburg students.

All staff members who work directly with children must have a tuberculocis (TB) clearance and California Department of Justice (DOJ) fingerprinting clearance, or other acceptable criminal history verification, prior to staff member working under any terms of this agreement.

The child-to- staff ratio for the Scope of Services must not exceed 20:1

PROGRAMS

A. Operation of the Teen Center.

Provide teen programs for Pittsburg students.

B. Before and After School Programs.

Programs consists of before- and after-school care from 6 am to 6 pm for TK through 8th grade students each day classes are in session at schools within the Pittsburg Unified School District; transportation to and from school; hot meals; academic assistance; and enrichment and recreation activities including up to 1 hour homework/tutoring, 1 hour enrichment and 1 hour fitness daily. Enrichment and recreation activities include arts and crafts, gardening, cooking, performance arts, sewing, internships, and a variety of games and sports. High school services include tutoring, mentoring, driver's training, environmental and construction, and Teen2Teach.

C. Youth Recreation Programs.

Provide a summer playground program for up to 100 students average daily.

EXHIBIT B

COMPENSATION SCHEDULE

1. Within fifteen (15) days of the end of each calendar quarter (March 31, June 30, September 30, December 31), Consultant shall provide City with a report related to the provision of Youth Services under this Agreement ("Report") that includes: (a) the specific elements of the After School Programs, Youth Recreation Programs and Teen Center programs provided by Consultant in the prior three calendar months; (b) the total number of students served by each program in the prior calendar month (including attendance records); and (c) Consultant's plans for community outreach and teen programs in the next calendar quarter. The Report shall be submitted in a form satisfactory to City.

2. General Payments: City shall make biannual payments to Consultant on July 1 and January 1 ("Regular Payments"). City agrees to make the following Regular Payments to Consultant for the provision of Youth Services:

REGULAR PAYMENT SCHEDULE

July 1: Fifty Thousand Dollars (\$50,000)

January 1: Fifty Thousand Dollars (\$50,000)

3. The Regular Payments identified above are intended to compensate Consultant in full for all Youth Services provided under this Agreement, including After School Programs, Youth Recreation Programs and operation of the Teen Center.

4. Consultant may charge, collect, and retain fees for services form participants of Youth Services.

CERTIFICATE OF COMPLIANCE WITH LABOR CODE § 3700

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CRAFT COMMUNITY CARE CENTER,
INC.

By: 

Title: Coo



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Accepting Plans and Specifications, Approve and Allocate Additional Funds, and Authorize Award of Project 2040 - 2023/24 Pavement Management Project

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

Project 2040-2023/24 Pavement Management (the “Project”) will rehabilitate local/residential streets and increase their useful life. Various forms of pavement treatments will be utilized such as crack seal, micro-surfacing, cape seal, three-layer treatment, base repair, and mill and overlay. If adopted, this resolution will accept the project plans and specifications, and award a construction contract to Radius Earthwork Inc.

FISCAL IMPACT

The Project is funded with the previously allocated \$225,000 RMRA (Fund 228), \$500,000 HUTA (Fund 203), \$650,000 from Measure M (Fund 111), and \$1,851,300 from General Fund and General Fund Surplus (Fund 110).

In addition, the Project was awarded a grant from CalRecycle that will reimburse the City \$1 for each square yard of rubberized chip material placed up to \$250,000 as described in the grant agreement. This project proposes to install approximately 150,000 square yards of rubberized chip which will result in an estimated reimbursement of \$150,000.

This resolution will allocate an additional \$582,000 from RMRA (Fund 228) and \$600,000 from General Fund (Fund 110).

RECOMMENDATION

City Council adopt the attached Resolution allocating an additional funding amount of \$582,000 from RMRA (Fund 228) and \$600,000 from General Fund (Fund 110), accept the plans and specifications and authorize the City Manager to execute a construction contract for the Project with Radius Earthwork Inc. for a total amount not to exceed \$4,015,421.42.

Staff recommends that the City Council allocate a construction contingency of \$401,542 for any unanticipated costs and contract change orders.

Staff further recommends that the City Engineer be authorized to approve contract change orders for the Project in a total amount not to exceed 50% of the contingency, and the City Manager be authorized to approve change orders in an amount not to exceed the approved project budget.

BACKGROUND

On June 19, 2023, the City Council adopted Resolution No. 23-14318 approving the Annual Budget and Five-Year Capital Improvement Program for Fiscal Years 2023/24 through 2027/28, allocating \$225,000 RMRA (Fund 228), \$500,000 HUTA (Fund 203), \$650,000 from Measure M, \$1,251,300 from General Fund Surplus, and the existing \$600,000 of General Fund (Fund 110) funding to the Project.

On March 4, 2024, the City Council adopted Resolution No. 24-14438 accepting the 2023/24 Rubberized Pavement Grant from CalRecycle in an amount not to exceed \$250,000.

On May 6, 2024, construction bids were opened, and Radius Earthwork Inc. was the lowest responsive, responsible bidder with a base bid in the amount of \$4,015,421.42.

SUBCOMMITTEE FINDINGS

On December 15, 2023, staff presented the draft 5-year Pavement Maintenance Plan to the Infrastructure and Transportation Subcommittee. The Subcommittee provided feedback on the plan and approved a recommendation to prioritize “Zone 3” for the Project.

STAFF ANALYSIS

The City has a goal of raising its Pavement Condition Index (PCI) through the improvement of road infrastructure. City staff have divided the City into 10 pavement maintenance zones to assist in the evaluation and development of priorities for Pavement Maintenance. The City’s strategy is to keep the good roads good using cost effective pavement maintenance treatments, while trying to identify additional funding to address the pavement that has already failed, which has a higher repair cost. After analyzing the condition of the pavement in each of the 10 zones, Zone 3 was determined to be the best candidate for this year’s project due to its pavement being on the verge of failure

Project 2040 - 2023/24 Pavement Management is part of the City’s long-term pavement management plan to maintain and rehabilitate the City’s street network. The Project will increase the useful life of local/residential streets, enhance road safety conditions, and contribute to the goal of raising the City’s PCI score.

The following is a budget summary for funding the Project:

Project 2040, 2023/24 Pavement Management

Project Funding:

General Fund & General Fund Surplus	\$1,851,300
Measure M	\$650,000
HUTA	\$500,000
RMRA	\$225,000
Calrecycle Grant, Anticipated Reimbursement	\$150,000
Funding Total	\$3,376,300

Project Expenditures:

Construction:	Construction	\$4,015,421
(Code 2281)	Contingency (10%)	\$401,542
	Advertising	\$660
	Material Testing	\$20,000
	Subtotal	\$4,437,624

Staff Time:	Staff Design	\$30,000
(Code 1101)	Staff Construction Management	\$30,000
	Subtotal	\$60,000

Admin:	Staff Design	\$30,000
(Code 2372)	Staff Construction Management	\$30,000
	Subtotal	\$60,000

Estimated Total Expenditures **\$4,557,624**
Additional Funding Needed **\$1,181,324**

RMRA Additional Funds	\$582,000
General Fund Additional Funds	\$600,000

ATTACHMENTS: Resolution

Report Prepared By: Savon Reese, Assistant Engineer

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Accepting the Plans and Specifications)
Approve and Allocate Additional Funds)
And Awarding Project 2040 – 2023/24)
Pavement Management Project)

RESOLUTION NO. 24-

WHEREAS, Project 2040 - 2023/24 Pavement Management (the “Project”) will resurface or rehabilitate local/residential streets, increasing their useful life; and

WHEREAS, on June 19, 2023, the City Council adopted Resolution No. 23-14318 approving the Annual Budget and Five-Year Capital Improvement Program for Fiscal Years 2023/24 through 2027/28 allocating \$225,000 RMRA (Fund 228), \$500,000 HUTA (Fund 203), \$650,000 from Measure M (Fund 111), \$1,251,300 from General Fund Surplus, and the existing \$600,000 of General Fund (Fund 110) to the Project; and

WHEREAS, on March 4, 2024, the City Council adopted Resolution No. 24-14438 accepting the 2023/24 Rubberized Pavement Grant from CalRecycle in an amount not to exceed \$250,000; and

WHEREAS, on April 16, 2024, staff advertised the Project for construction bids; and

WHEREAS, on May 6, 2024, two construction bids were received, and Radius Earthwork Inc. was the lowest responsive, responsible bidder with a base bid in the amount of \$4,015,421.42; and

WHEREAS, staff recommends that the City Council accept the plans and specifications; and

WHEREAS, staff recommends that the City Council approve and allocate an additional \$582,000 from RMRA (Fund 228) and \$600,000 from General Fund (Fund 110); and

WHEREAS, staff recommends that the City Council award a contract to Radius Earthwork Inc. in an amount not to exceed \$4,015,421.42 for construction of the Project; and

WHEREAS, staff further recommends establishing a contingency in an amount of \$401,542, for unanticipated costs and contract change orders; and

WHEREAS, staff further recommends that the City Engineer or his designee be authorized to approve contract change orders for the Project for a total amount not to exceed 50% of the contingency, and the City Manager be authorized to approve change orders for a total amount not to exceed the approved project budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pittsburgh hereby accepts the plans and specifications, awards a contract to Radius Earthwork Inc., authorizes a construction contingency in the amount of \$401,542, authorizes the City Engineer or his designee to approve contract change orders for the Project in a total amount not to exceed 50% of the contingency, and authorizes the City Manager to approve change orders for an amount not to exceed the approved project budget.

BE IT FURTHER RESOLVED, that the City Council allocates an additional funding amount of \$582,000 from RMRA (Fund 228) and \$600,000 from General Fund (Fund 110).

PASSED AND ADOPTED by the City Council of the City of Pittsburgh at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Allocating Additional Funds, Accepting the Plans and Specifications, and Awarding Project 5067 - Water Treatment Plant Filter Improvements and Hypochlorite Conversion

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

Project 5067 - Water Treatment Plant (WTP) Filter Improvements and Hypochlorite Conversion (the "Project"), includes installation of six new water filters, conversion of an existing gaseous chlorine system to liquid hypochlorite (bleach), and upgrades to filter effluent pumping and underground WTP infrastructure. If approved, this resolution will allocate additional funding, accept the contract plans and specifications, and award a construction contract with Meyers and Sons Construction LLC.

FISCAL IMPACT

The construction bid proposal from Meyers and Sons Construction LLC is \$47,068,126 for the Project. This total reflects the Base Bid in the amount of \$46,658,126, plus Bid Alternate "1" in the amount of \$410,000.

Initial Project funding was allocated from:

- | | |
|--|---------------------|
| • \$2,481,188 Water Operations | Fund 501 |
| • \$900,000 Water Facilities Reserve (WFR) | Fund 502 |
| • \$45,800,000 Bond Proceeds | Water Revenue Bonds |

This resolution will allocate additional funding from the following sources.

- \$1,926,000 Water Revenue Bond Proceeds Fund 500
- \$5,560,000 Water Operations Fund 501
- \$858,000 WFR – WTP Expansion Fund 502
- \$1,988,000 WFR – Water Distribution Fund 503
- \$745,000 WFR – SW Hills CIP Fund 506
- \$1,083,000 WFR – WTP Sludge Handling Fund 509
- \$152,000 Remaining funds from Project 5040 – WTP Sludge Handling Facility

If approved, the total Project budget will be \$61,493,188.

RECOMMENDATION

City Council adopt the attached Resolution allocating an additional funding amount of \$12,312,000 as follows, \$1,926,000 from Water Revenue Bond Proceeds (Fund 500), \$5,560,000 from Water Operations (Fund 501), \$858,000 from WFR - WTP Expansion (Fund 502), \$1,988,000 from WFR – Water Distribution (Fund 503), \$745,000 from WFR - SW Hills CIP (Fund 506), \$1,083,000 from WFR – WTP Sludge Handling (Fund 509), and \$152,000 reallocated from Project 5040 – WTP Sludge Handling Facility, accepting the plans and specifications, and authorize the City Manager to execute a construction contract for the Project with Meyers and Sons Construction LLC. in the amount of \$47,068,126.

Staff recommends that the City Council allocate a construction contingency in the amount of \$4,706,813 for unanticipated costs and contract change orders.

Staff further recommends that the City Engineer be authorized to approve contract change orders in an amount not to exceed 50% of the construction contingency, and the City Manager be authorized to approve change orders in an amount not to exceed the approved Project budget.

BACKGROUND

During the calendar year of 2022, several actions were taken to initiate the renovation of the WTP. On May 2nd, the City Council adopted Resolution No. 22-14084 authorizing the execution and delivery of an Installment Purchase Agreement for the purpose of causing the issuance of not to exceed \$50,000,000 aggregate principal amount of water revenue bonds. On August 1st, the City Council adopted Resolution No. 22-14149 allocating the Water Revenue Bond proceeds to the Project and executed a Consultant Services Agreement between the City and William K. Faisst for Project Management services. On September 19th, the City Council adopted Resolution No. 22-14175 approving a Consultant Agreement for the Project between the City and West Yost for design of the Project.

With the design underway, staff transitioned during calendar year 2023 for the Project to secure adequate funding and construction management. On June 19, 2023, the City Council adopted Resolution No.23-14318 adopting the Five-Year Capital Improvement Program for Fiscal Years 2023/24 through 2027/28, reallocating the remaining fund balances from Project 5062 – WTP Disinfection Modification and Conversion and Project 5069 – WTP Disinfection Modification and Conversion to the Project. Also, on November 6, 2023, the City Council adopted Resolution No. 23-14399 authorizing the City Manager to

execute a Consultant Services Agreement between the City and Tanner Pacific Inc. for construction management services of the Project.

With the completion of the design and construction management team, the Project was advertised and bid on February 16, 2024. On April 23, 2024, seven (7) bids for construction of the Project were received and opened, and Meyers and Sons Construction LLC. was the lowest responsive, responsible bidder with a base bid in the amount of \$46,658,126, plus Alternate "1" in the amount of \$410,000 and Alternate "2" in the amount of \$2,522,443 for a total of \$49,612,569. Staff recommends awarding the construction contract to Meyers and Sons Construction LLC. for a base bid in the amount of \$46,658,126, plus Alternate "1" in the amount of \$410,000 for a total amount of \$47,068,126.

SUBCOMMITTEE FINDINGS

This item was discussed during the April 25, 2024 Infrastructure and Transportation Subcommittee.

STAFF ANALYSIS

The WTP, located at 300 Olympic Drive, was originally constructed in the 1950s. Upgrades to the facilities were conducted in the 1970s with major upgrades in the 1980s. This included capacity expansion to a hydraulic and potable water treatment potential capacity of 32 million gallons per day. Since then, upgrades followed to include new or replacement pipelines for raw and treated water, pumping, and sludge residuals from water treatment. To produce potable water, the facility uses pre-oxidation with chlorine dioxide, disinfection (with chlorine gas as the primary disinfectant), coagulation, flocculation, dual media filtration, post-filtration chemical conditioning, treated water pumping to onsite storage, and transfer to customer demands either by gravity from two treated water reservoirs or further pumping to higher pressure zones. However, over the last five years, staff, with consultant assistance, determined that the WTP filtration system had deteriorated significantly and that reconstruction in place was neither cost effective nor prudent. Thus, the City concluded, with expert consultant assistance, to provide further upgrades to the aging WTP infrastructure.

The Project will improve the water quality and continue to serve the demands of the City of Pittsburg's residential, commercial, or industrial customers. It includes installation of six new water filters, conversion of an existing gaseous chlorine system to liquid hypochlorite (bleach) and upgrades to filter effluent pumping and buried WTP infrastructure.

Staff received seven (7) bid proposals for the construction of the Project. The low bid has been checked for arithmetical errors, completeness, and conformance with the bid requirements. The bid proposal submitted by Meyers and Sons Construction LLC was the lowest responsive, responsible bid.

ATTACHMENTS: Resolution
 Project Budget Summary

Report Prepared By: Dayne Johnson, Assistant City Engineer

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Allocating Additional Funds, Accepting)
The Plans and Specifications, and)
Awarding Project 5067 – Water)
Treatment Plant Filter Improvements)
And Hypochlorite Conversion)

RESOLUTION NO. 24-

WHEREAS, Project 5067 - Water Treatment Plant (WTP) Filter Improvements and Hypochlorite Conversion (the “Project”), includes installation of six new water filters, conversion of an existing gaseous chlorine system to liquid hypochlorite (bleach), and upgrades to filter effluent pumping and underground WTP infrastructure; and

WHEREAS, on May 2, 2022, the City Council adopted Resolution No. 22-14084 authorizing the execution and delivery of an Installment Purchase Agreement for the purpose of causing the issuance of not to exceed \$50,000,000 aggregate principal amount of water revenue bonds; and.

WHEREAS, on August 1, 2022, the City Council adopted Resolution No. 22-14149 allocating the Water Revenue Bond proceeds to the Project and executed a Consultant Services Agreement between the City and William K. Faisst for Project Management services; and

WHEREAS, on September 19, 2022, the City Council adopted Resolution No. 22-14175 approving a Consultant Agreement for the Project between the City and West Yost for design of the Project; and

WHEREAS, on June 19, 2023, the City Council adopted Resolution No.23-14318 adopting the Five-Year Capital Improvement Program for Fiscal Years 2023/24 through 2027/28, reallocating the remaining fund balances from Project 5062 – WTP Disinfection Modification and Conversion and Project 5069 – WTP Disinfection Modification and Conversion to the Project; and

WHEREAS, on November 6, 2023, the City Council adopted Resolution No. 23-14399 authorizing the City Manager to execute a Consultant Services Agreement between the City and Tanner Pacific Inc. for construction management services for the Project; and

WHEREAS, on February 16, 2024, staff advertised the Project for bids; and

WHEREAS, on April 23, 2024, seven (7) bids for construction of the Project were received and opened; and

WHEREAS, Meyers and Sons Construction LLC. was ranked as the lowest responsive, responsible bidder based on the selection criteria with a base bid in the amount of \$46,658,126, plus Alternate “1” in the amount of \$410,000 and Alternate “2” in the amount of \$2,522,443 for a total of \$49,612,569; and

WHEREAS, staff recommends that the City Council allocate \$1,926,000 from Water Revenue Bond Proceeds (Fund 500), \$5,560,000 from Water Operations (Fund 501), \$858,000 from WFR - WTP Expansion (Fund 502), \$1,988,000 from WFR – Water Distribution (Fund 503), \$745,000 from WFR - SW Hills CIP (Fund 506), \$1,083,000 from WFR – WTP Sludge Handling (Fund 509), and \$152,000 reallocated from Project 5040 – WTP Sludge Handling Facility to the Project; and

WHEREAS, staff recommends that the City Council accept the plans and specifications; and

WHEREAS, staff recommends that the City Council award a contract with Meyers and Sons Construction LLC. in the amount of \$46,658,126, plus Alternate “1” in the amount of \$410,000 for a total of \$47,068,126; and

WHEREAS, staff recommends establishing a contingency in an amount of \$4,706,813 for unanticipated costs and contract change orders; and

WHEREAS, staff further recommends that the City Engineer be authorized to approve contract change orders in an amount not to exceed 50% of the construction contingency, and the City Manager be authorized to approve change orders in an amount not to exceed the approved Project budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pittsburg hereby accepts the plans and specifications, awards a construction contract with Meyers and Sons Construction LLC. in the amount of \$47,068,126, authorizes a construction contingency in the amount of \$4,706,813, authorizes the City Engineer to approve contract change orders in an amount not to exceed 50% of the contingency, and authorizes the City Manager to approve change orders for an amount not to exceed the approved Project budget.

BE IT FURTHER RESOLVED, that the City Council allocates an additional funding amount of \$12,312,000 to the Project as follows; \$1,926,000 from Water Revenue Bond Proceeds (Fund 500), \$5,560,000 from Water Operations (Fund 501), \$858,000 from WFR - WTP Expansion (Fund 502), \$1,988,000 from WFR – Water Distribution (Fund 503), \$745,000 from WFR - SW Hills CIP (Fund 506), \$1,083,000 from WFR – WTP Sludge Handling (Fund 509), and \$152,000 reallocated from Project 5040 – WTP Sludge Handling Facility to the Project.

PASSED AND ADOPTED by the City Council of the City of Pittsburgh at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

Exhibit "A"- Budget Summary**Project 5067 - WTP Filtration Improvements & Hypochlorite Conversion****Project Funding:**

Water Revenue Bond (2022A)	\$45,800,000
501 Water Operations Fund	\$2,481,188
502 Water Facilities Reserve - WTP Expansion	\$900,000
Funding Total	\$49,181,188

Project Expenditures:

Design: (Code 2122)	Consultant Design	\$3,090,000
	Project Management	\$462,000
	Permitting	\$40,000
	Subtotal	\$3,592,000
Construction: (Code 2281)	Construction Contract	\$47,068,126
	Construction Contingency	\$4,706,813
	Construction Management	\$3,535,000
	Construction Design Support	\$2,061,000
	Construction Project Management	\$230,000
	Subtotal	\$57,600,939
Staff Time: (Code 1101)	Staff Costs	\$150,000
	Subtotal	\$150,000
Admin: (Code 2372)	Administrative Costs	\$150,000
	Subtotal	\$150,000

Estimated Total Expenditures	\$61,492,939
Budget Deficit	\$12,311,751

Proposed Additional Funding

500 Water Revenue Bond Proceeds	\$1,926,000
501 Water Operations Fund	\$5,560,000
502 Water Facilities Reserve - WTP Expansion	\$858,000
503 WFR - Water Distribution	\$1,988,000
506 WFR - SW Hills CIP	\$745,000
509 Water Facilitie Reserve - WTP Sludge Handling	\$1,083,000
Project 5040 - WTP Sludge Handling Facility	\$152,000
	\$12,312,000



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Consideration of a City Council Request for a Future Agenda Item and by Minute Order Establishing a Facilities Rental and Usage Ad Hoc Subcommittee and Appointing Two Subcommittee Members

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

On May 6, 2024, Mayor Juan Antonio Banales requested a future agenda item establishing an ad hoc subcommittee to review and recommend potential changes as needed to the current state of fields at City Park, safety and security of said fields, rental and other fees, process for reservations, and City-funded youth sports leagues. The City Council will consider establishing this ad hoc subcommittee as well as appointing two committee members.

FISCAL IMPACT

The City Manager's Office will staff the ad hoc subcommittee; however, it is anticipated staff from the Recreation and Public Works Departments will also be actively involved. Staff does not anticipate any significant fiscal impact related to review of current processes and procedures. Additional fiscal analyses will be provided along with future recommendations from the ad hoc, as applicable.

RECOMMENDATION

By Minute Order, establish a Facilities Rental and Usage ad hoc subcommittee and appoint Vice Mayor Killings and Councilmember Adams to serve on the ad hoc subcommittee.

BACKGROUND

Pursuant to the amended City Council Handbook adopted on November 15, 2021 through Resolution 21-14013, a Councilmember may make a request under the Requests for Future Agenda Items section of the agenda. The item will be added pursuant to a majority vote in favor. At the next available regularly schedule meeting, the requested item will be listed on the agenda under "Consideration."

No matter which has previously been brought before the Council under Council Request for Future Agenda Items, and which a majority of the Council has declined to schedule as a future City Council agenda matter, shall again be brought before the Council under Council Request for Future Agenda Items for a period of one year.

Outline for Request for Future Agenda Items:

1. Request by Council Member for future item – must be moved and seconded.
2. Staff returns at next available regularly scheduled meeting with information on item and will be listed under Consideration. Council makes determination as to viability of consideration of item and may take action at that time, or direct staff to return at scheduled future meeting with item for consideration.

SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

STAFF ANALYSIS

As mentioned above, at the May 6, 2024, City Council meeting, Mayor Banales requested a future agenda item establishing an ad hoc subcommittee to review and recommend potential changes related to processes and procedures for field rentals as well as field safety and security. More specifically, this subcommittee will be tasked with reviewing the current state of fields at City Park, safety and security of said fields, rental and other fees, process for reservations, and City-funded youth sports leagues, as well as recommending potential changes as needed. It is possible these changes may spread to other city facilities.

In accordance with the City Council Handbook the Mayor and Vice-Mayor shall appoint individual Council Members to standing and ad hoc subcommittees.

During the May 6, 2024, meeting, Mayor Banales recommended appointment of Vice Mayor Jelani Killings and Councilmember Dionne Adams to serve on the ad hoc subcommittee.

Report Prepared By: Garrett Evans, City Manager

**CITY OF PITTSBURG
CITY COUNCIL/AGENCY CONCURRENT MEETING MINUTES**

DATE: March 18, 2024

LOCATION: Council Chamber, City Hall, 65 Civic Avenue, Pittsburg, CA 94565

CITY COUNCIL/AGENCY MEMBERS

Juan Antonio Banales, Mayor/Chair
Jelani Killings, Vice-Mayor/Chair
Dionne Adams, Council/Agency Member
Angelica Lopez, Council/Agency Member
Shanelle Scales-Preston, Council/Agency Member
S.L. Floyd, Agency Member
Annie Hill Herring, Agency Member

APPOINTED OFFICIALS

Garrett Evans, City Manager/Executive Director
Donna Mooney, City Attorney/Legal Counsel
Alice E. Evenson, City Clerk/Agency Secretary (elected)
Nancy Parent, City Treasurer (elected)

Mayor Banales called the regular meeting to order at 7:02 P.M. in the Council Chamber at City Hall, 65 Civic Avenue Pittsburg, CA after having convened at 6:04 P.M. for the following Closed Session:

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to Section 54956.9(d)(4):
Number of cases: One

City Attorney Mooney stated there were no reportable actions taken in Closed Session.

ROLL CALL

All Members were present.

PLEDGE OF ALLEGIANCE

Mayor Banales led the Pledge of Allegiance.

PRESENTATIONS

2. Presentation by Delta Diablo

Bruce Ohlson, Pittsburg, advocated for hazardous waste to be accepted by Delta Diablo regardless of the method of transportation, e.g. vehicle or bicycle.

3. Annual Review of the Military Equipment Use Ordinance

PROCLAMATIONS

4. World Down Syndrome Day
5. Cesar Chavez Day

CITY MANAGER REPORTS/REMARKS

City Manager Evans noted for the record that item #8 on the Housing Authority Consent calendar had a correction on the published balance amount of \$6,858,098.23, which should have been \$6,809,763.08. Copies of the correction were available for public inspection at the dais. He also mentioned that item #16 on the Combined City Council Consent calendar would be pulled and brought back at a later date.

Assistant City Manager Aliotti provided an update on City events and reminded everyone that the first City Council meeting in April will be held on Tuesday, April 2, 2024 due to the Cesar Chavez holiday observed on Monday, April 1, 2024.

PUBLIC COMMENTS

Comments regarding travel support for In My Section Inc, an arts education nonprofit were received from:

Alexander Finn
Jordan Cisneros

Comments regarding nuisance at the Marina parking lot and request for more Code Enforcement actions to be taken were received from:

James Marriott
Peter Wilson
Susan Burkitt
Patt Young

Rose Mary Tumbaga, Pittsburg on behalf of the Fil-American Association invited City Council to attend the 82nd Commemoration, Fall of Bataan-Corregidor event on April 13, 2024.

Glory Guerrero, Pittsburg, raised concerns about the hourly rate to rent baseball fields and suggested the price be lowered or waived for organizations serving Pittsburg youth.

COMMITTEE REPORTS

Vice Mayor Killings attended the Finance and Community and Economic Development Subcommittee Meetings.

CONSIDERATION

9. Adoption of a City Council Minute Order to Appoint Candidates to the Community Advisory Commission.

On motion by Member Adams, seconded by Vice Mayor Killings, to appoint Suvash

Shah Thakuri to the Community Advisory Commission for the 4-year term beginning March 1, 2024, through February 28, 2028, and carried unanimously.

On motion by Member Scales-Preston, seconded by Member Adams, to appoint Sonja Shephard to the Community Advisory Commission for the 4-year term beginning March 1, 2024, through February 28, 2028, and carried unanimously.

On motion by Member Lopez, seconded by Vice Mayor Killings, to appoint Michael Aparicio to the Community Advisory Commission for the 4-year term beginning March 1, 2024, through February 28, 2028, and adopted by the following vote:

AYES: Killings, Lopez, Scales-Preston, Banales

NOES: Adams

On motion by Vice Mayor Killings seconded by Member Scales-Preston, to appoint Monique Robinson to the Community Advisory Commission for the 4-year term beginning March 1, 2024, through February 28, 2028, and carried unanimously.

10. Adoption of a City Council Resolution to Allocate Funding from the Business Improvement District towards the Facade Improvement and Landscape Improvement Grant Programs.

On motion by Vice Mayor Killings, seconded by Member Scales-Preston and carried unanimously.

11. Adoption of a City Council Minute Order to Approve City Goals and Priorities for Fiscal Year 2024-2025.

On Motion by Mayor Banales, seconded by Member Scales-Preston to send the item back to the Governance Performance Subcommittee to refine priority service areas before adoption and carried unanimously.

CONFLICT OF INTEREST STATEMENT

Vice Mayor Killings stated he would recuse himself from voting on Consent Item #18, due to real property interest.

Member Scales-Preston stated she would recuse herself from voting on Consent Item #18. [Note: Member Scales-Preston did not state a reason for her recusal.]

COMBINED CITY COUNCIL, PITTSBURG ARTS AND COMMUNITY FOUNDATION, PITTSBURG POWER COMPANY, SOUTHWEST PITTSBURG GHAD II AND SUCCESSOR AGENCY CONSENT CALENDAR

As noted earlier in the City Manager reports/remarks, Item #16 on the Consent Calendar was pulled and will be brought back at a later date.

On Motion by Member Lopez, seconded by Member Adams and carried unanimously.

12. Minutes of March 4, 2024.

13. Adoption of a City Council Resolution Authorizing the Application of the 2024/2025 Transportation Development Act (TDA) Article 3 Grant Funds.
14. Adoption of a City Council Resolution to Establish the Fiscal Year 2024/25 Annual Stormwater Utility Area Fee.
15. Adoption of a City Council Resolution Authorizing the City Manager to Execute an Agreement for Temporary Landscape Maintenance Assistance.
17. Adoption of a City Council Resolution Accepting the Military Equipment Annual Report, Determining the Use of Equipment Complied with Policy 706, and Determining Policy 706 will Continue.
19. Adoption of an Ordinance Amending the Pittsburg Municipal Code to add Chapter 8.14, "Illegal Dumping"
18. Adoption of Two Ordinances for the Objective Design Standards 2023 Project: 1) Adding Article XXI to Chapter 18.84 of the Pittsburg Municipal Code; and 2) Amending the Zoning Map for Certain Multi-family Housing and Mixed-use Development Projects to Further Housing Production Consistent with State Law.
16. Adoption of a City Council Resolution Authorizing the Application of the Bureau of Reclamation Water and Energy Efficiency Grant for Automatic Meter Infrastructure. [Item Pulled]

COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

COUNCIL MEMBER REMARKS

Vice Mayor Killings commended Planning staff for hosting an envisioning meeting on March 16, 2024, at the Marina Center. He noted the meeting was well attended and offered an opportunity for community members to help shape Pittsburg's Downtown and Marina.

Member Adams echoed Vice Mayor Killings' sentiments regarding the Community meeting held by the Planning Department. She also commended Recreation staff for a successful Twilight Hoops event.

ADJOURNMENT

The meeting was adjourned at 8:53 P.M. to April 02, 2024.

Respectfully submitted,

Alice E. Evenson, City Clerk

**CITY OF PITTSBURG
CITY COUNCIL/AGENCY CONCURRENT MEETING MINUTES**

DATE: April 02, 2024

LOCATION: Council Chamber, City Hall, 65 Civic Avenue, Pittsburg, CA 94565

CITY COUNCIL/AGENCY MEMBERS

Juan Antonio Banales, Mayor/Chair
Jelani Killings, Vice-Mayor/Chair
Dionne Adams, Council/Agency Member
Angelica Lopez, Council/Agency Member
Shanelle Scales-Preston, Council/Agency Member
S.L. Floyd, Agency Member
Annie Hill Herring, Agency Member

APPOINTED OFFICIALS

Garrett Evans, City Manager/Executive Director
Donna Mooney, City Attorney/Legal Counsel
Alice E. Evenson, City Clerk/Agency Secretary (elected)
Nancy Parent, City Treasurer (elected)

Mayor Banales called the regular meeting to order at 7:01 P.M. in the Council Chamber at City Hall, 65 Civic Avenue Pittsburg, CA after having convened at 6:00 P.M. for the following Closed Session:

1. Conference with Labor Negotiators Pursuant to Section 54957.6
City Designated Representatives: Garrett Evans, Maria Aliotti, Jennifer Brizel, Paul Rodrigues, Eric Scriven and Matt DeFilippis (NHA Advisors)
Employee Organizations: Pittsburg Police Officer Association and Pittsburg Police Managers Group

City Attorney Mooney stated there were no reportable actions taken in Closed Session.

ROLL CALL

Vice Mayor Killings and Member Scales-Preston were absent and excused.

PLEDGE OF ALLEGIANCE

Mayor Banales led the Pledge of Allegiance.

PROCLAMATIONS

2. National Sexual Assault Awareness Month
3. National Fair Housing Month
4. National Library Week

CITY MANAGER REPORTS/REMARKS

City Manager Evans gave an update on what staff have done in the Marina and Central Harbor Park area after several residents brought the matter up during public comments at the March 18, 2024, City Council Meeting. He also noted that the City would like to express its sincerest condolences to Council Member Scales-Preston for the passing of her mother.

Assistant City Manager Aliotti gave an update on Community events.

PUBLIC COMMENTS

Public comments regarding hourly rental rate for baseball fields and suggesting the price be lowered or waived for organizations serving Pittsburg youth as well concerns about the current condition of the fields were received from:

Brendan Moseley
Lillie Pinero
Gloribel Guerrero Pastrana
Jaime Smith
Thomas McDarment
Matthew Brenes

Mayor Banales thanked everyone that came out to speak and asked his colleagues if they would be open to referring some of the issues that were brought up during public comments to the Finance or Government Performance Subcommittee for further discussion. This was agreed upon by all members. Staff will provide an update a future City Council meeting.

COMMITTEE REPORTS

Member Lopez attended the Life Enrichment subcommittee meeting.

CONSIDERATION

5. Adoption of a City Council Resolution Accepting Project 2050-Safe Routes to School as Complete and Authorizing the City Engineer to File a Notice of Completion.

On Motion by Member Lopez, seconded by Member Adams and adopted by the following vote:

AYES: Adams, Lopez, Banales
ABSENT: Killings, Scales-Preston

6. Adoption of a City Council Resolution Accepting Project 4097-FY 2023/24 CDBG ADA Curb Ramp Installation as Complete, Authorizing the City Engineer to File a Notice of Completion, and Allocating Remaining Funds.

On Motion by Member Lopez, seconded by Member Adams and adopted by the following vote:

AYES: Adams, Lopez, Banales
ABSENT: Killings, Scales-Preston

CONFLICT OF INTEREST STATEMENT

There were no conflict of interest statements.

COMBINED CITY COUNCIL, PITTSBURG ARTS AND COMMUNITY FOUNDATION, PITTSBURG POWER COMPANY, SOUTHWEST PITTSBURG GHAD II AND SUCCESSOR AGENCY CONSENT CALENDAR

On Motion by Member Adams, seconded by Member Lopez and adopted by the following vote:

AYES: Adams, Lopez, Banales

ABSENT: Killings, Scales-Preston

7. Adoption of a City Council Resolution Approving the Final Map, Subdivision Improvement Agreement, and Improvement Plans for Subdivision 9550 Liberty II Subdivision.
8. Adoption of a City Council Resolution Authorizing the Execution of a Third Amendment to Consulting Services Agreement with 4LEAF, Inc. for Building Inspector and Chief Building Official Services.

COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

COUNCIL MEMBER REMARKS

There were no remarks from Council Members.

ADJOURNMENT

The meeting was adjourned at 7:34 P.M. to April 15, 2024.

Respectfully submitted,

Alice E. Evenson, City Clerk

**CITY OF PITTSBURG
CITY COUNCIL/AGENCY CONCURRENT MEETING MINUTES**

DATE: April 15, 2024

LOCATION: Council Chamber, City Hall, 65 Civic Avenue, Pittsburg, CA 94565

CITY COUNCIL/AGENCY MEMBERS

Juan Antonio Banales, Mayor/Chair
Jelani Killings, Vice-Mayor/Chair
Dionne Adams, Council/Agency Member
Angelica Lopez, Council/Agency Member
Shanelle Scales-Preston, Council/Agency Member
S.L. Floyd, Agency Member
Annie Hill Herring, Agency Member

APPOINTED OFFICIALS

Garrett Evans, City Manager/Executive Director
Donna Mooney, City Attorney/Legal Counsel
Alice E. Evenson, City Clerk/Agency Secretary (elected)
Nancy Parent, City Treasurer (elected)

Mayor Banales called the regular meeting to order at 7:07 P.M. in the Council Chamber at City Hall, 65 Civic Avenue Pittsburg, CA after having convened at 6:31 P.M. for the following Closed Session:

1. Housing Authority Governing Board
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to Section 54956.9(d)(4)
Number of cases: one
2. City Council
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to Section 54956.9(d)(4)
Number of cases: one

City Attorney Mooney stated there were no reportable actions taken in Closed Session.

ROLL CALL

Member Adams and Member Scales-Preston were absent and excused.

PLEDGE OF ALLEGIANCE

Mayor Banales led the Pledge of Allegiance.

PROCLAMATIONS

3. Earth Day and Civic Pride Day
4. Arbor Day

CITY MANAGER REPORTS/REMARKS

City Manager Evans gave an update on a meeting staff had with Pittsburg Baseball Softball Association (PBSA) regarding concerns that were brought up during public comments at the April 02, 2024, City Council Meeting.

Assistant City Manager Aliotti gave an update on Community events.

PUBLIC COMMENTS

Nicole Arrington, Pittsburg, invited community members to sign a rent control petition that is currently being circulated.

COMMITTEE REPORTS

Member Lopez attended Public Safety and Life Enrichment subcommittee meetings.

Member Killings attended the Community and Economic Development subcommittee meeting.

CONSIDERATION

9. Adoption of City Council, Pittsburg Power Company, Successor Agency for the Redevelopment Agency of the City of Pittsburg, and SW Pittsburg Geological Hazard Abatement District II Resolutions Amending the Fiscal Year 2023-24 Budget Based on Year End Revenue and Expenditure Projections.

On Motion by Vice Mayor Killings, seconded by Member Lopez and adopted by the following vote:

AYES: Killings, Lopez, Banales
ABSENT: Adams, Scales-Preston

CONFLICT OF INTEREST STATEMENT

There were no conflict of interest statements.

COMBINED CITY COUNCIL, PITTSBURG ARTS AND COMMUNITY FOUNDATION, PITTSBURG POWER COMPANY, SOUTHWEST PITTSBURG GHAD II AND SUCCESSOR AGENCY CONSENT CALENDAR

On Motion by Vice Mayor Killings, seconded by Member Lopez and adopted by the following vote:

AYES: Killings, Lopez, Banales
ABSENT: Adams, Scales-Preston

11. Adoption of a City Council Resolution Accepting Project 3119 Police Department Evidence and Intake Room Improvements as Complete, Authorizing the City Engineer to File a Notice of Completion, and Allocating Remaining Funds.

12. Adoption of a City Council Resolution Accepting the Plans and Specifications and Awarding Project 2028-Crestview Drive Safety Improvements.
 13. Adoption of a City Council Resolution Allocating Additional Funds, Accepting the Plans and Specifications, and Awarding Project 8336-Americana Park Bypass Channel.
 14. Adoption of a City Council Resolution Authorizing the Execution of Consulting Services Agreement with RCH Group, Planning & Environmental Consulting, Inc.
 15. Adoption of Seven City Council Resolutions to Find Developers in Compliance with their Respective Development Agreements for: Southwest (San Marco), Tuscany Meadows, Trans Bay Cable, Edgewater, Sky Ranch II, Montreux, and Columbia Solar
10. Minutes of March 18, 2024.

Consent item #10 was pulled and will be brought back at a later date.

COUNCIL REQUEST FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

COUNCIL MEMBER REMARKS

Mayor Banales thanked staff for a great groundbreaking event of the BART Connectivity Project.

ADJOURNMENT

The meeting was adjourned at 8:10 P.M. to May 06, 2024.

Respectfully submitted,

Alice E. Evenson, City Clerk



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Receive and File the Treasurer's Report for the Quarter Ending March 31, 2024

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

Attached is the Treasurer's Report for the fiscal quarter ending March 31, 2024. The report includes the combined detailed information of the City and the Successor Agency's (Agency) investments, which are compliant with the City's and Agency's Investment Policies.

FISCAL IMPACT

The City's expenditure requirements for the next six months are covered by anticipated revenues from City operations and liquidity from maturing investments. The difference between market value and cost as of March 31, 2024, will be reflected in the City's financial statements for Fiscal Year 2023-24 as an adjustment to interest income for each of the City's funds on a pro rata basis as required by Governmental Accounting Standards Board Statement Number 31. Due to the recent rise in interest rates available in the capital markets, value for existing holdings have fallen on paper and will not be realized. This drop in value had increased as inflationary pressure have continued to move rates higher. Market values change on a daily basis. The change in market value is considered temporary in nature, as the City mostly holds its investments until maturity, when they can be redeemed at par value.

RECOMMENDATION

City Council accept the Treasurer's Report for the quarter ending March 31, 2024, for information purposes only.

BACKGROUND

Each fiscal quarter, an Investment Summary Report is required to be provided, by policy, to the City Council for review.

SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

STAFF ANALYSIS

The City's objectives in order of priority, are to provide safety, ensure the preservation of capital, provide sufficient liquidity for cash needs and earn a competitive rate of return (yield) within the confines of the California Government Code and the Investment Policy. Chandler Asset Management is responsible for managing investments in accordance with the City's investment policy. All portfolio holdings were held with investment grade securities.

The advisor-managed funds are comprised of operating funds managed in a Core Portfolio account, as well as several Non-Successor Agency bond-related funds. The City's advisor works to achieve the City's objectives by investing in high quality fixed income securities consistent with the City's investment policy and California Government Code.

The Core Portfolio represents the City's cash reserves. Its return objective is to enhance both interest income and principal value as measured by total return. Total return reflects the value added to the portfolio for a period of time from interest income, realized gains and losses, as well as unrealized gains and losses. The portfolio's total return for the quarter was 0.52%, comparing to the City performance benchmark of 0.30%, the Intercontinental Exchange Bank of America Merrill Lynch (ICE BAML) 1-3 Year U.S. Treasury/Agency Index. Since inception (7/31/2018), the portfolio's total return through quarter end is 1.76%, which slightly overperformed the benchmark return of 1.46% for the same period. Total returns for the quarter and since inception reflect fluctuations in market value.

Summary Cash and Investments as of 03/31/2024		
Investments and Cash	Original Cost	Market Value
Investments		
Portfolio of Securities (Managed by Chandler)	99,852,397.35	99,540,543.30
Bond Managed Reserve (Chandler)	2,967,174.43	2,982,889.87
Section 115 Pension Trust (PARS)	3,013,199.05	3,203,290.05
LAIF	41,340,448.55	41,100,312.92
Total Investments	147,173,219.38	146,827,036.14
City Managed		
Cash	21,324,367.04	21,324,367.04
Bond Funds - Restricted Reserve	78,964,687.87	78,969,517.01
Total City Cash	100,289,054.91	100,293,884.05
Total Cash and Investments	247,462,274.29	247,120,920.19

Sector Allocation					
Security Type	Par Value	Original Cost	Market Value	Average Maturity	Average Yield
Operating Funds					
Cash Equivalents	21,324,367.04	21,324,367.04	21,324,367.04	1	N/A
Money Market Funds	1,894,482.21	1,894,482.21	1,894,482.21	1	4.92%
Investment Pools	41,340,448.55	41,340,448.55	41,100,312.92	1	N/A
Total Liquidity	64,559,297.80	64,559,297.80	64,319,162.17	1	4.92%
U.S. Treasury Notes	46,850,000.00	45,687,107.89	45,653,127.78	234	1.56%
Federal Agency Securities	14,425,000.00	14,404,330.25	14,323,008.10	1044	4.07%
Negotiated Certificates of Deposit	3,500,000.00	3,499,981.55	3,505,809.50	190	5.79%
Medium-Term Corporate Notes	17,675,000.00	17,618,514.05	17,393,865.53	533	2.85%
Asset-Backed Securities	5,345,490.26	5,328,081.55	5,296,123.70	1186	4.13%
Commercial Paper	3,000,000.00	2,882,872.22	2,987,316.00	26	5.83%
Supranationals	2,355,000.00	2,351,445.60	2,328,505.42	624	3.01%
Collateralized Mortgage Obligations	6,425,000.00	6,185,582.03	6,158,305.05	1051	4.16%
Total Securities	99,575,490.26	97,957,915.14	97,646,061.08	510	2.78%
Total Operating Funds	164,134,788.06	162,517,212.94	161,965,223.25	308	1.73%
Bonded Debt Funds					
Pittsburg Pension Bond	1,827,286.46	1,797,904.03	1,813,086.64	128	5.35%
Pittsburg AD Auto Mall	352,985.72	354,018.35	354,551.18	128	5.29%
Pittsburg AD Vista DM	811,948.38	815,252.05	815,252.05	1	5.08%
Additional Bonded Debt Funds	78,964,687.87	78,964,687.87	78,969,517.01	N/A	N/A
Total Bonded Debt Funds	81,956,908.43	81,931,862.30	81,952,406.88	93	5.27%
Section 115 Trust					
Equity Mutual Fund	2,985,340.10	3,013,199.05	3,203,290.05		
Total Section 115 Trust Funds	2,985,340.10	3,013,199.05	3,203,290.05	N/A	N/A
Total City Funds	249,077,036.59	247,462,274.29	247,120,920.18		

Governmental Accounting Standards Board Statement 31 requires the City to recognize the fair market value of its investments at the end of each fiscal year. The market values of investments included in this report were obtained from the State Controller's office for Local Agency Investment Funds (LAIF), and from the City's registered investment advisor and bond trustees for longer-term investments.

Attached is the Chandler Asset Management (CAM) Investment Report detailing an economic update, account profile and investment activity for the quarter ending March 31, 2024.

ATTACHMENTS: Letter from City Treasurer
Investment Report by Chandler Asset Management

Report Prepared By: Christina Nguyen, Accountant II
Report Reviewed By: Andy Wang, Assistant Director of Finance



**City of Pittsburg
Finance Division
65 Civic Avenue
Pittsburg, California 94565**

April 26, 2024

Honorable Mayor and City Council:

I have reviewed the City of Pittsburg's Treasury Report for the quarter ending March 31, 2024, and find that it complies with the Investment Policy established by my office.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Parent". The signature is fluid and cursive, with the first name "Nancy" and the last name "Parent" clearly visible.

Nancy Parent
City Treasurer

City of Pittsburg

Period Ending March 31, 2024

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com

SECTION 1	Economic Update
SECTION 2	Account Profile
SECTION 3	Consolidated Information
SECTION 4	Portfolio Holdings
SECTION 5	Transactions

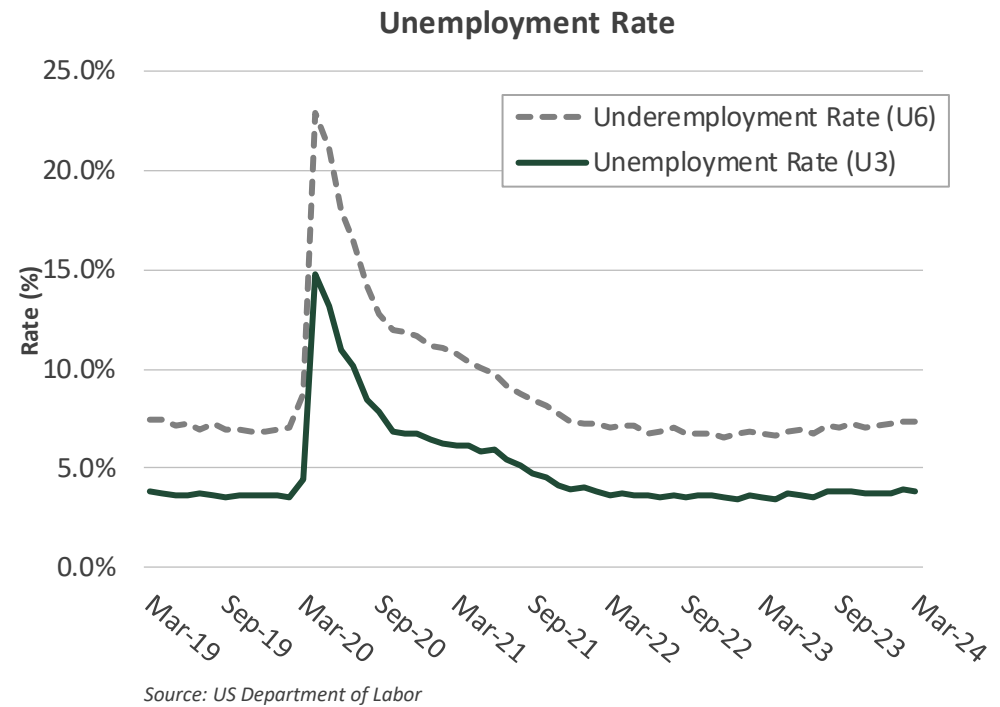
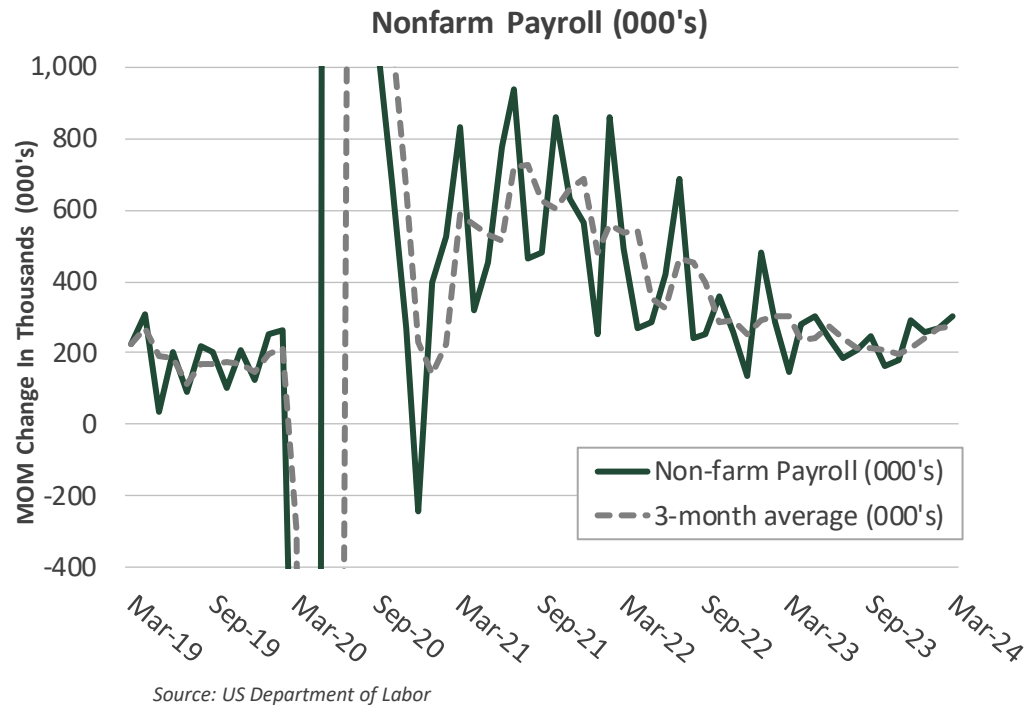


Section 1 | Economic Update

Economic Update

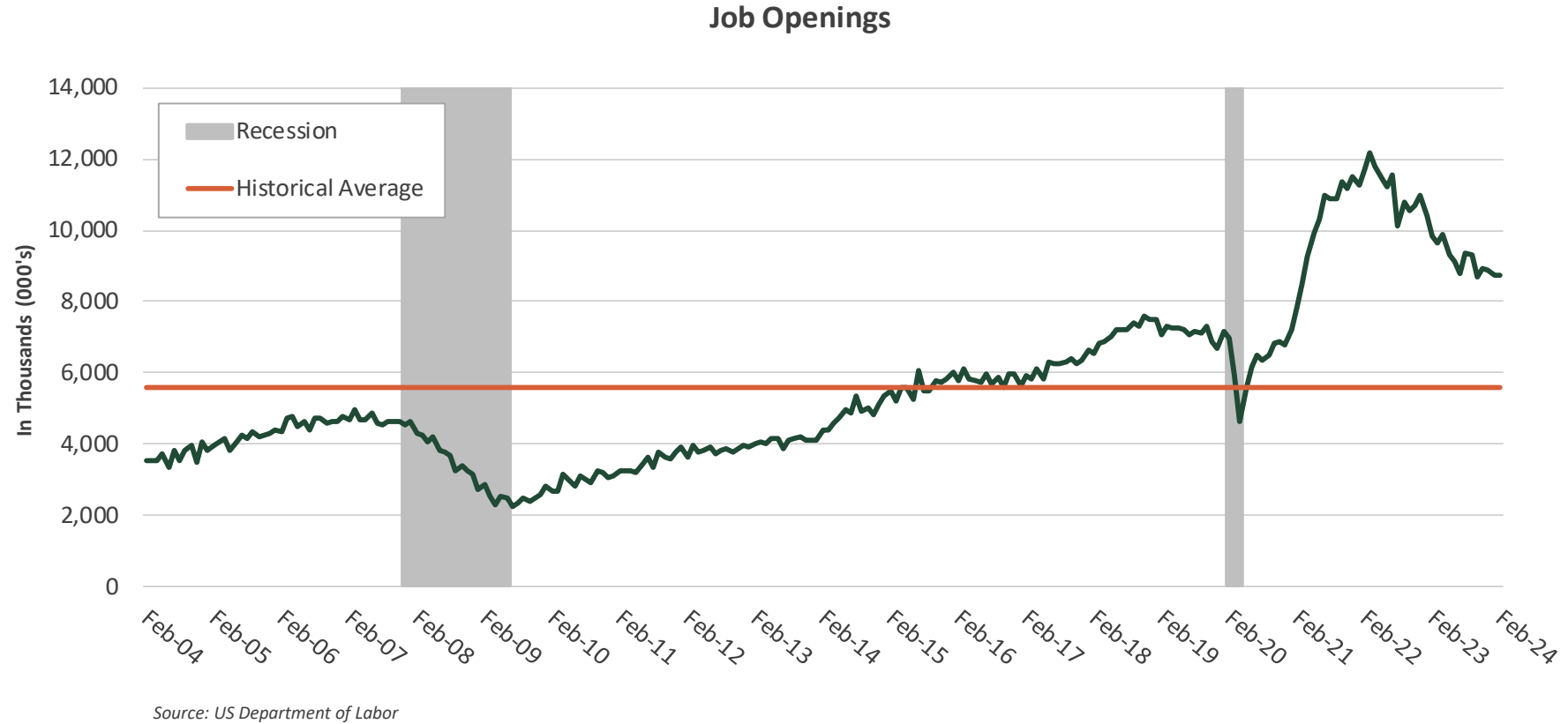
- Recent economic data has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends are subsiding, but core levels remain above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will loosen monetary policy in 2024.
- As expected at the March meeting, the Federal Open Market Committee voted unanimously to leave the Federal Funds rate unchanged at a target range of 5.25 - 5.50%. The March Summary of Economic Projections (SEP) showed stronger real GDP growth outlook and higher core inflation projections for 2024 on resilient labor market and consumer data. The median projection for Federal Funds rate by year-end remained the same at 4.625%, implying three 0.25% cuts. We continue to believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate.
- The US Treasury yield curve stabilized in March as the FOMC left the Federal Funds rate unchanged. The 2-year Treasury yield was unchanged at 4.62%, the 5-year Treasury fell 4 basis points to 4.21%, and the 10-year Treasury yield dropped 5 basis points to 4.20%. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -42 basis points at March month-end versus -37 basis points at February month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -56 basis points. The inversion between 3-month and 10-year Treasuries widened to -117 basis points in March from -113 basis points in February.

Employment



The U.S. economy added a better-than-expected 303,000 jobs in March, and the prior two months were revised up by 22,000. Leading sectors included healthcare and government. Job creation remains healthy, with the three-month moving average payrolls at 276,000 and the six-month moving average at 244,000. The unemployment rate edged down to 3.8% in March. The labor participation rate ticked up to 62.7% but remained below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons was unchanged at 7.3%. Average hourly earnings rose 4.1% year-over-year in March, down from 4.3% last month. Employment remains strong by historical standards.

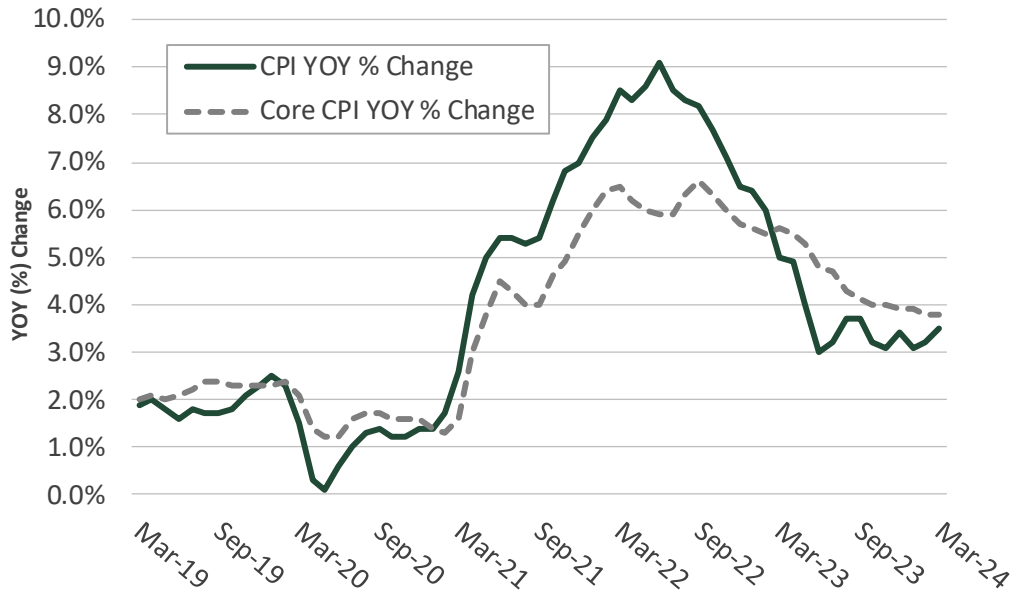
Job Openings & Labor Turnover Survey



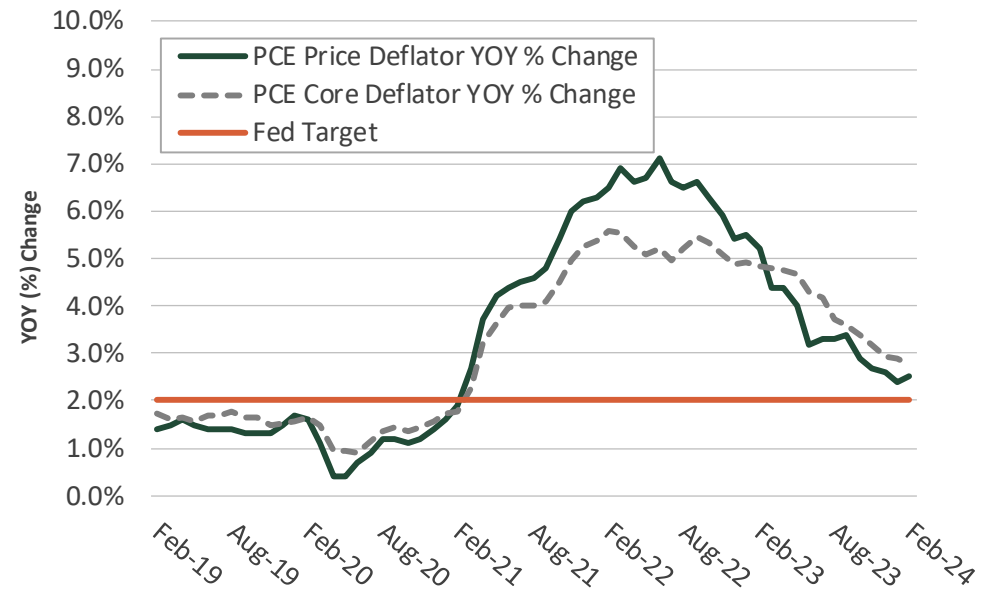
The Labor Department's Job Openings and Labor Turnover Survey (JOLTS) edged up to 8.756 million in February compared to a downwardly revised 8.748 million in January. Job openings still represent a healthy ratio of around 1.4 jobs for each unemployed individual. While the current level of job openings remains elevated from a historical perspective, the trend is decelerating.

Inflation

Consumer Price Index (CPI)

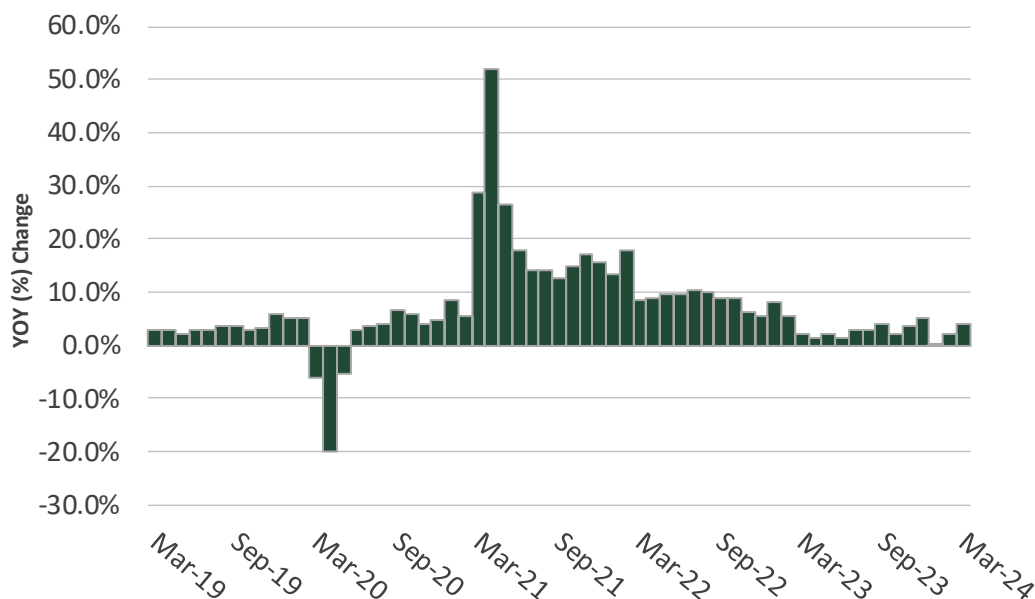


Personal Consumption Expenditures (PCE)

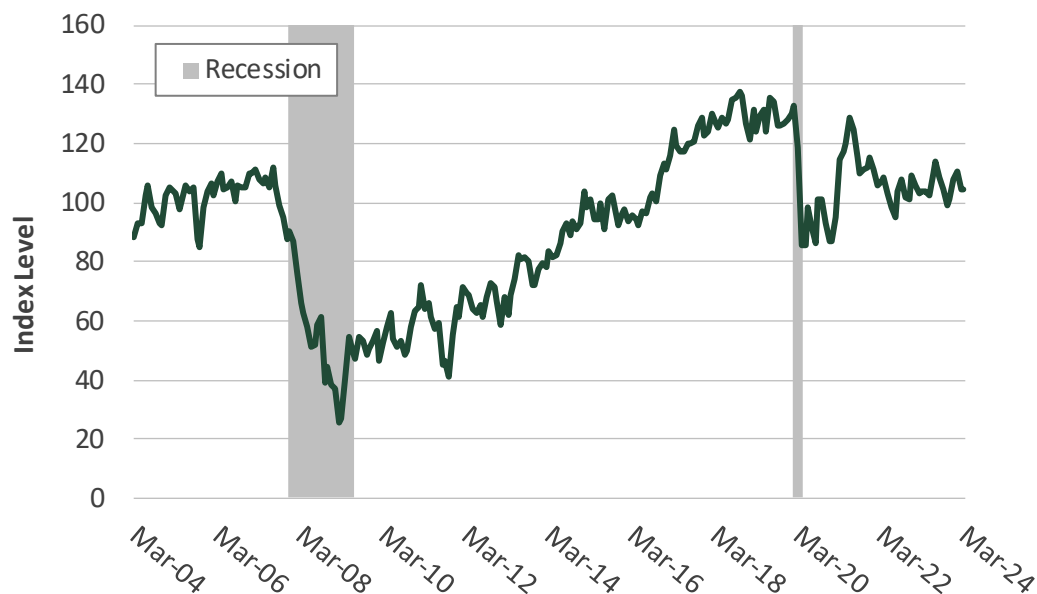


The Consumer Price Index (CPI) came in higher than expected in March, increasing 0.4% month-over-month and 3.5% year-over-year. The Core CPI, which excludes volatile food and energy components, was up 0.4% month-over-month and 3.8% year-over-year in March, unchanged from 3.8% in February. Energy costs accelerated during the month, and shelter costs remain elevated. The Personal Consumption Expenditures (PCE) Index headline inflation increased 0.3% month-over-month and rose 2.5% year-over-year in February, in line with expectations. Core PCE, the Federal Reserve's preferred inflation gauge, increased 0.3% month-over-month and rose 2.8% year-over-year. While the trend is moderating, the path to the Fed's 2% inflation target remains uneven.

— 100 —



Source: US Department of Commerce

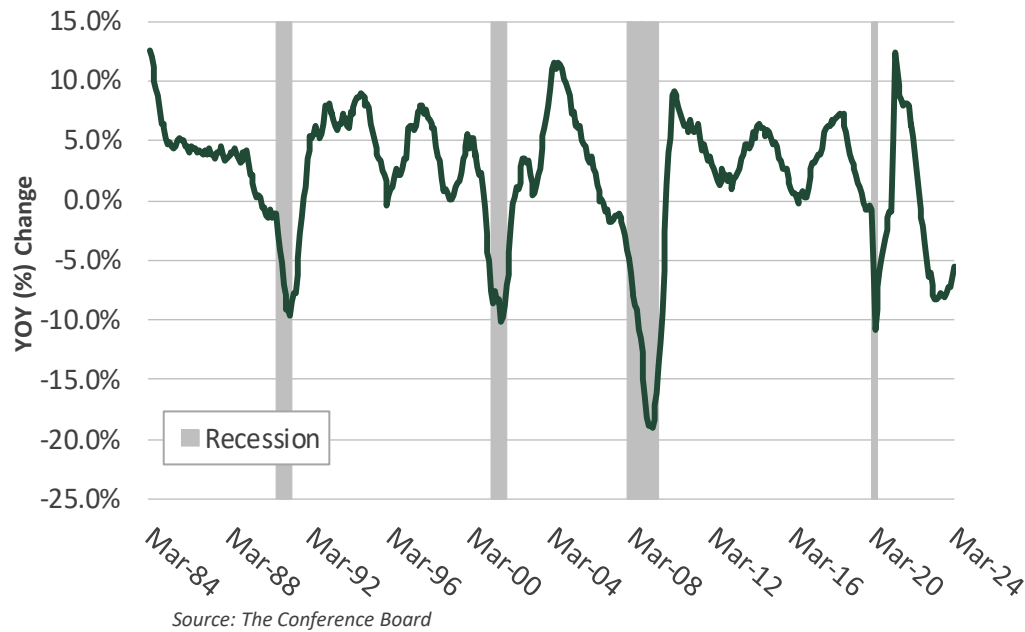


Source: The Conference Board
All time high is 144.70 (1/31/00); All time low is 25.30 (2/28/09)

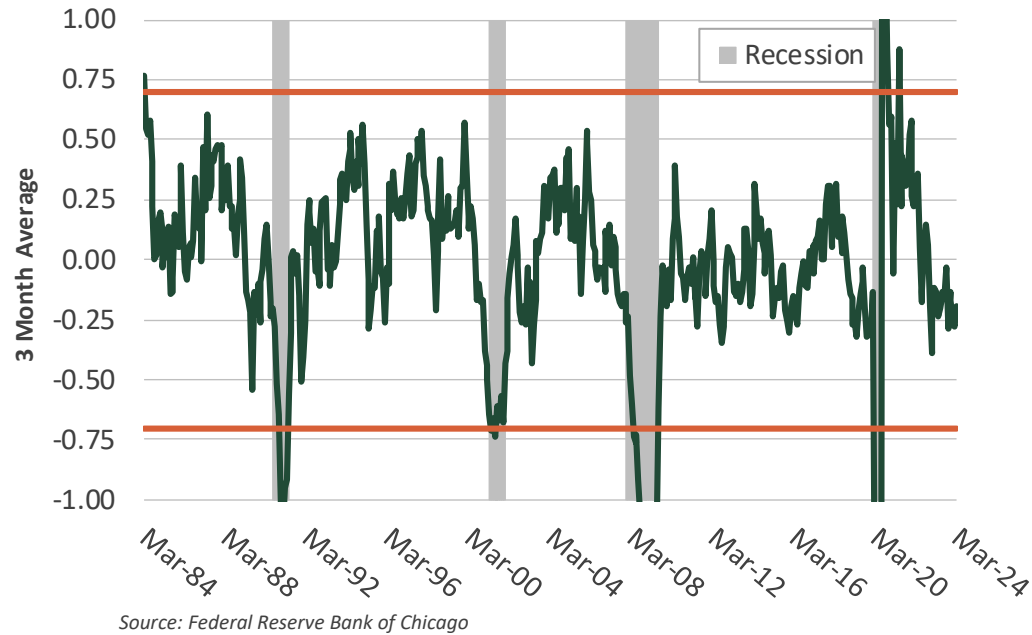
March Retail Sales rose above expectations at +0.7% after a sizeable upward revision to +0.9% in February. On a year-over-year basis, Retail Sales growth increased 4.0% for March. Sales were supported by higher gas prices and higher volume sales in a busy travel period for spring break at schools, as well as strength from non-store retailers. The Conference Board's Consumer Confidence Index edged down to 104.7 in March after a sizeable downward revision to 104.8 in February. The lower reading was largely due to a deteriorating view of the labor market and future business conditions, along with concerns about the highly polarized political environment. While the consumer has been resilient, dwindling excess savings, rising credit card balances, and the resumption of student loan payments pose potential headwinds to future economic growth.

Leading Indicators of Economic Activity

Leading Economic Indicators (LEI)



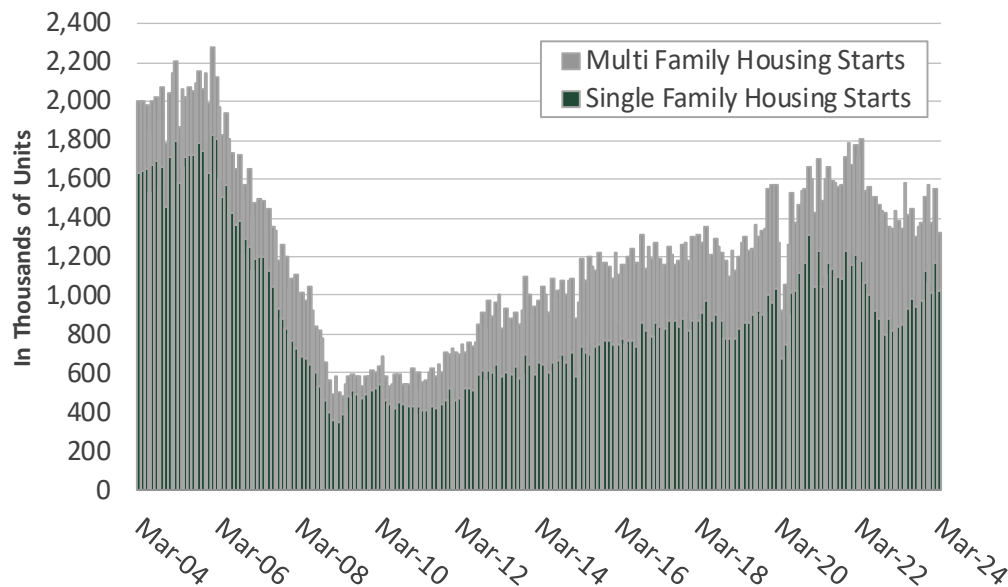
Chicago Fed National Activity Index (CFNAI)



The Conference Board's Leading Economic Index (LEI) dropped 0.3% month-over-month in March after registering the first increase in two years the prior month. The index declined 5.5% year-over-year. Primary factors for the decline include weaker business orders, lower consumer confidence and fewer building permits. The Chicago Fed National Activity Index (CFNAI) increased +0.15 in March from an upwardly revised +0.09 in February. On a 3-month moving average basis, the CFNAI improved to -0.19 in March from -0.28 in February, indicating below-trend economic growth.

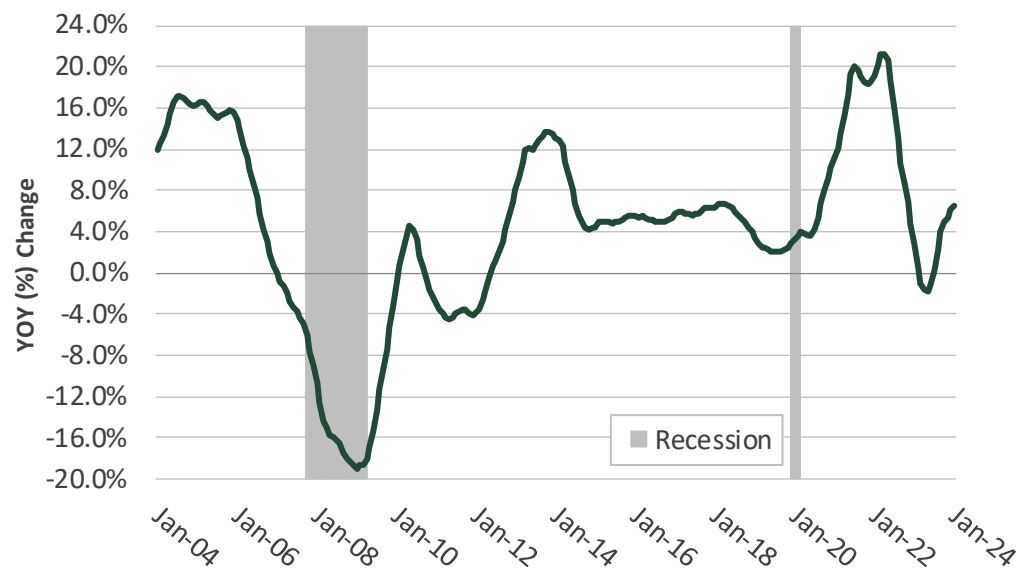
Housing

Annualized Housing Starts



Source: US Department of Commerce

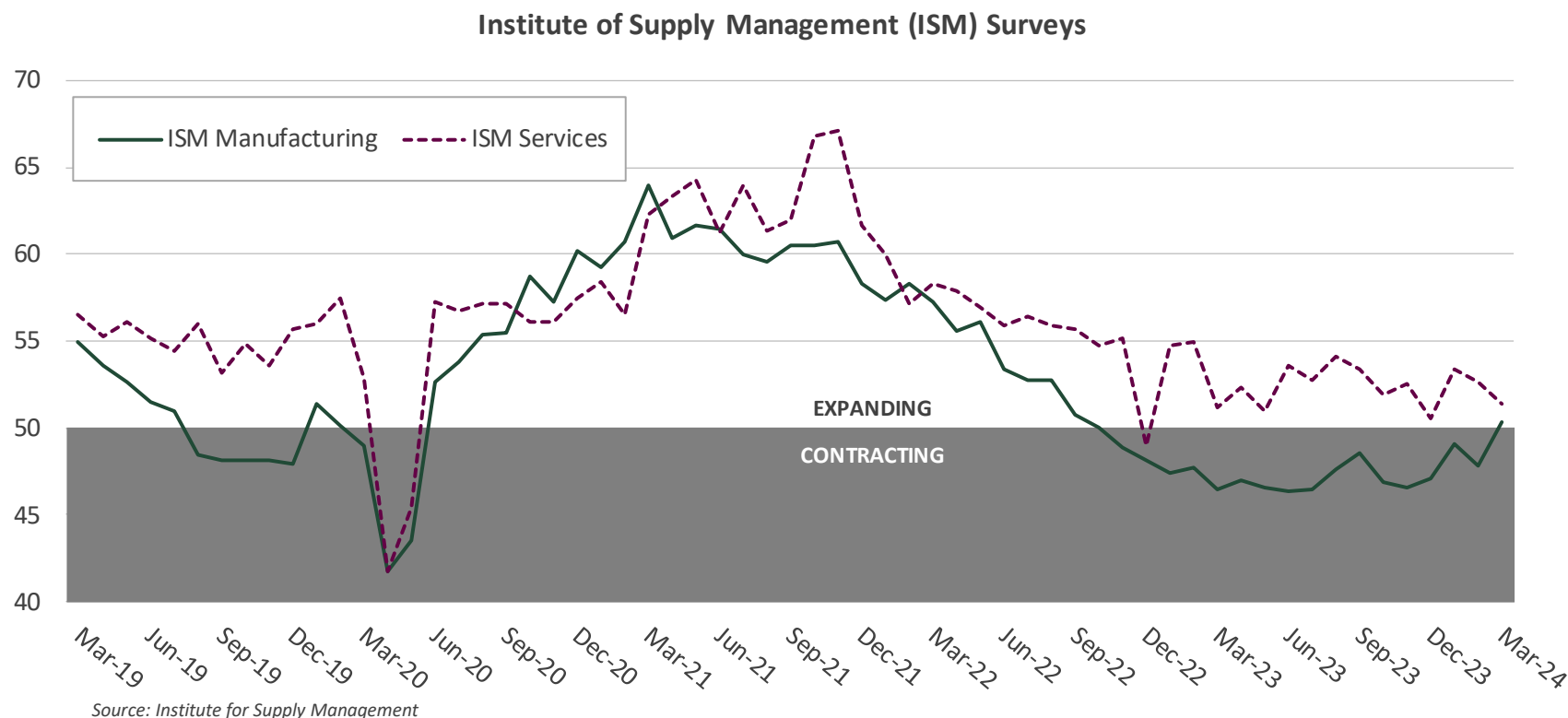
S&P/Case-Shiller 20 City Composite Home Price Index



Source: S&P

Housing Starts plunged 14.7% month-over-month in March to 1.321 million units, due to declining confidence among homebuilders as mortgage rates topped 7%. Starts for multi-family homes dropped 21.7%, while single family homes fell 12.4 % for the month. According to Freddie Mac, 30-year fixed mortgage rates averaged 7.1% as of April 18th. According to the Case-Shiller 20-City Home Price Index, housing prices rose 6.59% year-over-year in January, accelerating from a 6.15% year-over-year gain in December. Tight inventories and higher mortgage rates continue to impact affordability.

Survey Based Measures



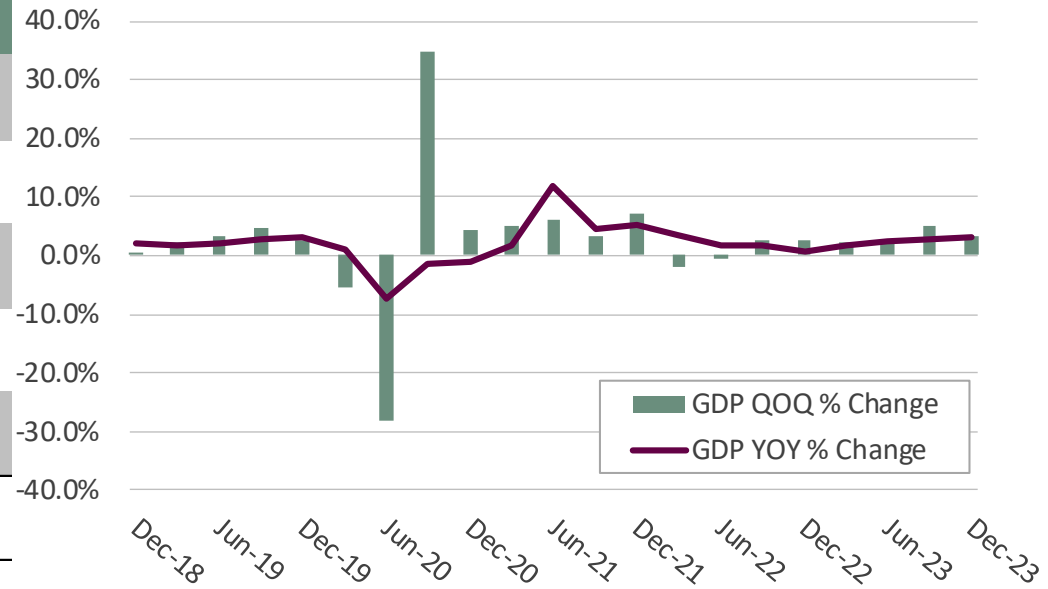
The Institute for Supply Management (ISM) Manufacturing index unexpectedly expanded to 50.3 in March from 47.8 in February, marking the first month of expansion in factory activity above a reading of 50 since 2022. Production and new orders surged, while employment improved and prices paid increased. The ISM Services Index fell to 51.4 in March from 52.6 in February but remained in expansion territory for the 15th consecutive month. The survey reflected slower growth in new orders, a contraction in employment, faster supplier deliveries, and declining price pressures.

Gross Domestic Product (GDP)

Components of GDP	3/23	6/23	9/23	12/23
Personal Consumption Expenditures	2.5%	0.6%	2.1%	2.2%
Gross Private Domestic Investment	-1.7%	0.9%	1.7%	0.2%
Net Exports and Imports	0.6%	0.0%	0.0%	0.3%
Federal Government Expenditures	0.3%	0.1%	0.5%	0.2%
State and Local (Consumption and Gross Investment)	0.5%	0.5%	0.5%	0.6%
Total	2.3%	2.1%	4.9%	3.4%

Source: US Department of Commerce

Gross Domestic Product (GDP)

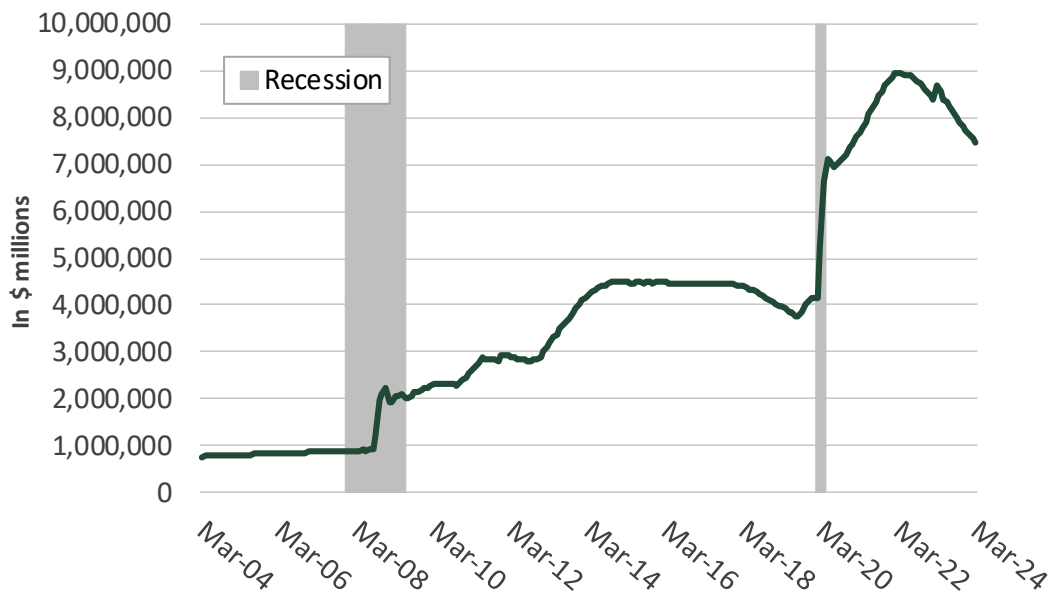


Source: US Department of Commerce

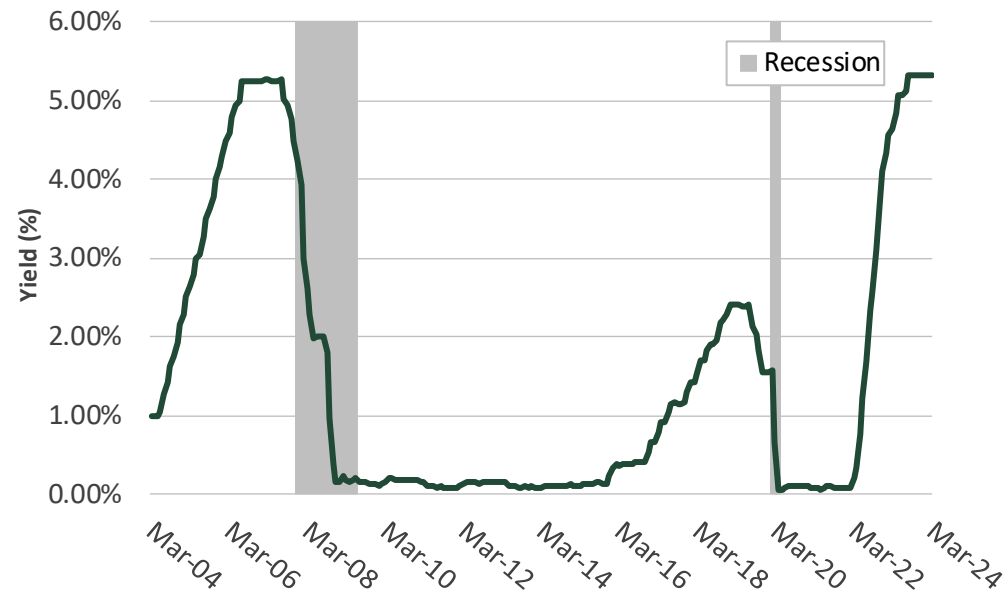
According to the third estimate, fourth quarter GDP increased at an annualized rate of 3.4%, revised up from the second estimate of 3.2%. The upward revision was due mainly to stronger personal consumption expenditures and nonresidential investment. GDP growth for the full year 2023 is estimated at 2.5%. The consensus projection calls for 2.0% growth in the first quarter and 2.2% growth for the full year 2024.

Federal Reserve

Federal Reserve Balance Sheet Assets



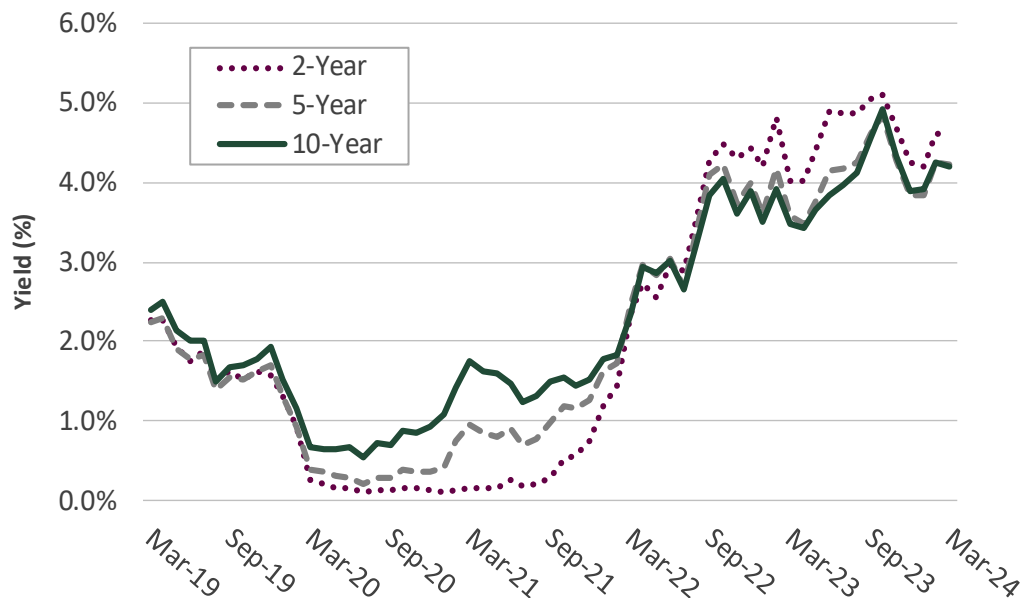
Effective Federal Funds Rate



As expected at the March meeting, the Federal Open Market Committee voted unanimously to leave the federal funds rate unchanged at a target range of 5.25-5.50%. The FOMC Statement and Summary of Economic Projections (SEP) was minimally changed from January. The Fed assesses the progress to achieving its employment and inflation goals are moving into better balance, yet changes to monetary policy remain data dependent. For 2024, the March SEP showed stronger real GDP growth outlook of 2.1% from 1.4% in December as labor market and consumer data have been resilient. Core inflation projections nudged up from 2.4% to 2.6%. The median projection for the Federal Funds rate by the end of the year remained the same at 4.625%, implying three 0.25% cuts in 2024, three cuts in 2025 and three cuts in 2026. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate. Since the Fed began its Quantitative Tightening campaign in June 2022, securities holdings have declined by over \$1.5T to approximately \$7.5T.

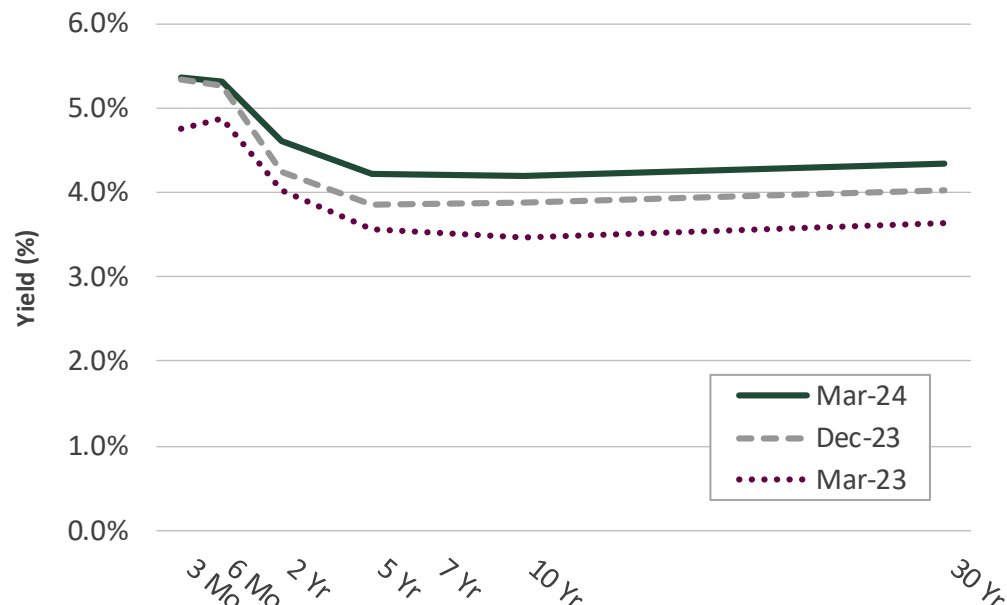
Bond Yields

US Treasury Note Yields



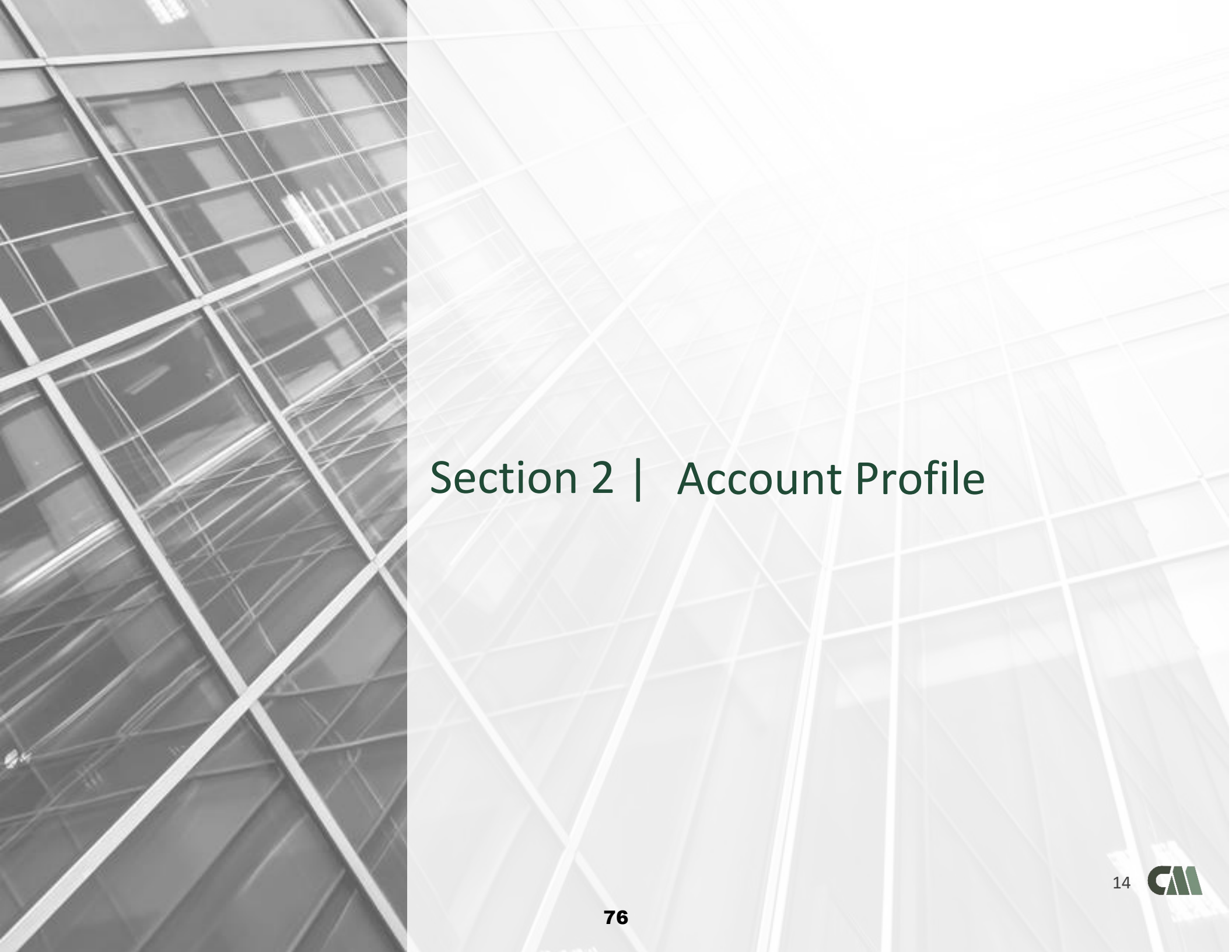
Source: Bloomberg

US Treasury Yield Curve



Source: Bloomberg

At the end of March, the 2-year Treasury yield was 59 basis point higher, and the 10-Year Treasury yield was 73 basis points higher, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -42 basis points at March month-end versus -37 basis points at February month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year Treasuries widened to -117 basis points in March from -113 basis points in February.



Section 2 | Account Profile

Investment Objectives

The investment objectives for the City of Pittsburgh, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

Strategy

In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the City's investment policy and California Government Code.

City of Pittsburgh Managed Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management. Assets managed by Chandler Asset Management are in full compliance with state law and Client's investment policy. Chandler relies on City to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No Limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max agency callable securities; Federal agency or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or U.S. government-sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or better by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, IADB	Complies
Municipal Securities (CA, Other States)	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Obligations of the City, State of California and any local agency within the state; Bonds of any of the other 49 states in addition to California; Including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.	Complies
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per Asset-Backed or Commercial Mortgage security issuer; From issuers not defined in US Treasury and Federal Agencies of the Eligible Investments section of the policy	Complies
Negotiable Certificates of Deposit (NCD)	The amount of NCD insured up to the FDIC limit does not require any credit ratings; Any amount above FDIC insured limit must be issued by institutions with "A-1" short-term debt rating or higher by a NRSRO; or "A" long-term rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	Complies
Time Deposits (Non-negotiable & Collateralized CD/TD)	"A" rated or one of the three highest rating categories by a NRSRO; 30% max; 5% max per issuer; 1 year max maturity; Non-negotiable time deposits that are FDIC insured or fully collateralized in financial institutions located in California, including US branches of foreign banks licensed to do business in California	Complies
Banker's Acceptances	"A-1" rated or highest short-term rating category by a NRSRO; 40% max; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" short-term ratings or higher by a NRSRO; "A" long-term rating category or higher by a NRSRO, if any; 25% max; Under a provision sunsetting on January 1, 2026, no more than 40% of the portfolio may be invested in Commercial Paper if the City's investment assets under management are greater than \$100 million; 5% max per issuer; 270 days max maturity; 10% max of the outstanding commercial paper of any single issuer; Issued by an entity that meets all the following conditions in either (1) or (2): 1. (a) organized and operating in the U.S. as a general corporation (b) has assets > \$500 million; (c) "A" rating category or higher by a NRSRO, if any debt 2. (a) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (b) has program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (c) "A-1" rating category or higher by a NRSRO.	Complies

City of Pittsburgh Managed Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management. Assets managed by Chandler Asset Management are in full compliance with state law and Client's investment policy. Chandler relies on City to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
Money Market Mutual Funds	Registered with SEC under Investment Company Act of 1940; issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max Money Market Funds; 10% max per Fund	<i>Complies</i>
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	<i>Complies</i>
California Asset Management Program (CAMP)	Shares of beneficial interest issued by a joint powers authority pursuant to California Government Code; Not used by investment adviser	<i>Complies</i>
Repurchase Agreements	Primary government securities dealers rated in one of the three highest categories by two NRSROs; Counterparties should also have: i) short-term rating in the highest category; ii) \$25 billion minimum assets and \$350 million in capital size; iii) 5 years audited financial results; iv) strong reputation; 15% max; 5% max per issuer; 90 days max maturity; 102% collateralized with U.S. Treasury or Federal Agency securities; Not used by investment adviser	<i>Complies</i>
Prohibited	Investments not described in the policy, including but not limited to: Common stocks, Futures contracts, Options, Inverse floaters, Range notes, Mortgage derived Interest-only strips, or any security that could result in zero interest accrual securities if held to maturity; Purchase of any security not listed in Section 8-Eligible Investments of the Investment Policy, unless approved by the City Council	<i>Complies</i>
Max Per Issuer	5% of portfolio per issuer unless otherwise specified in the policy	<i>Complies</i>
Maximum Maturity	5 years, except as otherwise stated in the policy	<i>Complies</i>

Portfolio Characteristics

As of March 31, 2024

City of Pittsburgh

	03/31/24		12/31/23
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	1.85	2.04	2.02
Average Modified Duration	1.76	1.79	1.76
Average Purchase Yield	n/a	3.18%	2.95%
Average Market Yield	4.73%	4.95%	4.66%
Average Quality**	AA+	AA+	AA/Aa1
Total Market Value***		71,118,292	70,792,498

*ICE BofA 1-3 Yr US Treasury & Agency Index

**Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

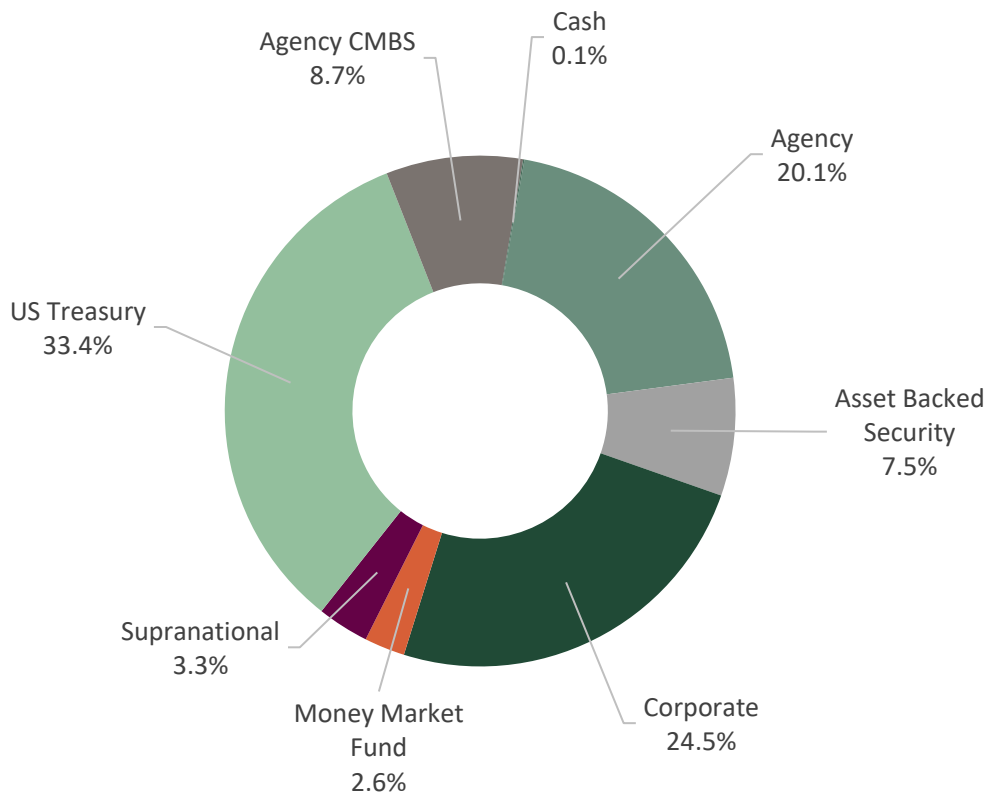
***Excludes accrued interest

Sector Distribution

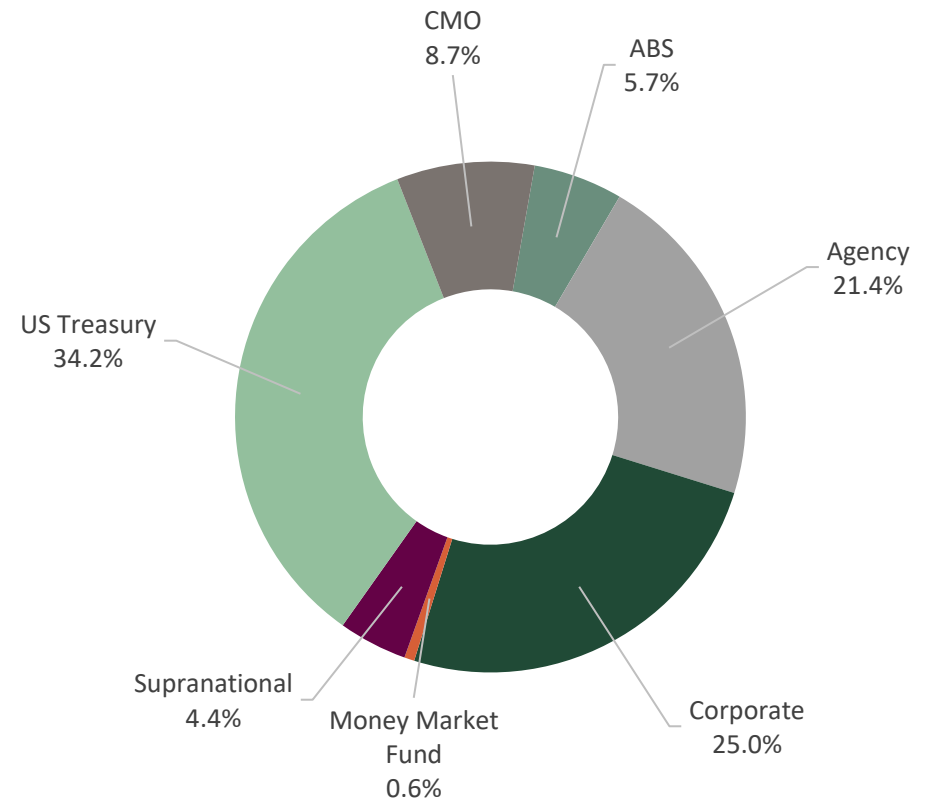
As of March 31, 2024

City of Pittsburgh

March 31, 2024



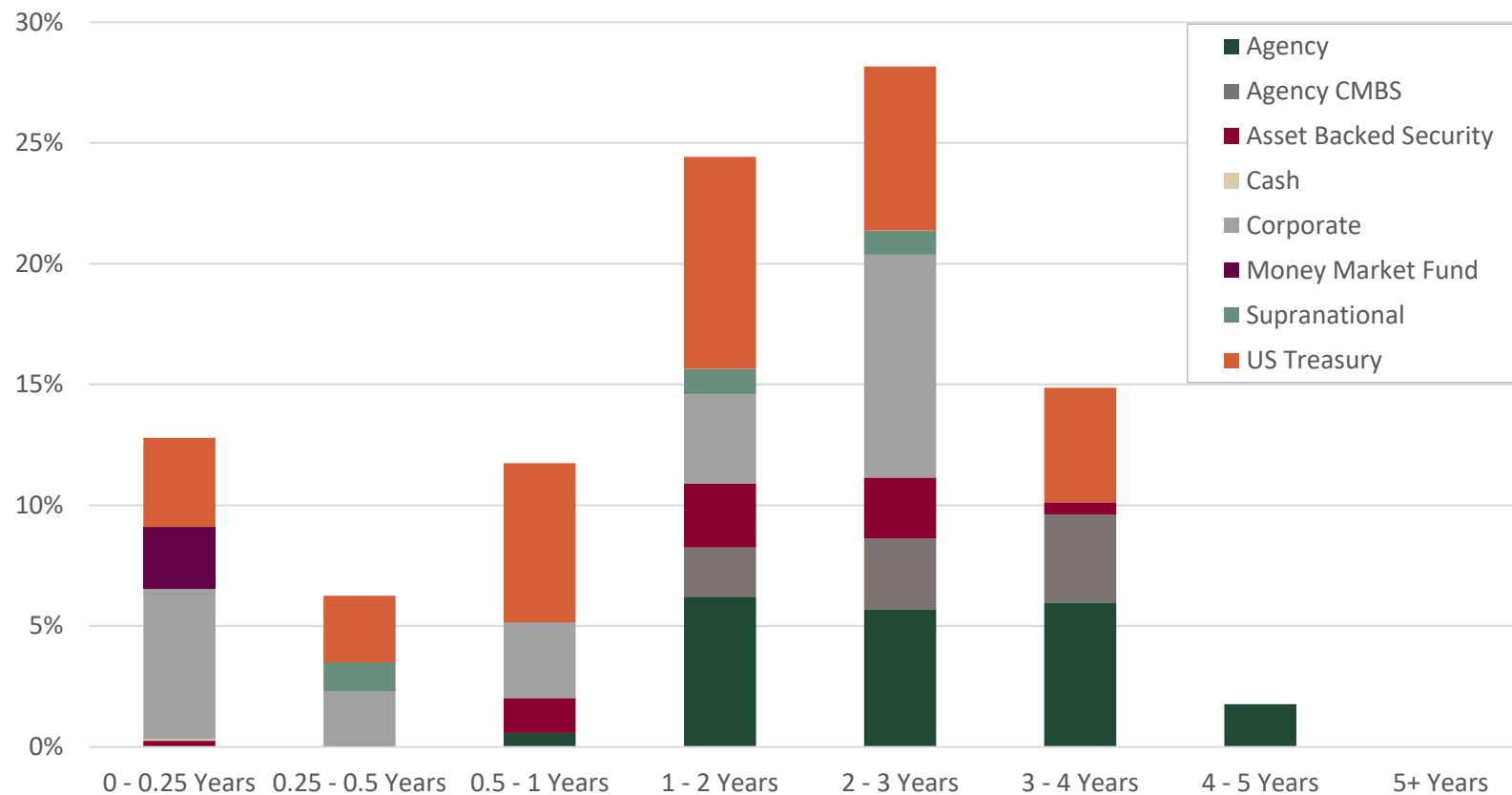
December 31, 2023



Duration Allocation

As of March 31, 2024

City of Pittsburgh



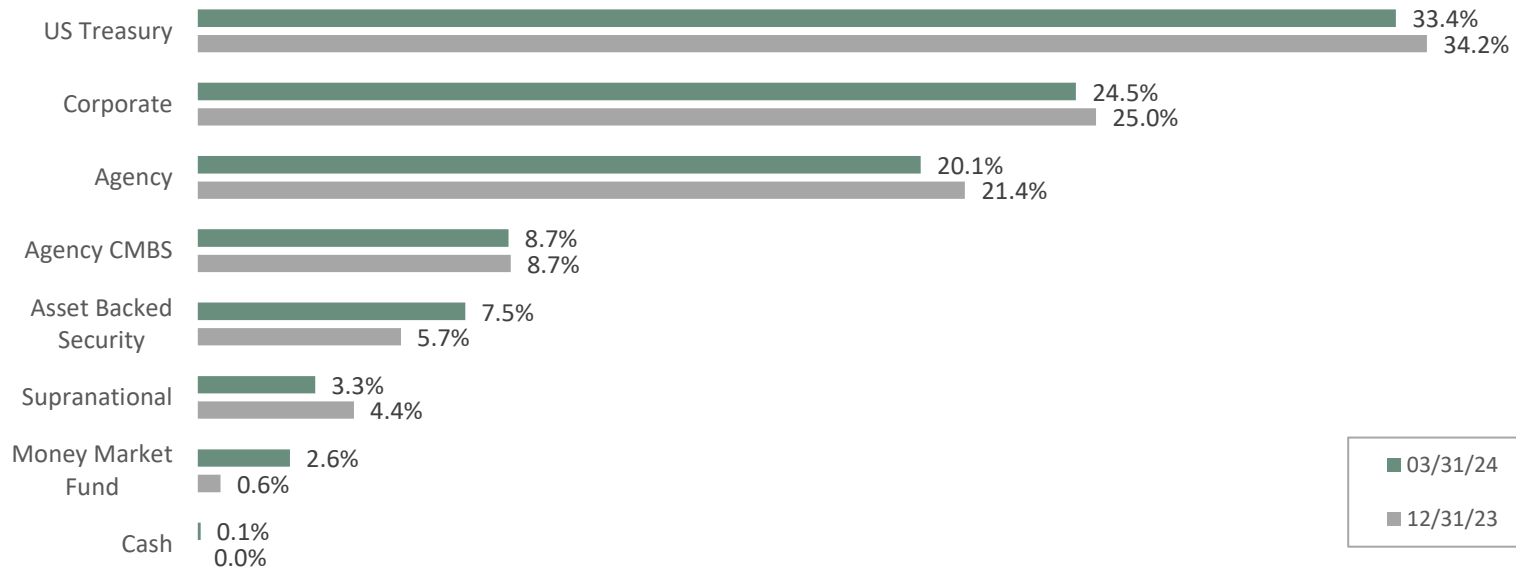
	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
03/31/24	12.8%	6.3%	11.7%	24.4%	28.2%	14.9%	1.8%	0.0%

Portfolio Allocation & Duration Changes

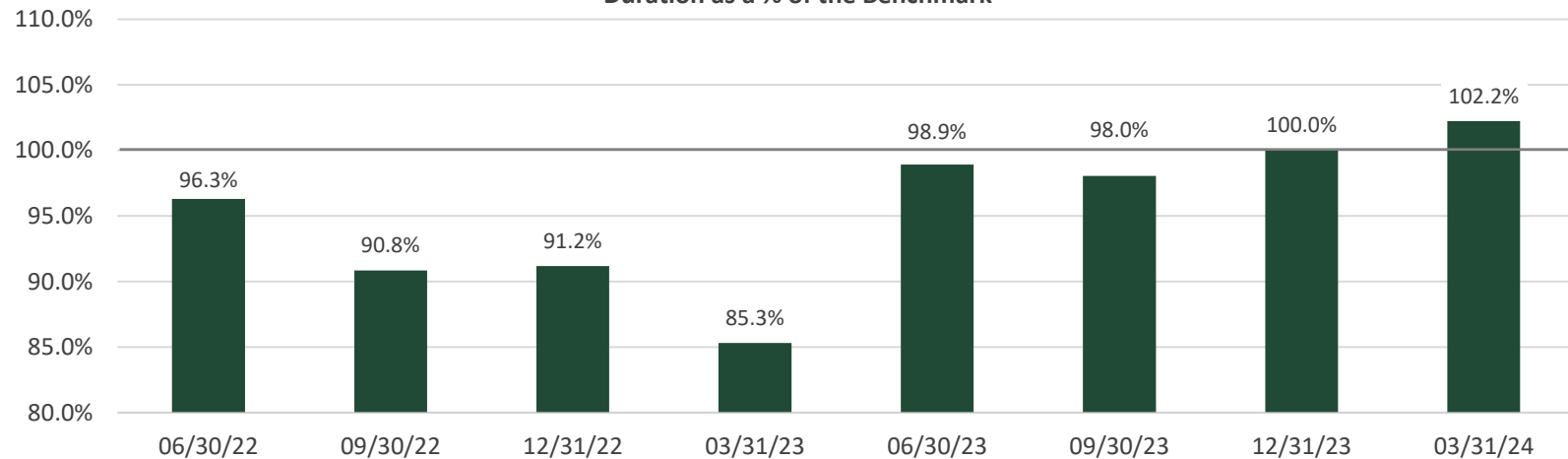
As of March 31, 2024

City of Pittsburgh

Portfolio Allocation



Duration as a % of the Benchmark



Benchmark: ICE BofA 1-3 Yr US Treasury & Agency Index

City of Pittsburgh – Account #10607

Issue Name	Investment Type	S&P Rating	Moody Rating	% Portfolio
US Treasury	US Treasury	AA+	Aaa	33.37%
Federal Farm Credit Bank	Agency	AA+	Aaa	10.06%
Federal Home Loan Bank	Agency	AA+	Aaa	8.82%
Federal Home Loan Mortgage Corp	Agency CMBS	AA+	Aaa	7.63%
Wells Fargo Advantage Govt Money Market Fund	Money Market Fund	AAAm	Aaa	2.57%
Inter-American Dev Bank	Supranational	AAA	Aaa	2.29%
Royal Bank of Canada	Corporate	A	A1	1.63%
Cisco Systems	Corporate	AA-	A1	1.41%
Home Depot	Corporate	A	A2	1.39%
JP Morgan ABS	Asset Backed Security	AAA	NR	1.38%
Federal National Mortgage Association	Agency	AA+	Aaa	1.31%
Deere & Company	Corporate	A	A1	1.29%
Toronto Dominion Holdings	Corporate	A	A1	1.05%
Amazon.com Inc	Corporate	AA	A1	1.04%
Mass Mutual Insurance	Corporate	AA+	Aa3	1.04%
Bank of Montreal Chicago	Corporate	A-	A2	1.04%
Apple Inc	Corporate	AA+	Aaa	1.03%
Chubb Corporation	Corporate	A	A3	1.03%
Federal Home Loan Mortgage Corp	Agency CMBS	AAA	Aaa	1.00%
Honeywell Corp	Corporate	A	A2	1.00%
International Finance Corp	Supranational	AAA	Aaa	1.00%
Caterpillar Inc	Corporate	A	A2	1.00%
Honda ABS	Asset Backed Security	AAA	Aaa	0.94%
Toyota Motor Corp	Corporate	A+	A1	0.91%
JP Morgan Chase & Co	Corporate	A-	A1	0.83%
Northern Trust Corp	Corporate	A+	A2	0.83%
MasterCard Inc	Corporate	A+	Aa3	0.82%
Paccar Financial	Corporate	A+	A1	0.78%
Bank of America Corp	Corporate	A-	A1	0.76%
State Street Bank	Corporate	A	A1	0.75%
GM Financial Securitized Term Auto Trust	Asset Backed Security	NA	Aaa	0.73%
Bank of America Corp	Corporate	A+	Aa1	0.71%
Bank of New York	Corporate	A	A1	0.71%
American Express ABS	Asset Backed Security	AAA	NA	0.70%
Target Corp	Corporate	A	A2	0.69%
Duke Energy Field Services	Corporate	A	Aa3	0.68%
John Deere ABS	Asset Backed Security	NA	Aaa	0.66%
Toyota ABS	Asset Backed Security	AAA	Aaa	0.52%

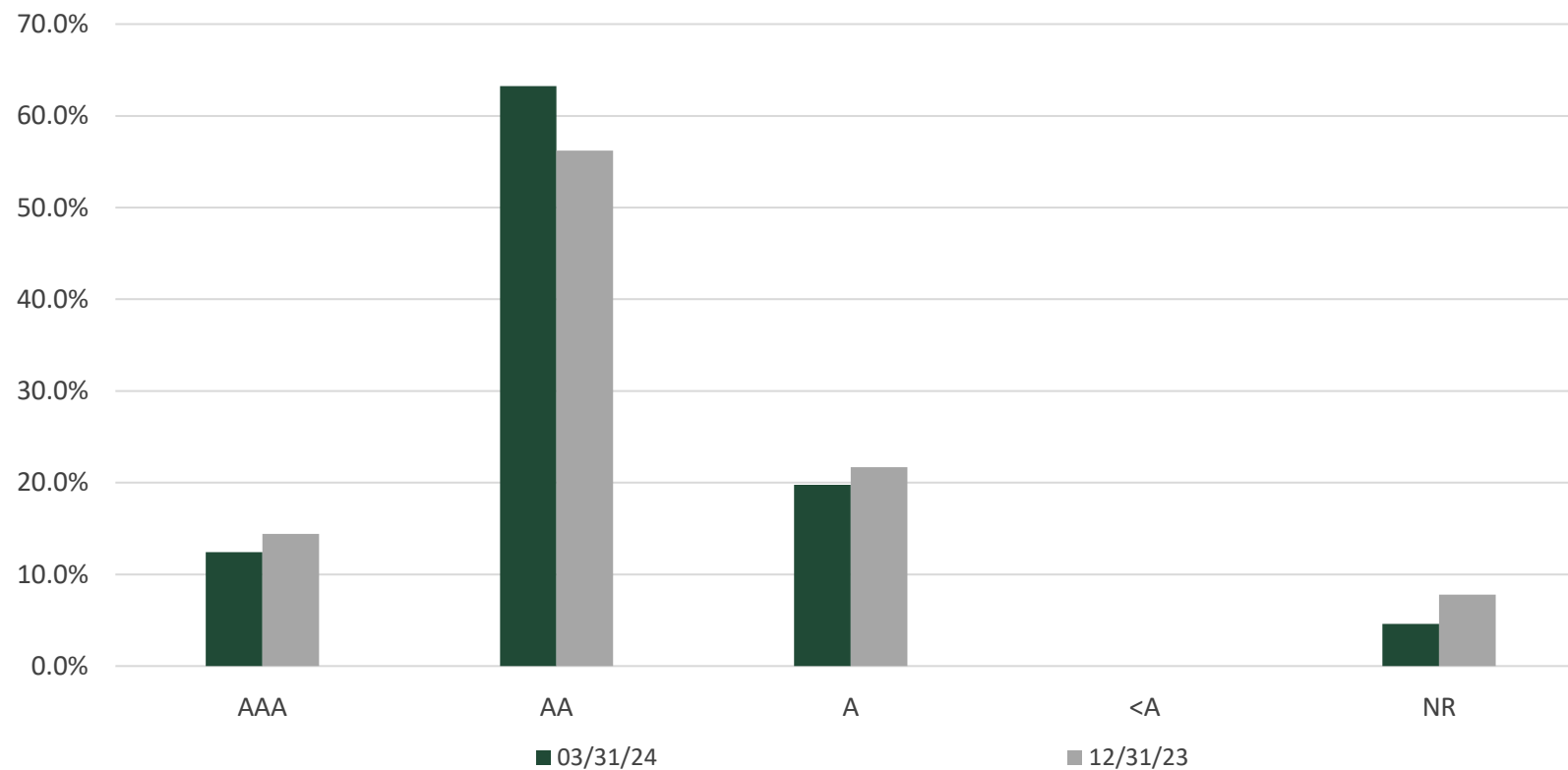
City of Pittsburg – Account #10607

Issue Name	Investment Type	S&P Rating	Moody Rating	% Portfolio
Morgan Stanley	Corporate	A+	Aa3	0.49%
Honda ABS	Asset Backed Security	NA	Aaa	0.48%
State Street Bank	Corporate	A	NA	0.46%
Toyota ABS	Asset Backed Security	AAA	NA	0.41%
Hyundai Auto Receivables	Asset Backed Security	AAA	NA	0.40%
Pepsico Inc	Corporate	A+	A1	0.40%
Hyundai Auto Lease Securitization	Asset Backed Security	AAA	NA	0.36%
United Health Group Inc	Corporate	A+	A2	0.35%
Wal-Mart Stores	Corporate	AA	Aa2	0.21%
BMW ABS	Asset Backed Security	AAA	Aaa	0.21%
GM Financial Automobile Leasing Trust	Asset Backed Security	AAA	NA	0.19%
BMW ABS	Asset Backed Security	AAA	NA	0.19%
Honda ABS	Asset Backed Security	AAA	NA	0.19%
Salesforce.com Inc	Corporate	A+	A1	0.16%
Account Receivable Payable	Cash	AAA	Aaa	0.08%
Toyota ABS	Asset Backed Security	NA	Aaa	0.05%
TOTAL				100%

Quality Distribution

As of March 31, 2024

City of Pittsburgh
March 31, 2024 vs. December 31, 2023



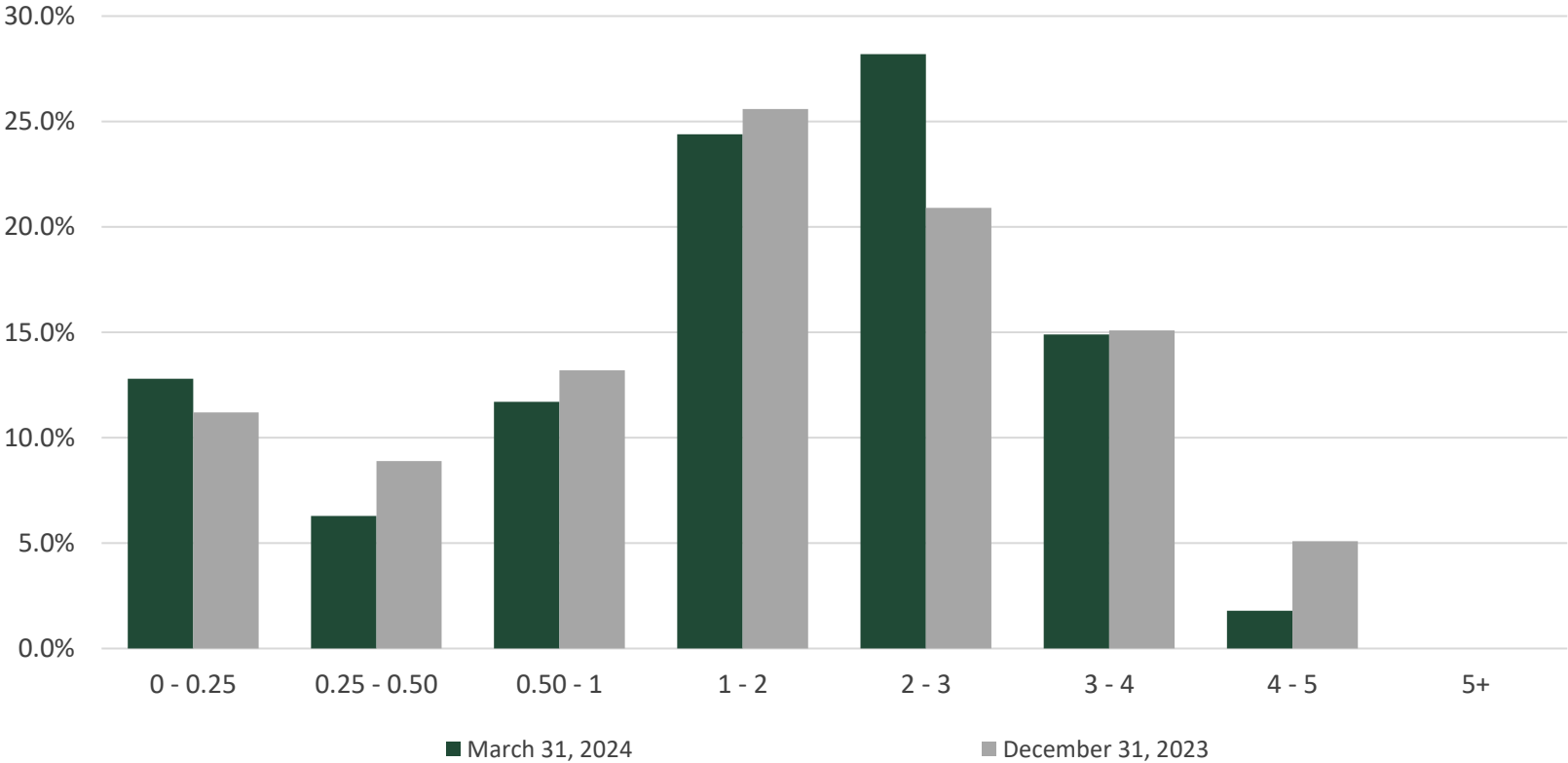
	AAA	AA	A	<A	NR
03/31/24	12.4%	63.2%	19.7%	0.0%	4.6%
12/31/23	14.4%	56.2%	21.7%	0.0%	7.8%

Source: S&P Ratings

Duration Distribution

As of March 31, 2024

City of Pittsburgh
March 31, 2024 vs. December 31, 2023

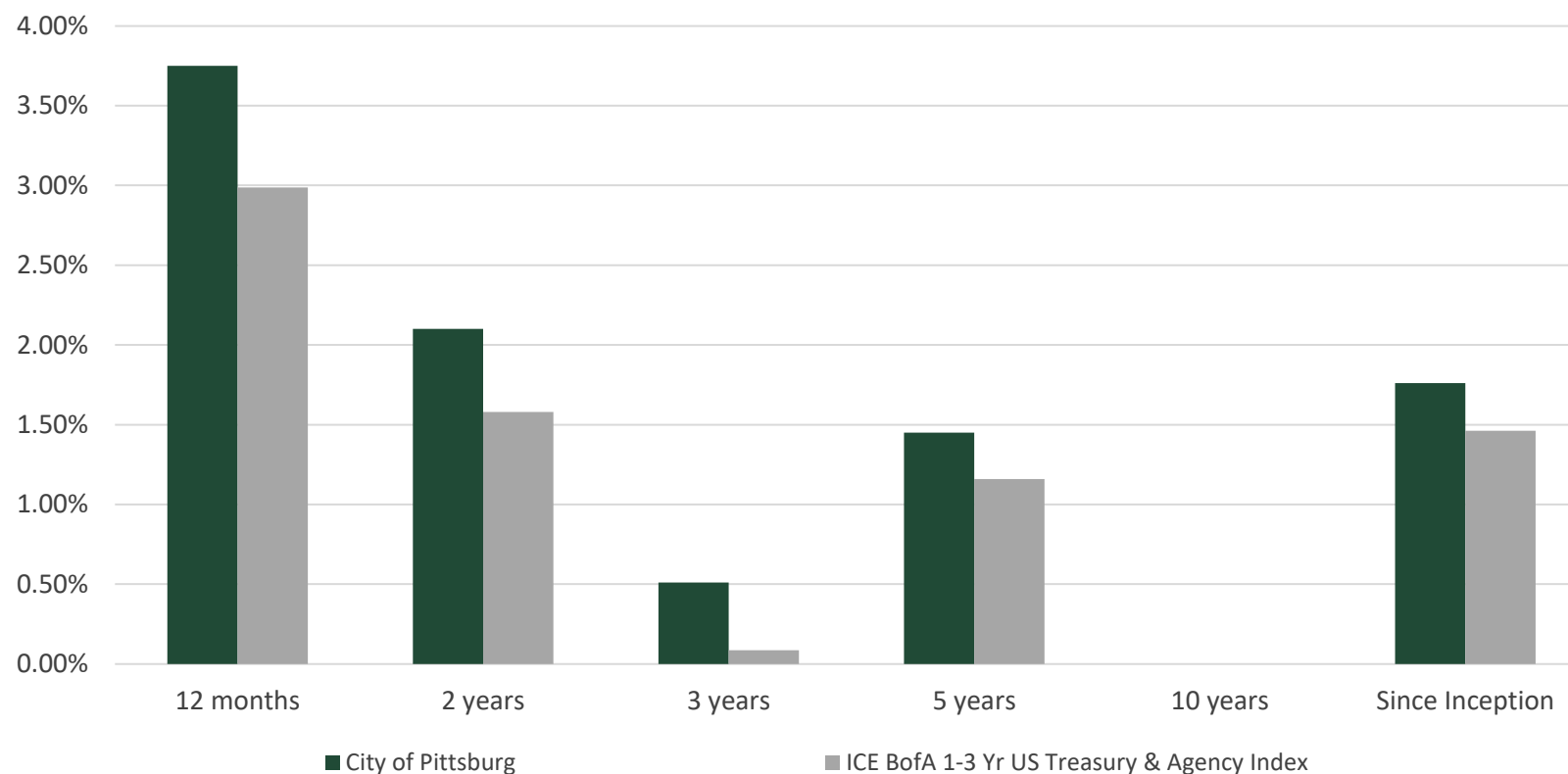


	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
03/31/24	12.8%	6.3%	11.7%	24.4%	28.2%	14.9%	1.8%	0.0%
12/31/23	11.2%	8.9%	13.2%	25.6%	20.9%	15.1%	5.1%	0.0%

Investment Performance

As of March 31, 2024

City of Pittsburgh Total Rate of Return Annualized Since Inception July 31, 2018



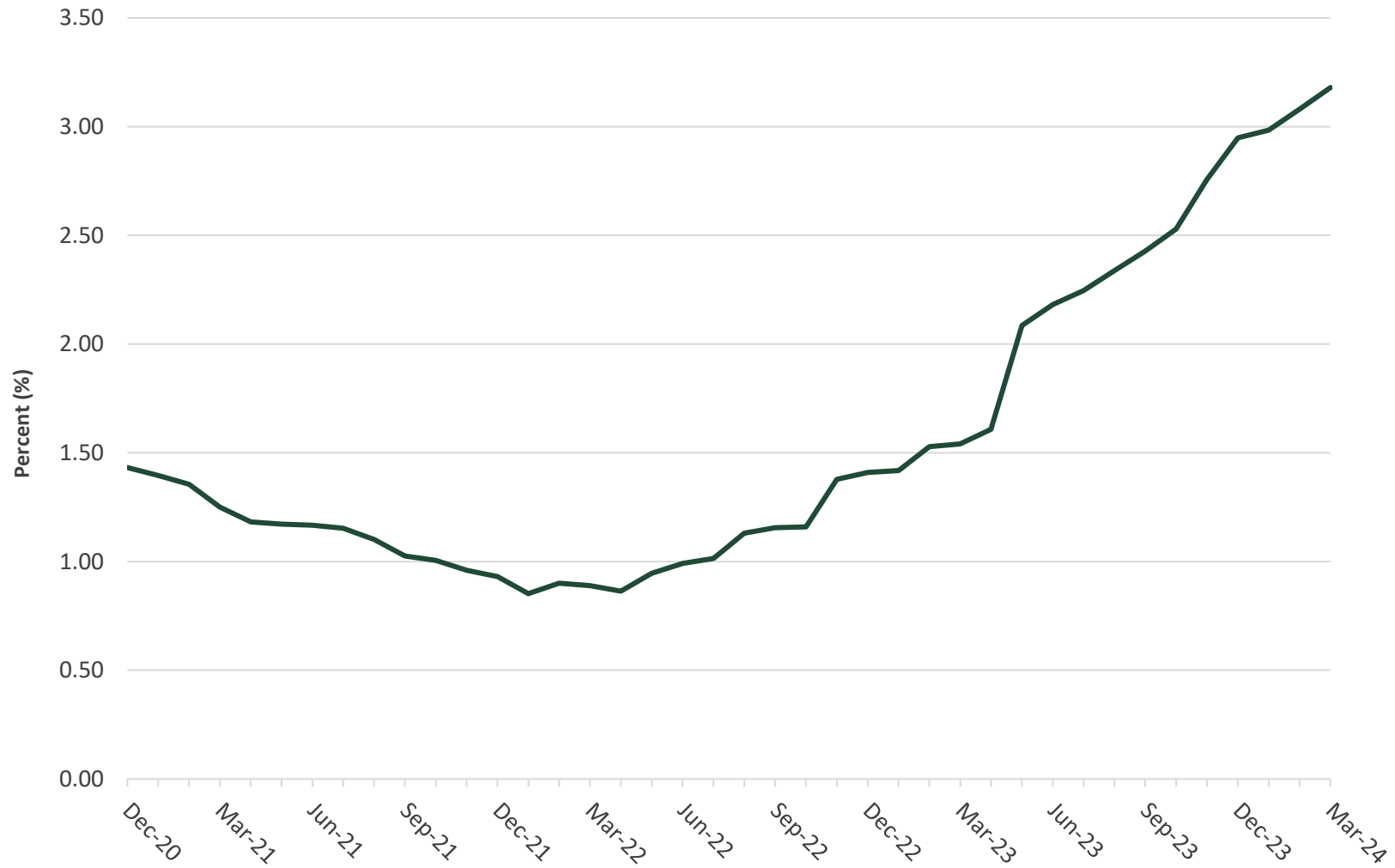
TOTAL RATE OF RETURN	Annualized						
	3 months	12 months	2 years	3 years	5 years	10 years	Since Inception
City of Pittsburgh	0.52%	3.75%	2.10%	0.51%	1.45%	N/A	1.76%
ICE BofA 1-3 Yr US Treasury & Agency Index	0.30%	2.99%	1.58%	0.09%	1.16%	N/A	1.46%

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

Historical Average Purchase Yield

As of March 31, 2024

City of Pittsburgh
Purchase Yield as of 03/31/24 = 3.18%



City of Pittsburgh Liquidity

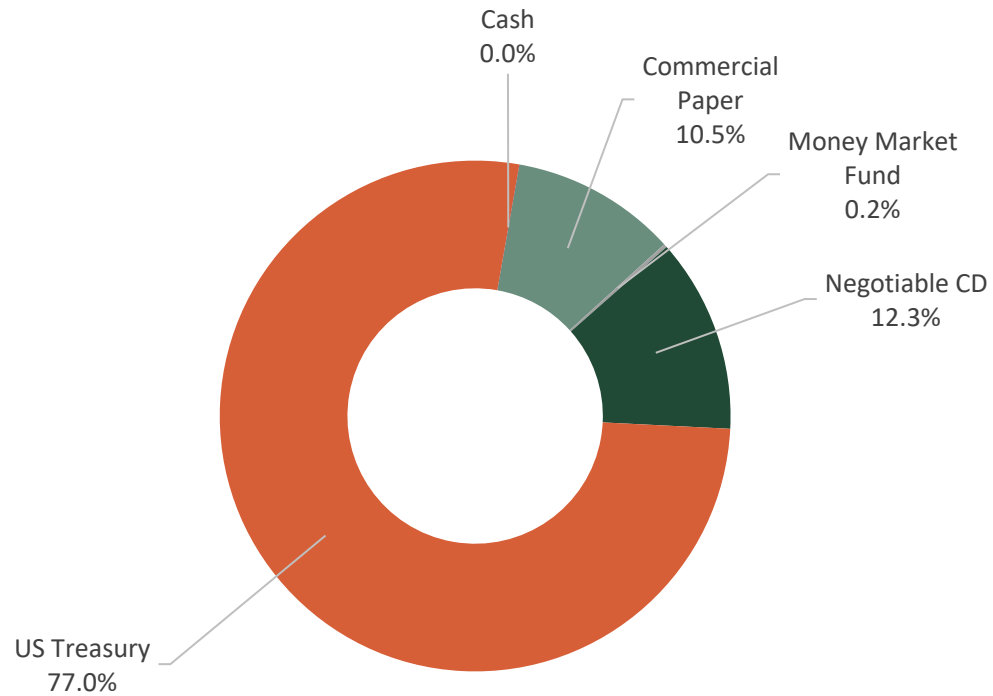
	03/31/24 Portfolio	12/31/23 Portfolio
Average Maturity (yrs)	0.38	0.38
Modified Duration	0.37	0.37
Average Purchase Yield	5.43%	5.52%
Average Market Yield	5.31%	5.36%
Average Quality*	AAA	AAA/Aaa
Total Market Value**	28,477,144	28,128,949

*Portfolio is S&P and Moody's, respectively.

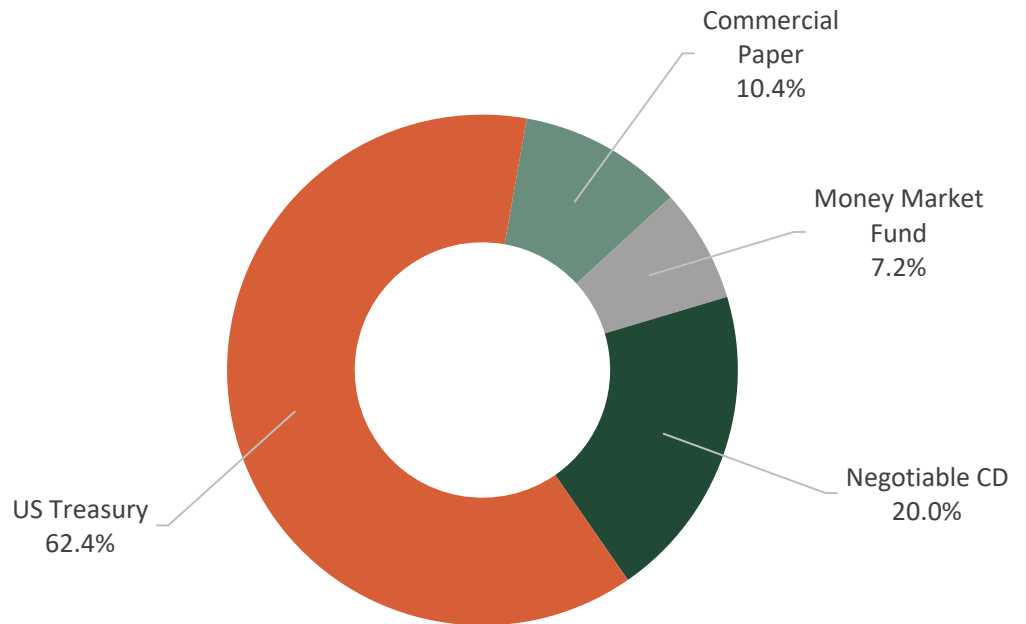
**Excludes accrued interest

City of Pittsburgh Liquidity

March 31, 2024



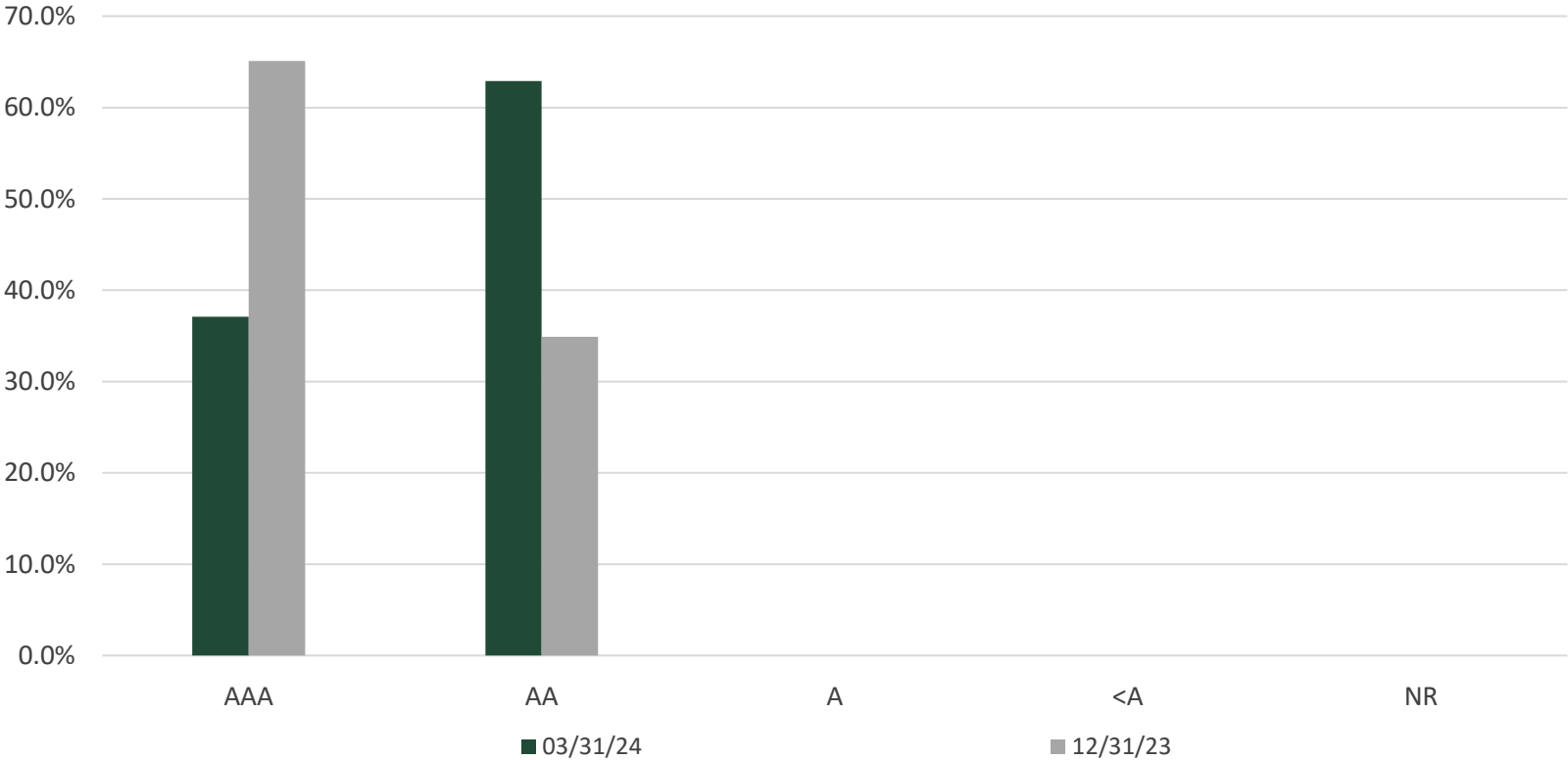
December 31, 2023



City of Pittsburgh Liquidity – Account #10617

Issue Name	Investment Type	S&P Rating	Moody Rating	% Portfolio
US Treasury	US Treasury	AA+	Aaa	76.97%
Cooperatieve Rabobank UA	Negotiable CD	A-1	P-1	7.04%
MUFG Bank Ltd/NY	Commercial Paper	A-1	P-1	7.01%
Toronto Dominion Holdings	Negotiable CD	A-1+	P-1	5.27%
Toyota Motor Corp	Commercial Paper	A-1+	P-1	3.48%
Wells Fargo Advantage Govt Money Market Fund	Money Market Fund	AAAm	Aaa	0.22%
Account Receivable Payable	Cash	AAA	Aaa	0.01%
TOTAL				100%

City of Pittsburgh Liquidity
March 31, 2024 vs. December 31, 2023



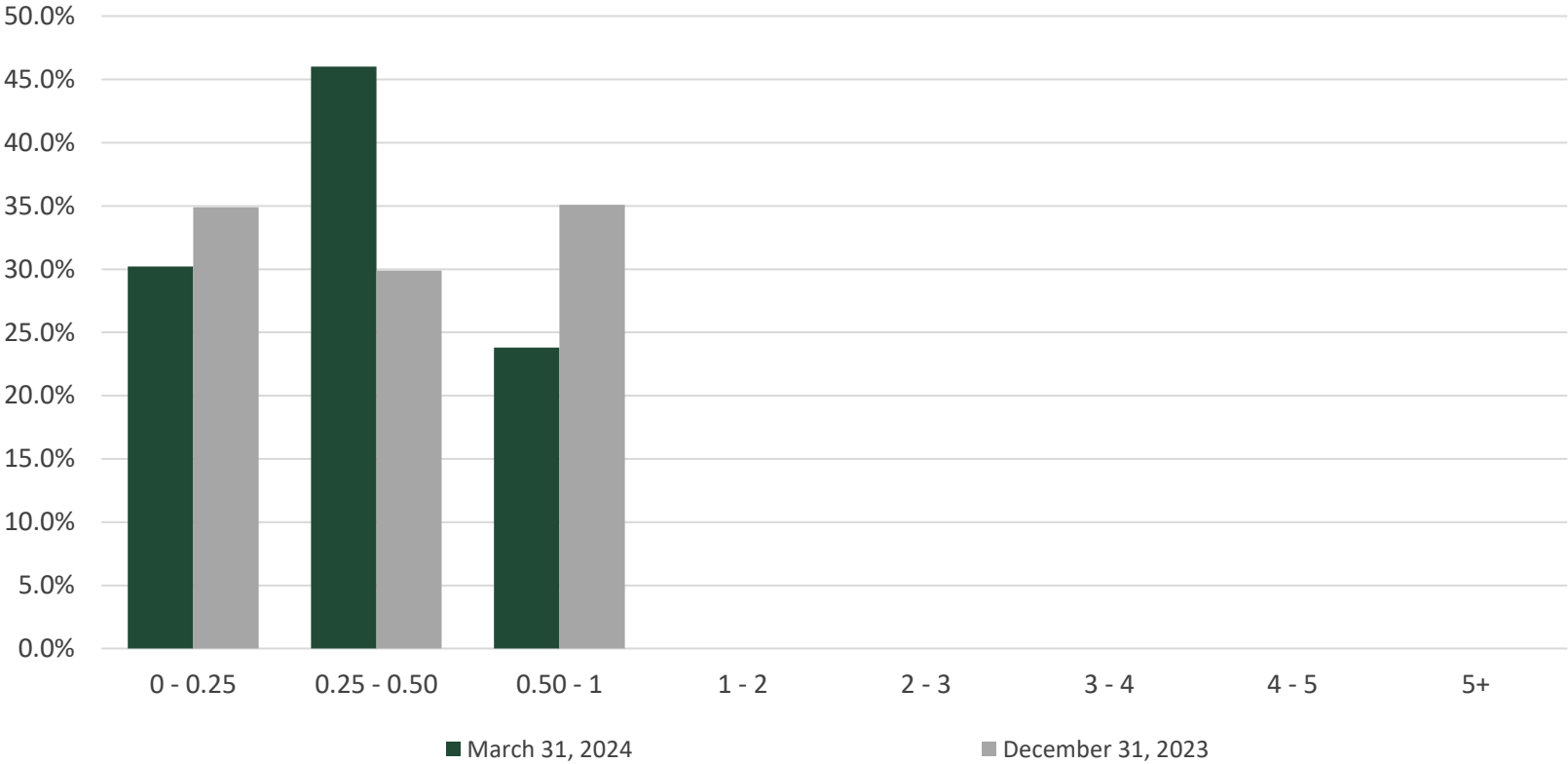
	AAA	AA	A	<A	NR
03/31/24	37.1%	62.9%	0.0%	0.0%	0.0%
12/31/23	65.1%	34.9%	0.0%	0.0%	0.0%

Source: S&P Ratings

Duration Distribution

As of March 31, 2024

City of Pittsburgh Liquidity
March 31, 2024 vs. December 31, 2023

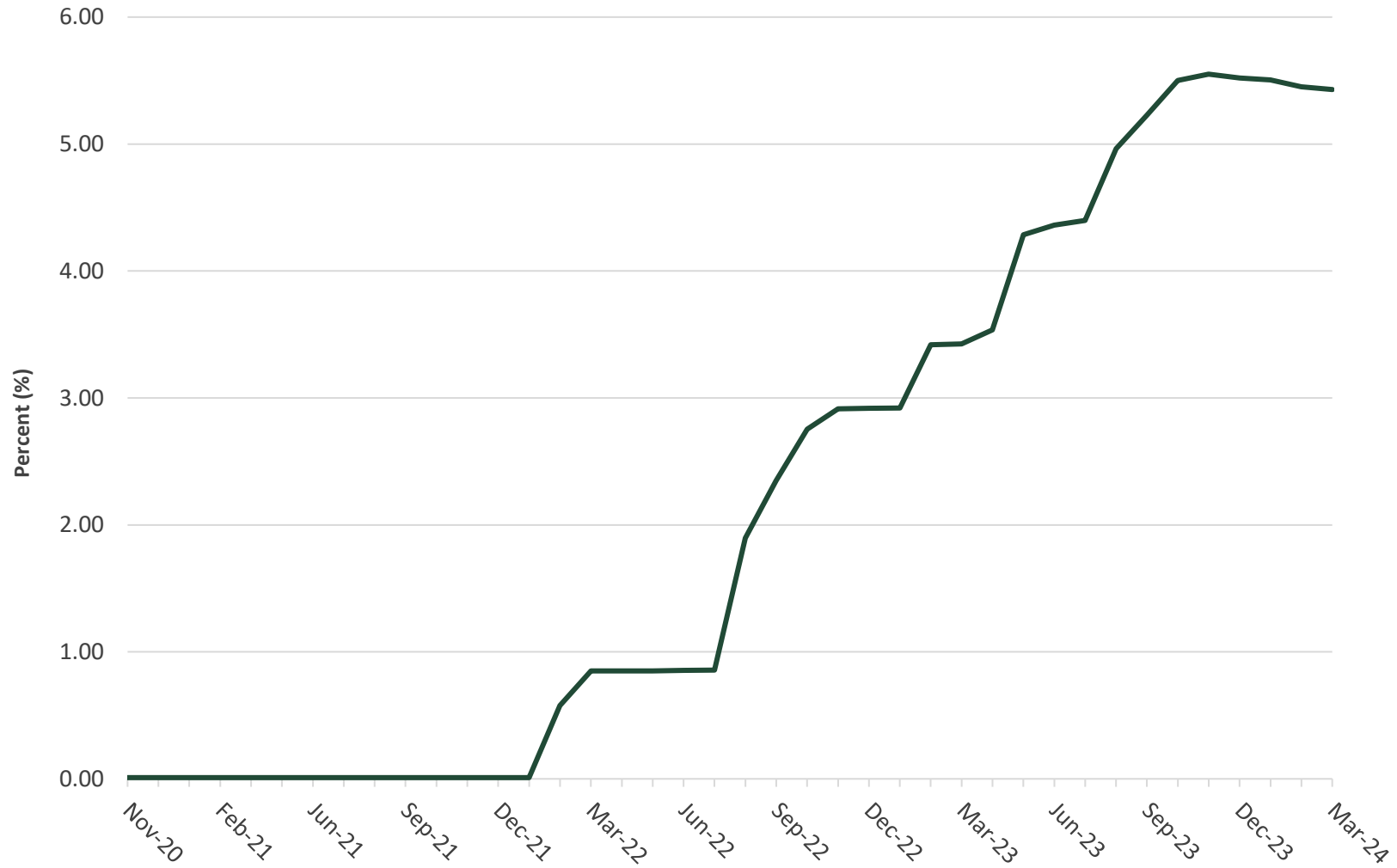


	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
03/31/24	30.2%	46.0%	23.8%	0.0%	0.0%	0.0%	0.0%	0.0%
12/31/23	34.9%	29.9%	35.1%	0.0%	0.0%	0.0%	0.0%	0.0%

Historical Average Purchase Yield

As of March 31, 2024

City of Pittsburgh Liquidity
Purchase Yield as of 03/31/24 = 5.43%





Section 3 | Consolidated Information

Account Structure

As of March 31, 2024

	Original Cost	Market Value	% of Portfolio
Funds Managed Internally			
Cash Equivalents	21,324,367.04	21,324,367.04	8.63%
Investment Pools	41,340,448.55	41,100,312.92	16.63%
Additional Bonded Debt Funds	78,964,687.87	78,969,517.01	31.96%
Total	141,629,503.46	141,394,196.97	57.22%
Funds Managed by City's Investment Advisor			
Operating Funds	99,852,397.35	99,540,543.30	40.28%
Bond Managed Reserve	2,967,174.43	2,982,889.87	1.21%
Total	102,819,571.78	102,523,433.17	41.49%
City's Section 115 Trust			
Section 115 Trust	3,013,199.05	3,203,290.05	1.30%
Total	3,013,199.05	3,203,290.05	1.30%
Total City Funds	247,462,274.29	247,120,920.19	100.00%

*Market value changes daily and is subject to a number of economic forces, including supply and demand, and can incur unrealized gains and losses.

Sector Allocation

As of March 31, 2024

Security Type	Original Cost	Market Value	% of Portfolio	Average Maturity	Average Yield
Operating Funds					
Cash Equivalents ¹	\$21,324,367.04	21,324,367.04	13.17%	1	N/A
Money Market Funds	1,894,482.21	1,894,482.21	1.17%	1	4.92%
Investment Pools ²	41,340,448.55	41,100,312.92	25.38%	1	N/A
Total Liquidity	64,559,297.80	64,319,162.17	39.71%	1	4.92%
U.S. Treasury Notes	45,687,107.89	45,653,127.78	28.19%	234	1.56%
Federal Agency Securities	14,404,330.25	14,323,008.10	8.84%	1044	4.07%
Negotiable Certificates of Deposit	3,499,981.55	3,505,809.50	2.16%	190	5.79%
Medium-Term Corporate Notes	17,618,514.05	17,393,865.53	10.74%	533	2.85%
Asset-Backed Securities	5,328,081.55	5,296,123.70	3.27%	1186	4.13%
Commercial Paper	2,882,872.22	2,987,316.00	1.84%	26	5.83%
Supranationals	2,351,445.60	2,328,505.42	1.44%	624	3.01%
Collateralized Mortgage Obligations	6,185,582.03	6,158,305.05	3.80%	1051	4.16%
Total Securities	97,957,915.14	97,646,061.09	60.29%	510	2.78%
Total Operating Funds	162,517,212.94	161,965,223.26	100.00%	308	1.73%
Bonded Debt Funds					
Pittsburg Pension Bond	1,797,904.03	1,813,086.64	2.21%	128	5.35%
Pittsburg AD Auto Mall	354,018.35	354,551.18	0.43%	128	5.29%
Pittsburg AD Vista DM	815,252.05	815,252.05	0.99%	1	5.08%
Additional Bonded Debt Funds ³	\$78,964,687.87	\$78,969,517.01	96.36%	N/A	N/A
Total Bonded Debt Funds	81,931,862.30	81,952,406.88	100.00%	93	5.27%
Section 115 Trust					
Equity Mutual Fund ²	\$3,013,199.05	\$3,203,290.05	100.00%	N/A	N/A
Total Section 115 Trust Funds	3,013,199.05	3,203,290.05	100.00%	N/A	N/A
Total City Funds	247,462,274.29	247,120,920.19			

^{1,2}Funds not managed by City's investment adviser; ³Bonded Debt Funds not managed, nor tracked by City's investment adviser

*Market value changes daily and is subject to a number of economic forces, including supply and demand, and can incur unrealized gains and losses.



Section 4 | Portfolio Holdings

HOLDINGS REPORT

City of Pittsburgh | Account #10607 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
ABS									
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	9,134.97	02/17/2021 0.37%	9,134.80 9,134.96	99.43 4.70%	9,082.73 0.69	0.01% (52.22)	Aaa/NA AAA	1.06 0.15
89240BAC2	TAOT 2021-A A3 0.26 05/15/2025	35,950.34	02/02/2021 0.27%	35,943.66 35,949.11	99.49 4.63%	35,767.09 4.15	0.05% (182.02)	Aaa/NA AAA	1.12 0.14
02582JIT8	AMXCA 2022-2 A 05/17/2027	510,000.00	05/17/2022 3.42%	509,887.19 509,938.76	97.93 5.33%	499,463.81 768.40	0.70% (10,474.95)	NA/AAA AAA	1.12 1.60
36266FAC3	GMALT 2022-2 A3 3.42 06/20/2025	136,601.37	05/03/2022 3.45%	136,587.12 136,596.40	99.65 5.17%	136,126.31 142.75	0.19% (470.09)	NA/AAA AAA	1.22 0.17
47788UAC6	JDOT 2021 A3 0.36 09/15/2025	36,180.38	03/02/2021 0.37%	36,173.43 36,178.52	98.74 5.84%	35,725.89 5.79	0.05% (452.63)	Aaa/NA AAA	1.46 0.28
43815EAC8	HAROT 2021-3 A3 0.41 11/18/2025	137,450.75	08/17/2021 0.41%	137,448.74 137,450.08	97.96 5.93%	134,647.07 20.35	0.19% (2,803.02)	NA/AAA AAA	1.64 0.52
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	100,519.46	11/16/2021 0.89%	100,498.27 100,511.19	97.56 5.98%	98,069.77 24.57	0.14% (2,441.42)	Aaa/NA AAA	1.81 0.67
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	105,269.17	07/13/2021 0.52%	105,259.78 105,265.72	97.64 5.58%	102,789.85 24.33	0.14% (2,475.87)	Aaa/NA AAA	1.96 0.53
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	97,801.90	11/09/2021 0.95%	97,799.82 97,801.27	97.44 6.15%	95,298.17 30.86	0.13% (2,503.10)	NA/AAA AAA	2.04 0.72
44935FAD6	HART 2021-C A3 0.74 05/15/2026	183,076.28	07/27/2022 3.67%	174,887.90 178,815.73	97.77 6.00%	178,992.12 60.21	0.25% 176.39	NA/AAA AAA	2.12 0.66
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	154,879.77	05/10/2022 3.23%	154,871.72 154,875.54	98.48 5.71%	152,531.64 82.86	0.21% (2,343.90)	Aaa/AAA NA	2.40 0.93
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	159,700.43	03/10/2022 2.34%	159,665.10 159,682.34	97.90 5.74%	156,347.14 164.67	0.22% (3,335.20)	Aaa/NA AAA	2.46 0.77
448977AD0	HART 2022-A A3 2.22 10/15/2026	108,925.44	05/02/2022 3.40%	106,270.39 107,524.25	97.85 6.00%	106,583.99 107.47	0.15% (940.26)	NA/AAA AAA	2.54 0.91
448988AD7	HALST 24A A3 5.02 03/15/2027	255,000.00	01/17/2024 5.03%	254,951.68 254,954.55	99.52 5.57%	253,765.39 568.93	0.36% (1,189.16)	NA/AAA AAA	2.96 1.87
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	165,000.00	07/06/2022 3.93%	164,998.86 164,999.38	98.40 5.79%	162,357.44 250.25	0.23% (2,641.94)	Aaa/NA AAA	3.04 1.32
161571HS6	CHAIT 2022-1 A 3.97 09/15/2027	1,000,000.00	05/11/2023 4.28%	993,945.31 995,176.12	98.28 5.25%	982,815.60 1,764.44	1.38% (12,360.52)	NR/AAA AAA	3.46 1.90
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	135,000.00	07/11/2023 5.47%	134,976.08 134,979.75	100.41 5.49%	135,553.76 123.08	0.19% 574.01	NA/AAA AAA	3.91 2.26

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
438123AC5	HAROT 2023-4 A3 5.67 06/21/2028	235,000.00	11/01/2023 5.74%	234,958.62 234,962.18	101.21 5.44%	237,843.81 370.12	0.33% 2,881.63	Aaa/NA AAA	4.22 2.50
89239FAD4	TAOT 2023-D A3 5.54 08/15/2028	195,000.00	11/07/2023 6.30%	194,978.98 194,980.66	101.06 5.46%	197,072.40 480.13	0.28% 2,091.74	NA/AAA AAA	4.38 2.78
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	670,000.00	02/13/2024 5.27%	669,970.86 669,971.57	100.42 5.42%	672,781.91 1,551.42	0.95% 2,810.33	Aaa/AAA NA	4.38 2.71
89238DAD0	TAOT 2024-A A3 4.83 10/16/2028	375,000.00	01/23/2024 4.89%	374,924.96 374,927.66	99.61 5.46%	373,527.68 805.00	0.53% (1,399.99)	Aaa/AAA NA	4.54 2.89
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	180,000.00	03/11/2024 5.12%	179,989.92 179,990.00	99.98 5.41%	179,971.61 297.60	0.25% (18.38)	Aaa/NA AAA	4.63 2.28
36268GAD7	GMCAR 2024-1 A3 4.85 12/18/2028	360,000.00	-- 4.90%	359,958.35 359,960.00	99.72 5.40%	359,008.52 727.50	0.50% (951.48)	Aaa/NA AAA	4.72 3.05
Total ABS		5,345,490.26	4.13%	5,328,081.55 5,334,625.76	99.09 5.48%	5,296,123.70 8,375.59	7.45% (38,502.05)	Aaa/AAA AAA	3.25 1.89

AGENCY									
3133ENKS8	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025	425,000.00	01/06/2022 1.20%	424,043.75 424,754.58	96.99 5.20%	412,196.01 1,128.91	0.58% (12,558.57)	Aaa/AA+ AA+	0.77 0.75
3130AWER7	FEDERAL HOME LOAN BANKS 4.625 06/06/2025	1,000,000.00	06/13/2023 4.74%	997,830.00 998,704.61	99.62 4.95%	996,215.18 14,774.31	1.40% (2,489.43)	Aaa/AA+ AA+	1.18 1.12
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	1,000,000.00	03/07/2022 1.76%	953,120.00 981,077.66	93.93 4.91%	939,330.00 375.00	1.32% (41,747.66)	Aaa/AA+ AA+	1.40 1.37
3133EPJX4	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.625 02/17/2026	1,000,000.00	05/15/2023 3.89%	993,250.00 995,394.99	98.08 4.70%	980,795.84 4,430.56	1.38% (14,599.15)	Aaa/AA+ AA+	1.88 1.79
3133EPHH1	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	1,500,000.00	05/09/2023 3.90%	1,504,095.00 1,502,859.70	98.66 4.68%	1,479,884.58 25,500.00	2.08% (22,975.12)	Aaa/AA+ AA+	2.08 1.94
3133EPVP7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.75 07/08/2026	1,000,000.00	12/06/2023 4.48%	1,006,424.00 1,005,634.61	100.16 4.67%	1,001,641.19 10,951.39	1.41% (3,993.42)	Aaa/AA+ AA+	2.27 2.11
3133EPZY4	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026	1,000,000.00	11/09/2023 4.85%	1,003,740.00 1,003,201.41	100.86 4.61%	1,008,562.12 8,472.22	1.42% 5,360.71	Aaa/AA+ AA+	2.33 2.17
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	1,000,000.00	11/30/2023 4.53%	1,002,530.00 1,002,244.73	100.26 4.52%	1,002,571.66 17,215.28	1.41% 326.93	Aaa/AA+ AA+	2.63 2.42
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	1,000,000.00	03/25/2024 4.45%	1,001,450.00 1,001,442.05	100.00 4.50%	1,000,000.00 625.00	1.41% (1,442.05)	Aaa/AA+ AA+	2.99 2.77
3130ATUS4	FEDERAL HOME LOAN BANKS 4.25 12/10/2027	1,000,000.00	05/15/2023 3.66%	1,024,620.00 1,019,884.82	99.46 4.41%	994,621.00 13,104.17	1.40% (25,263.82)	Aaa/AA+ AA+	3.70 3.35

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	1,000,000.00	04/24/2023 3.76%	1,032,720.00 1,026,436.88	100.43 4.38%	1,004,277.08 2,625.00	1.41% (22,159.80)	Aaa/AA+ AA+	3.94 3.58
3130AWC24	FEDERAL HOME LOAN BANKS 4.0 06/09/2028	1,000,000.00	07/06/2023 4.49%	978,470.00 981,658.74	98.77 4.32%	987,736.53 12,444.44	1.39% 6,077.79	Aaa/AA+ AA+	4.19 3.77
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	1,250,000.00	09/07/2023 4.49%	1,243,625.00 1,244,343.80	100.42 4.27%	1,255,200.06 3,493.92	1.76% 10,856.26	Aaa/AA+ AA+	4.44 3.99
3133EPWK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028	1,250,000.00	10/12/2023 4.71%	1,238,412.50 1,239,492.20	100.80 4.30%	1,259,976.85 1,406.25	1.77% 20,484.65	Aaa/AA+ AA+	4.48 4.02
Total Agency		14,425,000.00	4.07%	14,404,330.25 14,427,130.78	99.32 4.57%	14,323,008.10 116,546.44	20.14% (104,122.68)	Aaa/AA+ AA+	2.86 2.62

AGENCY CMBS									
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	500,000.00	05/16/2022 2.99%	503,886.72 501,676.37	97.51 5.26%	487,537.40 1,378.33	0.69% (14,138.97)	Aaa/AA+ AAA	1.49 1.29
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	1,000,000.00	02/15/2023 4.64%	949,570.31 969,114.83	96.31 5.20%	963,103.80 2,287.50	1.35% (6,011.03)	Aaa/AA+ AAA	1.82 1.61
3137BSP72	FHMS K-058 A2 2.653 08/25/2026	710,000.00	11/29/2022 4.51%	664,903.91 681,284.10	95.21 5.11%	675,985.75 1,569.69	0.95% (5,298.36)	Aaa/AA+ AAA	2.40 2.24
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	500,000.00	12/05/2022 4.27%	484,082.03 489,217.27	96.65 5.08%	483,258.45 1,429.17	0.68% (5,958.82)	Aaa/AA+ AAA	2.82 2.50
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	1,000,000.00	05/10/2023 3.93%	969,218.75 975,924.81	95.51 5.04%	955,057.80 2,597.50	1.34% (20,867.01)	Aaa/AA+ AAA	3.24 2.88
3137FAWS3	FHMS K-067 A2 3.194 07/25/2027	1,000,000.00	05/10/2023 3.92%	971,562.50 977,634.70	95.51 5.03%	955,081.50 2,661.67	1.34% (22,553.20)	Aaa/AA+ AA+	3.32 3.03
3137FBU79	FHMS K-069 A2 3.187 09/25/2027	750,000.00	06/09/2023 4.41%	714,902.34 721,557.22	95.40 5.02%	715,477.20 1,991.88	1.01% (6,080.02)	Aaa/AAA AA+	3.49 3.11
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	965,000.00	05/24/2023 4.27%	927,455.47 934,328.56	95.63 5.03%	922,803.16 2,693.96	1.30% (11,525.40)	Aaa/AA+ AAA	3.82 3.42
Total Agency CMBS		6,425,000.00	4.16%	6,185,582.03 6,250,737.86	95.85 5.09%	6,158,305.05 16,609.69	8.66% (92,432.81)	Aaa/AA+ AAA	2.88 2.59

CASH									
CCYUSD	Receivable	53,359.05	-- 0.00%	53,359.05 53,359.05	1.00 0.00%	53,359.05 0.00	0.08% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		53,359.05	0.00%	53,359.05 53,359.05	1.00 0.00%	53,359.05 0.00	0.08% 0.00	Aaa/AAA AAA	0.00 0.00

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
CORPORATE									
023135BW5	AMAZON.COM INC 0.45 05/12/2024	750,000.00	-- 0.67%	745,836.00 749,813.50	99.41 5.66%	745,568.57 1,303.12	1.05% (4,244.93)	A1/AA AA-	0.11 0.12
91324PEB4	UNITEDHEALTH GROUP INC 0.55 05/15/2024	250,000.00	11/08/2021 0.78%	248,565.00 249,931.15	99.41 5.39%	248,527.76 519.44	0.35% (1,403.39)	A2/A+ A	0.12 0.13
14913R2L0	CATERPILLAR FINANCIAL SERVICES CORP 0.45 05/17/2024	715,000.00	05/10/2021 0.49%	714,041.90 714,959.79	99.35 5.57%	710,343.48 1,197.62	1.00% (4,616.31)	A2/A A+	0.13 0.13
24422EVQ9	JOHN DEERE CAPITAL CORP 0.45 06/07/2024	425,000.00	06/07/2021 0.49%	424,468.75 424,967.44	99.08 5.50%	421,100.37 605.62	0.59% (3,867.06)	A1/A A+	0.19 0.19
89114QCA4	TORONTO-DOMINION BANK 2.65 06/12/2024	750,000.00	04/23/2021 0.66%	796,327.50 752,920.82	99.42 5.58%	745,647.87 6,017.71	1.05% (7,272.95)	A1/A AA-	0.20 0.20
06051GJY6	BANK OF AMERICA CORP 5.73449 06/14/2024	540,000.00	06/07/2021 0.52%	540,036.00 540,000.00	100.02 5.61%	540,084.09 1,548.31	0.76% 84.09	A1/A- AA-	0.21 0.01
89236TJH9	TOYOTA MOTOR CREDIT CORP 0.5 06/18/2024	425,000.00	06/15/2021 0.54%	424,494.25 424,964.01	98.91 5.66%	420,355.63 607.99	0.59% (4,608.38)	A1/A+ A+	0.22 0.22
06367TQW3	BANK OF MONTREAL 0.625 07/09/2024	750,000.00	09/10/2021 0.65%	749,392.50 749,941.55	98.64 5.68%	739,816.01 1,067.71	1.04% (10,125.54)	A2/A- AA-	0.27 0.27
79466LAG9	SALESFORCE INC 0.625 07/15/2024	115,000.00	06/29/2021 0.64%	114,941.35 114,994.40	98.61 5.50%	113,404.09 151.74	0.16% (1,590.31)	A1/A+ NA	0.29 0.29
037833DM9	APPLE INC 1.8 09/11/2024	750,000.00	08/18/2021 0.59%	776,857.50 753,261.44	98.43 5.40%	738,260.60 750.00	1.04% (15,000.85)	Aaa/AA+ NA	0.45 0.44
78015K7C2	ROYAL BANK OF CANADA 2.25 11/01/2024	500,000.00	05/19/2021 0.74%	525,750.00 504,373.41	98.11 5.58%	490,571.62 4,687.50	0.69% (13,801.79)	A1/A AA-	0.59 0.57
57636QAN4	MASTERCARD INC 2.0 03/03/2025	600,000.00	10/28/2021 1.05%	618,294.00 604,734.92	97.11 5.25%	582,651.62 933.33	0.82% (22,083.30)	Aa3/A+ NA	0.92 0.90
87612EBL9	TARGET CORP 2.25 04/15/2025	500,000.00	02/17/2022 2.08%	502,465.00 500,767.97	97.13 5.12%	485,635.74 5,187.50	0.68% (15,132.22)	A2/A A	1.04 1.00
437076CM2	HOME DEPOT INC 2.7 04/15/2025	500,000.00	03/24/2022 2.76%	499,125.00 499,702.31	97.50 5.20%	487,509.68 6,225.00	0.69% (12,192.64)	A2/A A	1.04 1.00
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	510,000.00	04/19/2022 3.35%	509,928.60 509,974.63	97.99 5.32%	499,724.73 7,403.50	0.70% (10,249.91)	A1/A AA-	1.07 1.02
46647PCH7	JPMORGAN CHASE & CO 0.824 06/01/2025	600,000.00	05/24/2021 0.78%	600,777.60 600,043.28	99.13 6.05%	594,807.32 1,648.00	0.84% (5,235.96)	A1/A- AA-	1.17 0.17
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	500,000.00	04/18/2022 3.21%	500,605.00 500,220.74	97.51 5.15%	487,543.72 2,076.39	0.69% (12,677.02)	Aa3/A WR	1.38 1.32

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
57629WDK3	MASSMUTUAL GLOBAL FUNDING II 4.15 08/26/2025	750,000.00	05/10/2023 4.74%	740,385.00 744,118.42	98.65 5.16%	739,855.35 3,026.04	1.04% (4,263.07)	Aa3/AA+ AA+	1.41 1.34
931142EW9	WALMART INC 3.9 09/09/2025	155,000.00	09/06/2022 3.92%	154,891.50 154,947.93	98.56 4.94%	152,773.93 369.42	0.21% (2,174.00)	Aa2/AA AA	1.44 1.38
857477BR3	STATE STREET CORP 1.746 02/06/2026	190,000.00	02/02/2022 1.75%	190,000.00 190,000.00	96.66 5.84%	183,649.90 506.82	0.26% (6,350.10)	A1/A AA-	1.85 0.82
00440EAV9	CHUBB INA HOLDINGS INC 3.35 05/03/2026	750,000.00	08/24/2023 5.19%	715,927.50 723,479.83	96.60 5.09%	724,486.94 10,329.17	1.02% 1,007.10	A3/A A	2.09 1.96
69371RR32	PACCAR FINANCIAL CORP 1.1 05/11/2026	600,000.00	02/10/2023 4.54%	538,422.00 559,885.74	92.48 4.89%	554,864.41 2,566.67	0.78% (5,021.32)	A1/A+ NA	2.11 2.04
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	250,000.00	01/11/2023 4.55%	223,112.50 232,647.68	92.04 4.96%	230,106.98 804.69	0.32% (2,540.71)	A1/A+ A+	2.22 2.14
857477CD3	STATE STREET CORP 5.272 08/03/2026	350,000.00	07/31/2023 5.27%	350,000.00 350,000.00	100.54 5.01%	351,888.19 2,972.82	0.49% 1,888.19	A1/A AA-	2.34 2.09
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	500,000.00	08/24/2023 5.48%	500,680.00 500,540.13	101.01 5.05%	505,072.17 3,300.25	0.71% 4,532.04	Aa1/A+ AA	2.38 2.13
437076CV2	HOME DEPOT INC 4.95 09/30/2026	500,000.00	11/30/2023 4.86%	501,140.00 501,004.34	100.16 4.88%	500,810.12 68.75	0.70% (194.22)	A2/A A	2.50 2.22
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	335,000.00	10/30/2023 5.88%	335,000.00 335,000.00	101.93 5.05%	341,458.26 8,210.29	0.48% 6,458.26	Aa3/A+ AA-	2.58 2.25
438516BL9	HONEYWELL INTERNATIONAL INC 2.5 11/01/2026	750,000.00	05/10/2023 3.96%	714,847.50 723,850.31	94.49 4.79%	708,662.00 7,812.50	1.00% (15,188.31)	A2/A A	2.59 2.43
713448FW3	PEPSICO INC 5.125 11/10/2026	275,000.00	11/08/2023 5.13%	274,925.75 274,935.44	100.79 4.79%	277,180.79 5,520.05	0.39% 2,245.35	A1/A+ NA	2.61 2.30
24422EXF1	JOHN DEERE CAPITAL CORP 4.5 01/08/2027	500,000.00	01/18/2024 4.52%	499,705.00 499,723.83	99.24 4.80%	496,177.02 5,187.50	0.70% (3,546.81)	A1/A A+	2.77 2.55
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	665,000.00	01/10/2024 4.88%	664,833.75 664,844.82	99.78 4.96%	663,545.48 6,483.75	0.93% (1,299.34)	A1/A AA-	2.80 2.57
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	1,000,000.00	-- 4.81%	999,831.60 999,838.79	100.16 4.74%	1,001,608.52 4,666.67	1.41% 1,769.73	A1/AA- NA	2.91 2.67
857477CL5	STATE STREET CORP 4.993 03/18/2027	325,000.00	03/13/2024 4.99%	325,000.00 325,000.00	100.19 4.92%	325,629.55 585.98	0.46% 629.55	NA/A AA-	2.96 2.72
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	600,000.00	09/12/2022 4.08%	597,906.00 598,602.36	97.42 4.90%	584,543.04 9,400.00	0.82% (14,059.32)	A2/A+ A+	3.11 2.84
Total Corporate		17,675,000.00	2.85%	17,618,514.05 17,573,990.98	98.45 5.24%	17,393,865.53 113,741.86	24.46% (180,125.45)	A1/A A+	1.46 1.31

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
MONEY MARKET FUND									
94975H254	ALLSPRING:GOVT MM S	1,830,718.31	-- 4.87%	1,830,718.31 1,830,718.31	1.00 4.87%	1,830,718.31 0.00	2.57% 0.00	Aaa/ AAAm NA	0.00 0.00
Total Money Market Fund		1,830,718.31	4.87%	1,830,718.31 1,830,718.31	1.00 4.87%	1,830,718.31 0.00	2.57% 0.00	Aaa/AAAm NA	0.00 0.00
SUPRANATIONAL									
4581X0DZ8	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	895,000.00	09/15/2021 0.52%	894,337.70 894,894.25	97.71 5.42%	874,481.54 99.44	1.23% (20,412.71)	Aaa/AAA NA	0.48 0.47
4581X0EK0	INTER-AMERICAN DEVELOPMENT BANK 4.5 05/15/2026	750,000.00	06/27/2023 4.53%	749,422.50 749,571.85	99.59 4.70%	746,923.27 12,750.00	1.05% (2,648.59)	Aaa/AAA NA	2.12 1.97
45950KDF4	INTERNATIONAL FINANCE CORP 4.375 01/15/2027	710,000.00	11/29/2023 4.49%	707,685.40 707,923.79	99.59 4.53%	707,100.61 6,557.64	0.99% (823.18)	Aaa/AAA NA	2.79 2.58
Total Supranational		2,355,000.00	3.01%	2,351,445.60 2,352,389.89	98.88 4.92%	2,328,505.42 19,407.08	3.27% (23,884.47)	Aaa/AAA NA	1.71 1.59
US TREASURY									
91282CBV2	UNITED STATES TREASURY 0.375 04/15/2024	1,000,000.00	04/14/2021 0.36%	1,000,351.56 1,000,004.49	99.81 5.02%	998,094.94 1,731.56	1.40% (1,909.55)	Aaa/AA+ AA+	0.04 0.05
91282CCC3	UNITED STATES TREASURY 0.25 05/15/2024	650,000.00	05/12/2021 0.35%	647,968.75 649,918.30	99.39 5.23%	646,023.83 616.07	0.91% (3,894.47)	Aaa/AA+ AA+	0.12 0.13
91282CCG4	UNITED STATES TREASURY 0.25 06/15/2024	1,000,000.00	06/28/2021 0.46%	993,750.00 999,566.77	98.95 5.35%	989,511.72 737.70	1.39% (10,055.05)	Aaa/AA+ AA+	0.21 0.21
91282CCL3	UNITED STATES TREASURY 0.375 07/15/2024	1,000,000.00	08/05/2021 0.37%	1,000,273.44 1,000,026.73	98.58 5.31%	985,849.61 793.27	1.39% (14,177.12)	Aaa/AA+ AA+	0.29 0.29
91282CCT6	UNITED STATES TREASURY 0.375 08/15/2024	1,000,000.00	09/10/2021 0.42%	998,632.81 999,825.74	98.18 5.31%	981,777.34 473.90	1.38% (18,048.40)	Aaa/AA+ AA+	0.38 0.37
91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	1,000,000.00	12/02/2021 0.86%	993,281.25 998,735.82	97.58 5.23%	975,761.72 2,885.93	1.37% (22,974.10)	Aaa/AA+ AA+	0.54 0.53
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	1,000,000.00	11/10/2021 0.80%	998,554.69 999,699.33	97.29 5.23%	972,861.33 2,843.41	1.37% (26,838.00)	Aaa/AA+ AA+	0.63 0.61

HOLDINGS REPORT

City of Pittsburgh | Account #10607 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
91282CDN8	UNITED STATES TREASURY 1.0 12/15/2024	1,100,000.00	12/29/2021 0.99%	1,100,472.66 1,100,112.81	97.12 5.19%	1,068,342.77 3,245.90	1.50% (31,770.04)	Aaa/AA+ AA+	0.71 0.69
912828ZC7	UNITED STATES TREASURY 1.125 02/28/2025	1,000,000.00	02/03/2022 1.42%	991,054.69 997,340.37	96.49 5.09%	964,931.64 978.26	1.36% (32,408.73)	Aaa/AA+ AA+	0.91 0.89
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	750,000.00	03/03/2021 0.54%	748,886.72 749,727.67	95.64 5.03%	717,271.18 10.25	1.01% (32,456.49)	Aaa/AA+ AA+	1.00 0.98
912828ZL7	UNITED STATES TREASURY 0.375 04/30/2025	500,000.00	01/13/2021 0.39%	499,609.38 499,901.78	95.18 5.01%	475,898.44 788.12	0.67% (24,003.34)	Aaa/AA+ AA+	1.08 1.06
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	1,250,000.00	10/06/2021 0.72%	1,228,759.77 1,243,222.90	94.71 4.97%	1,183,886.72 1,050.20	1.66% (59,336.17)	Aaa/AA+ AA+	1.17 1.14
9128285C0	UNITED STATES TREASURY 3.0 09/30/2025	750,000.00	04/29/2022 2.90%	752,314.45 751,015.24	97.40 4.82%	730,488.28 61.48	1.03% (20,526.95)	Aaa/AA+ AA+	1.50 1.43
9128285J5	UNITED STATES TREASURY 3.0 10/31/2025	1,000,000.00	06/02/2022 2.88%	1,004,023.44 1,001,866.41	97.29 4.80%	972,851.56 12,609.89	1.37% (29,014.85)	Aaa/AA+ AA+	1.59 1.51
912828M56	UNITED STATES TREASURY 2.25 11/15/2025	1,000,000.00	08/25/2022 3.36%	966,093.75 982,917.24	96.06 4.80%	960,585.94 8,530.22	1.35% (22,331.30)	Aaa/AA+ AA+	1.63 1.56
9128285T3	UNITED STATES TREASURY 2.625 12/31/2025	1,000,000.00	08/25/2022 3.34%	977,421.88 988,203.25	96.50 4.73%	965,039.06 6,634.62	1.36% (23,164.19)	Aaa/AA+ AA+	1.75 1.68
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	1,000,000.00	08/29/2022 3.39%	961,640.63 978,637.14	95.50 4.63%	954,960.94 61.48	1.34% (23,676.20)	Aaa/AA+ AA+	2.00 1.90
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	1,500,000.00	05/09/2023 3.65%	1,418,964.84 1,439,586.24	93.88 4.50%	1,408,125.00 11,373.63	1.98% (31,461.24)	Aaa/AA+ AA+	2.63 2.50
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	1,000,000.00	11/29/2022 4.06%	930,585.94 952,610.69	94.14 4.44%	941,406.25 2,843.41	1.32% (11,204.44)	Aaa/AA+ AA+	2.88 2.73
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	1,100,000.00	11/03/2022 4.46%	1,014,148.44 1,041,591.04	94.68 4.41%	1,041,476.57 75.14	1.46% (114.48)	Aaa/AA+ AA+	3.00 2.81
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,500,000.00	02/13/2024 4.39%	1,427,167.97 1,430,091.20	95.23 4.42%	1,428,398.43 17,338.60	2.01% (1,692.77)	Aaa/AA+ AA+	3.08 2.88
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	1,250,000.00	11/03/2022 4.44%	1,187,792.97 1,206,612.52	96.57 4.44%	1,207,128.90 10,267.86	1.70% 516.38	Aaa/AA+ AA+	3.25 3.02
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	800,000.00	01/30/2023 3.72%	779,968.75 785,060.43	96.06 4.38%	768,500.00 2,173.91	1.08% (16,560.43)	Aaa/AA+ AA+	3.42 3.19
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	1,500,000.00	05/16/2023 3.59%	1,417,031.25 1,433,190.71	93.02 4.35%	1,395,234.38 12,795.33	1.96% (37,956.34)	Aaa/AA+ AA+	3.63 3.39
Total US Treasury		24,650,000.00	2.32%	24,038,750.03 24,229,464.84	96.32 4.83%	23,734,406.55 100,920.12	33.37% (495,058.29)	Aaa/AA+ AA+	1.67 1.59

HOLDINGS REPORT



City of Pittsburgh | Account #10607 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
Total Portfolio		72,759,567.62	3.18%	71,810,780.87 72,052,417.48	95.17 4.95%	71,118,291.72 375,600.78	100.00% (934,125.76)	Aa2/AA- AA	2.04 1.79
Total Market Value + Accrued		71,493,892.50							

HOLDINGS REPORT



City of Pittsburgh Liquidity | Account #10617 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
CASH									
CCYUSD	Receivable	1,533.53	-- 0.00%	1,533.53 1,533.53	1.00 0.00%	1,533.53 0.00	0.01% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		1,533.53	0.00%	1,533.53 1,533.53	1.00 0.00%	1,533.53 0.00	0.01% 0.00	Aaa/AAA AAA	0.00 0.00
COMMERCIAL PAPER									
62479LDC6	MUFG Bank, Ltd., New York Branch 04/12/2024	2,000,000.00	08/15/2023 5.82%	1,924,933.33 1,996,559.44	99.78 5.30%	1,995,590.00 0.00	7.01% (969.44)	P-1/A-1 NA	0.03 0.04
89233GEP7	Toyota Motor Credit Corporation 05/23/2024	1,000,000.00	08/29/2023 5.86%	957,938.89 991,838.89	99.17 5.64%	991,726.00 0.00	3.48% (112.89)	P-1/A-1+ F1	0.15 0.15
Total Commercial Paper		3,000,000.00	5.83%	2,882,872.22 2,988,398.33	99.58 5.41%	2,987,316.00 0.00	10.49% (1,082.33)	P-1/AA- A+	0.07 0.08
MONEY MARKET FUND									
94975H254	ALLSPRING:GOVT MM S	63,763.90	-- 4.87%	63,763.90 63,763.90	1.00 4.87%	63,763.90 0.00	0.22% 0.00	Aaa/ AAAm NA	0.00 0.00
Total Money Market Fund		63,763.90	4.87%	63,763.90 63,763.90	1.00 4.87%	63,763.90 0.00	0.22% 0.00	Aaa/ AAAm NA	0.00 0.00
NEGOTIABLE CD									
21684XH82	COÖPERATIEVE RABOBANK U.A., NEW YORK BRANCH 5.9 09/06/2024	2,000,000.00	09/07/2023 5.90%	1,999,981.55 1,999,991.99	100.22 5.13%	2,004,470.00 67,850.00	7.04% 4,478.01	P-1/A-1 F1+	0.44 0.44
89115BL57	Toronto-Dominion Bank - New York Branch 5.65 11/20/2024	1,500,000.00	11/20/2023 5.65%	1,500,000.00 1,500,000.00	100.09 5.38%	1,501,339.50 31,075.00	5.27% 1,339.50	P-1/A-1+ F1+	0.64 0.63
Total Negotiable CD		3,500,000.00	5.79%	3,499,981.55 3,499,991.99	100.17 5.24%	3,505,809.50 98,925.00	12.31% 5,817.51	P-1/AA- F1+	0.52 0.52
US TREASURY									
912797GZ4	UNITED STATES TREASURY 04/04/2024	1,300,000.00	10/05/2023 5.57%	1,265,162.53 1,299,422.58	99.96 5.42%	1,299,437.61 0.00	4.56% 15.02	P-1/A-1+ F1+	0.01 0.02

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City of Pittsburgh Liquidity | Account #10617 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
912797HG5	UNITED STATES TREASURY 04/25/2024	1,400,000.00	10/30/2023 5.55%	1,363,432.29 1,395,041.67	99.65 5.39%	1,395,093.59 0.00	4.90% 51.92	P-1/A-1+ F1+	0.07 0.07
912828WJ5	UNITED STATES TREASURY 2.5 05/15/2024	1,400,000.00	08/30/2023 5.45%	1,371,726.56 1,395,178.17	99.65 5.28%	1,395,142.66 13,269.23	4.90% (35.52)	Aaa/AA+ AA+	0.12 0.13
91282CEX5	UNITED STATES TREASURY 3.0 06/30/2024	1,500,000.00	10/19/2023 5.53%	1,474,394.53 1,490,927.20	99.42 5.33%	1,491,225.58 11,373.63	5.24% 298.39	Aaa/AA+ AA+	0.25 0.25
91282CFA4	UNITED STATES TREASURY 3.0 07/31/2024	3,000,000.00	-- 5.47%	2,945,468.75 2,976,204.81	99.22 5.34%	2,976,621.09 15,082.42	10.45% 416.28	Aaa/AA+ AA+	0.33 0.33
912797GK7	UNITED STATES TREASURY 08/08/2024	2,000,000.00	08/15/2023 5.36%	1,899,113.61 1,963,647.08	98.16 5.42%	1,963,279.80 0.00	6.89% (367.28)	P-1/A-1+ F1+	0.36 0.35
912797KB2	UNITED STATES TREASURY 08/15/2024	2,000,000.00	02/20/2024 5.33%	1,950,060.00 1,961,410.00	98.07 5.38%	1,961,408.12 0.00	6.89% (1.88)	P-1/A-1+ F1+	0.38 0.37
91282CCX7	UNITED STATES TREASURY 0.375 09/15/2024	2,800,000.00	01/31/2024 5.03%	2,721,578.13 2,742,306.38	97.83 5.25%	2,739,132.82 485.05	9.62% (3,173.56)	Aaa/AA+ AA+	0.46 0.45
912797GW1	UNITED STATES TREASURY 10/03/2024	1,500,000.00	10/19/2023 5.47%	1,424,710.52 1,460,090.10	97.42 5.42%	1,461,234.80 0.00	5.13% 1,144.69	P-1/A-1+ F1+	0.51 0.50
91282CFQ9	UNITED STATES TREASURY 4.375 10/31/2024	2,000,000.00	02/20/2024 5.18%	1,989,062.50 1,990,791.75	99.49 5.27%	1,989,791.66 36,778.85	6.99% (1,000.09)	Aaa/AA+ AA+	0.59 0.56
91282CGD7	UNITED STATES TREASURY 4.25 12/31/2024	2,000,000.00	03/07/2024 5.11%	1,986,406.25 1,987,501.05	99.31 5.19%	1,986,191.40 21,483.52	6.97% (1,309.65)	Aaa/AA+ AA+	0.75 0.73
91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	1,300,000.00	03/06/2024 5.09%	1,257,242.19 1,260,646.47	96.94 5.12%	1,260,162.11 3,093.75	4.43% (484.36)	Aaa/AA+ AA+	0.79 0.77
Total US Treasury		22,200,000.00	5.33%	21,648,357.86 21,923,167.27	98.74 5.32%	21,918,721.23 101,566.44	76.97% (4,446.04)	Aaa/AA+ AA+	0.40 0.39
Total Portfolio		28,765,297.43	5.43%	28,096,509.06 28,476,855.02	98.78 5.31%	28,477,144.16 200,491.44	100.00% 289.14	Aaa/AA AA+	0.38 0.37
Total Market Value + Accrued						28,677,635.60			

HOLDINGS REPORT

City of Pittsburg Managed/Reporting Cons | Account #10639 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
ABS									
43813GAC5	HAROT 2021-1 A3 0.27 04/21/2025	9,134.97	02/17/2021 0.37%	9,134.80 9,134.96	99.43 4.70%	9,082.73 0.69	0.00% (52.22)	Aaa/NA AAA	1.06 0.15
89240BAC2	TAOT 2021-A A3 0.26 05/15/2025	35,950.34	02/02/2021 0.27%	35,943.66 35,949.11	99.49 4.63%	35,767.09 4.15	0.01% (182.02)	Aaa/NA AAA	1.12 0.14
02582JIT8	AMXCA 2022-2 A 05/17/2027	510,000.00	05/17/2022 3.42%	509,887.19 509,938.76	97.93 5.33%	499,463.81 768.40	0.20% (10,474.95)	NA/AAA AAA	1.12 1.60
36266FAC3	GMALT 2022-2 A3 3.42 06/20/2025	136,601.37	05/03/2022 3.45%	136,587.12 136,596.40	99.65 5.17%	136,126.31 142.75	0.06% (470.09)	NA/AAA AAA	1.22 0.17
47788UAC6	JDOT 2021 A3 0.36 09/15/2025	36,180.38	03/02/2021 0.37%	36,173.43 36,178.52	98.74 5.84%	35,725.89 5.79	0.01% (452.63)	Aaa/NA AAA	1.46 0.28
43815EAC8	HAROT 2021-3 A3 0.41 11/18/2025	137,450.75	08/17/2021 0.41%	137,448.74 137,450.08	97.96 5.93%	134,647.07 20.35	0.06% (2,803.02)	NA/AAA AAA	1.64 0.52
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	100,519.46	11/16/2021 0.89%	100,498.27 100,511.19	97.56 5.99%	98,069.77 24.57	0.04% (2,441.42)	Aaa/NA AAA	1.81 0.67
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	105,269.17	07/13/2021 0.52%	105,259.78 105,265.72	97.64 5.58%	102,789.85 24.33	0.04% (2,475.87)	Aaa/NA AAA	1.96 0.53
89238JAC9	TAOT 2021-D A3 0.71 04/15/2026	97,801.90	11/09/2021 0.95%	97,799.82 97,801.27	97.44 6.15%	95,298.17 30.86	0.04% (2,503.10)	NA/AAA AAA	2.04 0.72
44935FAD6	HART 2021-C A3 0.74 05/15/2026	183,076.28	07/27/2022 3.67%	174,887.90 178,815.73	97.77 6.00%	178,992.12 60.21	0.07% 176.39	NA/AAA AAA	2.12 0.66
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	154,879.77	05/10/2022 3.23%	154,871.72 154,875.54	98.48 5.71%	152,531.64 82.86	0.06% (2,343.90)	Aaa/AAA NA	2.40 0.93
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	159,700.43	03/10/2022 2.34%	159,665.10 159,682.34	97.90 5.74%	156,347.14 164.67	0.06% (3,335.20)	Aaa/NA AAA	2.46 0.77
448977AD0	HART 2022-A A3 2.22 10/15/2026	108,925.44	05/02/2022 3.40%	106,270.39 107,524.25	97.85 6.00%	106,583.99 107.47	0.04% (940.26)	NA/AAA AAA	2.54 0.91
448988AD7	HALST 24A A3 5.02 03/15/2027	255,000.00	01/17/2024 5.03%	254,951.68 254,954.55	99.52 5.57%	253,765.39 568.93	0.10% (1,189.16)	NA/AAA AAA	2.96 1.87
36265WAD5	GMCAR 2022-3 A3 3.64 04/16/2027	165,000.00	07/06/2022 3.93%	164,998.86 164,999.38	98.40 5.79%	162,357.44 250.25	0.07% (2,641.94)	Aaa/NA AAA	3.04 1.32
161571HS6	CHAIT 2022-1 A 3.97 09/15/2027	1,000,000.00	05/11/2023 4.28%	993,945.31 995,176.12	98.28 5.25%	982,815.60 1,764.44	0.40% (12,360.52)	NR/AAA AAA	3.46 1.90
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	135,000.00	07/11/2023 5.47%	134,976.08 134,979.75	100.41 5.49%	135,553.76 123.08	0.06% 574.01	NA/AAA AAA	3.91 2.26

HOLDINGS REPORT

City of Pittsburg Managed/Reporting Cons | Account #10639 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
438123AC5	HAROT 2023-4 A3 5.67 06/21/2028	235,000.00	11/01/2023 5.74%	234,958.62 234,962.18	101.21 5.44%	237,843.81 370.13	0.10% 2,881.63	Aaa/NA AAA	4.22 2.50
89239FAD4	TAOT 2023-D A3 5.54 08/15/2028	195,000.00	11/07/2023 6.30%	194,978.98 194,980.66	101.06 5.46%	197,072.40 480.13	0.08% 2,091.74	NA/AAA AAA	4.38 2.78
437918AC9	HAROT 2024-1 A3 5.21 08/15/2028	670,000.00	02/13/2024 5.27%	669,970.86 669,971.57	100.42 5.43%	672,781.91 1,551.42	0.28% 2,810.33	Aaa/AAA NA	4.38 2.71
89238DAD0	TAOT 2024-A A3 4.83 10/16/2028	375,000.00	01/23/2024 4.89%	374,924.96 374,927.66	99.61 5.46%	373,527.68 805.00	0.15% (1,399.99)	Aaa/AAA NA	4.54 2.89
47800RAD5	JDOT 2024 A3 4.96 11/15/2028	180,000.00	03/11/2024 5.12%	179,989.92 179,990.00	99.98 5.41%	179,971.61 297.60	0.07% (18.38)	Aaa/NA AAA	4.63 2.28
36268GAD7	GMCAR 2024-1 A3 4.85 12/18/2028	360,000.00	-- 4.90%	359,958.35 359,960.00	99.72 5.40%	359,008.52 727.50	0.15% (951.48)	Aaa/NA AAA	4.72 3.05
Total ABS		5,345,490.26	4.13%	5,328,081.55 5,334,625.76	99.09 5.48%	5,296,123.70 8,375.59	2.17% (38,502.05)	Aaa/AAA AAA	3.25 1.89

AGENCY									
3133ENKS8	FEDERAL FARM CREDIT BANKS FUNDING CORP 1.125 01/06/2025	425,000.00	01/06/2022 1.20%	424,043.75 424,754.58	96.99 5.20%	412,196.01 1,128.91	0.17% (12,558.57)	Aaa/AA+ AA+	0.77 0.75
3130AWER7	FEDERAL HOME LOAN BANKS 4.625 06/06/2025	1,000,000.00	06/13/2023 4.74%	997,830.00 998,704.61	99.62 4.95%	996,215.18 14,774.31	0.41% (2,489.43)	Aaa/AA+ AA+	1.18 1.12
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	1,000,000.00	03/07/2022 1.76%	953,120.00 981,077.66	93.93 4.91%	939,330.00 375.00	0.38% (41,747.66)	Aaa/AA+ AA+	1.40 1.37
3133EPJX4	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.625 02/17/2026	1,000,000.00	05/15/2023 3.89%	993,250.00 995,394.99	98.08 4.70%	980,795.84 4,430.56	0.40% (14,599.15)	Aaa/AA+ AA+	1.88 1.79
3133EPHH1	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	1,500,000.00	05/09/2023 3.90%	1,504,095.00 1,502,859.70	98.66 4.68%	1,479,884.58 25,500.00	0.61% (22,975.12)	Aaa/AA+ AA+	2.08 1.94
3133EPVP7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.75 07/08/2026	1,000,000.00	12/06/2023 4.48%	1,006,424.00 1,005,634.61	100.16 4.67%	1,001,641.19 10,951.39	0.41% (3,993.42)	Aaa/AA+ AA+	2.27 2.11
3133EPZY4	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026	1,000,000.00	11/09/2023 4.85%	1,003,740.00 1,003,201.41	100.86 4.61%	1,008,562.12 8,472.22	0.41% 5,360.71	Aaa/AA+ AA+	2.33 2.17
3130AXU63	FEDERAL HOME LOAN BANKS 4.625 11/17/2026	1,000,000.00	11/30/2023 4.53%	1,002,530.00 1,002,244.73	100.26 4.52%	1,002,571.66 17,215.28	0.41% 326.93	Aaa/AA+ AA+	2.63 2.42
3133EP6K6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	1,000,000.00	03/25/2024 4.45%	1,001,450.00 1,001,442.05	100.00 4.50%	1,000,000.00 625.00	0.41% (1,442.05)	Aaa/AA+ AA+	2.99 2.77
3130ATUS4	FEDERAL HOME LOAN BANKS 4.25 12/10/2027	1,000,000.00	05/15/2023 3.66%	1,024,620.00 1,019,884.82	99.46 4.41%	994,621.00 13,104.17	0.41% (25,263.82)	Aaa/AA+ AA+	3.70 3.35

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	1,000,000.00	04/24/2023 3.76%	1,032,720.00 1,026,436.88	100.43 4.38%	1,004,277.08 2,625.00	0.41% (22,159.80)	Aaa/AA+ AA+	3.94 3.58
3130AWC24	FEDERAL HOME LOAN BANKS 4.0 06/09/2028	1,000,000.00	07/06/2023 4.49%	978,470.00 981,658.74	98.77 4.32%	987,736.53 12,444.44	0.40% 6,077.79	Aaa/AA+ AA+	4.19 3.77
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	1,250,000.00	09/07/2023 4.49%	1,243,625.00 1,244,343.80	100.42 4.27%	1,255,200.06 3,493.92	0.51% 10,856.26	Aaa/AA+ AA+	4.44 3.99
3133EPWK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028	1,250,000.00	10/12/2023 4.71%	1,238,412.50 1,239,492.20	100.80 4.30%	1,259,976.85 1,406.25	0.52% 20,484.65	Aaa/AA+ AA+	4.48 4.02
Total Agency		14,425,000.00	4.07%	14,404,330.25 14,427,130.78	99.32 4.57%	14,323,008.10 116,546.44	5.87% (104,122.68)	Aaa/AA+ AA+	2.86 2.62

AGENCY CMBS									
3137BM7C4	FHMS K-051 A2 3.308 09/25/2025	500,000.00	05/16/2022 2.99%	503,886.72 501,676.37	97.51 5.26%	487,537.40 1,378.33	0.20% (14,138.97)	Aaa/AA+ AAA	1.49 1.29
3137BNGT5	FHMS K-054 A2 2.745 01/25/2026	1,000,000.00	02/15/2023 4.64%	949,570.31 969,114.83	96.31 5.20%	963,103.80 2,287.50	0.39% (6,011.03)	Aaa/AA+ AAA	1.82 1.61
3137BSP72	FHMS K-058 A2 2.653 08/25/2026	710,000.00	11/29/2022 4.51%	664,903.91 681,284.10	95.21 5.11%	675,985.75 1,569.69	0.28% (5,298.36)	Aaa/AA+ AAA	2.40 2.24
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	500,000.00	12/05/2022 4.27%	484,082.03 489,217.27	96.65 5.09%	483,258.45 1,429.17	0.20% (5,958.82)	Aaa/AA+ AAA	2.82 2.50
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	1,000,000.00	05/10/2023 3.93%	969,218.75 975,924.81	95.51 5.04%	955,057.80 2,597.50	0.39% (20,867.01)	Aaa/AA+ AAA	3.24 2.88
3137FAWS3	FHMS K-067 A2 3.194 07/25/2027	1,000,000.00	05/10/2023 3.92%	971,562.50 977,634.70	95.51 5.03%	955,081.50 2,661.67	0.39% (22,553.20)	Aaa/AA+ AA+	3.32 3.03
3137FBU79	FHMS K-069 A2 3.187 09/25/2027	750,000.00	06/09/2023 4.41%	714,902.34 721,557.22	95.40 5.02%	715,477.20 1,991.88	0.29% (6,080.02)	Aaa/AAA AA+	3.49 3.11
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	965,000.00	05/24/2023 4.27%	927,455.47 934,328.56	95.63 5.03%	922,803.16 2,693.96	0.38% (11,525.40)	Aaa/AA+ AAA	3.82 3.42
Total Agency CMBS		6,425,000.00	4.16%	6,185,582.03 6,250,737.86	95.85 5.09%	6,158,305.05 16,609.69	2.52% (92,432.81)	Aaa/AA+ AAA	2.88 2.59

CASH									
CCYUSD	Receivable	1,533.53	-- 0.00%	1,533.53 1,533.53	1.00 0.00%	1,533.53 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	53,359.05	-- 0.00%	53,359.05 53,359.05	1.00 0.00%	53,359.05 0.00	0.02% 0.00	Aaa/AAA AAA	0.00 0.00

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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
90PITT\$00	City of Pittsburg	21,269,474.46	-- 0.00%	21,269,474.46 21,269,474.46	1.00 0.00%	21,269,474.46 0.00	8.71% 0.00	NA/NA NA	0.00 0.00
90PITT\$02	City of Pittsburg	78,964,687.87	-- 0.00%	78,964,687.87 78,964,687.87	1.00 0.00%	78,969,517.01 0.00	32.35% 4,829.14	NA/NA NA	0.00 0.00
Total Cash		100,289,054.91	0.00%	100,289,054.91	1.00 0.00%	100,293,884.05 0.00	41.08% 4,829.14	Aaa/AAA AAA	0.00 0.00
COMMERCIAL PAPER									
62479LDC6	MUFG Bank, Ltd., New York Branch 04/12/2024	2,000,000.00	08/15/2023 5.82%	1,924,933.33 1,996,559.44	99.78 5.30%	1,995,590.00 0.00	0.82% (969.44)	P-1/A-1 NA	0.03 0.04
89233GEP7	Toyota Motor Credit Corporation 05/23/2024	1,000,000.00	08/29/2023 5.86%	957,938.89 991,838.89	99.17 5.64%	991,726.00 0.00	0.41% (112.89)	P-1/A-1+ F1	0.15 0.15
Total Commercial Paper		3,000,000.00	5.83%	2,882,872.22 2,988,398.33	99.58 5.41%	2,987,316.00 0.00	1.22% (1,082.33)	P-1/AA- A+	0.07 0.08
CORPORATE									
023135BW5	AMAZON.COM INC 0.45 05/12/2024	750,000.00	-- 0.67%	745,836.00 749,813.50	99.41 5.66%	745,568.57 1,303.13	0.31% (4,244.93)	A1/AA AA-	0.11 0.12
91324PEB4	UNITEDHEALTH GROUP INC 0.55 05/15/2024	250,000.00	11/08/2021 0.78%	248,565.00 249,931.15	99.41 5.39%	248,527.76 519.44	0.10% (1,403.39)	A2/A+ A	0.12 0.13
14913R2L0	CATERPILLAR FINANCIAL SERVICES CORP 0.45 05/17/2024	715,000.00	05/10/2021 0.49%	714,041.90 714,959.79	99.35 5.57%	710,343.48 1,197.63	0.29% (4,616.31)	A2/A A+	0.13 0.13
24422EVQ9	JOHN DEERE CAPITAL CORP 0.45 06/07/2024	425,000.00	06/07/2021 0.49%	424,468.75 424,967.44	99.08 5.50%	421,100.37 605.63	0.17% (3,867.06)	A1/A A+	0.19 0.19
89114QCA4	TORONTO-DOMINION BANK 2.65 06/12/2024	750,000.00	04/23/2021 0.66%	796,327.50 752,920.82	99.42 5.58%	745,647.87 6,017.71	0.31% (7,272.95)	A1/A AA-	0.20 0.20
06051GJY6	BANK OF AMERICA CORP 5.73449 06/14/2024	540,000.00	06/07/2021 0.52%	540,036.00 540,000.00	100.02 5.61%	540,084.09 1,548.31	0.22% 84.09	A1/A- AA-	0.21 0.01
89236TJH9	TOYOTA MOTOR CREDIT CORP 0.5 06/18/2024	425,000.00	06/15/2021 0.54%	424,494.25 424,964.01	98.91 5.66%	420,355.63 607.99	0.17% (4,608.38)	A1/A+ A+	0.22 0.22
06367TQW3	BANK OF MONTREAL 0.625 07/09/2024	750,000.00	09/10/2021 0.65%	749,392.50 749,941.55	98.64 5.68%	739,816.01 1,067.71	0.30% (10,125.54)	A2/A- AA-	0.27 0.27
79466LAG9	SALESFORCE INC 0.625 07/15/2024	115,000.00	06/29/2021 0.64%	114,941.35 114,994.40	98.61 5.50%	113,404.09 151.74	0.05% (1,590.31)	A1/A+ NA	0.29 0.29

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037833DM9	APPLE INC 1.8 09/11/2024	750,000.00	08/18/2021 0.59%	776,857.50 753,261.44	98.43 5.40%	738,260.60 750.00	0.30% (15,000.85)	Aaa/AA+ NA	0.45 0.44
78015K7C2	ROYAL BANK OF CANADA 2.25 11/01/2024	500,000.00	05/19/2021 0.74%	525,750.00 504,373.41	98.11 5.58%	490,571.63 4,687.50	0.20% (13,801.79)	A1/A AA-	0.59 0.57
57636QAN4	MASTERCARD INC 2.0 03/03/2025	600,000.00	10/28/2021 1.05%	618,294.00 604,734.92	97.11 5.25%	582,651.62 933.33	0.24% (22,083.30)	Aa3/A+ NA	0.92 0.90
87612EBL9	TARGET CORP 2.25 04/15/2025	500,000.00	02/17/2022 2.08%	502,465.00 500,767.97	97.13 5.12%	485,635.75 5,187.50	0.20% (15,132.22)	A2/A A	1.04 1.00
437076CM2	HOME DEPOT INC 2.7 04/15/2025	500,000.00	03/24/2022 2.76%	499,125.00 499,702.31	97.50 5.20%	487,509.68 6,225.00	0.20% (12,192.64)	A2/A A	1.04 1.00
06406RBC0	BANK OF NEW YORK MELLON CORP 3.35 04/25/2025	510,000.00	04/19/2022 3.35%	509,928.60 509,974.63	97.99 5.32%	499,724.73 7,403.50	0.20% (10,249.91)	A1/A AA-	1.07 1.02
46647PCH7	JPMORGAN CHASE & CO 0.824 06/01/2025	600,000.00	05/24/2021 0.78%	600,777.60 600,043.28	99.13 6.05%	594,807.32 1,648.00	0.24% (5,235.96)	A1/A- AA-	1.17 0.17
26442UAA2	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025	500,000.00	04/18/2022 3.21%	500,605.00 500,220.74	97.51 5.15%	487,543.72 2,076.39	0.20% (12,677.02)	Aa3/A WR	1.38 1.32
57629WDK3	MASSMUTUAL GLOBAL FUNDING II 4.15 08/26/2025	750,000.00	05/10/2023 4.74%	740,385.00 744,118.42	98.65 5.16%	739,855.35 3,026.04	0.30% (4,263.07)	Aa3/AA+ AA+	1.41 1.34
931142EW9	WALMART INC 3.9 09/09/2025	155,000.00	09/06/2022 3.92%	154,891.50 154,947.93	98.56 4.94%	152,773.93 369.42	0.06% (2,174.00)	Aa2/AA AA	1.44 1.38
857477BR3	STATE STREET CORP 1.746 02/06/2026	190,000.00	02/02/2022 1.75%	190,000.00 190,000.00	96.66 5.84%	183,649.90 506.83	0.08% (6,350.10)	A1/A AA-	1.85 0.82
00440EAV9	CHUBB INA HOLDINGS INC 3.35 05/03/2026	750,000.00	08/24/2023 5.19%	715,927.50 723,479.83	96.60 5.09%	724,486.94 10,329.17	0.30% 1,007.10	A3/A A	2.09 1.96
69371RR32	PACCAR FINANCIAL CORP 1.1 05/11/2026	600,000.00	02/10/2023 4.54%	538,422.00 559,885.74	92.48 4.89%	554,864.41 2,566.67	0.23% (5,021.32)	A1/A+ NA	2.11 2.04
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	250,000.00	01/11/2023 4.55%	223,112.50 232,647.68	92.04 4.96%	230,106.98 804.69	0.09% (2,540.71)	A1/A+ A+	2.22 2.14
857477CD3	STATE STREET CORP 5.272 08/03/2026	350,000.00	07/31/2023 5.27%	350,000.00 350,000.00	100.54 5.01%	351,888.19 2,972.82	0.14% 1,888.19	A1/A AA-	2.34 2.09
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	500,000.00	08/24/2023 5.48%	500,680.00 500,540.13	101.01 5.05%	505,072.17 3,300.25	0.21% 4,532.04	Aa1/A+ AA	2.38 2.13
437076CV2	HOME DEPOT INC 4.95 09/30/2026	500,000.00	11/30/2023 4.86%	501,140.00 501,004.34	100.16 4.88%	500,810.12 68.75	0.21% (194.22)	A2/A A	2.50 2.22
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	335,000.00	10/30/2023 5.88%	335,000.00 335,000.00	101.93 5.05%	341,458.26 8,210.29	0.14% 6,458.26	Aa3/A+ AA-	2.58 2.25

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438516BL9	HONEYWELL INTERNATIONAL INC 2.5 11/01/2026	750,000.00	05/10/2023 3.96%	714,847.50 723,850.31	94.49 4.79%	708,662.00 7,812.50	0.29% (15,188.31)	A2/A A	2.59 2.43
713448FW3	PEPSICO INC 5.125 11/10/2026	275,000.00	11/08/2023 5.13%	274,925.75 274,935.44	100.79 4.79%	277,180.79 5,520.05	0.11% 2,245.35	A1/A+ NA	2.61 2.30
24422EXF1	JOHN DEERE CAPITAL CORP 4.5 01/08/2027	500,000.00	01/18/2024 4.52%	499,705.00 499,723.83	99.24 4.80%	496,177.02 5,187.50	0.20% (3,546.81)	A1/A A+	2.77 2.55
78016HGT0	ROYAL BANK OF CANADA 4.875 01/19/2027	665,000.00	01/10/2024 4.88%	664,833.75 664,844.82	99.78 4.96%	663,545.48 6,483.75	0.27% (1,299.34)	A1/A AA-	2.80 2.57
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	1,000,000.00	-- 4.81%	999,831.60 999,838.79	100.16 4.74%	1,001,608.52 4,666.67	0.41% 1,769.73	A1/AA- NA	2.91 2.67
857477CL5	STATE STREET CORP 4.993 03/18/2027	325,000.00	03/13/2024 4.99%	325,000.00 325,000.00	100.19 4.92%	325,629.55 585.98	0.13% 629.55	NA/A AA-	2.96 2.72
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	600,000.00	09/12/2022 4.08%	597,906.00 598,602.36	97.42 4.90%	584,543.04 9,400.00	0.24% (14,059.32)	A2/A+ A+	3.11 2.84
Total Corporate		17,675,000.00	2.85%	17,618,514.05 17,573,990.98	98.45 5.24%	17,393,865.53 113,741.86	7.12% (180,125.45)	A1/A A+	1.46 1.31
EQUITY MUTUAL FUND									
90PARS\$00	City of Pittsburgh	3,013,199.05	-- 0.00%	3,013,199.05 3,013,199.05	1.06 0.00%	3,203,290.05 0.00	1.31% 190,091.00	NA/NA NA	0.00 0.00
Total Equity Mutual Fund		3,013,199.05	0.00%	3,013,199.05 3,013,199.05	1.06 0.00%	3,203,290.05 0.00	1.31% 190,091.00	NA/NA NA	0.00 0.00
INVESTMENT POOL									
90PITT\$01	City of Pittsburgh	41,340,448.55	-- 0.00%	41,340,448.55 41,340,448.55	0.99 0.00%	41,100,312.92 0.00	16.83% (240,135.63)	NA/NA NA	0.00 0.00
Total Investment Pool		41,340,448.55	0.00%	41,340,448.55 41,340,448.55	0.99 0.00%	41,100,312.92 0.00	16.83% (240,135.63)	NA/NA NA	0.00 0.00
MONEY MARKET FUND									
94975H254	ALLSPRING:GOVT MM S	63,763.90	-- 4.87%	63,763.90 63,763.90	1.00 4.87%	63,763.90 0.00	0.03% 0.00	Aaa/ AAAm NA	0.00 0.00

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94975H254	ALLSPRING:GOVT MM S	1,830,718.31	-- 4.87%	1,830,718.31 1,830,718.31	1.00 4.87%	1,830,718.31 0.00	0.75% 0.00	Aaa/ AAAm NA	0.00 0.00
Total Money Market Fund		1,894,482.21	4.87%	1,894,482.21 1,894,482.21	1.00 4.87%	1,894,482.21 0.00	0.78% 0.00	Aaa/ AAAm NA	0.00 0.00
NEGOTIABLE CD									
21684XH82	COÖPERATIEVE RABOBANK U.A., NEW YORK BRANCH 5.9 09/06/2024	2,000,000.00	09/07/2023 5.90%	1,999,981.55 1,999,991.99	100.22 5.13%	2,004,470.00 67,850.00	0.82% 4,478.01	P-1/A-1 F1+	0.44 0.44
89115BL57	Toronto-Dominion Bank - New York Branch 5.65 11/20/2024	1,500,000.00	11/20/2023 5.65%	1,500,000.00 1,500,000.00	100.09 5.38%	1,501,339.50 31,075.00	0.61% 1,339.50	P-1/A-1+ F1+	0.64 0.63
Total Negotiable CD		3,500,000.00	5.79%	3,499,981.55 3,499,991.99	100.17 5.24%	3,505,809.50 98,925.00	1.44% 5,817.51	P-1/AA- F1+	0.52 0.52
SUPRANATIONAL									
4581X0DZ8	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024	895,000.00	09/15/2021 0.52%	894,337.70 894,894.25	97.71 5.42%	874,481.54 99.44	0.36% (20,412.71)	Aaa/AAA NA	0.48 0.47
4581X0EK0	INTER-AMERICAN DEVELOPMENT BANK 4.5 05/15/2026	750,000.00	06/27/2023 4.53%	749,422.50 749,571.85	99.59 4.70%	746,923.27 12,750.00	0.31% (2,648.59)	Aaa/AAA NA	2.12 1.97
45950KDF4	INTERNATIONAL FINANCE CORP 4.375 01/15/2027	710,000.00	11/29/2023 4.49%	707,685.40 707,923.79	99.59 4.53%	707,100.61 6,557.64	0.29% (823.18)	Aaa/AAA NA	2.79 2.58
Total Supranational		2,355,000.00	3.01%	2,351,445.60 2,352,389.89	98.88 4.92%	2,328,505.42 19,407.08	0.95% (23,884.47)	Aaa/AAA NA	1.71 1.59
US TREASURY									
912797GZ4	UNITED STATES TREASURY 04/04/2024	1,300,000.00	10/05/2023 5.57%	1,265,162.53 1,299,422.58	99.96 5.42%	1,299,437.61 0.00	0.53% 15.02	P-1/A-1+ F1+	0.01 0.02
91282CBV2	UNITED STATES TREASURY 0.375 04/15/2024	1,000,000.00	04/14/2021 0.36%	1,000,351.56 1,000,004.49	99.81 5.02%	998,094.94 1,731.56	0.41% (1,909.55)	Aaa/AA+ AA+	0.04 0.05
912797HG5	UNITED STATES TREASURY 04/25/2024	1,400,000.00	10/30/2023 5.55%	1,363,432.29 1,395,041.67	99.65 5.39%	1,395,093.59 0.00	0.57% 51.92	P-1/A-1+ F1+	0.07 0.07
91282CCC3	UNITED STATES TREASURY 0.25 05/15/2024	650,000.00	05/12/2021 0.35%	647,968.75 649,918.30	99.39 5.23%	646,023.83 616.07	0.26% (3,894.47)	Aaa/AA+ AA+	0.12 0.13
912828WJ5	UNITED STATES TREASURY 2.5 05/15/2024	1,400,000.00	08/30/2023 5.45%	1,371,726.56 1,395,178.17	99.65 5.28%	1,395,142.66 13,269.23	0.57% (35.52)	Aaa/AA+ AA+	0.12 0.13

HOLDINGS REPORT



City of Pittsburg Managed/Reporting Cons | Account #10639 | As of March 31, 2024

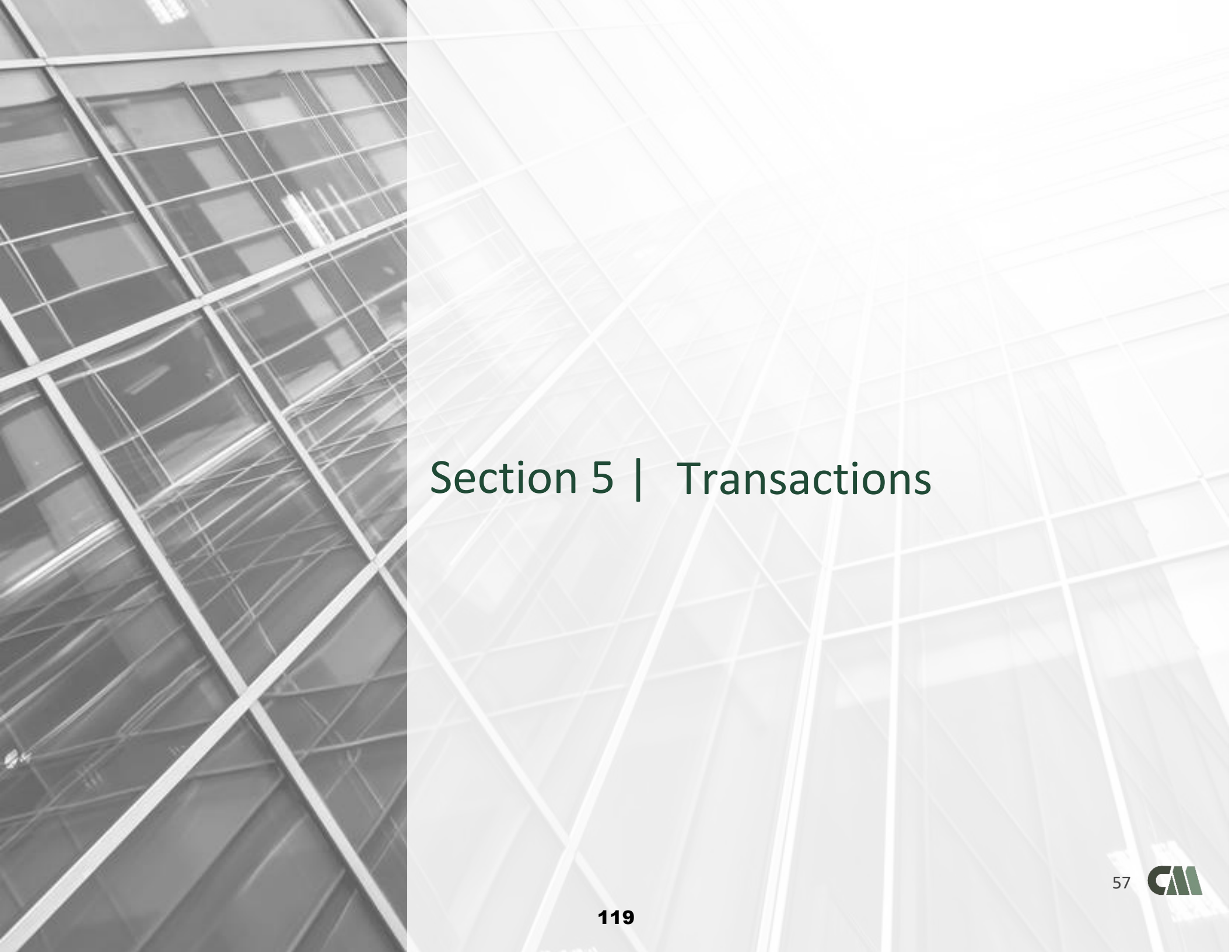
Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
91282CCG4	UNITED STATES TREASURY 0.25 06/15/2024	1,000,000.00	06/28/2021 0.46%	993,750.00 999,566.77	98.95 5.35%	989,511.72 737.70	0.41% (10,055.05)	Aaa/AA+ AA+	0.21 0.21
91282CEX5	UNITED STATES TREASURY 3.0 06/30/2024	1,500,000.00	10/19/2023 5.53%	1,474,394.53 1,490,927.20	99.42 5.33%	1,491,225.59 11,373.63	0.61% 298.39	Aaa/AA+ AA+	0.25 0.25
91282CCL3	UNITED STATES TREASURY 0.375 07/15/2024	1,000,000.00	08/05/2021 0.37%	1,000,273.44 1,000,026.73	98.58 5.31%	985,849.61 793.27	0.40% (14,177.12)	Aaa/AA+ AA+	0.29 0.29
91282CFA4	UNITED STATES TREASURY 3.0 07/31/2024	3,000,000.00	-- 5.47%	2,945,468.75 2,976,204.81	99.22 5.34%	2,976,621.09 15,082.42	1.22% 416.28	Aaa/AA+ AA+	0.33 0.33
912797GK7	UNITED STATES TREASURY 08/08/2024	2,000,000.00	08/15/2023 5.36%	1,899,113.61 1,963,647.08	98.16 5.42%	1,963,279.80 0.00	0.80% (367.28)	P-1/A-1+ F1+	0.36 0.35
91282CCT6	UNITED STATES TREASURY 0.375 08/15/2024	1,000,000.00	09/10/2021 0.42%	998,632.81 999,825.74	98.18 5.31%	981,777.34 473.90	0.40% (18,048.40)	Aaa/AA+ AA+	0.38 0.37
912797KB2	UNITED STATES TREASURY 08/15/2024	2,000,000.00	02/20/2024 5.33%	1,950,060.00 1,961,410.00	98.07 5.38%	1,961,408.12 0.00	0.80% (1.88)	P-1/A-1+ F1+	0.38 0.37
91282CCX7	UNITED STATES TREASURY 0.375 09/15/2024	2,800,000.00	01/31/2024 5.03%	2,721,578.13 2,742,306.38	97.83 5.25%	2,739,132.82 485.05	1.12% (3,173.56)	Aaa/AA+ AA+	0.46 0.45
912797GW1	UNITED STATES TREASURY 10/03/2024	1,500,000.00	10/19/2023 5.47%	1,424,710.52 1,460,090.10	97.42 5.42%	1,461,234.80 0.00	0.60% 1,144.69	P-1/A-1+ F1+	0.51 0.50
91282CDB4	UNITED STATES TREASURY 0.625 10/15/2024	1,000,000.00	12/02/2021 0.86%	993,281.25 998,735.82	97.58 5.23%	975,761.72 2,885.93	0.40% (22,974.10)	Aaa/AA+ AA+	0.54 0.53
91282CFQ9	UNITED STATES TREASURY 4.375 10/31/2024	2,000,000.00	02/20/2024 5.18%	1,989,062.50 1,990,791.75	99.49 5.27%	1,989,791.66 36,778.85	0.82% (1,000.09)	Aaa/AA+ AA+	0.59 0.56
91282CDH1	UNITED STATES TREASURY 0.75 11/15/2024	1,000,000.00	11/10/2021 0.80%	998,554.69 999,699.33	97.29 5.23%	972,861.33 2,843.41	0.40% (26,838.00)	Aaa/AA+ AA+	0.63 0.61
91282CDN8	UNITED STATES TREASURY 1.0 12/15/2024	1,100,000.00	12/29/2021 0.99%	1,100,472.66 1,100,112.81	97.12 5.19%	1,068,342.77 3,245.90	0.44% (31,770.04)	Aaa/AA+ AA+	0.71 0.69
91282CGD7	UNITED STATES TREASURY 4.25 12/31/2024	2,000,000.00	03/07/2024 5.11%	1,986,406.25 1,987,501.05	99.31 5.19%	1,986,191.40 21,483.52	0.81% (1,309.65)	Aaa/AA+ AA+	0.75 0.73
91282CDS7	UNITED STATES TREASURY 1.125 01/15/2025	1,300,000.00	03/06/2024 5.09%	1,257,242.19 1,260,646.47	96.94 5.12%	1,260,162.11 3,093.75	0.52% (484.36)	Aaa/AA+ AA+	0.79 0.77
91282ZC7	UNITED STATES TREASURY 1.125 02/28/2025	1,000,000.00	02/03/2022 1.42%	991,054.69 997,340.37	96.49 5.09%	964,931.64 978.26	0.40% (32,408.73)	Aaa/AA+ AA+	0.91 0.89
91282ZF0	UNITED STATES TREASURY 0.5 03/31/2025	750,000.00	03/03/2021 0.54%	748,886.72 749,727.67	95.64 5.03%	717,271.18 10.25	0.29% (32,456.49)	Aaa/AA+ AA+	1.00 0.98
91282ZL7	UNITED STATES TREASURY 0.375 04/30/2025	500,000.00	01/13/2021 0.39%	499,609.38 499,901.78	95.18 5.01%	475,898.44 788.12	0.19% (24,003.34)	Aaa/AA+ AA+	1.08 1.06

HOLDINGS REPORT



City of Pittsburg Managed/Reporting Cons | Account #10639 | As of March 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	1,250,000.00	10/06/2021 0.72%	1,228,759.77 1,243,222.90	94.71 4.97%	1,183,886.73 1,050.20	0.48% (59,336.17)	Aaa/AA+ AA+	1.17 1.14
9128285C0	UNITED STATES TREASURY 3.0 09/30/2025	750,000.00	04/29/2022 2.90%	752,314.45 751,015.24	97.40 4.82%	730,488.29 61.48	0.30% (20,526.95)	Aaa/AA+ AA+	1.50 1.43
9128285J5	UNITED STATES TREASURY 3.0 10/31/2025	1,000,000.00	06/02/2022 2.88%	1,004,023.44 1,001,866.41	97.29 4.80%	972,851.56 12,609.89	0.40% (29,014.85)	Aaa/AA+ AA+	1.59 1.51
912828M56	UNITED STATES TREASURY 2.25 11/15/2025	1,000,000.00	08/25/2022 3.36%	966,093.75 982,917.24	96.06 4.80%	960,585.94 8,530.22	0.39% (22,331.30)	Aaa/AA+ AA+	1.63 1.56
9128285T3	UNITED STATES TREASURY 2.625 12/31/2025	1,000,000.00	08/25/2022 3.34%	977,421.88 988,203.25	96.50 4.73%	965,039.06 6,634.62	0.40% (23,164.19)	Aaa/AA+ AA+	1.75 1.68
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	1,000,000.00	08/29/2022 3.39%	961,640.63 978,637.14	95.50 4.63%	954,960.94 61.48	0.39% (23,676.20)	Aaa/AA+ AA+	2.00 1.90
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	1,500,000.00	05/09/2023 3.65%	1,418,964.84 1,439,586.24	93.88 4.50%	1,408,125.00 11,373.63	0.58% (31,461.24)	Aaa/AA+ AA+	2.63 2.50
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	1,000,000.00	11/29/2022 4.06%	930,585.94 952,610.69	94.14 4.44%	941,406.25 2,843.41	0.39% (11,204.44)	Aaa/AA+ AA+	2.88 2.73
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	1,100,000.00	11/03/2022 4.46%	1,014,148.44 1,041,591.04	94.68 4.41%	1,041,476.57 75.14	0.43% (114.48)	Aaa/AA+ AA+	3.00 2.81
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,500,000.00	02/13/2024 4.39%	1,427,167.97 1,430,091.20	95.23 4.42%	1,428,398.43 17,338.60	0.59% (1,692.77)	Aaa/AA+ AA+	3.08 2.88
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	1,250,000.00	11/03/2022 4.44%	1,187,792.97 1,206,612.52	96.57 4.44%	1,207,128.90 10,267.86	0.49% 516.38	Aaa/AA+ AA+	3.25 3.02
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	800,000.00	01/30/2023 3.72%	779,968.75 785,060.43	96.06 4.38%	768,500.00 2,173.91	0.31% (16,560.43)	Aaa/AA+ AA+	3.42 3.19
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	1,500,000.00	05/16/2023 3.59%	1,417,031.25 1,433,190.71	93.02 4.35%	1,395,234.38 12,795.33	0.57% (37,956.34)	Aaa/AA+ AA+	3.63 3.39
Total US Treasury		46,850,000.00	3.76%	45,687,107.89 46,152,632.11	97.48 5.06%	45,653,127.78 202,486.56	18.70% (499,504.33)	Aaa/AA+ AA+	1.06 1.01
Total Portfolio		246,112,674.98	1.56%	244,495,099.86 245,117,082.43	39.84 2.06%	244,138,030.32 576,092.22	100.00% (979,052.11)	Aa1/AA AA	0.64 0.57
Total Market Value + Accrued						244,714,122.54			



Section 5 | Transactions

Transaction Ledger

As of January 31, 2024

City of Pittsburgh - Account #10607

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/17/2024	36268GAD7	110,000.00	GM Financial Securitized Term 2024-1 A3 4.85% Due: 12/18/2028	99.980	4.91%	109,977.88	0.00	109,977.88	0.00
Purchase	01/19/2024	78016HZT0	665,000.00	ROYAL BANK OF CANADA Note 4.875% Due: 01/19/2027	99.975	4.88%	664,833.75	0.00	664,833.75	0.00
Purchase	01/23/2024	24422EXF1	500,000.00	John Deere Capital Corp 4.5% Due: 01/08/2027	99.941	4.52%	499,705.00	937.50	500,642.50	0.00
Purchase	01/24/2024	448988AD7	255,000.00	Hyundai Auto Lease Securitizat 2024-A A3 5.02% Due: 03/15/2027	99.981	5.08%	254,951.68	0.00	254,951.68	0.00
Purchase	01/25/2024	36268GAD7	250,000.00	GM Financial Securitized Term 2024-1 A3 4.85% Due: 12/18/2028	99.992	4.90%	249,980.47	269.44	250,249.91	0.00
Purchase	01/30/2024	89238DAD0	375,000.00	Toyota Auto Receivables OT 2024-A A3 4.83% Due: 10/16/2028	99.980	4.89%	374,924.96	0.00	374,924.96	0.00
Subtotal			2,155,000.00				2,154,373.74	1,206.94	2,155,580.68	0.00
TOTAL ACQUISITIONS			2,155,000.00				2,154,373.74	1,206.94	2,155,580.68	0.00
DISPOSITIONS										
Maturity	01/17/2024	24422EVN6	485,000.00	John Deere Capital Corp Note 0.45% Due: 01/17/2024	100.000		485,000.00	0.00	485,000.00	0.00
Maturity	01/23/2024	912797JA6	2,000,000.00	US Treasury Bill 5.262% Due: 01/23/2024	100.000		2,000,000.00	0.00	2,000,000.00	0.00
Maturity	01/30/2024	91159HHG8	500,000.00	US Bancorp Callable Note Cont 12/29/2023 3.7% Due: 01/30/2024	100.000		500,000.00	0.00	500,000.00	0.00
Subtotal			2,985,000.00				2,985,000.00	0.00	2,985,000.00	0.00
TOTAL DISPOSITIONS			2,985,000.00				2,985,000.00	0.00	2,985,000.00	0.00

TRANSACTION LEDGER



City of Pittsburgh | Account #10607 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	02/01/2024	94975H254	3,347.20	ALLSPRING:GOVT MM S	1.000	4.91%	(3,347.20)	0.00	(3,347.20)	0.00
Purchase	02/02/2024	94975H254	225,393.75	ALLSPRING:GOVT MM S	1.000	4.89%	(225,393.75)	0.00	(225,393.75)	0.00
Purchase	02/05/2024	94975H254	616,726.00	ALLSPRING:GOVT MM S	1.000	4.89%	(616,726.00)	0.00	(616,726.00)	0.00
Purchase	02/06/2024	94975H254	1,658.70	ALLSPRING:GOVT MM S	1.000	4.88%	(1,658.70)	0.00	(1,658.70)	0.00
Purchase	02/07/2024	94975H254	507,375.00	ALLSPRING:GOVT MM S	1.000	4.89%	(507,375.00)	0.00	(507,375.00)	0.00
Purchase	02/14/2024	91282CEN7	1,500,000.00	UNITED STATES TREASURY 2.75 04/30/2027	95.145	4.39%	(1,427,167.97)	(12,012.36)	(1,439,180.33)	0.00
Purchase	02/15/2024	94975H254	118,050.55	ALLSPRING:GOVT MM S	1.000	4.89%	(118,050.55)	0.00	(118,050.55)	0.00
Purchase	02/16/2024	94975H254	746.72	ALLSPRING:GOVT MM S	1.000	4.89%	(746.72)	0.00	(746.72)	0.00
Purchase	02/16/2024	94975H254	393,004.85	ALLSPRING:GOVT MM S	1.000	4.89%	(393,004.85)	0.00	(393,004.85)	0.00
Purchase	02/20/2024	94975H254	13,815.00	ALLSPRING:GOVT MM S	1.000	4.89%	(13,815.00)	0.00	(13,815.00)	0.00
Purchase	02/20/2024	94975H254	74,728.55	ALLSPRING:GOVT MM S	1.000	4.89%	(74,728.55)	0.00	(74,728.55)	0.00
Purchase	02/21/2024	437918AC9	670,000.00	HAROT 2024-1 A3 5.21 08/15/2028	99.996	5.27%	(669,970.86)	0.00	(669,970.86)	0.00
Purchase	02/26/2024	17275RBQ4	385,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	99.870	4.85%	(384,499.50)	0.00	(384,499.50)	0.00
Purchase	02/29/2024	94975H254	18,125.00	ALLSPRING:GOVT MM S	1.000	4.89%	(18,125.00)	0.00	(18,125.00)	0.00
Purchase	03/04/2024	17275RBQ4	615,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	100.054	4.78%	(615,332.10)	(656.00)	(615,988.10)	0.00
Total Purchase			5,142,971.32				(5,069,941.75)	(12,668.36)	(5,082,610.11)	0.00
TOTAL ACQUISITIONS			5,142,971.32				(5,069,941.75)	(12,668.36)	(5,082,610.11)	0.00
DISPOSITIONS										
Sale	02/14/2024	94975H254	(1,439,180.33)	ALLSPRING:GOVT MM S	1.000	4.88%	1,439,180.33	0.00	1,439,180.33	0.00
Sale	02/21/2024	94975H254	(654,443.90)	ALLSPRING:GOVT MM S	1.000	4.87%	654,443.90	0.00	654,443.90	0.00
Sale	02/26/2024	94975H254	(319,906.53)	ALLSPRING:GOVT MM S	1.000	4.88%	319,906.53	0.00	319,906.53	0.00
Total Sale			(2,413,530.76)				2,413,530.76	0.00	2,413,530.76	0.00
TOTAL DISPOSITIONS			(2,413,530.76)				2,413,530.76	0.00	2,413,530.76	0.00
OTHER TRANSACTIONS										

TRANSACTION LEDGER



City of Pittsburgh | Account #10607 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Call Redemption	02/16/2024	46647PBY1	(390,000.00)	JPMORGAN CHASE & CO 0.563 02/16/2025	100.000	0.56%	390,000.00	0.00	390,000.00	0.00
Total Call Redemption			(390,000.00)				390,000.00	0.00	390,000.00	0.00
Coupon	02/01/2024	3137BM7C4	0.00	FHMS K-051 A2 3.308 09/25/2025		2.92%	1,378.33	0.00	1,378.33	0.00
Coupon	02/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.58%	2,287.50	0.00	2,287.50	0.00
Coupon	02/01/2024	3137BSP72	0.00	FHMS K-058 A2 2.653 08/25/2026		4.43%	1,569.69	0.00	1,569.69	0.00
Coupon	02/01/2024	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.24%	1,429.17	0.00	1,429.17	0.00
Coupon	02/01/2024	3137F2LJ3	0.00	FHMS K-066 A2 3.117 06/25/2027		3.91%	2,597.50	0.00	2,597.50	0.00
Coupon	02/01/2024	3137FAWS3	0.00	FHMS K-067 A2 3.194 07/25/2027		3.89%	2,661.67	0.00	2,661.67	0.00
Coupon	02/01/2024	3137FBU79	0.00	FHMS K-069 A2 3.187 09/25/2027		4.38%	1,991.87	0.00	1,991.87	0.00
Coupon	02/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.25%	2,693.96	0.00	2,693.96	0.00
Coupon	02/02/2024	69371RR24	0.00	PACCAR FINANCIAL CORP 0.35 02/02/2024		0.35%	393.75	0.00	393.75	0.00
Coupon	02/03/2024	857477CD3	0.00	STATE STREET CORP 5.272 08/03/2026		5.27%	9,226.00	0.00	9,226.00	0.00
Coupon	02/05/2024	3135G0V34	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.5 02/05/2024		2.50%	7,500.00	0.00	7,500.00	0.00
Coupon	02/06/2024	857477BR3	0.00	STATE STREET CORP 1.746 02/06/2026		1.75%	1,658.70	0.00	1,658.70	0.00
Coupon	02/07/2024	637432NL5	0.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 2.95 02/07/2024		2.95%	7,375.00	0.00	7,375.00	0.00
Coupon	02/15/2024	89240BAC2	0.00	TAOT 2021-A A3 0.26 05/15/2025		0.28%	15.23	0.00	15.23	0.00
Coupon	02/15/2024	47788UAC6	0.00	JDOT 2021 A3 0.36 09/15/2025		0.38%	14.60	0.00	14.60	0.00

TRANSACTION LEDGER



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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	02/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		0.53%	56.79	0.00	56.79	0.00
Coupon	02/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026		0.71%	68.24	0.00	68.24	0.00
Coupon	02/15/2024	44935FAD6	0.00	HART 2021-C A3 0.74 05/15/2026		5.27%	135.20	0.00	135.20	0.00
Coupon	02/15/2024	448977AD0	0.00	HART 2022-A A3 2.22 10/15/2026		4.08%	229.68	0.00	229.68	0.00
Coupon	02/15/2024	47787JAC2	0.00	JDOT 2022 A3 0.36 09/15/2026		2.35%	351.67	0.00	351.67	0.00
Coupon	02/15/2024	89239FAD4	0.00	TAOT 2023-D A3 5.54 08/15/2028		5.61%	900.25	0.00	900.25	0.00
Coupon	02/15/2024	448988AD7	0.00	HALST 24A A3 5.02 03/15/2027		5.03%	746.72	0.00	746.72	0.00
Coupon	02/15/2024	89238DAD0	0.00	TAOT 2024-A A3 4.83 10/16/2028		4.89%	754.69	0.00	754.69	0.00
Coupon	02/15/2024	26442UAA2	0.00	DUKE ENERGY PROGRESS LLC 3.25 08/15/2025		3.21%	8,125.00	0.00	8,125.00	0.00
Coupon	02/15/2024	912828V98	0.00	UNITED STATES TREASURY 2.25 02/15/2027		4.06%	11,250.00	0.00	11,250.00	0.00
Coupon	02/15/2024	91282CCT6	0.00	UNITED STATES TREASURY 0.375 08/15/2024		0.42%	1,875.00	0.00	1,875.00	0.00
Coupon	02/15/2024	02582JIT8	0.00	AMXCA 2022-2 A 3.39 05/15/2025		3.42%	1,440.75	0.00	1,440.75	0.00
Coupon	02/15/2024	161571HS6	0.00	CHAIT 2022-1 A 3.97 09/15/2027		4.34%	3,308.33	0.00	3,308.33	0.00
Coupon	02/16/2024	36265WAD5	0.00	GMCAR 2022-3 A3 3.64 04/16/2027		3.67%	500.50	0.00	500.50	0.00
Coupon	02/16/2024	36268GAD7	0.00	GMCAR 2024-1 A3 4.85 12/18/2028		4.90%	1,406.50	0.00	1,406.50	0.00
Coupon	02/16/2024	46647PBY1	0.00	JPMORGAN CHASE & CO 0.563 02/16/2025		0.56%	1,097.85	0.00	1,097.85	0.00
Coupon	02/17/2024	3133EPJX4	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.625 02/17/2026		3.89%	18,125.00	0.00	18,125.00	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	02/18/2024	43815EAC8	0.00	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	58.45	0.00	58.45	0.00
Coupon	02/18/2024	06428CAA2	0.00	BANK OF AMERICA NA 5.526 08/18/2026		5.48%	13,815.00	0.00	13,815.00	0.00
Coupon	02/20/2024	36266FAC3	0.00	GMALT 2022-2 A3 3.42 06/20/2025		3.46%	620.71	0.00	620.71	0.00
Coupon	02/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	4.16	0.00	4.16	0.00
Coupon	02/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	87.45	0.00	87.45	0.00
Coupon	02/21/2024	438123AC5	0.00	HAROT 2023-4 A3 5.67 06/21/2028		5.74%	1,110.38	0.00	1,110.38	0.00
Coupon	02/25/2024	05601XAC3	0.00	BMWLT 2022-1 A3 1.03 03/25/2025		1.15%	26.66	0.00	26.66	0.00
Coupon	02/25/2024	05602RAD3	0.00	BMWOT 2022-A A3 3.21 08/25/2026		3.24%	477.02	0.00	477.02	0.00
Coupon	02/25/2024	05592XAD2	0.00	BMWOT 2023-A A3 5.47 02/25/2028		5.54%	615.37	0.00	615.37	0.00
Coupon	02/25/2024	3135G05X7	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025		1.76%	1,875.00	0.00	1,875.00	0.00
Coupon	02/26/2024	57629WDK3	0.00	MASSMUTUAL GLOBAL FUNDING II 4.15 08/26/2025		4.74%	15,562.50	0.00	15,562.50	0.00
Coupon	02/29/2024	912828ZC7	0.00	UNITED STATES TREASURY 1.125 02/28/2025		1.42%	5,625.00	0.00	5,625.00	0.00
Coupon	02/29/2024	91282CFH9	0.00	UNITED STATES TREASURY 3.125 08/31/2027		3.72%	12,500.00	0.00	12,500.00	0.00
Total Coupon			0.00				145,542.84	0.00	145,542.84	0.00
Dividend	02/29/2024	94975H254	0.00	ALLSPRING:GOVT MM S		4.88%	115.32	0.00	115.32	0.00
Total Dividend			0.00				115.32	0.00	115.32	0.00
Maturity	02/02/2024	69371RR24	(225,000.00)	PACCAR FINANCIAL CORP 0.35 02/02/2024	100.000	0.35%	225,000.00	0.00	225,000.00	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Maturity	02/05/2024	3135G0V34	(600,000.00)	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.5 02/05/2024	100.000	2.50%	600,000.00	0.00	600,000.00	0.00
Maturity	02/07/2024	637432NL5	(500,000.00)	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 2.95 02/07/2024	100.000	2.95%	500,000.00	0.00	500,000.00	0.00
Total Maturity			(1,325,000.00)				1,325,000.00	0.00	1,325,000.00	0.00
Principal Paydown	02/15/2024	89240BAC2	17,925.31	TAOT 2021-A A3 0.26 05/15/2025		0.28%	17,925.31	--	17,925.31	0.00
Principal Paydown	02/15/2024	47788UAC6	7,255.21	JDOT 2021 A3 0.36 09/15/2025		0.38%	7,255.21	--	7,255.21	0.00
Principal Paydown	02/15/2024	47789QAC4	15,277.42	JDOT 2021-B A3 0.52 03/16/2026		0.53%	15,277.42	--	15,277.42	(0.00)
Principal Paydown	02/15/2024	89238JAC9	9,031.67	TAOT 2021-D A3 0.71 04/15/2026		0.71%	9,031.67	--	9,031.67	(0.00)
Principal Paydown	02/15/2024	47787JAC2	13,802.15	JDOT 2022 A3 0.36 09/15/2026		2.35%	13,802.15	--	13,802.15	0.00
Principal Paydown	02/15/2024	448977AD0	7,719.73	HART 2022-A A3 2.22 10/15/2026		4.08%	7,719.73	--	7,719.73	0.00
Principal Paydown	02/15/2024	44935FAD6	18,513.63	HART 2021-C A3 0.74 05/15/2026		5.27%	18,513.63	--	18,513.63	(0.00)
Principal Paydown	02/18/2024	43815EAC8	17,096.66	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	17,096.66	--	17,096.66	0.00
Principal Paydown	02/20/2024	36266FAC3	38,827.73	GMALT 2022-2 A3 3.42 06/20/2025		3.46%	38,827.73	--	38,827.73	(0.00)
Principal Paydown	02/21/2024	43813GAC5	4,756.49	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	4,756.49	--	4,756.49	0.00
Principal Paydown	02/21/2024	43815GAC3	9,568.48	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	9,568.48	--	9,568.48	(0.00)
Principal Paydown	02/25/2024	05601XAC3	17,245.72	BMWLT 2022-1 A3 1.03 03/25/2025		1.15%	17,245.72	--	17,245.72	(0.00)
Principal Paydown	02/25/2024	05602RAD3	12,181.01	BMWOT 2022-A A3 3.21 08/25/2026		3.24%	12,181.01	--	12,181.01	0.00
Total Principal Paydown			189,201.21				189,201.21	--	189,201.21	0.01

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
TOTAL OTHER TRANSACTIONS			(1,525,798.79)				2,049,859.37	0.00	2,049,859.37	0.01

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/01/2024	94975H254	7,665.23	ALLSPRING:GOVT MM S	1.000	4.87%	(7,665.23)	0.00	(7,665.23)	0.00
Purchase	03/08/2024	94975H254	1,036,718.75	ALLSPRING:GOVT MM S	1.000	4.87%	(1,036,718.75)	0.00	(1,036,718.75)	0.00
Purchase	03/11/2024	94975H254	32,272.50	ALLSPRING:GOVT MM S	1.000	4.87%	(32,272.50)	0.00	(32,272.50)	0.00
Purchase	03/13/2024	94975H254	5,164.93	ALLSPRING:GOVT MM S	1.000	4.87%	(5,164.93)	0.00	(5,164.93)	0.00
Purchase	03/15/2024	94975H254	85,546.07	ALLSPRING:GOVT MM S	1.000	4.87%	(85,546.07)	0.00	(85,546.07)	0.00
Purchase	03/18/2024	94975H254	429,127.52	ALLSPRING:GOVT MM S	1.000	4.87%	(429,127.52)	0.00	(429,127.52)	0.00
Purchase	03/18/2024	857477CL5	325,000.00	STATE STREET CORP 4.993 03/18/2027	100.000	4.99%	(325,000.00)	0.00	(325,000.00)	0.00
Purchase	03/19/2024	94975H254	579,385.08	ALLSPRING:GOVT MM S	1.000	4.88%	(579,385.08)	0.00	(579,385.08)	0.00
Purchase	03/19/2024	47800RAD5	180,000.00	JDOT 2024 A3 4.96 11/15/2028	99.994	5.12%	(179,989.92)	0.00	(179,989.92)	0.00
Purchase	03/20/2024	94975H254	42,873.11	ALLSPRING:GOVT MM S	1.000	4.88%	(42,873.11)	0.00	(42,873.11)	0.00
Purchase	03/21/2024	94975H254	14,945.26	ALLSPRING:GOVT MM S	1.000	4.88%	(14,945.26)	0.00	(14,945.26)	0.00
Purchase	03/22/2024	94975H254	28,125.00	ALLSPRING:GOVT MM S	1.000	4.88%	(28,125.00)	0.00	(28,125.00)	0.00
Purchase	03/25/2024	94975H254	43,020.97	ALLSPRING:GOVT MM S	1.000	4.88%	(43,020.97)	0.00	(43,020.97)	0.00
Purchase	03/26/2024	3133EP6K6	1,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 03/26/2027	100.145	4.45%	(1,001,450.00)	0.00	(1,001,450.00)	0.00
Total Purchase			3,809,844.42				(3,811,284.34)	0.00	(3,811,284.34)	0.00
TOTAL ACQUISITIONS			3,809,844.42				(3,811,284.34)	0.00	(3,811,284.34)	0.00
DISPOSITIONS										
Maturity	03/08/2024	3130A7PH2	(1,000,000.00)	FEDERAL HOME LOAN BANKS 1.875 03/08/2024	100.000	1.88%	1,000,000.00	0.00	1,000,000.00	0.00
Maturity	03/18/2024	808513BN4	(725,000.00)	CHARLES SCHWAB CORP 0.75 03/18/2024	100.000	0.75%	725,000.00	0.00	725,000.00	0.00
Maturity	03/19/2024	459058GQ0	(750,000.00)	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 2.5 03/19/2024	100.000	2.50%	750,000.00	0.00	750,000.00	0.00
Total Maturity			(2,475,000.00)				2,475,000.00	0.00	2,475,000.00	0.00
Sale	03/04/2024	94975H254	(609,988.10)	ALLSPRING:GOVT MM S	1.000	4.89%	609,988.10	0.00	609,988.10	0.00
Sale	03/26/2024	94975H254	(1,001,450.00)	ALLSPRING:GOVT MM S	1.000	4.88%	1,001,450.00	0.00	1,001,450.00	0.00
Total Sale			(1,611,438.10)				1,611,438.10	0.00	1,611,438.10	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
TOTAL DISPOSITIONS			(4,086,438.10)				4,086,438.10	0.00	4,086,438.10	0.00
OTHER TRANSACTIONS										
Coupon	03/01/2024	3137BM7C4	0.00	FHMS K-051 A2 3.308 09/25/2025		2.91%	1,378.33	0.00	1,378.33	0.00
Coupon	03/01/2024	3137BNGT5	0.00	FHMS K-054 A2 2.745 01/25/2026		4.58%	2,287.50	0.00	2,287.50	0.00
Coupon	03/01/2024	3137BSP72	0.00	FHMS K-058 A2 2.653 08/25/2026		4.43%	1,569.69	0.00	1,569.69	0.00
Coupon	03/01/2024	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.23%	1,429.17	0.00	1,429.17	0.00
Coupon	03/01/2024	3137F2LJ3	0.00	FHMS K-066 A2 3.117 06/25/2027		3.91%	2,597.50	0.00	2,597.50	0.00
Coupon	03/01/2024	3137FAWS3	0.00	FHMS K-067 A2 3.194 07/25/2027		3.89%	2,661.67	0.00	2,661.67	0.00
Coupon	03/01/2024	3137FBU79	0.00	FHMS K-069 A2 3.187 09/25/2027		4.38%	1,991.87	0.00	1,991.87	0.00
Coupon	03/01/2024	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.25%	2,693.96	0.00	2,693.96	0.00
Coupon	03/03/2024	57636QAN4	0.00	MASTERCARD INC 2.0 03/03/2025		1.05%	6,000.00	0.00	6,000.00	0.00
Coupon	03/08/2024	3130A7PH2	0.00	FEDERAL HOME LOAN BANKS 1.875 03/08/2024		1.88%	9,375.00	0.00	9,375.00	0.00
Coupon	03/08/2024	3130AWTR1	0.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		4.49%	32,508.68	0.00	32,508.68	0.00
Coupon	03/09/2024	931142EW9	0.00	WALMART INC 3.9 09/09/2025		3.92%	3,022.50	0.00	3,022.50	0.00
Coupon	03/10/2024	3130ATS57	0.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		3.76%	22,500.00	0.00	22,500.00	0.00
Coupon	03/11/2024	037833DM9	0.00	APPLE INC 1.8 09/11/2024		0.59%	6,750.00	0.00	6,750.00	0.00
Coupon	03/14/2024	06051GJY6	0.00	BANK OF AMERICA CORP 5.72 06/14/2024		5.85%	7,867.48	0.00	7,867.48	0.00
Coupon	03/15/2024	89240BAC2	0.00	TAOT 2021-A A3 0.26 05/15/2025		0.29%	11.34	0.00	11.34	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	03/15/2024	47788UAC6	0.00	JDOT 2021 A3 0.36 09/15/2025		0.38%	12.42	0.00	12.42	0.00
Coupon	03/15/2024	47789QAC4	0.00	JDOT 2021-B A3 0.52 03/16/2026		0.53%	50.17	0.00	50.17	0.00
Coupon	03/15/2024	89238JAC9	0.00	TAOT 2021-D A3 0.71 04/15/2026		0.71%	62.90	0.00	62.90	0.00
Coupon	03/15/2024	44935FAD6	0.00	HART 2021-C A3 0.74 05/15/2026		5.46%	123.78	0.00	123.78	0.00
Coupon	03/15/2024	448977AD0	0.00	HART 2022-A A3 2.22 10/15/2026		4.13%	215.40	0.00	215.40	0.00
Coupon	03/15/2024	47787JAC2	0.00	JDOT 2022 A3 0.36 09/15/2026		2.35%	324.98	0.00	324.98	0.00
Coupon	03/15/2024	89239FAD4	0.00	TAOT 2023-D A3 5.54 08/15/2028		5.61%	900.25	0.00	900.25	0.00
Coupon	03/15/2024	448988AD7	0.00	HALST 24A A3 5.02 03/15/2027		5.03%	1,066.75	0.00	1,066.75	0.00
Coupon	03/15/2024	89238DAD0	0.00	TAOT 2024-A A3 4.83 10/16/2028		4.89%	1,509.38	0.00	1,509.38	0.00
Coupon	03/15/2024	437918AC9	0.00	HAROT 2024-1 A3 5.21 08/15/2028		5.27%	2,327.13	0.00	2,327.13	0.00
Coupon	03/15/2024	02582JIT8	0.00	AMXCA 2022-2 A 05/17/2027		3.42%	1,440.75	0.00	1,440.75	0.00
Coupon	03/15/2024	161571HS6	0.00	CHAIT 2022-1 A 3.97 09/15/2027		4.35%	3,308.33	0.00	3,308.33	0.00
Coupon	03/16/2024	36265WAD5	0.00	GMCAR 2022-3 A3 3.64 04/16/2027		3.67%	500.50	0.00	500.50	0.00
Coupon	03/16/2024	36268GAD7	0.00	GMCAR 2024-1 A3 4.85 12/18/2028		4.90%	1,455.00	0.00	1,455.00	0.00
Coupon	03/18/2024	808513BN4	0.00	CHARLES SCHWAB CORP 0.75 03/18/2024		0.75%	2,718.75	0.00	2,718.75	0.00
Coupon	03/18/2024	43815EAC8	0.00	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	52.61	0.00	52.61	0.00
Coupon	03/19/2024	459058GQ0	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 2.5 03/19/2024		2.50%	9,375.00	0.00	9,375.00	0.00
Coupon	03/20/2024	36266FAC3	0.00	GMALT 2022-2 A3 3.42 06/20/2025		3.47%	510.05	0.00	510.05	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	03/21/2024	43813GAC5	0.00	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	3.09	0.00	3.09	0.00
Coupon	03/21/2024	43815GAC3	0.00	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	80.43	0.00	80.43	0.00
Coupon	03/21/2024	438123AC5	0.00	HAROT 2023-4 A3 5.67 06/21/2028		5.75%	1,110.38	0.00	1,110.38	0.00
Coupon	03/22/2024	3133EPWK7	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028		4.71%	28,125.00	0.00	28,125.00	0.00
Coupon	03/23/2024	4581X0DZ8	0.00	INTER-AMERICAN DEVELOPMENT BANK 0.5 09/23/2024		0.52%	2,237.50	0.00	2,237.50	0.00
Coupon	03/25/2024	05601XAC3	0.00	BMWLT 2022-1 A3 1.03 03/25/2025		0.00%	10.85	0.00	10.85	0.00
Coupon	03/25/2024	05602RAD3	0.00	BMWOT 2022-A A3 3.21 08/25/2026		3.24%	444.44	0.00	444.44	0.00
Coupon	03/25/2024	05592XAD2	0.00	BMWOT 2023-A A3 5.47 02/25/2028		5.54%	615.37	0.00	615.37	0.00
Coupon	03/30/2024	437076CV2	0.00	HOME DEPOT INC 4.95 09/30/2026		4.86%	7,975.00	0.00	7,975.00	0.00
Coupon	03/31/2024	9128285C0	0.00	UNITED STATES TREASURY 3.0 09/30/2025		2.90%	11,250.00	0.00	11,250.00	0.00
Coupon	03/31/2024	9128286L9	0.00	UNITED STATES TREASURY 2.25 03/31/2026		3.39%	11,250.00	0.00	11,250.00	0.00
Coupon	03/31/2024	912828ZF0	0.00	UNITED STATES TREASURY 0.5 03/31/2025		0.54%	1,875.00	0.00	1,875.00	0.00
Coupon	03/31/2024	91282CEF4	0.00	UNITED STATES TREASURY 2.5 03/31/2027		4.46%	13,750.00	0.00	13,750.00	0.00
Total Coupon			0.00				209,325.90	0.00	209,325.90	0.00
Dividend	03/31/2024	94975H254	0.00	ALLSPRING:GOVT MM S		4.89%	7,259.05	0.00	7,259.05	0.00
Total Dividend			0.00				7,259.05	0.00	7,259.05	0.00
Principal Paydown	03/15/2024	89240BAC2	16,395.02	TAOT 2021-A A3 0.26 05/15/2025		0.29%	16,395.02	--	16,395.02	0.00
Principal Paydown	03/15/2024	47788UAC6	5,231.00	JDOT 2021 A3 0.36 09/15/2025		0.38%	5,231.00	--	5,231.00	(0.00)

TRANSACTION LEDGER



City of Pittsburgh | Account #10607 | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Principal Paydown	03/15/2024	47789QAC4	10,512.70	JDOT 2021-B A3 0.52 03/16/2026		0.53%	10,512.70	--	10,512.70	(0.00)
Principal Paydown	03/15/2024	89238JAC9	8,500.64	TAOT 2021-D A3 0.71 04/15/2026		0.71%	8,500.64	--	8,500.64	(0.00)
Principal Paydown	03/15/2024	47787JAC2	8,393.97	JDOT 2022 A3 0.36 09/15/2026		2.35%	8,393.97	--	8,393.97	(0.00)
Principal Paydown	03/15/2024	448977AD0	7,508.57	HART 2022-A A3 2.22 10/15/2026		4.13%	7,508.57	--	7,508.57	(0.00)
Principal Paydown	03/15/2024	44935FAD6	17,650.59	HART 2021-C A3 0.74 05/15/2026		5.46%	17,650.59	--	17,650.59	(0.00)
Principal Paydown	03/18/2024	43815EAC8	16,533.18	HAROT 2021-3 A3 0.41 11/18/2025		0.41%	16,533.18	--	16,533.18	0.00
Principal Paydown	03/20/2024	36266FAC3	42,363.06	GMALT 2022-2 A3 3.42 06/20/2025		3.47%	42,363.06	--	42,363.06	0.00
Principal Paydown	03/21/2024	43813GAC5	4,590.33	HAROT 2021-1 A3 0.27 04/21/2025		0.27%	4,590.33	--	4,590.33	(0.00)
Principal Paydown	03/21/2024	43815GAC3	9,161.03	HAROT 2021-4 A3 0.88 01/21/2026		0.90%	9,161.03	--	9,161.03	0.00
Principal Paydown	03/25/2024	05601XAC3	11,837.63	BMWLT 2022-1 A3 1.03 03/25/2025		0.00%	11,837.63	--	11,837.63	(0.00)
Principal Paydown	03/25/2024	05602RAD3	11,265.49	BMWOT 2022-A A3 3.21 08/25/2026		3.24%	11,265.49	--	11,265.49	(0.00)
Total Principal Paydown			169,943.21				169,943.21	--	169,943.21	(0.01)
TOTAL OTHER TRANSACTIONS			169,943.21				386,528.16	0.00	386,528.16	(0.01)

City of Pittsburgh Liquidity - Account #10617

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	01/23/2024	912797JA6	800,000.00	US Treasury Bill 5.268% Due: 01/23/2024	100.000		800,000.00	0.00	800,000.00	0.00
Subtotal			800,000.00				800,000.00	0.00	800,000.00	0.00
TOTAL DISPOSITIONS			800,000.00				800,000.00	0.00	800,000.00	0.00

TRANSACTION LEDGER

City of Pittsburgh Liquidity | Account #10617 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	02/15/2024	94975H254	2,000,000.00	ALLSPRING:GOVT MM S	1.000	4.89%	(2,000,000.00)	0.00	(2,000,000.00)	0.00
Purchase	02/16/2024	94975H254	2,000,000.00	ALLSPRING:GOVT MM S	1.000	4.89%	(2,000,000.00)	0.00	(2,000,000.00)	0.00
Purchase	02/16/2024	94975H254	109,094.44	ALLSPRING:GOVT MM S	1.000	4.89%	(109,094.44)	0.00	(109,094.44)	0.00
Purchase	02/21/2024	91282CFQ9	2,000,000.00	UNITED STATES TREASURY 4.375 10/31/2024	99.453	5.18%	(1,989,062.50)	(27,163.46)	(2,016,225.96)	0.00
Purchase	02/21/2024	912797KB2	2,000,000.00	UNITED STATES TREASURY 08/15/2024	97.503	5.33%	(1,950,060.00)	0.00	(1,950,060.00)	0.00
Purchase	02/22/2024	94975H254	1,000,000.00	ALLSPRING:GOVT MM S	1.000	4.88%	(1,000,000.00)	0.00	(1,000,000.00)	0.00
Total Purchase			9,109,094.44				(9,048,216.94)	(27,163.46)	(9,075,380.40)	0.00
TOTAL ACQUISITIONS			9,109,094.44				(9,048,216.94)	(27,163.46)	(9,075,380.40)	0.00
DISPOSITIONS										
Sale	02/01/2024	94975H254	(2,716,102.22)	ALLSPRING:GOVT MM S	1.000	4.91%	2,716,102.22	0.00	2,716,102.22	0.00
Sale	02/21/2024	94975H254	(3,966,285.96)	ALLSPRING:GOVT MM S	1.000	4.87%	3,966,285.96	0.00	3,966,285.96	0.00
Total Sale			(6,682,388.18)				6,682,388.18	0.00	6,682,388.18	0.00
TOTAL DISPOSITIONS			(6,682,388.18)				6,682,388.18	0.00	6,682,388.18	0.00
OTHER TRANSACTIONS										
Coupon	02/16/2024	96130ASC3	0.00	Westpac Banking Corporation - New York Branch 5.38 02/16/2024		5.38%	109,094.44	0.00	109,094.44	0.00
Total Coupon			0.00				109,094.44	0.00	109,094.44	0.00
Dividend	02/29/2024	94975H254	0.00	ALLSPRING:GOVT MM S		4.88%	152.66	0.00	152.66	0.00
Total Dividend			0.00				152.66	0.00	152.66	0.00
Maturity	02/15/2024	912797GN1	(2,000,000.00)	UNITED STATES TREASURY 02/15/2024	100.000	0.00%	2,000,000.00	0.00	2,000,000.00	0.00
Maturity	02/16/2024	96130ASC3	(2,000,000.00)	Westpac Banking Corporation - New York Branch 5.38 02/16/2024	100.000	5.38%	2,000,000.00	0.00	2,000,000.00	0.00
Maturity	02/22/2024	912796Z28	(1,000,000.00)	UNITED STATES TREASURY 02/22/2024	100.000	0.00%	1,000,000.00	0.00	1,000,000.00	0.00

TRANSACTION LEDGER



City of Pittsburgh Liquidity | Account #10617 | As of February 29, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest	Pur/Sold	Total Amount	Gain/Loss
Total Maturity			(5,000,000.00)				5,000,000.00		0.00	5,000,000.00	0.00
TOTAL OTHER TRANSACTIONS			(5,000,000.00)				5,109,247.10		0.00	5,109,247.10	0.00

TRANSACTION LEDGER



City of Pittsburgh Liquidity | Account #10617 | As of March 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/01/2024	94975H254	4,928.25	ALLSPRING:GOVT MM S	1.000	4.87%	(4,928.25)	0.00	(4,928.25)	0.00
Purchase	03/07/2024	94975H254	740,668.52	ALLSPRING:GOVT MM S	1.000	4.88%	(740,668.52)	0.00	(740,668.52)	0.00
Purchase	03/07/2024	91282CDS7	1,300,000.00	UNITED STATES TREASURY 1.125 01/15/2025	96.711	5.09%	(1,257,242.19)	(2,089.29)	(1,259,331.48)	0.00
Purchase	03/08/2024	91282CGD7	2,000,000.00	UNITED STATES TREASURY 4.25 12/31/2024	99.320	5.11%	(1,986,406.25)	(15,879.12)	(2,002,285.37)	0.00
Purchase	03/15/2024	94975H254	5,250.00	ALLSPRING:GOVT MM S	1.000	4.87%	(5,250.00)	0.00	(5,250.00)	0.00
Total Purchase			4,050,846.77				(3,994,495.21)	(17,968.41)	(4,012,463.62)	0.00
TOTAL ACQUISITIONS			4,050,846.77				(3,994,495.21)	(17,968.41)	(4,012,463.62)	0.00
DISPOSITIONS										
Maturity	03/07/2024	912797GQ4	(2,000,000.00)	UNITED STATES TREASURY 03/07/2024	100.000	0.00%	2,000,000.00	0.00	2,000,000.00	0.00
Total Maturity			(2,000,000.00)				2,000,000.00	0.00	2,000,000.00	0.00
Sale	03/08/2024	94975H254	(2,002,285.37)	ALLSPRING:GOVT MM S	1.000	4.87%	2,002,285.37	0.00	2,002,285.37	(0.00)
Total Sale			(2,002,285.37)				2,002,285.37	0.00	2,002,285.37	(0.00)
TOTAL DISPOSITIONS			(4,002,285.37)				4,002,285.37	0.00	4,002,285.37	(0.00)
OTHER TRANSACTIONS										
Coupon	03/15/2024	91282CCX7	0.00	UNITED STATES TREASURY 0.375 09/15/2024		5.03%	5,250.00	0.00	5,250.00	0.00
Total Coupon			0.00				5,250.00	0.00	5,250.00	0.00
Dividend	03/31/2024	94975H254	0.00	ALLSPRING:GOVT MM S		4.87%	1,533.53	0.00	1,533.53	0.00
Total Dividend			0.00				1,533.53	0.00	1,533.53	0.00
TOTAL OTHER TRANSACTIONS			0.00				6,783.53	0.00	6,783.53	0.00

Important Disclosures

As of March 31, 2024

2024 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Source ICE Data Indices, LLC ("ICE"), used with permission. ICE permits use of the ICE indices and related data on an "as is" basis; ICE, its affiliates and their respective third party suppliers disclaim any and all warranties and representations, express and/or implied, including any warranties of merchantability or fitness for a particular purpose or use, including the indices, index data and any data included in, related to, or derived therefrom. Neither ICE data, its affiliates or their respective third party providers guarantee the quality, adequacy, accuracy, timeliness or completeness of the indices or the index data or any component thereof, and the indices and index data and all components thereof are provided on an "as is" basis and licensee's use it at licensee's own risk. ICE data, its affiliates and their respective third party do not sponsor, endorse, or recommend chandler asset management, or any of its products or services.

This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

ICE BofA 1-3 Yr US Treasury & Agency Index

The ICE BofA 1-3 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution to Amend the Master Pay Schedule as Required by California Public Employees' Retirement System

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

To comply with CalPERS' interpretation of the requirements of California Code of Regulations, Title 2, Section 570.5 by amending the single master pay schedule on the City's website representing all previously approved actions on the individual classifications of the pay schedule. The single master pay schedule will be submitted to the City Council for approval each time any single MOU, or compensation plan is brought to the City Council for approval.

FISCAL IMPACT

The amendment to the pay schedules as a single master pay schedule has no fiscal impact as adjustments were made with mid-year budget changes.

RECOMMENDATION

The City Council adopt a resolution to amend the City of Pittsburg's master pay schedule for employee classifications, so the City is in compliance with the requirements of the California Code of Regulations, Title 2, Section 570.5 and the California Public Employees' Retirement System (CalPERS) relating to publicly available pay schedules for purposes of determining the amount of "compensation earnable" pursuant to Government Code Sections 20630, 20636, and 20636.1.

BACKGROUND

CalPERS, pursuant to their interpretation of California Code of Regulations, Title 2, Section 570.5, recommends all CalPERS employers to maintain their compensation levels in one publicly available document, approved and adopted by the governing body, which must meet all of the following requirements:

- Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- Identifies the position title for every employee position;
- Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- Indicates an effective date and date of any revisions;
- Is retained by the employer and available for public inspection for not less than five years; and
- Does not reference another document in lieu of disclosing the pay rate.

SUBCOMMITTEE FINDINGS

This item was not reviewed by a subcommittee.

STAFF ANALYSIS

Updates to the master pay schedule include new classifications added based on classification study recommendations within multiple departments and met and conferred with the respective bargaining groups. Staff coordinated an organizational review and classification study to maximize efficiency and to fill vacant positions. Classifications added to the classification plan include Lead Customer Service Representative, Payroll Coordinator, Senior Payroll Coordinator, Senior Accounting Technician, Accounting Supervisor and Deputy Director of Information Technology Operations. The recommended changes also had an impact on the Account Clerk, Administrative Assistant and Police Records Clerk. The recommendation reduces the number of salary steps in each classification from eight (8) steps to five (5) steps. The Customer Service Representative range was also changed to match the salary range of the Account Clerk. Additionally, due to Overtime Exemption for Computer Software Employees changes in California effective in 2024, salary adjustments were recommended for the Senior Information Technology Analyst and Geographic Information Systems Analyst to comply with the exemption criteria.

The adoption of the resolution will comply with CalPERS' interpretation of the requirements of Code of Regulations section 570.5 by amending the single master pay schedule already on the City's website representing all previously approved actions on the individual classifications of the pay schedule.

ATTACHMENTS: Exhibit A – Salary Schedule
Resolution

Staff Report Prepared By: Griselda Clift, Senior Human Resources Analyst

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Amending the Master Pay Schedule to)
Include Previously Approved Positions and)
Compensation)

RESOLUTION NO. 24-

WHEREAS, the California Public Employees' Retirement System (CalPERS) has requested all CalPERS employers list their compensation levels on one document, approved and adopted by the governing body, in accordance with Title 2 California Code of Regulations section 570.5, and meeting all of the following requirements thereof:

- Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- Identifies the position title for every employee position;
- Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- Indicates an effective date and date of any revisions;
- Is retained by the employer and available for public inspection for not less than five years; and
- Does not reference another document in lieu of disclosing the pay rate; and

WHEREAS, the classifications of Lead Customer Service Representative, Payroll Coordinator, Senior Payroll Coordinator, Senior Accounting Technician, Accounting Supervisor and Deputy Director of Information Technology Operations were added; and

WHEREAS, the salary steps of Account Clerk, Administrative Assistant and Police Records Clerk were condensed from eight (8) steps to five (5) steps; and

WHEREAS, the salary ranges of the Customer Service Representative, Senior Information Technology Analyst, and Geographic Information Systems Analyst were adjusted; and

WHEREAS, the City now desires to amend the master pay schedule to include recent changes to the compensation plan of the City of Pittsburgh.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pittsburgh hereby amends the master pay schedule as shown in the attached salary schedule.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

Monthly Salary Schedule

CLASSIFICATIONS	CODE	EFFECTIV E DATE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	Top Step w/Max Incentives	UNIT
Account Clerk	170	05/12/24	4,775	5,014	5,265	5,528	5,804			5,854	AFSCME
Accountant I	355	07/09/23	6,435	6,757	7,095	7,450	7,822			7,875	MPC
Accountant II	500	07/09/23	7,205	7,565	7,943	8,340	8,757			8,809	MPC
Accounting Supervisor	747	05/12/24	8,285	8,699	9,134	9,591	10,070			10,120	MPC
Accounting Technician	220	07/09/23	5,575	5,854	6,147	6,454	6,777			6,829	AFSCME/MPC
Administrative Analyst I	390	07/09/23	6,902	7,247	7,609	7,989	8,389			8,442	MPC
Administrative Analyst II	702	07/09/23	7,990	8,390	8,810	9,250	9,712			9,766	MPC
Administrative Assistant	160	05/12/24	4,810	5,051	5,304	5,569	5,848			5,898	AFSCME/MPC
Administrative Coordinator	350	07/09/23	6,311	6,627	6,958	7,306	7,671			7,721	MPC
Administrative Officer	868	07/09/23	10,826	11,367	11,935	12,532	13,158			13,212	MPC
Administrative Specialist	290	07/09/23	5,960	6,258	6,571	6,900	7,245			7,297	MPC
Assistant City Clerk	820	07/09/23	8,739	9,176	9,635	10,117	10,623			10,675	MPC
Assistant City Engineer	920a	07/09/23	11,497	12,072	12,676	13,310	13,976			14,028	MPC
Assistant Director of Public Works	896	07/09/23	12,555	13,183	13,842	14,534	15,261			15,313	MPC
Assistant Engineer	510	07/09/23	7,403	7,773	8,162	8,570	8,998			9,500	MPC
Assistant Planner	450	07/09/23	6,954	7,302	7,667	8,050	8,452			8,927	MPC
Associate Engineer	780	07/09/23	8,571	9,000	9,450	9,923	10,419			10,992	MPC
Associate Planner	740	07/09/23	8,049	8,451	8,874	9,318	9,784			10,326	MPC
Building Inspection Supervisor	810	07/09/23	9,800	10,290	10,805	11,345	11,912			11,964	MPC
Chief Building Official	895	07/09/23	12,530	13,157	13,815	14,506	15,231			15,283	MPC
Code Enforcement Officer I	258	07/09/23	5,802	6,092	6,397	6,717	7,053			7,105	AFSCME
Code Enforcement Officer II	415	07/09/23	6,716	7,052	7,405	7,775	8,164			8,216	AFSCME
Code Enforcement Supervisor	820	07/09/23	8,739	9,176	9,635	10,117	10,623			10,675	MPC
Combination Building Inspector	520	07/09/23	7,299	7,664	8,047	8,449	8,871			8,923	AFSCME
Community Outreach Coordinator	315	07/09/23	6,156	6,464	6,787	7,126	7,483			7,535	AFSCME
Community Relations Manager	703	07/09/23	8,309	8,724	9,160	9,618	10,099			10,154	MPC
Community Services Specialist	258	07/09/23	5,802	6,092	6,397	6,717	7,053			7,105	AFSCME
Construction Inspector I	360	10/04/23	6,494	6,818	7,159	7,517	7,893			7,943	AFSCME
Construction Inspector II	520	10/04/23	7,299	7,664	8,047	8,449	8,871			8,921	AFSCME
Crime Analyst	700	07/09/23	7,550	7,928	8,324	8,740	9,177			9,229	MPC
Customer Service Representative	170	05/12/24	4,775	5,014	5,265	5,528	5,804			5,854	AFSCME
Deputy City Clerk	330	07/09/23	6,257	6,570	6,899	7,244	7,607			7,659	MPC
Development Services Coordinator	532	07/09/23	7,453	7,826	8,217	8,628	9,059			9,109	AFSCME
Development Services Supervisor	881	11/20/23	10,359	10,877	11,421	11,992	12,592			12,642	MPC
Economic Development Manager	867	07/09/23	10,817	11,358	11,926	12,522	13,148			13,148	MPC
Electrical Technician	420	07/09/23	6,730	7,066	7,419	7,790	8,180			8,834	Teamsters

Monthly Salary Schedule

Electrical Technician Apprentice	200	07/09/23	5,374	5,643	5,925	6,221	6,532			7,055	Teamsters
Engineering Technician I	310	07/09/23	6,092	6,397	6,717	7,053	7,406			7,458	AFSCME
Engineering Technician II	460	07/09/23	7,056	7,409	7,779	8,168	8,577			8,629	AFSCME
Environmental Affairs Manager	890	07/09/23	11,849	12,441	13,063	13,716	14,401			14,454	MPC
Environmental Health & Safety Officer	832	07/09/23	9,786	10,275	10,789	11,328	11,895			11,948	MPC
Environmental Health Specialist I	390	07/09/23	6,902	7,247	7,609	7,989	8,389			8,442	MPC
Environmental Health Specialist II	702	07/09/23	7,990	8,390	8,810	9,250	9,712			9,766	MPC
Equipment Mechanic	270	07/09/23	5,944	6,241	6,553	6,881	7,225			7,803	Teamsters
Equipment Shop Supervisor	531	07/09/23	7,592	7,972	8,371	8,790	9,230			9,283	MPC
Executive Assistant to the Chief of Police	330	07/09/23	6,257	6,570	6,899	7,244	7,607			7,659	MPC
Finance Division Manager	855	07/09/23	10,057	10,560	11,088	11,642	12,224			12,276	MPC
Financial Analyst	580	07/09/23	8,193	8,603	9,033	9,485	9,960			10,012	MPC
Geographical Information Systems (GIS) Administrator	815	05/12/24	9,650	10,133	10,639	11,171	11,730			11,780	MPC
Harbormaster	830	07/09/23	9,247	9,709	10,194	10,704	11,239			11,291	MPC
Housing Manager	855	07/09/23	10,057	10,560	11,088	11,642	12,224			12,276	MPC
Housing Program Analyst I	390	07/09/23	6,902	7,247	7,609	7,989	8,389			8,442	MPC
Housing Program Analyst II	702	07/09/23	7,990	8,390	8,810	9,250	9,712			9,766	MPC
Housing Specialist	210	07/09/23	5,483	5,757	6,045	6,347	6,664			6,716	AFSCME
Human Resources Analyst	701	07/09/23	7,954	8,352	8,770	9,209	9,669			9,723	MPC
Human Resources Specialist	330	07/09/23	6,257	6,570	6,899	7,244	7,607			7,659	MPC
Information Technology Analyst I	420a	07/09/23	6,730	7,066	7,419	7,790	8,180			8,232	MPC
Information Technology Analyst II	720	07/09/23	7,876	8,270	8,683	9,117	9,573			9,625	MPC
Information Technology Manager	866	07/09/23	10,722	11,258	11,821	12,412	13,033			13,086	MPC
Laboratory Supervisor	810	07/09/23	9,800	10,290	10,805	11,345	11,912			12,308	MPC
Lead Community Services Specialist	415	07/09/23	6,716	7,052	7,405	7,775	8,164			8,216	AFSCME
Lead Customer Service Representative	185	05/12/24	5,251	5,514	5,790	6,080	6,384			6,434	
Lead Electrical Technician	705	07/09/23	7,790	8,179	8,588	9,017	9,468			10,226	Teamsters
Lead Marina Services Worker	320	07/09/23	6,221	6,532	6,859	7,202	7,562			7,940	Teamsters
Lead Police Records Clerk	255	07/09/23	5,848	6,140	6,447	6,769	7,107			7,159	AFSCME
Lead Public Works Superintendent	885	07/09/23	11,960	12,558	13,186	13,845	14,537			14,589	MPC
Maintenance Assistant	095	07/09/23	3,774	3,963	4,161	4,369	4,587			4,817	Teamsters
Maintenance Ld Worker	320	07/09/23	6,221	6,532	6,859	7,202	7,562			8,167	Teamsters
Maintenance Worker I	140	07/09/23	4,642	4,874	5,118	5,374	5,643			5,925	Teamsters
Maintenance Worker II	200	07/09/23	5,374	5,643	5,925	6,221	6,532			7,055	Teamsters
Office Assistant	095a	07/09/23	3,774	3,963	4,161	4,369	4,587			4,639	AFSCME
Payroll Coordinator	350	05/12/24	6,311	6,627	6,958	7,306	7,671			7,721	MPC
Permit Center Supervisor	820	07/09/23	8,739	9,176	9,635	10,117	10,623			10,675	MPC
Permit Technician	260	07/09/23	5,881	6,175	6,484	6,808	7,148			7,200	AFSCME

Monthly Salary Schedule

Pest Control Specialist	470	07/09/23	6,988	7,337	7,704	8,089	8,494			8,918	Teamsters
Planning Manager	890	07/09/23	11,849	12,441	13,063	13,716	14,401			14,454	MPC
Planning Technician	260	07/09/23	5,881	6,175	6,484	6,808	7,148			7,200	AFSCME
Police Captain	650	07/09/23	15,063	15,816	16,607	17,437	18,309	19,224		23,710	PMG
Police Forensic Technician I	260	07/09/23	5,881	6,175	6,484	6,808	7,148			7,200	AFSCME
Police Forensic Technician II	425	07/09/23	6,809	7,149	7,506	7,881	8,275			8,327	AFSCME
Police Lieutenant	640	07/09/23	13,131	13,788	14,477	15,201	15,961	16,759		21,702	PMG
Police Officer	600	07/09/23	6,840	7,182	7,541	7,918	8,314	8,730	9,167		POA
Police Officer (Continuation of Steps H & I)	600	07/09/23						9,625	10,107	13,998	POA
Police Records Clerk	180	05/12/24	5,051	5,304	5,569	5,847	6,139			6,189	AFSCME
Police Records Supervisor	540	07/09/23	7,666	8,049	8,451	8,874	9,318			9,371	MPC
Police Sergeant	625	07/09/23	9,716	10,202	10,712	11,248	11,810	12,401		17,175	POA
Police Services Administrator	831	07/09/23	9,610	10,090	10,594	11,124	11,680			11,733	MPC
Property and Evidence Coordinator	410	07/09/23	6,714	7,050	7,403	7,773	8,162			8,214	AFSCME
Property and Evidence Supervisor	540	07/09/23	7,666	8,049	8,451	8,874	9,318			9,371	MPC
Property and Evidence Technician	250	07/09/23	5,304	5,569	5,847	6,139	6,446			6,496	AFSCME
Public Works Superintendent	880	07/09/23	10,331	10,848	11,390	11,959	12,557			12,609	MPC
Public Works Supervisor	530	07/09/23	7,399	7,769	8,157	8,565	8,993			9,495	MPC
Purchasing Analyst	720	07/09/23	7,876	8,270	8,683	9,117	9,573			9,625	MPC
Records Specialist	330	07/09/23	6,257	6,570	6,899	7,244	7,607			7,659	AFSCME
Recreation Coordinator	230	07/09/23	5,659	5,942	6,239	6,551	6,879			6,931	AFSCME
Recreation Supervisor	550	07/09/23	7,391	7,761	8,149	8,556	8,984			9,036	MPC
Revenue Operations Supervisor	745	07/09/23	8,102	8,507	8,932	9,379	9,848			9,900	MPC
Senior Accounting Technician	313	05/12/24	6,133	6,440	6,762	7,100	7,455			7,505	AFSCME
Senior Administrative Analyst	825	07/09/23	9,250	9,712	10,198	10,708	11,243			11,296	MPC
Senior Civil Engineer	865	07/09/23	10,472	10,996	11,546	12,123	12,729			12,782	MPC
Senior Combination Building Inspector	760	07/09/23	8,203	8,613	9,044	9,496	9,970			10,022	MPC
Senior Construction Inspector	760	10/04/23	8,203	8,613	9,044	9,496	9,970			10,022	MPC
Senior Financial Analyst	790	07/09/23	9,487	9,961	10,459	10,982	11,531			11,584	MPC
Senior Housing Program Analyst	825	07/09/23	9,250	9,712	10,198	10,708	11,243			11,296	MPC
Senior Human Resources Analyst	821	07/09/23	9,209	9,669	10,152	10,660	11,193			11,246	MPC
Senior Information Technology Analyst	815	05/12/24	9,650	10,133	10,639	11,171	11,730			11,780	MPC
Senior Payroll Coordinator	385	05/12/24	6,942	7,289	7,653	8,036	8,438			8,488	MPC
Senior Planner	840	07/09/23	9,319	9,785	10,274	10,788	11,328			11,946	MPC
Sweeper Operator	140	07/09/23	4,642	4,874	5,118	5,374	5,643			5,925	Teamsters
Utility Lineworker	742	07/09/23	7,996	8,396	8,816	9,257	9,720			10,206	IBEW
Utility Maintenance Worker	312	07/09/23	6,091	6,396	6,716	7,052	7,405			7,775	IBEW
Utility Supervisor	810	07/09/23	9,800	10,290	10,805	11,345	11,912			11,964	MPC

Monthly Salary Schedule

Utility Technician	863	07/09/23	10,162	10,670	11,203	11,763	12,351			12,969	IBEW
Water Instrument/Maintenance Technician I	480	07/09/23	7,881	8,275	8,689	9,123	9,579			10,058	Teamsters
Water Instrument/Maintenance Technician II	750	07/09/23	9,122	9,578	10,057	10,560	11,088			11,643	Teamsters
Water Maintenance Mechanic I	480	07/09/23	7,881	8,275	8,689	9,123	9,579			10,058	Teamsters
Water Maintenance Mechanic II	750	07/09/23	9,122	9,578	10,057	10,560	11,088			11,643	Teamsters
Water Plant Apprentice Operator	200	07/09/23	5,374	5,643	5,925	6,221	6,532			6,859	Teamsters
Water Plant Operator	560	07/09/23	7,915	8,311	8,727	9,163	9,621			10,895	Teamsters
Water Plant Superintendent	883	07/09/23	11,390	11,960	12,558	13,186	13,846			14,314	MPC
Water Plant Supervisor	810	07/09/23	9,800	10,290	10,805	11,345	11,912			13,060	MPC
Water Quality Analyst I	380	07/09/23	6,938	7,285	7,649	8,031	8,432			9,332	Teamsters
Water Quality Analyst II	710	07/09/23	8,352	8,770	9,209	9,669	10,152			11,139	Teamsters
MANAGEMENT/SENIOR EXECUTIVE CLASSIFICATIONS	CODE	EFFECTIVE DATE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	Top Step w/Max Incentives	UNIT
Assistant City Manager	950	07/09/23	16,504				21,059			21,059	Sr. Exec Team
Assistant Director of Finance	887	07/09/23	11,977				14,555			14,555	Mgmt Group
Assistant Director of Community & Econ Development	889	07/09/23	13,322				16,193			16,193	Mgmt Group
Assistant to the City Manager	835	07/09/23	11,504				13,982			13,982	Mgmt Group
Chief of Police	955	08/07/22	17,235				21,789			26,147	Sr. Exec Team
City Attorney	943	09/03/23					22,102				Contract
City Engineer	9352	07/09/23	12,821				15,584			15,584	Mgmt Group
City Manager	960	02/05/23					24,022				Contract
Deputy Chief Information Systems Officer	887	07/09/23	11,977				14,555			14,555	Mgmt Group
Deputy Director, Information Technology Operations	887	05/12/24	11,977				14,555			14,555	Mgmt Group
Director of Community & Economic Development	9403	07/09/23	14,242				18,001			18,001	Sr. Exec Team
Director of Community Services	9402	07/09/23	14,112				17,837			17,837	Sr. Exec Team
Director of Finance	9401	07/09/23	14,112				17,837			17,837	Sr. Exec Team
Director of Human Resources	9400	07/09/23	14,112				17,837			17,837	Sr. Exec Team
Director of Public Works/City Engineer	945	07/09/23	15,280				18,574			18,574	Sr. Exec Team
Director of City Clerk Services	8351	07/09/23	11,504				13,982			13,982	Sr. Exec Team
Director of Recreation	9400	07/09/23	14,112				17,837			17,837	Sr. Exec Team
Executive Assistant	400	07/09/23	6,735				8,187			8,187	Mgmt Group
Paralegal	400	07/09/23	6,735				8,187			8,187	Mgmt Group
Power Company Manager	920	07/09/23	12,821				15,584			15,584	Mgmt Group
Water Utilities Manager	920	07/09/23	12,821				15,584			15,584	Mgmt Group

Monthly Salary Schedule

SEASONAL/HOURLY/EXTRA HELP CLASSIFICATIONS	CODE	EFFECTIV E DATE	Minimum per hour							Maximum per hour	UNIT
Administrative Support Associate	0500	12/24/23	16.00							50.00	Unrepresented
Executive Consultant	0910	03/16/15	30.00							100.00	Unrepresented
Intern - High School	0550	12/24/23	16.00							16.00	Unrepresented
Intern - College	0510	12/24/23	16.00							19.00	Unrepresented
Maintenance Aide	0530	12/25/22	16.06							23.46	Unrepresented
Police Trainee	6009	07/09/23	32.88							32.88	Unrepresented
Professional Consultant	0540	12/24/23	20.00							90.00	Unrepresented
Recreation Leader I	0550	12/24/23	16.00							16.00	Unrepresented
Recreation Leader II	0560	12/24/23	16.00							21.50	Unrepresented
Recreation Leader III	0570	07/09/23	16.50							24.50	Unrepresented
Technical Consultant	0520	12/24/23	20.00							80.00	Unrepresented
ELECTED OFFICIAL CLASSIFICATIONS	CODE	EFFECTIV E DATE					Per month				UNIT
City Clerk							470				Elected Official
City Council							500				Elected Official
City Council -- member of a different governing board											
if serving on Tri Delta Transit			\$100 per meeting			visit www.TriDeltaTransit.com					
if serving on Delta Diablo Sanitation District			\$209 per meeting			visit ddsd.org					
City Treasurer							470				Elected Official



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

MEMO: May 20, 2024

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

RE: Adoption of a City Council Resolution Authorizing a Consultant Service Agreement with Placeworks Inc. for Preparation of the Pittsburg Municipal Code Title 18 and Zoning Map Updates

EXECUTIVE SUMMARY

On May 6, 2024, the City Council adopted Resolution No. 24-14464 adopting the 2040 General Plan, setting forth a policy framework to guide the City's long-term growth and development. As part of the implementation of the 2040 General Plan, the City must update the Pittsburg Municipal Code (PMC) Development Title 18 and the City Zoning Map to be consistent with the 2040 General Plan. Staff recommends approval of a consultant service agreement with Placeworks Inc. (Placeworks) to prepare the PMC Title 18 and Zoning Map updates and associated California Environmental Quality Act (CEQA) Addendum.

FISCAL IMPACT

If authorized by the City Council, the City Manager would execute a consultant service agreement with Placeworks for a sum not to exceed Four Hundred Twenty-Four Thousand, Three Hundred and Sixty-Two dollars (\$424,362). The funds would be sourced from the General Plan Implementation fee and has adequate funding, which is collected through building permit fees. Additional funding is also available through the Local Early Action Planning Grant (LEAP) in the amount of \$100,000.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the City Manager to execute the Consulting Services Agreement with Placeworks for preparation of the PMC Development Title 18 and Zoning Map update and associated CEQA Addendum.

BACKGROUND

On August 30, 2022, the City released a Request For Qualification (RFQ) to create a list for On-Call Services for planning and environmental consulting firms with extensive experience in practicing land use and CEQA, urban planning, and preparing initial studies and environmental impact reports. After reviewing the On-Call Services consultant list and determining the cost necessary to complete this update by reviewing surrounding jurisdiction's previous scopes of work for this task. Staff selected Placeworks as the most qualified consultant firm to perform the services associated with the PMC Title 18 and Zoning Map updates and preparing the CEQA Addendum.

Placeworks is a land use and environmental planning firm specializing in community planning and environmental studies. They have completed several projects including General Plan updates, preparation of Specific Plans, and comprehensive updates to City and County Zoning Ordinances for various jurisdictions throughout California. A few current ones include updating the City of Stockton's zoning map and code to achieve consistency with their General Plan; assisting Tuolumne County with a comprehensive update of their zoning code; and leading a comprehensive update to City of Santa Rosa's General Plan.

Based on Placeworks experience in conducting planning studies and preparing land use and development documents, staff recommends approval of a \$424,362 consultant services agreement with Placeworks to prepare the PMC Development Title 18 and Zoning Map update and associated CEQA Addendum.

SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

STAFF ANALYSIS

The PMC Development Title 18 and Zoning Map update and preparation of the CEQA Addendum will take approximately 18 months to complete. Upon execution of the consultant service agreement, a joint City Council/Planning Commission meeting will be held to provide an overview of the process, including key steps and opportunities for public involvement.

It is important to note that this update is not envisioned as a wholesale rewrite, but rather a refresh and to allow for a review for a streamlined approach and improved permitting process for development projects. Also, to establish performance standards and refine regulations for commercial and industrial uses to conform with the new Employment Center Industrial (ECI) General Plan land use classification. This update is also intended to achieve consistency and conformity with the City's newly adopted 2040 General Plan.

The proposed scope of services and compensation schedule for the Development Title (Planning Code & Zoning Map) Update and necessary CEQA Addendum is included as Attachment 2.

ATTACHMENTS

1. Proposed Resolution
2. Consulting Services Agreement
 - Exhibit A. Scope of Services
 - Exhibit B. Compensation Schedule

Report prepared by: Maurice Brenyah-Addow, AICP, Senior Planner

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter Of:

Authorizing the Execution of Consulting)
Services Agreement with Placeworks)
Inc. for Preparation of the Pittsburg)
Development Title (Planning Code &)
Zoning Map) Update and Associated)
California Environmental Quality Act)
(CEQA) Addendum)

RESOLUTION NO. 24-

WHEREAS, State law requires each city and county to adopt a general plan “for the physical development of the county or city, and any land outside its boundaries which in the planning agency’s judgement bears relation to its planning (Gov. Code section 65300); and

WHEREAS, on May 6, 2024, the City of Pittsburg completed a comprehensive update of Pittsburg’s General Plan, setting forth a policy framework to guide the City’s long-term growth and development based on the community’s shared goals and aspirations for the horizon year 2040; and

WHEREAS, the City is initiating an update of the Pittsburg Municipal Code Development Title 18 and Zoning Map to ensure consistency and conformity with the 2040 General Plan; and

WHEREAS, staff solicited for qualified firms, and negotiated with and recommends Placeworks Inc. a qualified planning and environmental consulting firm to prepare the Development Title (Planning Code & Zoning Map) Update and associated California Environmental Quality Act (CEQA) addendum to achieve consistency with Pittsburg’s newly adopted 2040 General Plan; and

WHEREAS, staff recommends the City Council authorize execution of a \$424,362 consulting service agreement with Placeworks Inc. to prepare the Development Title 18 Update and Zoning Map Update and associated California Environmental Quality Act (CEQA) addendum.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pittsburg hereby authorizes execution of the Consulting Services Agreement with Placeworks Inc.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

**CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF PITTSBURG AND
PLACEWORKS INC.**

THIS Agreement ("Agreement") for consulting services is made by and between the City of Pittsburgh ("City") and Placeworks, a California corporation ("Consultant") (together referred to as the "Parties") as of May 20, 2024, (the "Effective Date").

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A, and incorporated herein, at the time and place and in the manner specified therein.

- 1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on May 20, 2026, or the date the Consultant completes the services specified in Exhibit A, whichever occurs first, unless the term of the Agreement is otherwise terminated or extended, as referenced herein.
- 1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.
- 1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, requests in writing the reassignment of any such persons to ensure Consultant performs services in accordance with the Standard of Performance, Consultant shall, immediately upon receiving City's request, reassign such persons.
- 1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided herein above and to satisfy Consultant's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Consultant a sum not to exceed FOUR HUNDRED TWENTY-FOUR THOUSAND, THREE HUNDRED AND SIXTY-TWO dollars (\$424,362), as set forth in Exhibit B, attached hereto and incorporated herein for services to be performed and reimbursable expenses incurred under this Agreement. This dollar amount is not a guarantee that the City will pay that full amount to the Consultant, but is merely a limit of potential City expenditures under this Agreement.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information, unless waived by the City Manager, or his or her designee:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature.

2.2 Monthly Payment. City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall pay undisputed invoices that comply with the above requirements within 30 days from the receipt of the invoice.

2.3 Final Payment. Consultant shall submit its final invoice within 60 days of completing its services. Consultant's failure to submit its final invoice within this 60 day period shall constitute Consultant's waiver of any further billings to, or payments from, City.

2.4 Reimbursable Expenses. Reimbursable expenses, if any, are specified in Exhibit B and included in the total compensation referenced in Section 2. Expenses not listed in Exhibit B are not chargeable to, or reimbursable by, City.

2.5 Payment of Taxes. Consultant is solely responsible for the payment of all federal, state and local taxes, including employment taxes, incurred under this Agreement.

2.6 Authorization to Perform Services. The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of a written authorization from the City Manager, or his or her designee.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement

Section 4. INSURANCE REQUIREMENTS. Before beginning any services under this Agreement, Consultant, at its own cost and expense, shall procure the types and amounts of insurance specified herein and maintain that insurance throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid or proposal. Consultant shall be fully responsible for the acts and omissions of its subcontractors or other agents.

4.1 Workers' Compensation. Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant in the amount required by applicable law. The requirement to maintain Statutory Workers' Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Consultant is a sole proprietor and does not have any employees and will not have any employees during the term of this Agreement.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General requirements. Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than \$2,000,000 per occurrence and \$4,000,000 aggregate, combined single limit coverage for risks associated with the work contemplated by this Agreement.

4.2.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition) covering any auto (Code 1), or if Consultant has no owned

autos, hired (code 8) and non-owned autos (Code 9). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The Commercial General and Automobile Liability Insurance shall cover on an occurrence basis.
- b. City, its officers, officials, employees, agents, and volunteers shall be covered as additional insureds for liability arising out of work or operations on behalf of the Consultant, including materials, parts, or equipment furnished in connection with such work or operations; or automobiles owned, leased, hired, or borrowed by the Consultant. Coverage can be provided in the form of an endorsement to the Consultant's insurance at least as broad as CG 20 10 11 85, or both CG 20 10 10 01 and CG 20 37 10 01.
- c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of the Consultant's insurance and non-contributing.
- d. The policy shall cover inter-insured suits and include a "separation of Insureds" or "severability" clause which treats each insured separately.
- e. Consultant agrees to give at least 30 days prior written notice to City before coverage is canceled or modified as to scope or amount.

4.3 Professional Liability Insurance.

4.3.1 General requirements. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than \$1,000,000 per occurrence or claim covering the Consultant's errors and omissions.

4.3.2 Claims-made limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must purchase an extended period coverage for a minimum of five (5) years after completion of work under this Agreement.
- d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.4 All Policies Requirements.

4.4.1 Submittal Requirements. Consultant shall submit the following to City prior to beginning services:

- a. Certificate of Liability Insurance in the amounts specified in this Agreement; and
- b. Additional Insured Endorsement as required for the General Commercial and Automobile Liability Policies.

4.4.2 Acceptability of Insurers. All insurance required by this Agreement is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.3 Deductibles and Self-Insured Retentions. Insurance obtained by the Consultant shall have a self-insured retention or deductible of no more than \$100,000.

4.4.4 Wasting Policies. No policy required herein shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 Waiver of Subrogation. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from Consultant by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this

waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Consultant, its employees, agents, and subcontractors.

4.4.6 Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein, and Consultant shall ensure that City, its officers, officials, employees, agents, and volunteers are covered as additional insured on all coverages.

4.4.7 Excess Insurance. If Consultant maintains higher insurance limits than the minimums specified herein, City shall be entitled to coverage for the higher limits maintained by the Consultant.

4.5 Remedies. In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option: 1) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement; 2) order Consultant to stop work under this Agreement and withhold any payment that becomes due to Consultant hereunder until Consultant demonstrates compliance with the requirements hereof; and/or 3) terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

5.1 General Requirement. To the fullest extent permitted by law, Consultant shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers (collectively, "Indemnitees") from and against any and all liability, loss, damage, claims, expenses, and costs, including without limitation, attorney's fees, costs and fees of litigation, (collectively, "Liability") of every nature arising out of or in connection with negligent Consultant's performance of the services under this Agreement, or its failure to comply with any of its obligations contained in this Agreement, or its failure to comply with any applicable law or regulation, except such Liability caused by the sole negligence or willful misconduct of City.

Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damage or claims for damages whether or not such insurance policies shall be determined to apply.

- 5.2 PERS Indemnification.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONSULTANT.

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City.
- 6.2 Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder. Consultant shall also, to the extent required by the California Labor Code, pay not less than the latest prevailing wage rates as determined by the California Department of Industrial Relations.
- 7.3 Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have, and will maintain at their sole cost and expense, all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. In addition to the foregoing,

Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid business licenses from City.

- 7.4 Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, genetic information, marital status, sex, sexual orientation, gender or gender identity, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 Termination.** Upon ten days' prior written notice, City may cancel this Agreement at any time and without cause upon such written notification to Consultant. In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.
- 8.2 Amendments.** The parties may amend this Agreement only by a writing signed by the parties hereto.
- 8.3 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the City Manager, or his or her designee. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the City Manager, or his or her designee.

- 8.4 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant, including but not limited to the provisions of Section 5, shall survive the termination of this Agreement.
- 8.5 Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:
- 8.5.1** Immediately terminate the Agreement;
 - 8.5.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;
 - 8.5.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or
 - 8.5.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.
 - 8.5.5** The remedies mentioned in this Agreement are not exclusive of any other right, power or remedy permitted by law. The City's failure or delay in exercising any remedy shall not constitute a waiver of such remedy or preclude the further exercise of City's rights.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1 Records Created as Part of Consultant's Performance.** All final versions of reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement, and the City may use, reuse or otherwise dispose of the documents without Consultant's permission. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential

drafts and will not be released to third parties by Consultant without prior written approval of City.

- 9.2 Consultant's Books and Records.** Consultant shall maintain any and all records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement. All such records shall be maintained in accordance with generally accepted accounting principles and shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Pursuant to Government Code Section 8546.7, the Agreement may be subject to the examination and audit of the State Auditor for a period of 3 years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

- 10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in Contra Costa County or in the United States District Court for the Northern District of California.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless

of location, would place Consultant in a “conflict of interest,” as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

- 10.7 Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.
- 10.8 Notices.** Any notice, demand, request, consent or approval that either party is required to give the other pursuant to this Agreement, shall be in writing and may be given by either (i) personal service, or (ii) certified United States mail, postage prepaid, return receipt requested. Notice shall be effective upon personal delivery or delivery to the addresses specified below, as reflected on the receipt of delivery or return receipt, as applicable.

Consultant: Placeworks
2040 Bancroft Way Ste 400
Berkeley, CA 94704
ATTN: Charlie Knox

City: City of Pittsburg
65 Civic Avenue
Pittsburg, CA 94565
ATTN: City Manager

- 10.9 Professional Seal.** Where applicable in the determination of the City Manager, or his or her designee, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled “Seal and Signature of Registered Professional with report/design responsibility.”
- 10.10 Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A and B represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral. To the extent there are any inconsistencies between this Agreement, the Exhibits, and Consultant’s proposal, the Agreement shall control. To the extent there

are any inconsistencies between the Exhibits and the Consultant's Proposal, the Exhibits shall control.

Exhibit A Scope of Services
Exhibit B Compensation Schedule

10.11 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

10.12 Construction of Agreement. Each party hereto has had an equivalent opportunity to participate in the drafting of the agreement and/or to consult with legal counsel. Therefore, the usual construction of an agreement against the drafting party shall not apply hereto.

10.13 No Third Party Beneficiaries. This Agreement is made solely for the benefit of the parties hereto, with no intent to benefit any third parties.

The Parties have executed this Agreement as of the Effective Date.

CITY OF PITTSBURG

CONSULTANT

Garrett Evans, City Manager

Charlie Knox, Principal

Approved as to Form:

Donna Mooney, City Attorney

EXHIBIT A

SCOPE OF SERVICES

The Consultant shall update the Pittsburg Development Title/Zoning Map and prepare the necessary CEQA Addendum.

This scope of work is intended to achieve the key project goals outlined above in the most time- and cost- efficient manner feasible given the need for extensive community engagement and significant zoning map and development code standards analysis.

A summary of the work program is presented in Table 1.

Table 1 Development Code Update Work Program Summary	
Task 1: Project Kick-off and Management	
1.1 Project Kick-off and City Tour 1.2 Background Data and Best Practices 1.3 Project Management and Coordination	1.4 Technical Advisory Committee 1.5 Website
Task 2: Community Engagement	
2.1 Property Owner Notification 2.2 Stakeholder Meetings 2.3 Online Survey	2.4 Open Houses 2.5 Planning Commission and City Council Updates
Task 3: General Plan/Zoning Consistency	
3.1 Inconsistent Parcel Identification	3.2 Map Revisions
Task 4: Updated Development Code and Zoning Map	
4.1 Administrative Draft 4.2 Public Review Draft	4.3 Final Documents per Council Direction
Task 5: Addendum to the General Plan EIR	
5.1 Administrative Draft 5.2 Draft Addendum	5.3 Final Documents per Council Direction
Task 6: Review and Adoption	
6.1 Planning Commission and City Council Study Session	6.2 Planning Commission and City Council Hearings

1. **TASK 1. PROJECT KICK-OFF AND MANAGEMENT**

The PlaceWorks team will meet with City staff in Pittsburg to initiate the project and tour the city with a focus on key areas in transition. The consultant shall hold regularly scheduled meetings with City staff, usually online, but also in person as needed. Our budget assumes up to 24 staff level meetings, roughly 1 every 3 weeks for the expected 16-month duration of the project.

Project Principal Charlie Knox will assist Community Development Staff in leading up to six meetings of a Technical Advisory Committee comprised of colleagues from the other City Departments and Divisions affected by potential changes to Title 18 of the Municipal Code.

The project website will be designed and administered by Cliff Lau, one of our expert urban designers who knows how to present zoning concepts online in ways that non-planners can easily understand. Cliff will work closely with the City's IT team regarding details such as hyperlinks to preclude adding to the City staff workload.

The website will advertise upcoming events, inform community members about how to participate and comment, and provide resources to explain the need and process for the Code and map updates.

Deliverables:

- » Kick-off meeting agenda and summary
- » Background and best practices memorandum
- » Technical Advisory Committee guidance, agendas, summaries, and presentation materials
- » Website mock-up and live versions, plus regular updates and linked documents

2. TASK 2. COMMUNITY ENGAGEMENT

The PlaceWorks team will make initial contact with the public and key stakeholders in the Study Area to listen to all parties' visions for the future of their properties and Pittsburgh as a whole. Placeworks believes that listening to all parties' concerns and issues will be pivotal to ensuring the project's success, our outreach effort includes both public open houses and smaller focus group meetings, plus an online survey and comment portal.

Consultant shall hold focus group meetings with five separate groups in two rounds:

- Owners of inconsistent parcels
- Owners of property in potential areas of change
- Real estate and development professionals
- Employers and local business owners
- Community-based organizations and advocates.

The first round of focus group meetings will be structured to introduce consistency findings and potential areas of change, provide an overview of the project phases and scope, and present the project objectives and overarching goals. The meetings will provide an opportunity for City staff and consultants and answer questions about the project, and for stakeholders and the community to review and provide feedback on the scope of work, the overall approach, and the proposed uses to be considered in the study.

The first open house will present both the findings and data presented to the focus groups, plus the summary of focus group member comments. Input from open house participants will be layered onto the focus group input, to be combined into a summary of what we've heard from the community for posting on the project website and status updates on the project and community input to the Planning Commission and City Council.

The second round of focus group meetings will feature our recommendations for changes to the Development Code and Zoning Map, including alternative options in certain areas of change. The second open house will report input from the focus groups and will include an opportunity for the Pittsburgh community to comment on alternative options for the areas of change, and those some preferences will be the subject of a complement online survey to run in parallel for 4-to-6 weeks. The entirety of community comment to date will then be summarized for the website and updates to Planning Commission and City Council, with a recommendation to Council to provide authorization to proceed with finalizing Code and Map updates and to prepare the accompanying Addendum to the General Plan EIR.

Deliverables:

- » Focus group agendas, presentation materials, and summaries
- » Open house agendas, presentation materials, and summaries
- » Website postings and updates
- » Planning Commission and City Council status updates

3. TASK 3. GENERAL PLAN/ZONING CONSISTENCY

For ease of City staff tracking of the technical work needed to support the Community Engagement tasks, we have separated the Inconsistent Parcel Identification and Map Revisions steps into this separate Task 3. Our time and budget estimates for the parcel ID task cover analysis of up to 300 inconsistent parcels. If more than that amount is discovered to need analysis, we will endeavor to present options to City staff for shifting funds among tasks, as opposed to requesting a budget augment. The Map Revisions task is designed to cover both the inconsistent parcels and the areas of change with no limit on the number of properties involved.

Deliverables:

- » Consistency GIS web-tool and data and map summaries
- » Ongoing map revisions, resulting in maps for presentation at focus groups, open houses, TAC meetings, and Planning Commission and City Council

4. TASK 4. UPDATED DEVELOPMENT CODE AND ZONING MAP

Based on City Council direction following the second status update, PlaceWorks will prepare an Administrative Draft of modifications to the Development Code and Zoning Map, with ample time for City staff review and comment. A Public Review Draft that incorporates staff's comments will be published on the website and presented to the Planning Commission and City Council at a joint study session for their guidance prior to formal review and adoption. Any changes resulting from that formal review will be incorporated into the final versions to be codified by Council Resolution and Municipal Ordinance.

Deliverables:

- » Administrative Draft Code and Map Revisions
- » Public Review Draft Code and Map Revisions
- » Final Code and Map Revisions

5. TASK 5. ADDENDUM TO THE GENERAL PLAN EIR

The Addendum needed for CEQA clearance of the Code and Map revisions can be initiated with the release of the Public Review Draft Code and Map Revisions and then finalized following Planning Commission and Council Hearings. The ability to produce an Addendum for the project assumes that all Map changes align zoning classifications with adopted General Plan Land Use Designations and do not necessitate changes to the Designation descriptions, nor to the General Plan Land Use Map, except in the case of changing one Designation to another adopted Designation to resolve an inconsistency with the Zoning Map.

Deliverables:

- » Administrative Draft Addendum
- » Draft Addendum
- » Final Addendum

6. TASK 6. REVIEW AND ADOPTION

PlaceWorks staff will prepare materials for and attend first a joint Planning Commission and Study Session to prepare for review and adoption hearings, and then up to two Planning Commission meetings and up to two Council hearings to obtain recommendations and then complete the adoption process, including resolution and ordinance finalization.

Deliverables:

- » Materials for study session, Planning Commission meetings, and Council Hearings

EXHIBIT B

COMPENSATION SCHEDULE

COST PROPOSAL

	PLACEWORKS										Task Hours	PlaceWorks Total	2% Office Expenses	Task Budget
	Charlie Knox	Amy Sinsheimer	Angelica Garcia	Cliff Lau	Project & CEQA Planners	Mark Teague	Miles Barker	CEQA Project Manager	GIS	GRAPHICS /WP				
	Principal-in-Charge \$270	Project Manager \$205	Associate \$180	Designer \$175	CEQA Leader \$260	CEQA Project Manager \$160			\$180	\$135				
Hourly Rate:														
TASK 1. Project Kick-off and Management														
1.1 Project Kick-off and City Tour	8	8	8		8						32	\$6,360	\$127	\$6,360
1.2 Background Data and Best Practices	8	16	16	16	32						88	\$15,600	\$312	\$15,600
1.3 Project Management and Coordination	40	48	48								136	\$29,280	\$586	\$29,280
1.4 BART Station Overlay	16	24	24	16	8		16		8	8	120	\$22,560	\$451	\$22,560
1.5 Technical Advisory Committee	32	16	32				8				88	\$18,960	\$379	\$18,960
1.6 Website	8	8	8	72							96	\$17,840	\$357	\$17,840
Task 1. Subtotal	112	120	136	104	48		24				560	\$110,600	\$2,212	\$110,600
TASK 2. Community Engagement														
2.1 Property Owner Notification	4	4	8		16				8		40	\$7,020	\$140	\$7,020
2.2 Stakeholder Meetings (10)	32	24	40		40						136	\$26,360	\$527	\$26,360
2.3 Online Survey	2	4	16	8	24					8	62	\$10,080	\$202	\$10,080
2.4 Open Houses (2)	16	16	32		48					32	144	\$24,400	\$488	\$24,400
2.5 Planning Commission and City Council Updates (2)	16	16	16		16						64	\$12,720	\$254	\$12,720
Task 2. Subtotal	70	64	112		144				8	40	446	\$80,580	\$1,611	\$80,580
TASK 3. General Plan/Zoning Consistency														
3.1 Inconsistent Parcel Identification	16	16	16		24				48		120	\$22,480	\$450	\$22,480
3.2 Map Revisions	24	8	24		8				80		144	\$27,960	\$559	\$27,960
Task 3. Subtotal	40	24	40		32				128		264	\$50,440	\$1,009	\$50,440
TASK 4. Updated Development Code and Zoning Map														
4.1 Administrative Draft	24	32	48	24	32				24	48	232	\$41,160	\$823	\$41,160
4.2 Public Review Draft	40	16	6	24	12				16	24	138	\$27,160	\$543	\$27,160
4.3 Final Documents per Council Direction	16	12	6	8	8				8	16	74	\$13,980	\$280	\$13,980
Task 4. Subtotal	80	60	60	56	52				48	88	444	\$82,300	\$1,646	\$82,300
TASK 4. Addendum to the General Plan EIR														
5.1 Administrative Draft	8	8	8		96	8	88	8	16		240	\$38,440	\$769	\$38,440
5.2 Draft Addendum	4	4	4		4	4	24	4	8		56	\$9,860	\$197	\$9,860
5.3 Final Documents per Council Direction	4	4	4		4	4	8	8	4		40	\$7,480	\$150	\$7,480
Task 5. Subtotal	16	16	16		104	16	120	20	28		336	\$55,780	\$1,116	\$55,780
TASK 6. Review and Adoption														
6.1 Planning Commission and City Council Study Session	8	8	12		8				4		40	\$7,620	\$152	\$7,620
6.2 Planning Commission Meetings and City Council Hearings (up to 4)	24	24	32		8				4		92	\$18,820	\$376	\$18,820
Task 6. Subtotal	32	32	44		16				8		132	\$26,440	\$528	\$26,440
Total Hours	350	316	408	160	396	16	144	204	164		2182			
Total Budget	\$94,500	\$64,780	\$73,440	\$28,000	\$55,440	\$4,160	\$23,040	\$36,720	\$22,140			\$406,140	\$8,122	\$414,262
EXPENSES														
Travel														\$1,600
CEQA Biological Consultant (if needed)														\$8,500
														\$10,100
EXPENSES TOTAL														
GRAND TOTAL														\$424,362

CERTIFICATE OF COMPLIANCE WITH LABOR CODE § 3700

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONSULTANT

By: _____

Title: _____



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution Authorizing the City Manager to Execute a Second Amendment to the Agreement with De Novo Planning Group for the City's Housing Element Update

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

The Second Amendment to the Agreement with De Novo Planning Group (De Novo) is to increase the compensation for additional planning services to update the City's Housing Element.

FISCAL IMPACT

If approved, the Second Amendment would add to the scope of work and increase the compensation under the current contract by \$21,660, an amount that will be fully funded by the City's General Plan Implementation Fee. The new total compensation under the agreement will be \$673,145.

RECOMMENDATION

The City Council adopt a Resolution authorizing the City Manager to execute the Second Amendment to the Agreement with De Novo for the City's Housing Element update.

BACKGROUND

On November 19, 2018, after completing a competitive process comparing proposals from planning firms, the City Council approved Resolution No. 18-13562 approving an agreement with De Novo for preparation of the 2040 General Plan Update and Environmental Impact Report. The amount of the agreement is \$551,880.

On September 20, 2021, the City Council approved Resolution No. 21-13996 with De Novo approving the First Amendment to this current agreement for the 2040 General Plan Update to update the City's Housing Element. The amount of the agreement is \$99,605.

As work has concluded on the 2040 General Plan Update, De Novo will continue to finalize the updates with staff on the Housing Element. City staff received a proposal from De Novo to extend their current scope of work. The cost of this work is \$21,660. The scope of work is attached to this report.

SUBCOMMITTEE FINDINGS

This item was not submitted to a subcommittee.

STAFF ANALYSIS

As required by State Law, every City and County in California must prepare and submit an updated Housing Element to the State Department of Housing and Community Development (HCD). The City is currently within the 6th Cycle reporting period from 2023-2031.

As such, the Draft 6th Cycle Housing Element was released in the Spring of 2023 and several public meetings and workshops were held to publicize and receive comments. The City revised the Draft 6th Cycle Housing Element to address the comments received. This Draft 6th Cycle Housing Element was adopted by the City Council on May 22, 2023, and submitted to the HCD for review and comment.

HCD reviewed the Draft 6th Cycle Housing Element and had comments regarding the City's Affirmatively Furthering Fair Housing initiatives and projected residential development during the 6th Cycle. Staff and our consultant De Novo has reviewed HCD's comments and has updated and incorporated the recommended changes and will be submitting the Revised Draft 6th Cycle Housing Element to HCD for final approval.

De Novo has provided satisfactory services with the Envision Pittsburg 2040 General Plan Update. For this reason, staff recommends amending the City's current agreement to include this addition to the current Scope of Work.

There are sufficient funds in the General Plan Implementation fee for this additional expense.

ATTACHMENTS

1. Resolution
2. Second Amendment to the Agreement with De Novo Planning Group
 - a. Attachment 1 - Consultant Scope of Services
 - b. Attachment 2 – Compensation Schedule
3. Exhibits A, B and C

Report Prepared By: John Funderburg, Asst Dir. of Community and Economic Development

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Authorizing the City Manager to Execute)
A Second Amendment to the Agreement)
With De Novo Planning Group to)
Include the Housing Element Update)

RESOLUTION NO. 24

WHEREAS, the City is required to update the Housing Element of its General Plan to reflect the Regional Housing Needs Allocation (RHNA) for 2023-2031; and

WHEREAS, on November 19, 2018, after completing a competitive process and Request for Proposals, the City Council approved Resolution 18-13562 authorizing a \$551,880 Consulting Services Agreement ("Agreement") with De Novo Planning Group for the 2040 General Plan Update; and

WHEREAS, on September 20, 2021, the City Council approved Resolution No. 21-13996 with De Novo Planning Group approving a First Amendment to the current Agreement for the 2040 General Plan Update to update the City's Housing Element; and

WHEREAS, De Novo Planning Group has submitted a proposal for services related to the update of the City's Housing Element, in the amount of \$21,660, including tasks to update the Housing Element based on comments received from HCD and staff seeks to amend the Agreement to expand the scope of services and increase the compensation accordingly; and

WHEREAS, amending the Agreement with De Novo Planning Group will facilitate the City's update of the Housing Element, including strategies to implement the RHNA.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pittsburgh hereby authorizes the City Manager to execute the Second Amendment to the Agreement with De Novo Planning Group.

PASSED AND ADOPTED by the City Council of the City of Pittsburgh at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

**SECOND AMENDMENT TO
CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF PITTSBURG AND
DE NOVO PLANNING GROUP FOR PREPARATION OF THE
6TH CYCLE HOUSING ELEMENT UPDATE**

THIS Second Amendment to the Principal Agreement made and entered into on November 19, 2018, hereafter referred to as "Agreement", between De Novo Planning Group, therein referred to as "Consultant", and the City of Pittsburgh, a municipal corporation, therein referred to as "City", is made and entered into on this 20th day of May, 2024.

WHEREAS, on November 19, 2018, the parties entered into an Agreement for planning services related to preparation of the 2040 General Plan Update in the amount of \$551,880; and

WHEREAS, on September 21, 2021, a First Amendment to the principal agreement to perform tasks associated with updating the Housing Element was approved by the City Council; and

WHEREAS, the First Amendment increased the compensation for services related to updating the Housing Element in the amount of \$99,605; and

WHEREAS, the parties desire to add additional services and compensation for planning services related to revisions requested by HCD and update the City of Pittsburgh Housing Element (6th Cycle 2023-2031) in the amount of \$21,660.

NOW, THEREFORE, the Consultant and City do mutually agree as follows:

1. Term. Section 1.1 of the Agreement is hereby amended to read as follows:

The term of this Agreement shall begin on the Effective Date and shall end on December 31, 2024, or the date the Consultant completes the services specified in Exhibit C whichever occurs first, unless the term of the Agreement is otherwise terminated or extended, as referenced herein.

2. Compensation. Paragraph 1 of Section 2 of the Agreement is hereby amended to read as follows:

City hereby agrees to pay Consultant a sum not to exceed Six Hundred Seventy-Three and One-Hundred Forty-Five Dollars (\$673,145), as set forth in Exhibit A, Exhibit B, and Exhibit C attached hereto and incorporated herein for services to be performed and reimbursable expenses incurred under this Agreement. These dollar amounts are not a guarantee that the City will pay that full amount(s) to the Consultant but is merely a limit of potential City expenditures under this Agreement.

3. Exhibit A-2 Scope of Services. Exhibit A-2 is hereby replaced with Attachment 1 of this Second Amendment.

4. Exhibit B-2 Compensation Schedule. Exhibit B-2 is hereby replaced with Attachment 2 of this Second Amendment.

5. Integration. This Second Amendment contains the entire agreement between the parties with respect to its subject matter and supersedes whatever oral or written understanding they may have had prior to the execution of this Second Amendment. This Second Amendment shall not be amended or modified except by a written agreement executed by each of the parties. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and DeNovo Planning Group shall perform all duties, obligations and conditions required under the Agreement.

6. Inconsistencies. In the event of any conflict or inconsistency between the provisions of this Second Amendment and the Agreement, the provisions of this Second Amendment shall control in all respects.

7. Ambiguities. The parties have each carefully reviewed this Second Amendment and have agreed to each term of this Second Amendment. No ambiguity shall be presumed to be construed against either party.

8. Counterparts. This Second Amendment may be executed by the parties in one or more counterparts all of which collectively shall constitute one document and agreement.

9. Authority. The person signing this Second Amendment for De Novo Planning Group hereby represents and warrants that he or she is fully authorized to sign this Second Amendment on behalf of De Novo Planning Group.

IN WITNESS WHEREOF, the parties have entered into this Second Amendment on the day and year first hereinabove appearing.

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Consultant:

CITY:

DE NOVO PLANNING GROUP, a California
Limited Liability Corporation

CITY OF PITTSBURG, a municipal
corporation of the State of California

By: _____
Beth Thompson, Principal

By: _____
Garrett Evans, City Manager

APPROVED AS TO FORM:

By: _____
Donna Mooney, City Attorney

EXHIBIT A
SCOPE OF SERVICES

CITY OF PITTSBURG
6TH CYCLE HOUSING ELEMENT SCOPE OF WORK (2024)

Task 1: 2nd HCD Draft Housing Element

De Novo Planning Group (De Novo) will revise the adopted Housing Element to address findings from the California Department of Housing and Community Development (HCD) on the Draft Housing Element and City comments on the revisions. De Novo will prepare and submit the 2nd HCD Draft Housing Element to HCD for review.

Task 2: Adoption Draft Housing Element

Following receipt of HCD's comment letter on the 2nd HCD Draft Housing Element, De Novo will revise Housing Element to address HCD findings and will prepare a matrix identifying revisions made in response to each HCD finding. De Novo will prepare the electronic inventory of sites. De Novo will submit the Adopted Housing Element and electronic inventory of sites to HCD for review and certification.

Task 3: HCD Coordination

During HCD review of 2nd HCD Draft Housing Element, the Adopted Housing Element, and the electronic inventory of sites, De Novo will coordinate with the City and HCD to prepare revisions to the Housing Element in track changes to address HCD comments and to make revisions to the electronic inventory to address HCD comments.

Task 4: Second Round of Public Hearings to Re-Adopt Housing Element

De Novo will attend one Planning Commission and one City Council public hearing to re-adopt the Housing Element, will present the Housing Element, and will address questions and comments from the decision-makers.

EXHIBIT B
COMPENSATION SCHEDULE

Budget

The budget anticipates 86 hours of De Novo Principal time (\$185/hour) and 50 hours of GIS Specialist/Associate Planner time (\$115/hour) to complete the tasks. (\$21,660.00)

De Novo Principal	\$185/hour X 86 hours =	\$15,910.00
GIS Specialist/Associate Planner	\$115/hour X 50 hours	<u>\$5,750.00</u>
		\$21,660.00

TASK/ACTIVITY	Project Manager/ Principal Planner		Associate Planner		GIS and Graphics		Admin.		De Novo Subtotal		Econ/Fiscal New Economics & Advisory	Traffic LJKM	Cultural Peak & Associates	Noise Saxelby Acoustics	Direct Costs	ACTIVITY TOTALS
	hours	\$115	hours	\$100	hours	\$85	hours	\$70	TOTALS							
									hours	Fee						
PHASE 1: PROJECT INITIATION AND MANAGEMENT																
Task 1.1: Kick-off Meeting and Tour	12	\$1,620	8	\$820	0	\$0	0	\$0	20	\$2,420	\$2,300	\$1,560			\$400	\$6,680
Task 1.2: City Council/Planning Commission Kick-off	6	\$810	6	\$600	2	\$170	0	\$0		\$1,580						\$1,580
Task 1.3: Project Administration and Coordination	108	\$13,500	0	\$0	0	\$0	0	\$0	100	\$13,500					\$0	\$13,500
PHASE 1: SUBTOTAL	118	\$15,930	14	\$1,400	2	\$170	0	\$0	134	\$17,500	\$2,300	\$1,560	\$0	\$0	\$400	\$21,760
PHASE 2: COMMUNITY ENGAGEMENT																
Task 2.1: Community Engagement Plan	20	\$2,700	24	\$2,400	24	\$2,040	4	\$280	72	\$7,420					\$0	\$7,420
Task 2.2: Online Presence	70	\$9,450	80	\$8,000	32	\$2,720	0	\$0	182	\$20,170					\$500	\$20,970
Task 2.3: Visioning Workshops	40	\$5,400	36	\$3,600	10	\$850	6	\$420	92	\$10,270		\$2,740			\$3,600	\$16,610
Task 2.4: Study Sessions and Briefings	70	\$9,450	70	\$7,000	4	\$340	0	\$0	144	\$16,790	\$1,700	\$1,560			\$1,000	\$21,050
Task 2.5: Community Workshops and Pop-ups	60	\$8,100	40	\$4,000	10	\$850	6	\$420	116	\$13,370		\$1,560			\$1,200	\$16,130
Task 2.6: Stakeholder Coordination	30	\$4,050	30	\$3,000	0	\$0	0	\$0	60	\$7,050					\$800	\$7,850
PHASE 2: SUBTOTAL	290	\$39,150	280	\$28,000	80	\$6,800	16	\$1,120	666	\$75,070	\$1,700	\$5,860	\$0	\$0	\$7,400	\$90,030
PHASE 3: EXISTING CONDITIONS																
Task 3.1: Due Diligence and Base Mapping	16	\$2,160	24	\$2,400	36	\$3,060	0	\$0	76	\$7,620					\$0	\$7,620
Task 3.2: Existing Conditions Report	80	\$10,800	200	\$20,000	24	\$2,040	5	\$350	309	\$33,190	\$20,100	\$27,300	\$6,700	\$4,450	\$2,500	\$74,140
Task 3.3: Market Analysis	8	\$1,080	20	\$2,000	4	\$340	0	\$0	32	\$3,420	\$6,200				\$750	\$10,370
PHASE 3: SUBTOTAL	104	\$14,040	244	\$24,400	64	\$5,440	5	\$350	417	\$44,230	\$6,200	\$27,300	\$6,700	\$4,450	\$3,250	\$92,130
PHASE 4: VISION AND LAND USE ALTERNATIVES																
Task 4.1: Vision and Opportunities Report	24	\$3,240	40	\$4,000	8	\$680	2	\$140	74	\$8,060		\$0			\$2,500	\$10,560
Task 4.2: Land Use and Capacity Report	60	\$8,100	80	\$8,000	20	\$1,700	4	\$280	164	\$18,080	\$20,100	\$7,600			\$45,780	
PHASE 4: SUBTOTAL	84	\$11,340	120	\$12,000	28	\$2,380	6	\$420	238	\$26,140	\$20,100	\$7,600	\$0	\$0	\$2,500	\$56,340
PHASE 5: GENERAL PLAN																
Task 5.1: General Plan Audit	42	\$5,670	20	\$2,000	0	\$0	0	\$0	62	\$7,670		\$1,660		\$600		\$11,230
Task 5.2: Technical Advisory Committee	70	\$9,450	70	\$7,000	0	\$0	6	\$420	146	\$16,870	\$1,700	\$1,980				\$20,550
Task 5.3: Administrative Draft General Plan	124	\$16,740	120	\$12,000	24	\$2,040	8	\$560	276	\$31,340	\$1,100	\$16,040	\$0	\$600	\$400	\$49,480
Task 5.4: Public Hearing Draft General Plan	60	\$8,100	60	\$6,000	12	\$1,020	4	\$280	136	\$15,400		\$2,020			\$2,500	\$19,920
Task 5.5: Final General Plan	60	\$8,100	40	\$4,000	4	\$340	4	\$280	108	\$12,220		\$2,020			\$2,500	\$17,240
PHASE 5: SUBTOTAL	356	\$48,060	310	\$31,000	40	\$3,400	22	\$1,540	728	\$84,000	\$2,800	\$23,720	\$1,200	\$1,200	\$5,400	\$118,420
PHASE 6: ENVIRONMENTAL CLEARANCE																
Task 6.1: EIR Kick-off and Notice of Preparation	8	\$1,080	24	\$2,400	2	\$170	0	\$0	34	\$3,650					\$750	\$4,400
Task 6.2: Draft Environmental Impact Report	160	\$21,600	260	\$26,000	14	\$1,190	6	\$420	440	\$49,210		\$17,160		\$5,100	\$2,300	\$74,290
Task 6.3: Final Environmental Impact Report	80	\$10,800	130	\$13,000	4	\$340	4	\$280	218	\$24,420		\$3,840		\$320	\$1,200	\$29,780
PHASE 6: SUBTOTAL	248	\$33,480	414	\$41,400	20	\$1,700	10	\$700	692	\$77,280	\$0	\$21,000	\$840	\$5,100	\$4,250	\$108,470
PHASE 7: ADOPTION																
Task 7.1: Public Hearings	36	\$4,860	36	\$3,600	6	\$510	0	\$0	78	\$8,970		\$2,360			\$400	\$11,730
PHASE 7: SUBTOTAL	36	\$4,860	36	\$3,600	6	\$510	0	\$0	78	\$8,970	\$0	\$2,360	\$0	\$0	\$400	\$11,730
Subtotals	988	\$133,380	1,004	\$100,400	220	\$18,700	49	\$3,430	2,261	\$333,190	\$33,100	\$49,400	\$10,750	\$10,750	\$23,600	\$498,880
TOTAL FEE INCLUDING OPTIONAL TASK*																
																\$551,880

De Novo Planning Group reserves the right to reallocate budget between various consulting team members and between tasks, provided the overall project budget does not change.

*OPTIONAL TASK 1: The analysis of study interactions can be expanded from 30 intersections (included in the base proposal cost) to a total of 30 study intersections for an additional \$53,000.

Subconsultants and Direct Costs are billed at no markup.
Additional meetings are billed on time and materials basis.

COST PROPOSAL

Based on the Scope of Services as outlined above, we have provided the following fee based on our estimate of the time needed to complete each task in accordance with the proposed Scope of Services and our experience working on similar projects.

TASK/ACTIVITY	Principal			Associate Planner			Assistant Planner			GIS and Graphics			TOTALS			Direct Costs	ACTIVITY TOTALS
	Hours			Hours			Hours			Hours			Hours				
	\$160	\$115	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	Fee				
Task 1: Project Administration																	
Task 1: Kickoff Meeting	2	\$320	1	\$115	0	\$0	0	\$0	0	\$0	3	\$435	0	\$0	\$0	\$435	
Task 1 Subtotal	2	\$320	1	\$115	0	\$0	0	\$0	0	\$0	3	\$435	0	\$0	\$0	\$435	
Task 2: Project Administration																	
Task 2: Project Administration	20	\$3,200	8	\$920	0	\$0	0	\$0	0	\$0	28	\$4,120	0	\$0	\$0	\$4,120	
Task 2 Subtotal	20	\$3,200	8	\$920	0	\$0	0	\$0	0	\$0	28	\$4,120	0	\$0	\$0	\$4,120	
Task 3: Community Outreach and Participation																	
Task 3.1: Housing Workshop + Survey (1)	16	\$2,560	28	\$3,220	40	\$4,200	10	\$1,050	94	\$11,030	0	\$0	0	\$0	\$1,500	\$12,530	
Task 3.2: Open House (1)	8	\$1,280	16	\$1,840	2	\$210	2	\$210	28	\$3,540	0	\$0	0	\$0	\$750	\$4,290	
Task 3.3: Stakeholder Survey (1) + Interviews (6)	10	\$1,600	16	\$1,840	0	\$0	0	\$0	26	\$3,440	0	\$0	0	\$0	\$0	\$3,440	
Task 3.4: Study Session and Public Hearings (3)	40	\$6,400	20	\$2,300	0	\$0	0	\$0	60	\$8,700	0	\$0	0	\$0	\$0	\$8,700	
Task 3 Subtotal	74	\$11,840	80	\$9,200	42	\$4,410	12	\$1,260	208	\$26,710	0	\$0	0	\$0	\$2,250	\$28,960	
Task 4: Housing Element																	
Task 4.1: Administrative Draft Housing Element	118	\$18,880	182	\$20,930	100	\$10,500	24	\$2,520	424	\$52,830	0	\$0	0	\$0	\$0	\$52,830	
Review of Current Housing Element	12	\$1,920	20	\$2,300	0	\$0	0	\$0	32	\$4,220	0	\$0	0	\$0	\$0	\$4,220	
Assessment of Housing Needs	14	\$2,240	24	\$2,760	24	\$2,520	0	\$0	62	\$7,520	0	\$0	0	\$0	\$0	\$7,520	
Fair Housing Assessment	32	\$5,120	60	\$6,900	40	\$4,200	12	\$1,260	144	\$17,480	0	\$0	0	\$0	\$0	\$17,480	
Inventory of Housing Sites and Resources	20	\$3,200	24	\$2,760	16	\$1,680	12	\$1,260	72	\$8,900	0	\$0	0	\$0	\$0	\$8,900	
Constraints	20	\$3,200	30	\$3,450	20	\$2,100	0	\$0	70	\$8,750	0	\$0	0	\$0	\$0	\$8,750	
Policy/Implementation Plan	20	\$3,200	24	\$2,760	0	\$0	0	\$0	44	\$5,960	0	\$0	0	\$0	\$0	\$5,960	
Task 4.2: Public Review Draft Housing Element	12	\$1,920	16	\$1,840	8	\$840	2	\$210	38	\$4,810	0	\$0	0	\$0	\$115	\$4,925	
Task 4.3: Adoption Draft Housing Element	20	\$3,200	18	\$2,070	12	\$1,260	2	\$210	52	\$6,740	0	\$0	0	\$0	\$1,000	\$7,740	
Task 4.4: Final Housing Element (Adopted)	2	\$320	4	\$460	0	\$0	0	\$0	6	\$780	0	\$0	0	\$0	\$115	\$895	
Task 4 Subtotal	152	\$24,320	220	\$25,300	120	\$12,600	28	\$2,940	520	\$65,160	0	\$0	0	\$0	\$1,230	\$66,390	
Subtotals	246	\$39,360	308	\$35,420	162	\$17,010	40	\$4,200	756	\$95,990	0	\$0	0	\$0	\$3,615	\$99,605	
TOTAL FEE																	

EXHIBIT C

**CITY OF PITTSBURG
6TH CYCLE HOUSING ELEMENT CONTRACT
MODIFICATION**

Task 1: 2nd HCD Draft Housing Element

De Novo Planning Group (De Novo) will revise the adopted Housing Element to address findings from the California Department of Housing and Community Development (HCD) on the Draft Housing Element and City comments on the revisions. De Novo will prepare and submit the 2nd HCD Draft Housing Element to HCD for review.

Task 2: Adoption Draft Housing Element

Following receipt of HCD’s comment letter on the 2nd HCD Draft Housing Element, De Novo will revise Housing Element to address HCD findings and will prepare a matrix identifying revisions made in response to each HCD finding. De Novo will prepare the electronic inventory of sites. De Novo will submit the Adopted Housing Element and electronic inventory of sites to HCD for review and certification.

Task 3: HCD Coordination

During HCD review of 2nd HCD Draft Housing Element, the Adopted Housing Element, and the electronic inventory of sites, De Novo will coordinate with the City and HCD to prepare revisions to the Housing Element in track changes to address HCD comments and to make revisions to the electronic inventory to address HCD comments.

Task 4: Second Round of Public Hearings to Re-Adopt Housing Element

De Novo will attend one Planning Commission and one City Council public hearing to re-adopt the Housing Element, will present the Housing Element, and will address questions and comments from the decision-makers.

Budget

The budget anticipates 86 hours of De Novo Principal time (\$185/hour) and 50 hours of GIS Specialist/Associate Planner time (\$115/hour) to complete the tasks.

Budget \$21,660



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution to Accept Grant Funds from Los Medanos Health Advisory Committee for Fiscal Year 2023/24 Senior Programs

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

The City of Pittsburg has been awarded grant funds in the amount of \$49,782 supporting programs benefiting seniors offered at the Senior Center. Staff is requesting adoption of a resolution to accept the grants and allocate the funds to the Fiscal Year 2023/24 Recreation budget.

FISCAL IMPACT

If approved, the resolution will authorize allocation of the \$49,782 grant funds to the Fiscal Year 2023/24 Recreation Department budget under Fund 299-42191 (Miscellaneous Grants – Recreation). No additional expenditure from the General Fund is required for the receipt of the grants since no matching funds are required.

RECOMMENDATION

City Council adopt the attached resolution authorizing acceptance of the grants and allocation of the additional \$49,782 to the Fiscal Year 2023/24 Recreation budget.

BACKGROUND

Staff applied for and was awarded grant funding from the Los Medanos Health Advisory Committee to support senior programs at the Senior Center. This fund is administered by Contra Costa County.

SUBCOMMITTEE FINDINGS

This item was discussed during the Life Enrichment Subcommittee on February 21, 2024.

STAFF ANALYSIS

The Los Medanos Health grants must provide direct health programs designed to support initiatives that contribute to the improvement of community health and well-being to the residents of the Los Medanos Health Area. The Los Medanos Health Area includes Pittsburg, the unincorporated community of Bay Point, and a small portion of Antioch.

Awarded programs must support one of the program goals as previously approved by the Contra Costa County Board of Supervisors:

1. Improve the availability of and/or access to affordable healthcare services (e.g., elder care, health related clinics, and linkage to care).
2. Provide mental health awareness, education, and prevention programs (e.g., depression, anxiety, stress, and suicide prevention).
3. Provide awareness, education, and prevention programs targeted at chronic disease (e.g., cardiovascular disease, diabetes, asthma, food security).
4. Provide service or access programs for the unhoused, prioritizing families and children.
5. Provide substance use awareness, education, and prevention programs (alcohol, drugs and tobacco).

The Los Medanos Health grant will support specialized recreation services for senior citizens by allowing opportunities for socialization and improved quality of life. Services and programs to be offered are as follows art therapy classes, medical workshops, blood pressure checks, overall wellness, and low impact exercise classes.

ATTACHMENTS: Resolution
 Contra Costa County Contract #23-854

Report Prepared By: Kolette Simonton, Director of Recreation

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Accepting Grant Funds from)
Los Medanos Health Advisory)
Committee for Fiscal Year 2023/)
2024 Senior Programs)

RESOLUTION NO. 24-

WHEREAS, the City applied for and was awarded a \$49,782 grant from the Los Medanos Health Advisory Committee, administered by Contra Costa County, to support senior programs; and

WHEREAS, the grant will support specialized recreation services for senior citizens by allowing opportunities for socialization and improved quality of life; and

WHEREAS, services and programs to be offered include art therapy classes, medical workshops, blood pressure checks, overall wellness, and low impact exercise classes; and

WHEREAS, the City wishes to accept these grants and allocate the funds to the FY 2023/24 Recreation Department grant budget (Fund 299-42191).

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts a \$49,782 grant from the Los Medanos Health Advisory Committee and allocates the funds to the Recreation Department grant budget for Fiscal Year 2023/24.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

Contra Costa County
Standard Form S-1
Revised 2002

STANDARD CONTRACT
(Purchase of Services – Short Form)

Number 23-854
Fund/Org # As Coded
Account # As Coded
Other # _____

1. **Contract Identification.**

Department: Health Services – Office of the Director
Subject: Provide recreational activities at Pittsburg Senior Center to Los Medanos Health Area senior community members ages 50 and older

2. **Parties.** The County of Contra Costa, California (County), for its Department named above, and the following named Contractor mutually agree and promise as follows:

Contractor: **CITY OF PITTSBURG RECREATION DEPARTMENT**
Capacity: Government Agency
Address: 65 Civic Drive, Pittsburg, California 94565

3. **Term.** The effective date of this Contract is July 1, 2023, and it terminates on June 30, 2024 unless sooner terminated as provided herein.

4. **Termination.** This Contract may be terminated by the County, at its sole discretion, upon five-day advance written notice thereof to the Contractor, or cancelled immediately by written mutual consent.

5. **Payment Limit.** County's total payments to Contractor under this Contract shall not exceed \$ 49,782 .

6. **County's Obligations.** In consideration of Contractor's provision of services as described below, and subject to the payment limit expressed herein, County shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (County Demand Form D-15) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by the head of the County Department for which this Contract is made or his designee, as follows:

[Check one alternative only]

[] a. FEE RATE: \$_____ per service unit: [] hour; or
[] session, as defined below; or
[] calendar (day, week or month)

Session is defined as:

- [] b. Payment in full after approval by the Department.
[] c. As set forth in the Payment Provisions paragraph of the attached Additional Provisions.
[X] d. As set forth in the Payment Provisions, attached.

7. **Contractor's Obligations.** Contractor shall provide the following described services:

- [] a. _____
[X] b. As set forth in Section A. (Contractor's Obligations) of the attached Additional Provisions which are incorporated herein by reference.

Contra Costa County
Standard Form S-1
Revised 2002

STANDARD CONTRACT
(Purchase of Services – Short Form)

Number 23-854

8. **Compliance with Law.** Contractor shall be subject to and comply with all federal, state and local laws and regulations applicable with respect to its performance under this Contract, including but not limited to, licensing, employment and purchasing practices; and wages, hours and conditions of employment, including nondiscrimination.
9. **Administrative Amendments.** Subject to the Payment Limit, the Payment Provisions and the Additional Provisions may be amended by a written administrative amendment executed by the Contractor (or designee) and the County Administrator (or designee), subject to any required state or federal approval, provided that such administrative amendment may not materially change the Payment Provisions or the Additional Provisions.
10. **Nondiscriminatory Services.** Contractor agrees that all goods and services under this Contract shall be available to all qualified persons regardless of age, sex, race, religion, color, national origin, ethnic background, disability, or sexual orientation, and that none shall be used, in whole or in part, for religious worship or instruction.
11. **Independent Contractor Status.** This Contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship between the parties of agent, servant, employee, partnership, joint venture, or association.
12. **Disputes.** Disagreements between the County and Contractor concerning the meaning, requirements, or performance of this Contract shall be subject to final determination in writing by the head of the County Department for which this Contract is made or his designee or in accordance with the applicable procedures (if any) required by the State or Federal Government.
13. **Access to Books and Records of Contractor, Subcontractor.** Pursuant to Section 1861(v)(1) of the Social Security Act, and any regulations promulgated thereunder, Contractor shall, upon written request and until the expiration of four years after the furnishing of services pursuant to this Contract, make available to the Secretary of Health and Human Services, the Comptroller General, the County, or any of their duly authorized representatives, this Contract and books, documents, and records of Contractor that are necessary to certify the nature and extent of all costs and charges hereunder. Further, if Contractor carries out any of the duties of this Contract through a subcontract, with a value or cost of \$10,000 or more over a twelve-month period, such subcontract shall contain a clause to the effect that upon written request and until the expiration of four years after the furnishing of services pursuant to such subcontract, the subcontractor shall make available, to the Secretary, the Comptroller General, the County, or any of their duly authorized representatives, the subcontract and books, documents, and records of the subcontractor that are necessary to verify the nature and extent of all costs and charges hereunder. This special condition is in addition to any and all other terms regarding the maintenance or retention of records under this Contract and is binding on the heirs, successors, assigns and representatives of Contractor.
14. **Reporting Requirements.** Pursuant to Government Code Section 7550, Contractor shall include in all documents or written reports completed and submitted to County in accordance with this Contract, a separate section listing the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of each such document or written report. This section shall apply only if the payment limit under this Contract exceeds \$5,000.

Contra Costa County
Standard Form S-1
Revised 2002

STANDARD CONTRACT
(Purchase of Services – Short Form)

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15. **Indemnification.** The Contractor shall defend, indemnify, save, and hold harmless the County and its officers and employees from any and all claims, costs and liability for any damages, sickness, death, or injury to person(s) or property, including without limitation all consequential damages, from any cause whatsoever arising directly or indirectly from or connected with the operations or services of the Contractor or its agents, servants, employees or subcontractors hereunder, save and except claims or litigation arising through the sole negligence or sole willful misconduct of the County or its officers or employees. Contractor will reimburse the County for any expenditures, including reasonable attorneys' fees, the County may make by reason of the matters that are the subject of this indemnification, and if requested by the County will defend any claims or litigation to which this indemnification provision applies at the sole cost and expense of the Contractor.
16. **Nonrenewal.** Contractor understands and agrees that there is no representation, implication, or understanding that the services provided by Contractor under this Contract will be purchased by County under a new contract following expiration or termination of this Contract, and waives all rights or claims to notice or hearing respecting any failure to continue purchasing all or any such services from Contractor.
17. **Legal Authority.** This Contract is entered into under and subject to the following legal authorities: _____
California Government Code §§ 26227 and 31000;
18. **Signatures.** These signatures attest the parties' agreement hereto:

Approved: BOARD OF SUPERVISORS By _____ Purchasing Agent/Designee	Recommended by Department DocuSigned by: By <u>Erika Jenssen</u> 3FB31G154B9A45F... Department/Designee Erika Jenssen _____ (Print name)
--	--

CONTRACTOR

Signature A Name of business entity _____ City of Pittsburg Recreation Department By _____ (Signature of individual or officer) _____ (Print name and title A, if applicable)	Signature B Name of business entity _____ City of Pittsburg Recreation Department By _____ (Signature of individual or officer) _____ (Print name and title B, if applicable)
---	---

Note to Contractor: For corporations (profit or nonprofit) and limited liability companies, the contract must be signed by two officers. Signature A must be that of the chairman of the board, president, or vice-president; and Signature B must be that of the secretary, any assistant secretary, chief financial officer or any assistant treasurer (Civil Code Section 1190 and Corporations Code Section 313). All signatures must be acknowledged as set forth on form L-2.

Contra Costa County
Standard Form P-2
Revised 2014

PAYMENT PROVISIONS
(Cost Basis Contracts – Short Form)

Number 23-854

1. **Payment Basis.** Subject to the **Payment Limit**, payments to Contractor for all services provided for County under this Contract shall only be for allowable costs that are actually incurred in the performance of Contractor's obligations under this Contract.

2. **Payment Amounts.** Subject to later adjustments in total payments as provided below and subject to the **Payment Limit** of this Contract, County will pay Contractor as full compensation for all services, work, expenses or costs provided or incurred by Contractor:
 - ☐ a. \$_____ monthly,
 - ☐ b. \$_____ per unit, as defined in the Service Plan,
 - ☐ c. An amount equal to Contractor's allowable costs that are actually incurred each month, but subject to the Attachment A (Budget of Estimated Program Expenditures) which is incorporated herein and made a part hereof by reference, *or*
 - ☒ d. An amount equal to Contractor's allowable costs that are actually incurred each month, but subject to the "Budget of Estimated Program Expenditures" which has been prepared and submitted by Contractor to County and shall be maintained on file in the offices of County's Office of the Director, and which is incorporated herein and made a part hereof by reference. Any movement of funds between line items in the budget of estimated program expenditures must have the prior written approval of the Health Services Director, or designee.

3. **Allowable Costs.** Contractor's allowable costs are only those which are determined in accordance with:
 - ☐ a. Such State regulations and documents as are set forth in the Service Plan regarding accounting guidelines, including standards for determining allowable or non-allowable costs.
 - ☒ b. Department of Health and Human Services Administration of Grants Federal Regulations Title 45 Part 74 including any amendments thereto and the applicable Subpart listed hereunder; and other documents specified in the Service Plan regarding principles for determining and allocating the allowable costs of providing the services; and any standards set forth in the Service Plan for determining the allowability of selected items of costs of providing the services.
 - ☐ (1) Federal Management Circular A-87, including any amendments to the circular published in the Federal Register by OMB is to be used for determining allowable costs of activities conducted by state and local governmental agencies.
 - ☒ (2) OMB Circular A-122, including any amendments to the Circular published in the Federal Register by OMB is to be used for determining allowable costs of activities conducted by nonprofit organizations (other than government agencies, educational institutions, and hospitals).
 - ☐ (3) 41 CFR Subpart 1-15.2 shall be used for profit organizations other than hospitals.
 - ☐ (4) OMB Circular No. A-21, including any amendments to the Circular published in the Federal Register by OMB shall be the principles to be used for determining allowable costs by educational institutions (other than for-profit institutions).
 - ☐ (5) Appendix E Subpart Q Section 74.173 shall be used for determining costs of research, development work, and other activities for determining allowable costs.

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PAYMENT PROVISIONS
(Cost Basis Contracts – Short Form)

Number 23-854

- ☐ c. Part IV Department of Labor, Employment and Training administration, 20 CFR Part 674, Section 674.402 and any amendments thereto; and California Department of Aging Title V Operations Handbook, 1987, Section 505.4 and any amendments thereto.
4. **Payment Demands.** Contractor shall submit written demands on County Demand Form D-15 in the manner and form prescribed by County. Contractor shall submit demands for payment no later than 30 days from the end of the month in which the contract services upon which such demand is based were actually rendered. Upon approval of said payment demands by the head of the County Department for which this Contract is made, or designee, County will make payments as specified in Paragraph 2. (Payment Amounts) above.
5. **Penalty for Late Submission.** If County is unable to obtain reimbursement from the State of California as a result of Contractor's failure to submit to County a timely demand for payment as specified in Paragraph 4. (Payment Demands) above, County shall not pay Contractor for such services to the extent County's recovery of funding is prejudiced by the delay even though such services were fully provided.
6. **Right to Withhold.** County has the right to withhold payment to Contractor when, in the opinion of County expressed in writing to Contractor, (a) Contractor's performance, in whole or in part, either has not been carried out or is insufficiently documented, (b) Contractor has neglected, failed or refused to furnish information or to cooperate with any inspection, review or audit of its program, work or records, or (c) Contractor has failed to sufficiently itemize or document its demand(s) for payment.
7. **Cost Report and Settlement.** No later than forty-five (45) days following the termination of this Contract, Contractor shall submit to County a cost report in the form required by County, showing the allowable costs that have actually been incurred by Contractor under this Contract. If the cost report shows that the allowable costs actually incurred by Contractor under this Contract exceed the payments made by County, subject nevertheless to the Payment Limit of this Contract, County will remit any such excess amount to Contractor, provided that the payments made, together with any such excess amount, may not exceed the Payment Limit. If the cost report shows that the payments made by County exceed the allowable costs actually incurred by Contractor under this Contract, Contractor shall remit any such excess amount to County.
8. **Audits.** The records of Contractor may be audited by the County, State, or United States government, in addition to any certified cost report or audit required by the Service Plan. Any certified cost report or audit required by the Service Plan shall be submitted to County by Contractor within such period of time as may be expressed by applicable state or federal regulations, policies or contracts, but in no event later than 18 months from the termination date of this Contract. If such audit(s) show that the payments made by County exceed the allowable costs that have actually been incurred by Contractor under this Contract, including any adjustments made pursuant to Paragraph 7. (Cost Report and Settlement), then Contractor shall pay County within 30 days of demand by County any such excess amount. If such audit(s) show that the allowable costs that have actually been incurred by Contractor under this Contract exceed the payments made by County, including any adjustments made pursuant to Paragraph 7. (Cost Report and Settlement), then County agrees to pay Contractor any such excess amount, provided that payments made, together with any such excess payment, may not exceed the contract Payment Limit.
9. **Audit Exceptions.** In addition to its obligations under Paragraph 8. (Audits) above, Contractor agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate county, state or federal audit agencies resulting from its performance of this Contract. Within 30 days of demand, Contractor shall

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County Dept.

Contra Costa County
Standard Form P-2
Revised 2014

PAYMENT PROVISIONS
(Cost Basis Contracts - Short Form)

Number 23-854

pay County the full amount of County's obligation, if any, to the state and/or federal government resulting from any audit exceptions, to the extent such are attributable to Contractor's failure to perform properly any of its obligations under this Contract.

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Contractor County Dept.

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Contra Costa County
Standard Form S-2
Revised 2008

ADDITIONAL PROVISIONS
(Purchase of Services -Short Form)

Number 23-854

- A. Contractor's Obligations.** Contractor will provide recreational activities at its Pittsburg Senior Center to Los Medanos Health Area community members ages 50 and older, including, but not limited to, the following:
- i. Provide twenty-six (26) art therapy classes for mental health and mobility;
 - ii. Provide twenty-six (26) sessions of forty-five (45) minute medical workshops to improve mental health and mobility;
 - iii. Provide ten (10) healthy eating and cooking demonstration classes;
 - iv. Provide monthly blood pressure checks;
 - v. Provide fifteen (15) minute senior massages, two (2) days a week; and
 - vi. Provide low impact exercise classes for six (6) months for up to twenty (20) individuals.
- B. Insurance.** During the entire term of this Contract and any extension or modification thereof, Contractor shall keep in effect insurance policies meeting the following insurance requirements:
- i. Commercial General Liability Insurance. For all contracts where the total payment limit of the contract is \$500,000 or less, Contractor will provide commercial general liability insurance, including coverage for business losses and for owned and non-owned automobiles, with a minimum combined single limit coverage of \$500,000 for all damages, including consequential damages, due to bodily injury, sickness or disease, or death to any person or damage to or destruction of property, including the loss of use thereof, arising from each occurrence. Such insurance must be endorsed to include County and its officers and employees as additional insureds as to all services performed by Contractor under this Contract. Said policies must constitute primary insurance as to County, the state and federal governments, and their officers, agents, and employees, so that other insurance policies held by them or their self-insurance program(s) will not be required to contribute to any loss covered under Contractor's insurance policy or policies. Contractor must provide County with a copy of the endorsement making the County an additional insured on all commercial general liability policies as required herein no later than the effective date of this Contract. For all contracts where the total payment limit is greater than \$500,000, the aforementioned insurance coverage to be provided by Contractor must have a minimum combined single limit coverage of \$1,000,000.
 - ii. Workers' Compensation. The Contractor must provide workers' compensation insurance coverage for its employees.
 - iii. Certificate of Insurance. The Contractor must provide County with (a) certificate(s) of insurance evidencing liability and worker's compensation insurance as required herein no later than the effective date of this Contract. If Contractor should renew the insurance policy(ies) or acquire either a new insurance policy(ies) or amend the coverage afforded through an endorsement to the policy at any time during the term of this Contract, then Contractor must provide (a) current certificate(s) of insurance.
 - iv. Additional Insurance Provisions. No later than five days after Contractor's receipt of: (i) a notice of cancellation, a notice of an intention to cancel, or a notice of a lapse in any of Contractor's insurance coverage required by this Contract; or (ii) a notice of a material change to Contractor's insurance coverage required by this Contract, Contractor will provide Department a copy of such notice of cancellation, notice of intention to cancel, notice of lapse of coverage, or notice of material change. Contractor's failure to provide Department the notice as required by the preceding sentence is a default under this Contract.

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County Dept.

Contra Costa County
Standard Form S-2
Revised 2008

ADDITIONAL PROVISIONS
(Purchase of Services -Short Form)

Number 23-854

- C. Endorsements.** Contractor will not in its capacity as a contractor with Contra Costa County publicly endorse or oppose the use of any particular brand name or commercial product without the prior approval of the Board of Supervisors. In its County contractor capacity, Contractor will not publicly attribute qualities or lack of qualities to a particular brand name or commercial product in the absence of a well-established and widely accepted scientific basis for such claims or without the prior approval of the Board of Supervisors. In its County contractor capacity, Contractor will not participate or appear in any commercially produced advertisements designed to promote a particular brand name or commercial product, even if Contractor is not publicly endorsing a product, as long as the Contractor's presence in the advertisement can reasonably be interpreted as an endorsement of the product by or on behalf of Contra Costa County. Notwithstanding the foregoing, Contractor may express its views on products to other contractors, the Board of Supervisors, County officers, or others who may be authorized by the Board of Supervisors or by law to receive such views.

Initials: _____

Contractor

DS
EJ

County Dept.



**OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR
65 Civic Avenue
Pittsburg, CA 94565**

TO: Mayor and Council Members

FROM: Garrett Evans, City Manager

SUBJECT: Adoption of a City Council Resolution to Accept Grant Funds from Los Medanos Health Advisory Committee for Fiscal Year 2023/24 Aquatic Programs

MEETING DATE: May 20, 2024

EXECUTIVE SUMMARY

The City of Pittsburg has been awarded grant funds in the amount of \$30,000 supporting aquatic programs to Los Medanos Health Area youth community members. Staff is requesting adoption of a resolution to accept the grants and allocate the funds to the Fiscal Year 2023/24 Recreation budget.

FISCAL IMPACT

If approved, the resolution will authorize allocation of the \$30,000 grant funds to the Fiscal Year 2023/24 Recreation Department budget under Fund 299-42191 (Miscellaneous Grants – Recreation). No additional expenditure from the General Fund is required for the receipt of the grants since no matching funds are required. The term of this grant is April 1, 2024 through June 30, 2025.

RECOMMENDATION

City Council adopt the attached resolution authorizing acceptance of the grants and allocation of the additional \$30,000 to the Fiscal Year 2023/24 Recreation budget.

BACKGROUND

Staff applied for and was awarded grant funding from the Los Medanos Health Advisory Committee to support youth programs at the Buchanan Swim Center. This fund is administered by Contra Costa County.

SUBCOMMITTEE FINDINGS

This item was discussed during the Life Enrichment Subcommittee on February 21, 2024.

STAFF ANALYSIS

The Los Medanos Health grants must provide direct health programs designed to support initiatives that contribute to the improvement of community health and well-being to the residents of the Los Medanos Health Area. The Los Medanos Health Area includes Pittsburg, the unincorporated community of Bay Point, and a small portion of Antioch.

Awarded programs must support one of the program goals as previously approved by the Contra Costa County Board of Supervisors:

1. Improve the availability of and/or access to affordable healthcare services (e.g., elder care, health related clinics, and linkage to care).
2. Provide mental health awareness, education, and prevention programs (e.g., depression, anxiety, stress, and suicide prevention).
3. Provide awareness, education, and prevention programs targeted at chronic disease (e.g., cardiovascular disease, diabetes, asthma, food security).
4. Provide service or access programs for the unhoused, prioritizing families and children.
5. Provide substance use awareness, education, and prevention programs (alcohol, drugs and tobacco).

The Los Medanos Health grant will support specialized recreation services youth community members in the Los Medanos Health Area by providing low or no-cost swim lessons and aquatics camps that include water polo, exploration and adventure, safety, and diving.

ATTACHMENTS: Resolution
 Contra Costa County Contract # 23-855

Report Prepared By: Kolette Simonton, Director of Recreation

BEFORE THE CITY COUNCIL OF THE CITY OF PITTSBURG

In the Matter of:

Accepting Grant Funds from)
Los Medanos Health Advisory)
Committee for Fiscal Year 2023/)
2024 Aquatic Programs)

RESOLUTION NO. 24-

WHEREAS, the City applied for and was awarded a \$30,000 grant from the Los Medanos Health Advisory Committee, administered by Contra Costa County, to support aquatic programs to Los Medanos Health Area youth community members; and

WHEREAS, the grant will support specialized recreation services for youth community members in the Los Medanos Health Area by providing low or no-cost swim lessons and aquatics camps that include water polo, exploration and adventure, safety, and diving; and

WHEREAS, the City wishes to accept these grants and allocate the funds to the Fiscal Year 2023/24 Recreation Department grant budget (Fund 299-42191).

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts a \$30,000 grant from the Los Medanos Health Advisory Committee and allocates the funds to the Recreation Department grant budget for Fiscal Year 2023/24.

PASSED AND ADOPTED by the City Council of the City of Pittsburg at a regular meeting on the 20th day of May 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Juan Antonio Banales, Mayor

ATTEST:

Alice E. Evenson, City Clerk

Contra Costa County
Standard Form S-1
Revised 2002

STANDARD CONTRACT
(Purchase of Services – Short Form)

Number	<u>23-855</u>
Fund/Org #	<u>As Coded</u>
Account #	<u>As Coded</u>
Other #	<u> </u>

1. **Contract Identification.**

Department: Health Services – Office of the Director
Subject: Provide swim program at Buchanan Swim Center to Los Medanos Health Area youth community members

2. **Parties.** The County of Contra Costa, California (County), for its Department named above, and the following named Contractor mutually agree and promise as follows:

Contractor: **CITY OF PITTSBURG RECREATION DEPARTMENT**
Capacity: Government Agency
Address: 65 Civic Drive, Pittsburg, California 94565

3. **Term.** The effective date of this Contract is April 1, 2024, and it terminates on June 30, 2025 unless sooner terminated as provided herein.

4. **Termination.** This Contract may be terminated by the County, at its sole discretion, upon five-day advance written notice thereof to the Contractor, or cancelled immediately by written mutual consent.

5. **Payment Limit.** County's total payments to Contractor under this Contract shall not exceed \$ 30,000.

6. **County's Obligations.** In consideration of Contractor's provision of services as described below, and subject to the payment limit expressed herein, County shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (County Demand Form D-15) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by the head of the County Department for which this Contract is made or his designee, as follows:

[Check one alternative only]

[]	a.	FEE RATE: \$_____ per service unit:	[]	hour; or
			[]	session, as defined below; or
			[]	calendar (day, week or month)

Session is defined as:

- [] b. Payment in full after approval by the Department.
[] c. As set forth in the Payment Provisions paragraph of the attached Additional Provisions.
[X] d. As set forth in the Payment Provisions, attached.

7. **Contractor's Obligations.** Contractor shall provide the following described services:

- [] a. _____
[X] b. As set forth in Section A. (Contractor's Obligations) of the attached Additional Provisions which are incorporated herein by reference.

Contra Costa County
Standard Form S-1
Revised 2002

STANDARD CONTRACT
(Purchase of Services – Short Form)

Number 23-855

8. **Compliance with Law.** Contractor shall be subject to and comply with all federal, state and local laws and regulations applicable with respect to its performance under this Contract, including but not limited to, licensing, employment and purchasing practices; and wages, hours and conditions of employment, including nondiscrimination.
9. **Administrative Amendments.** Subject to the Payment Limit, the Payment Provisions and the Additional Provisions may be amended by a written administrative amendment executed by the Contractor (or designee) and the County Administrator (or designee), subject to any required state or federal approval, provided that such administrative amendment may not materially change the Payment Provisions or the Additional Provisions.
10. **Nondiscriminatory Services.** Contractor agrees that all goods and services under this Contract shall be available to all qualified persons regardless of age, sex, race, religion, color, national origin, ethnic background, disability, or sexual orientation, and that none shall be used, in whole or in part, for religious worship or instruction.
11. **Independent Contractor Status.** This Contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship between the parties of agent, servant, employee, partnership, joint venture, or association.
12. **Disputes.** Disagreements between the County and Contractor concerning the meaning, requirements, or performance of this Contract shall be subject to final determination in writing by the head of the County Department for which this Contract is made or his designee or in accordance with the applicable procedures (if any) required by the State or Federal Government.
13. **Access to Books and Records of Contractor, Subcontractor.** Pursuant to Section 1861(v)(1) of the Social Security Act, and any regulations promulgated thereunder, Contractor shall, upon written request and until the expiration of four years after the furnishing of services pursuant to this Contract, make available to the Secretary of Health and Human Services, the Comptroller General, the County, or any of their duly authorized representatives, this Contract and books, documents, and records of Contractor that are necessary to certify the nature and extent of all costs and charges hereunder. Further, if Contractor carries out any of the duties of this Contract through a subcontract, with a value or cost of \$10,000 or more over a twelve-month period, such subcontract shall contain a clause to the effect that upon written request and until the expiration of four years after the furnishing of services pursuant to such subcontract, the subcontractor shall make available, to the Secretary, the Comptroller General, the County, or any of their duly authorized representatives, the subcontract and books, documents, and records of the subcontractor that are necessary to verify the nature and extent of all costs and charges hereunder. This special condition is in addition to any and all other terms regarding the maintenance or retention of records under this Contract and is binding on the heirs, successors, assigns and representatives of Contractor.
14. **Reporting Requirements.** Pursuant to Government Code Section 7550, Contractor shall include in all documents or written reports completed and submitted to County in accordance with this Contract, a separate section listing the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of each such document or written report. This section shall apply only if the payment limit under this Contract exceeds \$5,000.

Contra Costa County
Standard Form S-1
Revised 2002

STANDARD CONTRACT
(Purchase of Services – Short Form)

Number 23-855

15. **Indemnification.** The Contractor shall defend, indemnify, save, and hold harmless the County and its officers and employees from any and all claims, costs and liability for any damages, sickness, death, or injury to person(s) or property, including without limitation all consequential damages, from any cause whatsoever arising directly or indirectly from or connected with the operations or services of the Contractor or its agents, servants, employees or subcontractors hereunder, save and except claims or litigation arising through the sole negligence or sole willful misconduct of the County or its officers or employees. Contractor will reimburse the County for any expenditures, including reasonable attorneys' fees, the County may make by reason of the matters that are the subject of this indemnification, and if requested by the County will defend any claims or litigation to which this indemnification provision applies at the sole cost and expense of the Contractor.
16. **Nonrenewal.** Contractor understands and agrees that there is no representation, implication, or understanding that the services provided by Contractor under this Contract will be purchased by County under a new contract following expiration or termination of this Contract, and waives all rights or claims to notice or hearing respecting any failure to continue purchasing all or any such services from Contractor.
17. **Legal Authority.** This Contract is entered into under and subject to the following legal authorities: _____
California Government Code §§ 26227 and 31000;
18. **Signatures.** These signatures attest the parties' agreement hereto:

Approved: BOARD OF SUPERVISORS By _____ Purchasing Agent/Designee	Recommended by Department DocuSigned by: By <u>Erika Jussen</u> 3FB34C454B9A45F... Department/Designee Erika Jussen _____ (Print name)
---	--

CONTRACTOR

Signature A Name of business entity _____ City of Pittsburg Recreation Department By _____ (Signature of individual or officer) _____ (Print name and title A, if applicable)	Signature B Name of business entity _____ City of Pittsburg Recreation Department By _____ (Signature of individual or officer) _____ (Print name and title B, if applicable)
---	---

Note to Contractor: For corporations (profit or nonprofit) and limited liability companies, the contract must be signed by two officers. Signature A must be that of the chairman of the board, president, or vice-president; and Signature B must be that of the secretary, any assistant secretary, chief financial officer or any assistant treasurer (Civil Code Section 1190 and Corporations Code Section 313). All signatures must be acknowledged as set forth on form L-2.

Contra Costa County
Standard Form P-2
Revised 2014

PAYMENT PROVISIONS
(Cost Basis Contracts – Short Form)

Number 23-855

1. **Payment Basis.** Subject to the **Payment Limit**, payments to Contractor for all services provided for County under this Contract shall only be for allowable costs that **are actually incurred** in the performance of Contractor's obligations under this Contract.

2. **Payment Amounts.** Subject to later adjustments in total payments as provided below and subject to the **Payment Limit** of this Contract, County will pay Contractor as full compensation for all services, work, expenses or costs provided or incurred by Contractor:
 - ☐ a. \$_____ monthly,
 - ☐ b. \$_____ per unit, as defined in the Service Plan,
 - ☐ c. An amount equal to Contractor's allowable costs that are actually incurred each month, but **subject to** the Attachment A (Budget of Estimated Program Expenditures) which is incorporated herein and made a part hereof by reference, *or*
 - ☒ d. An amount equal to Contractor's allowable costs that are actually incurred each month, but **subject to** the "Budget of Estimated Program Expenditures" which has been prepared and submitted by Contractor to County and shall be maintained on file in the offices of County's Office of the Director, and which is incorporated herein and made a part hereof by reference. Any movement of funds between line items in the budget of estimated program expenditures must have the prior written approval of the Health Services Director, or designee.

3. **Allowable Costs.** Contractor's allowable costs are only those which are determined in accordance with:
 - ☐ a. Such State regulations and documents as are set forth in the Service Plan regarding accounting guidelines, including standards for determining allowable or non-allowable costs.
 - ☒ b. Department of Health and Human Services Administration of Grants Federal Regulations Title 45 Part 74 including any amendments thereto and the applicable Subpart listed hereunder; and other documents specified in the Service Plan regarding principles for determining and allocating the allowable costs of providing the services; and any standards set forth in the Service Plan for determining the allowability of selected items of costs of providing the services.
 - ☐ (1) Federal Management Circular A-87, including any amendments to the circular published in the Federal Register by OMB is to be used for determining allowable costs of activities conducted by state and local governmental agencies.
 - ☒ (2) OMB Circular A-122, including any amendments to the Circular published in the Federal Register by OMB is to be used for determining allowable costs of activities conducted by nonprofit organizations (other than government agencies, educational institutions, and hospitals).
 - ☐ (3) 41 CFR Subpart 1-15.2 shall be used for profit organizations other than hospitals.
 - ☐ (4) OMB Circular No. A-21, including any amendments to the Circular published in the Federal Register by OMB shall be the principles to be used for determining allowable costs by educational institutions (other than for-profit institutions).
 - ☐ (5) Appendix E Subpart Q Section 74.173 shall be used for determining costs of research, development work, and other activities for determining allowable costs.

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- ☐ c. Part IV Department of Labor, Employment and Training administration, 20 CFR Part 674, Section 674.402 and any amendments thereto; and California Department of Aging Title V Operations Handbook, 1987, Section 505.4 and any amendments thereto.
4. **Payment Demands.** Contractor shall submit written demands on County Demand Form D-15 in the manner and form prescribed by County. Contractor shall submit demands for payment no later than 30 days from the end of the month in which the contract services upon which such demand is based were actually rendered. Upon approval of said payment demands by the head of the County Department for which this Contract is made, or designee, County will make payments as specified in Paragraph 2. (Payment Amounts) above.
5. **Penalty for Late Submission.** If County is unable to obtain reimbursement from the State of California as a result of Contractor's failure to submit to County a timely demand for payment as specified in Paragraph 4. (Payment Demands) above, County shall not pay Contractor for such services to the extent County's recovery of funding is prejudiced by the delay even though such services were fully provided.
6. **Right to Withhold.** County has the right to withhold payment to Contractor when, in the opinion of County expressed in writing to Contractor, (a) Contractor's performance, in whole or in part, either has not been carried out or is insufficiently documented, (b) Contractor has neglected, failed or refused to furnish information or to cooperate with any inspection, review or audit of its program, work or records, or (c) Contractor has failed to sufficiently itemize or document its demand(s) for payment.
7. **Cost Report and Settlement.** No later than forty-five (45) days following the termination of this Contract, Contractor shall submit to County a cost report in the form required by County, showing the allowable costs that have actually been incurred by Contractor under this Contract. If the cost report shows that the allowable costs actually incurred by Contractor under this Contract exceed the payments made by County, subject nevertheless to the Payment Limit of this Contract, County will remit any such excess amount to Contractor, provided that the payments made, together with any such excess amount, may not exceed the Payment Limit. If the cost report shows that the payments made by County exceed the allowable costs actually incurred by Contractor under this Contract, Contractor shall remit any such excess amount to County.
8. **Audits.** The records of Contractor may be audited by the County, State, or United States government, in addition to any certified cost report or audit required by the Service Plan. Any certified cost report or audit required by the Service Plan shall be submitted to County by Contractor within such period of time as may be expressed by applicable state or federal regulations, policies or contracts, but in no event later than 18 months from the termination date of this Contract. If such audit(s) show that the payments made by County exceed the allowable costs that have actually been incurred by Contractor under this Contract, including any adjustments made pursuant to Paragraph 7. (Cost Report and Settlement), then Contractor shall pay County within 30 days of demand by County any such excess amount. If such audit(s) show that the allowable costs that have actually been incurred by Contractor under this Contract exceed the payments made by County, including any adjustments made pursuant to Paragraph 7. (Cost Report and Settlement), then County agrees to pay Contractor any such excess amount, provided that payments made, together with any such excess payment, may not exceed the contract Payment Limit.
9. **Audit Exceptions.** In addition to its obligations under Paragraph 8. (Audits) above, Contractor agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate county, state or federal audit agencies resulting from its performance of this Contract. Within 30 days of demand, Contractor shall

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pay County the full amount of County's obligation, if any, to the state and/or federal government resulting from any audit exceptions, to the extent such are attributable to Contractor's failure to perform properly any of its obligations under this Contract.

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A. Contractor's Obligations. Contractor will provide a swim program through Buchanan Swim Center to Los Medanos Health Area youth community members, including, but not limited to, the following:

- i. Provide low or no-cost two (2) week swim lessons and aquatic camp for ninety (90) students ages six (6) through fourteen (14); and
- ii. Provide four (4) aquatic camps that include an adventure program, including water polo and diving for sixty (60) students ages five (5) through sixteen (16).

B. Insurance. During the entire term of this Contract and any extension or modification thereof, Contractor shall keep in effect insurance policies meeting the following insurance requirements:

- i. Commercial General Liability Insurance. For all contracts where the total payment limit of the contract is \$500,000 or less, Contractor will provide commercial general liability insurance, including coverage for business losses and for owned and non-owned automobiles, with a minimum combined single limit coverage of \$500,000 for all damages, including consequential damages, due to bodily injury, sickness or disease, or death to any person or damage to or destruction of property, including the loss of use thereof, arising from each occurrence. Such insurance must be endorsed to include County and its officers and employees as additional insureds as to all services performed by Contractor under this Contract. Said policies must constitute primary insurance as to County, the state and federal governments, and their officers, agents, and employees, so that other insurance policies held by them or their self-insurance program(s) will not be required to contribute to any loss covered under Contractor's insurance policy or policies. Contractor must provide County with a copy of the endorsement making the County an additional insured on all commercial general liability policies as required herein no later than the effective date of this Contract. For all contracts where the total payment limit is greater than \$500,000, the aforementioned insurance coverage to be provided by Contractor must have a minimum combined single limit coverage of \$1,000,000.
- ii. Workers' Compensation. The Contractor must provide workers' compensation insurance coverage for its employees.
- iii. Certificate of Insurance. The Contractor must provide County with (a) certificate(s) of insurance evidencing liability and worker's compensation insurance as required herein no later than the effective date of this Contract. If Contractor should renew the insurance policy(ies) or acquire either a new insurance policy(ies) or amend the coverage afforded through an endorsement to the policy at any time during the term of this Contract, then Contractor must provide (a) current certificate(s) of insurance.
- iv. Additional Insurance Provisions. No later than five days after Contractor's receipt of: (i) a notice of cancellation, a notice of an intention to cancel, or a notice of a lapse in any of Contractor's insurance coverage required by this Contract; or (ii) a notice of a material change to Contractor's insurance coverage required by this Contract, Contractor will provide Department a copy of such notice of cancellation, notice of intention to cancel, notice of lapse of coverage, or notice of material change. Contractor's failure to provide Department the notice as required by the preceding sentence is a default under this Contract.

C. Endorsements. Contractor will not in its capacity as a contractor with Contra Costa County publicly endorse or oppose the use of any particular brand name or commercial product without the prior approval of the Board of

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Supervisors. In its County contractor capacity, Contractor will not publicly attribute qualities or lack of qualities to a particular brand name or commercial product in the absence of a well-established and widely accepted scientific basis for such claims or without the prior approval of the Board of Supervisors. In its County contractor capacity, Contractor will not participate or appear in any commercially produced advertisements designed to promote a particular brand name or commercial product, even if Contractor is not publicly endorsing a product, as long as the Contractor's presence in the advertisement can reasonably be interpreted as an endorsement of the product by or on behalf of Contra Costa County. Notwithstanding the foregoing, Contractor may express its views on products to other contractors, the Board of Supervisors, County officers, or others who may be authorized by the Board of Supervisors or by law to receive such views.

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